



10850 East Woodmen Road • Falcon, CO 80831  
Tele: 719-495-3601 • Fax: 719-495-0832

### **Mission Statement**

To prepare students, in a safe and caring environment, to be successful, competent and productive citizens in a global society.

## **REVISED AGENDA**

### **REGULAR BOARD OF EDUCATION MEETING**

**July 11, 2013**  
**6:30 p.m.**  
**Education Services Center – Board Room**

- 1.00 Call to Order and Roll Call**
- 2.00 Welcome and Pledge of Allegiance**
- 3.00 Approval of Agenda**
- 4.00 Consent Agenda**
  - 4.01 Approval of June Monthly Financial Update
  - 4.02 Approval of Matters Relating to Administrative Personnel
  - 4.03 Approval of Matters Relating to Licensed Personnel
  - 4.04 Approval of Matters Relating to Educational Support Personnel
  - 4.05 Approval of Minutes of Regular Board of Education Meeting 06/20/2013
  - 4.06 Approval of Minutes of Special Board of Education Meeting 6/26/2013
- 5.00 Board Update**
- 6.00 Open Forum**
- 7.00 Action Items**
  - 7.01 POWER Zone 2013 Revised Innovation Plan
  - 7.02 Adoption of Participatory Media Policy GBEE-1 and Regulation GBEE-1-R
  - 7.03 Approval of Matters Relating to Job Descriptions
  - 7.04 Approval of Board of Education Intent to Participate in 2013 Coordinated Election
  - 7.05 Appointment of Designated Election Official
  - 7.06 Approval for Call for Nominations for School Board Director Candidates
  - 7.07 Approval of Multifunction Printer/Copier Maintenance Agreement and Lease
  - 7.08 Provisional Adoption of CASB Recommended Policy Revisions
- 8:00 Information Items**
- 9.00 Discussion Items**
  - 9.01 STEM Project Update
  - 9.02 Bond Refinancing Opportunity
- 10.00 Other Business**

10.01 Executive Session- pursuant to CRS 24-6-402(4)(b, e, and f) for discussion of personnel matters concerning individual employees. Re: Falcon Zone—Zone and Building Leaders.

**11.00 Adjournment**

DATE OF POSTING: July 8, 2013

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Donna Teubner  
Executive Assistant to Board of Education and Personnel Director



## **BOARD OF EDUCATION AGENDA ITEM 4.01**

**BOARD MEETING OF:** July 11, 2013

**PREPARED BY:** Brett Ridgway, Chief Business Officer

**TITLE OF AGENDA ITEM:** June 2013 Monthly Financial Update

**ACTION/INFORMATION/DISCUSSION:** Consent Agenda – Action

### **BACKGROUND INFORMATION, DESCRIPTION OF NEED:**

Report to the Board of Education the performance of actual revenues and expenditures versus budgeted revenues and expenditures in all funds with comparison to prior year. Reference the first attached spreadsheet: the first column is the list of each fund the District has. The 2012-2013 columns start with the approved budget for the entire year compared to revenues and expenditures through May. Percentages over 100% on a revenue line are good in that we received more revenue than was anticipated. If any of the expenditure lines were higher than the percentage of year concluded, that fund could be an area of possible concern depending upon why it was high.

The 2012-2013 year-end fund balance columns are required by statute. This is showing you the budgeted and anticipated end-of-year fund balance. The 2011-2012 columns are the prior year's total budget and the actual through May 2012. These amounts are provided for comparison to the current year amounts.

**RATIONALE:** This report is to keep the BOE informed of spending. It is required quarterly by law, however, it is being provided monthly in D49 in keeping with the Board's goal of financial transparency and fiscal responsibility.

### **RELEVANT DATA AND EXPECTED OUTCOMES:**

It is expected that the monitoring of expenditures will result in keeping spending in line with the Board's goals and direction as budgeted.

### **RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:**

<input type="checkbox"/> Student Achievement and Performance	<input type="checkbox"/> Staff Empowerment and Support
<input type="checkbox"/> Parent/Community Engagement	<input checked="" type="checkbox"/> Social and Ethical Responsibility
<input checked="" type="checkbox"/> Operational Efficiency and Systems Effectiveness	

**FUNDING REQUIRED:** ☐ Yes ☒ No

This is a report of already budgeted expenditures.

### **RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:**

I move to approve the June 2013 monthly financial update of all funds as presented.

