Parents/Students Guide to Quick Look-Up (Grade Checks)

Steps to begin Access to Student Gradebook:

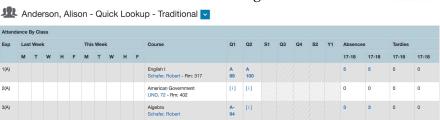
- 1. Sign in to Parent Portal
- 2. Make sure you sign in at the Sign-in Tab (See below)



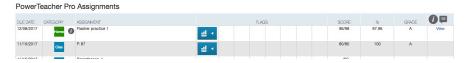
Sign In

3. View your childs Traditional grades.

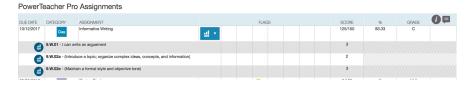
A. If you see scores under terms-These are traditional grades.



- 4. To view specific Assignments under each section-Click on the Traditional Grade.
 - A. This shows you all the specific Assignments Teacher has entered in grade book.
 - B. It lists each assignment assigned-per term.



- 5. If there is a Blue Graph next to assignments-Standards evaluation has occured.
 - A. Click on the Blue Graph-this shows the specific skills scored on this assign. by teacher.



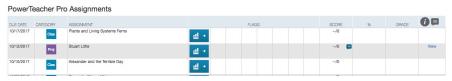
- 6. To view specific Assignments under each section-Click on the Traditional Grade. (i)=information
 - A. This shows you all the specific Assignments Teacher has entered in grade book.
 - B. It lists each assignment assigned-per term.



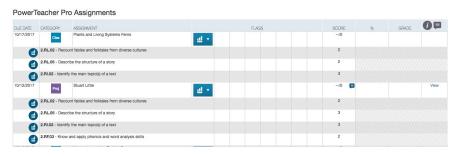
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Steps to View Scores for Standards Only Schools:

- 7. If there is a Blue Graph next to assignments-Standards evaluation has occured.
 - A. Click on the Blue Graph-this shows the specific skills scored on this assign. by teacher.

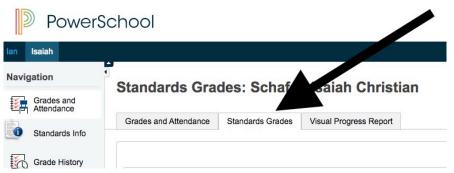


- 8. If there is a Blue Graph next to assignments-Standards evaluation has occured.
 - A. Click on the Blue Graph to Know More About Your Students Skills Performance!!

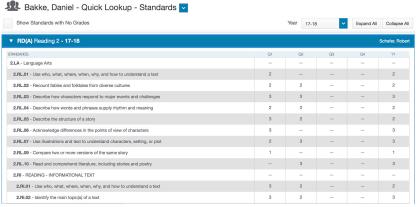


Steps to View Scores for Overall Standards Scores:

9. From First Quick Look up Screen-Click on Standards tab-Tab 2!!



- 10. This list shows you All the Standards skills teachers score.
 - A. Also shows you the Overall Standards score at this moment in time per skill.



Other Things to Think About:

- 1. Click on **Email Notification**-Set up how often and type of emails you want sent to you. A. Set up additional emails here too.
- 2. Account Preferences: Set up email you want notifications sent to. Edit UN and PW here too.