**APPROVED BY:** Brett Ridgway, Chief Business Officer

**DATE:** July 3, 2013



## **BOARD OF EDUCATION AGENDA ITEM 4.02**

**BOARD MEETING OF:** July 11, 2013

**PREPARED BY:** Kim Steeves, Professional Staff Liaison

**TITLE OF AGENDA ITEM:** Approval of Matters Relating to Administrative and Professional/Technical Personnel

**ACTION/INFORMATION/DISCUSSION:** Consent-Action

### **BACKGROUND INFORMATION, DESCRIPTION OF NEED:**

- To gain Board of Education approval for personnel changes

### **RATIONALE:**

- The hiring and transfer actions on attached roster are to meet Board of Education objectives in student achievement.
- Retirement and resignations, if any, are included in this roster.

### **RELEVANT DATA AND EXPECTED OUTCOMES:**

- By addressing these action items, the Board of Education is approving the necessary actions that allow the District to continue its' function of hiring and other associated personnel activities that impact student achievement.

### **RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:**

☒ Student Achievement and Performance      ☐ Staff Empowerment and Support  
☐ Parent/Community Engagement      ☐ Social and Ethical Responsibility  
☒ Operational Efficiency and Systems Effectiveness

**FUNDING REQUIRED:** ☒ Yes      ☐ No

Amount Budgeted: In accordance with Board of Education approved salary tables.

### **RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:**

I move to approve the recommendation of the administration for personnel changes listed on the attached sheet.

**APPROVED BY:** Peter Hilts, Chief Education Officer  
Brett Ridgway, Chief Business Officer  
Paul Andersen, Personnel Director

**DATE:** June 28, 2013



## **BOARD OF EDUCATION AGENDA ITEM 4.03**

**BOARD MEETING OF:** July 11, 2013

**PREPARED BY:** Kim Steeves, Professional Staff Liaison

**TITLE OF AGENDA ITEM:** Approval of Matters Relating to Licensed Personnel

**ACTION/INFORMATION/DISCUSSION:** Consent-Action

### **BACKGROUND INFORMATION, DESCRIPTION OF NEED:**

- To gain Board of Education approval for personnel changes

### **RATIONALE:**

- The hiring and transfer actions on attached roster are to meet Board of Education objectives in student achievement.
- Retirement and resignations, if any, are included in this roster.

### **RELEVANT DATA AND EXPECTED OUTCOMES:**

- By addressing these action items, the Board of Education is approving the necessary actions that allow the District to continue its' function of hiring and other associated personnel activities that impact student achievement.

### **RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:**

☒ Student Achievement and Performance      ☐ Staff Empowerment and Support  
☐ Parent/Community Engagement      ☐ Social and Ethical Responsibility  
☒ Operational Efficiency and Systems Effectiveness

**FUNDING REQUIRED:** ☒ Yes      ☐ No

Amount Budgeted: In accordance with Board of Education approved salary tables.

### **RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:**

I move to approve the recommendation of the administration for personnel changes listed on the attached sheet.

**APPROVED BY:** Peter Hilts, Chief Education Officer  
Brett Ridgway, Chief Business Officer  
Paul Andersen, Personnel Director

**DATE:** June 28, 2013



## **BOARD OF EDUCATION AGENDA ITEM 4.04**

**BOARD MEETING OF:** July 11, 2013

**PREPARED BY:** Lisa Hines, Educational Support Staff Liaison

**TITLE OF AGENDA ITEM:** Approval of Matters Relating to Educational Support Personnel

**ACTION/INFORMATION/DISCUSSION:** Consent-Action

**BACKGROUND INFORMATION, DESCRIPTION OF NEED:**

- To gain Board of Education approval for personnel changes

**RATIONALE:**

- The hiring and transfer actions on attached roster are to meet Board of Education objectives in student achievement.
- Retirement and resignations, if any, are included in this roster.

**RELEVANT DATA AND EXPECTED OUTCOMES:**

- By addressing these action items, the Board of Education is approving the necessary actions that allow the District to continue its' function of hiring and other associated personnel activities that impact student achievement.

**RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:**

<input checked="" type="checkbox"/> Student Achievement and Performance	<input type="checkbox"/> Staff Empowerment and Support
<input type="checkbox"/> Parent/Community Engagement	<input type="checkbox"/> Social and Ethical Responsibility
<input checked="" type="checkbox"/> Operational Efficiency and Systems Effectiveness	

**FUNDING REQUIRED:** ☒ Yes ☐ No

Amount Budgeted: In accordance with Board of Education approved salary tables.

**RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:**

I move to approve the recommendation of the administration for personnel changes listed on the attached sheet.

**APPROVED BY:** Peter Hilts, Chief Education Officer  
Brett Ridgway, Chief Business Officer  
Paul Andersen, Personnel Director

**DATE:** July 3, 2013



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Tele: 719-495-1100 • Fax: 719-495-8900 • E-mail: d49@d49.org

**Mission Statement**

Together we are committed to graduating and preparing all children for success in college and careers.

**MINUTES  
REGULAR BOARD OF EDUCATION MEETING  
June 20, 2013  
Central Administration Office – Board Room**

**1.00** A regular meeting of the Falcon Board of Education was called to order at 6:34 p.m. by the President, Tammy Harold. The following Board members were present: Mr. Allen, Ms. Harold, Mr. Irons, Mrs. LaVere-Wright, and Mr. Wright.

**2.00 Welcome and Pledge of Allegiance**

President Harold welcomed those in attendance and invited them to join the Board in the Pledge of Allegiance.

**3.00 Approval of Agenda**

It was moved by Irons and seconded by Allen to remove action item 7.04 Approval of Board Ballot Question to a discussion item 9.01. The motion was put and carried with Allen, aye; Harold, aye; Irons, aye; LaVere-Wright, aye; Wright, aye.

It was moved by Irons and seconded by Allen to approve the agenda as amended. The motion was put and carried with Allen, aye; Harold, aye; Irons, aye; LaVere-Wright, aye; Wright, aye.

**4.00 Consent Agenda**

It was moved by LaVere-Wright and seconded by Irons to approve the consent agenda. The motion was put and carried with Allen, aye; Harold, aye; Irons, aye; LaVere-Wright, aye; Wright, aye.

**4.01** Approval of May Monthly Financial Update

**4.02** Approval of Matters Relating to Administrative Personnel

Be it resolved, that the following matters relating to administrative and/or professional/technical personnel be approved as recommended by the Chief Education Officer:

**TRANSFERS:**

Mariotti, Kimberly: Transferring from her position as Assistant Principal at Springs Ranch Elementary to the Principal at Springs Ranch Elementary School effective July 1, 2013.

Moulton, Jeffrey: Transferring from his position as Dean of Students at Vista Ridge High School to Interim Assistant Principal at Stetson Elementary School effective July 1, 2013.

**RESIGNATIONS:**

Begier, Donald: Written notification of his intent to resign from his position as Executive

Director for Educational Services effective May 31, 2013.

LynnMcGrew, Sheri: Written notification of her intent to resign from her position as Data and Assessment Coordinator effective June 30, 2013.

Mather, Judith Lynn: Written notification of her intent to resign from her position as CIA Coordinator effective June 1, 2013.

#### 4.03 Approval of Matters Relating to Licensed Personnel

Be it resolved, that the following matters relating to certified personnel be approved as recommended by the Chief Education Officer:

#### **APPOINTMENTS:**

Antons, Travis Hired as a Math Teacher at Vista Ridge Elementary School effective July 29, 2013. He has been set at a BA+12/11. This is a replacement position.

Aragon, Andrea Hired as a Music Teacher at Ridgeview Elementary School effective July 29, 2013. She has been set at a BA/11. This is a replacement position.

Barringer, Gina Hired as a Spanish Teacher at Skyview Middle School effective July 29, 2013. She has been set at a MA/4. This is a replacement position.

Beagley, Teresa Hired as a 5<sup>th</sup> Grade Teacher at Springs Ranch Elementary School effective July 29, 2013. She has been set at a BA/11. This is a new position that has been approved by the Chief Education Officer, Chief Business Officer and the Innovation Zone Leader.

Bonath, Andrew Hired as an 8<sup>th</sup> Grade Social Studies Teacher at Skyview Middle School effective July 29, 2013. She has been set at a BA/3. This is a new position approved by the Innovation Zone Leader, Chief Business Officer and Acting Chief Education Officer.

Bravo, Marques Hired as a Social Studies Teacher at Falcon High School effective July 29, 2013. He has been set at a BA+12/1. This is a replacement position.

Brockriede, Megan Hired as an Art Teacher at Falcon High School effective July 29, 2013. She has been set at a MA/7. This is a replacement position.

Bryan, Lani Hired as a 5<sup>th</sup> Grade Teacher at Springs Ranch Elementary School effective July 29, 2013. She has been set at a BA+24/7. This is a replacement position.

Canuel, Eric Hired as an Art Teacher at Falcon High School effective July 29, 2013. He has been set at a BA/4. This is a replacement position.

Clementz, Jamie Hired as a Kindergarten Teacher at Evans International Elementary School effective July 29, 2013. She has been set at a BA+24/3. This is a replacement position.

Davis, Bernice Hired as a SPED Severe Needs (MH) Teacher at Falcon High School effective July 29, 2013. She has been set at a MA/11. This is a replacement position.

DeHoyos, Lisa Hired as a 4<sup>th</sup> Grade Teacher at Meridian Ranch International Elementary School effective July 29, 2013. She has been set at a BA+24/11. This is a replacement position.

Douglas, Hillary Hired as a Special Education SLD Teacher at Sand Creek High School effective July 29, 2013. She has been set at a MA/11. This is a replacement position.

Farist, Mindy Hired as a Math Teacher at Skyview Middle School effective July 29, 2013. She has been set at a BA/6. This is a replacement position.

Fauver, Mollie Hired as a 4<sup>th</sup> Grade Teacher at Odyssey Elementary School effective July 29, 2013. She has been set at a MA/1. This is a replacement position.

Foss, Gina Hired as a Science Teacher at Vista Ridge High School effective July 29, 2013. She has been set at a MA/9. This is a replacement position.

Gates, Sandra Hired as a School Counselor at Springs Ranch Elementary School effective July 29, 2013. He has been set at a MA/9. This is a replacement position.

Gibe, Kathryn Hired as a 5<sup>th</sup> Grade Teacher at Meridian Ranch International Elementary School effective July 29, 2013. She has been set at a MA/11. This is a replacement position.

Hamel, Ceanne Hired as an Occupational Therapist with the Special Services Department effective July 29, 2013. She has been set at a BA+48/11. This is a replacement position.

Henderson, Stacey Hired as an English Teacher at Vista Ridge High School effective July 29, 2013. She has been set at a BA+12/5. This is a replacement position.

Hubbard, Ashley Hired as a .5 SPED SLD Teacher at Springs Ranch Elementary School effective July 29, 2013. She has been set at a MA/1. This is a replacement position.

Larson, Elizabeth Hired as a 2<sup>nd</sup> Grade Teacher at Stetson Elementary School effective July 29, 2013. She has been set at a MA/11. This is a replacement position.

Lewis, Francesca Hired as a .4 FTE School Nurse with the Special Services Department effective July 29, 2013. She has been set at a BA/10.

Mandel, Michele Hired as a Counselor at Vista Ridge High School effective July 25, 2013. She has been set at a MA+48/11. This is a new position that has been approved by the Chief Education Officer, Chief Business Officer and the Innovation Zone Leader.

Mazzagetti, Jillian Hired as a Vocational Nurse Instructor at Falcon High School effective July 29, 2013. She has been set at BA+48/4 plus the Board approved 10% hard to fill differential for this position. This is a new position that was approved by the Chief Education Office, Chief Business Officer and the Innovation Zone Leader.

Menard, Rachel Hired as a 1<sup>st</sup> Grade Teacher at Evans International Elementary School effective July 29, 2013. She has been set at a BA/1. This is a new position approved by the Innovation Zone Leader, Chief Business Officer and Acting Chief Education Officer.

Modinger, Annette Hired as an 8<sup>th</sup> Grade Math Teacher at Skyview Middle School effective July 29, 2013. She has been set at a BA/2. This is a new position that was approved by the Chief Education Officer, Chief Business Officer and the Innovation Zone Leader.

Norton, Elizabeth Hired as an Early Childhood Special Education Teacher at Woodmen Hills Elementary School effective July 29, 2013. She has been set at a MA+24/4. This is a replacement position.

Owen, Geoffrey Hired as a School Counselor at Falcon Middle School effective July 29, 2013. He has been set at a MA/4. This is a new position approved by the Innovation Zone Leader, Chief Business Officer and Acting Chief Education Officer.

Owen, Nathaniel Hired as an Intent to Non-Renew Math Teacher at Vista Ridge High School effective July 25, 2013. He has been set at a MA/3. This is a replacement position.

Pacione, Holly Hired as an English/Social Studies Teacher at Falcon Virtual Academy effective July 29, 2013. She has been set at a BA/1. This is a new position that was approved by the Chief Education Officer, Chief Business Officer and the Innovation Zone Leader.

Parkinson, Richard Hired as a High School Math Teacher at Patriot Learning Center effective July 29, 2013. He has been set at a BA+24/5. This is a replacement position.

Pearce, Alyssa Hired as an English Teacher at Falcon High School effective July 29, 2013. She has been set at a BA/1. This is a replacement position.

Pecic, Cystal Hired as a 2<sup>nd</sup> Grade Teacher at Evans International Elementary School effective July 29, 2013. She has been set at a BA+36/1. This is a replacement position.

Phillips, Franklin Hired as an 8<sup>th</sup> Grade Math Teacher at Horizon Middle School effective July 29, 2013. He has been set at a BA+36/2. This is a replacement position.

Ray-Killen, Rebecca Hired as a Kindergarten Teacher at Odyssey Elementary School effective July 25, 2013. She has been set at a BA+36/11. This is a replacement position.

Reece, Lisa Hired as a 1<sup>st</sup> Grade Teacher at Woodmen Hills Elementary School effective July 29, 2013. She has been set at a BA/1. This is a new position that was approved by the Chief Education Officer, Chief Business Officer and the Innovation Zone Leader.

Reid, Angela Hired as an Art Teacher at Remington Elementary School effective July 29, 2013. She has been set at a MA/11. This is a partial replacement/partial new position that has been approved by the Chief Education Officer, Chief Business Officer and the Innovation Zone Leader.

Rimbach, Bianca Hired as a 1<sup>st</sup> Grade Teacher at Evans International Elementary School effective July 29, 2013. She has been set at a BA/2. This is a new position approved by the Innovation Zone Leader, Chief Business Officer and Acting Chief Education Officer.

Russell, Pam Hired as a Math Teacher at Vista Ridge High School effective July 29, 2013. She has been set at a BA/5. This is a new position that was approved by the Chief Education Officer, Chief Business Officer and the Innovation Zone Leader.

Sack, Daniel Hired as a Language Arts Teacher at Skyview Middle School effective July 29, 2013. She has been set at a BA/1. This is a new position approved by the Innovation Zone Leader, Chief Business Officer and Acting Chief Education Officer.

Sangiorgi, Janine Hired as a Science Teacher at Skyview Middle School effective July 29, 2013. She has been set at a BA+48/10. This is a new position approved by the Innovation Zone Leader, Chief Business Officer and Acting Chief Education Officer.

Schell, Stephanie Hired as an English Teacher at Vista Ridge High School effective July 25, 2013. She has been set at a BA+24/1. This is a replacement position.

Schortmann, Julie Hired as a School Nurse with the Special Services Department effective July 29, 2013. She has been placed at a BA/2. This is a replacement position.

Shafer, Josh Hired as a SPED Sever Needs (SIED) Teacher at Sand Creek High School effective July 29, 2013. He has been set at a BA/8. This is a replacement position.

Sickels, Desiree Hired as a 1<sup>st</sup> Grade Teacher at Stetson Elementary School effective July 29, 2013. She has been set at a MA/1. This is a replacement position.

Soltisz, Tiffanie Hired as an Intent to Non-Renew Science Teacher at Vista Ridge High School effective July 25, 2013. She has been set at a BA/2. This is a replacement position.

Steinberg, Ethan Hired as a Transition Coordinator in Special Education effective July 29, 2013. He has been set at a MA/9. This is a replacement position.

Taylor, Whitney Hired as an English Teacher at Vista Ridge High School effective July 29, 2013. She has been set at a MA/2. This is a replacement position.

Travnick, Abbey Hired as a 4<sup>th</sup> Grade Teacher at Evans International Elementary School effective July 29, 2013. He has been set at a BA/1. This is a replacement position.

Ward, Amelita Hired as a.5 Kindergarten Teacher at Remington Elementary School effective July 29, 2013. She has been set at a MA/2. This is a replacement position.

Webb, Lisa Hired as a School Psychologist in Special Education effective July 29, 2013. He has been set at a MA+36/11. This is a replacement position

Wernsman, Joyce Hired as an hourly Reading Interventionist at Patriot Learning Center for the 2013-2014 school year. She will be paid per hour for a maximum of 20 hours per week. This position was made possible due to a reclassification of a support level position and was approved by the Chief Business Officer and Innovation Zone Leader.

Wixom, Joshua Hired as a Math/Science Teacher at Falcon Virtual Academy effective July 29, 2013. He has been set at a BA/1. This is a replacement position

#### **REQUESTS FOR LEAVE:**

Baretich, Kara Written request for a leave of absence beginning October 14, 2013 and continuing through the end of the 2013-2014 school year. This leave will be covered under the Family Medical Leave Act (FMLA).

#### **TRANSFERS:**

Cole, Julie Transferring to a SPED SLD/SOCO Teacher position at Meridian Ranch Elementary School effective July 29, 2013. This is a replacement position.

Eggert, Robert Transferring to a Science Teacher position at Patriot Learning Center effective July 25, 2013. This is a partial replacement and partial FTE increase that was approved by the Chief Education Officer, Chief Business Officer and the Innovation Zone Leader.

Gumucio, Brooke Transferring to an Art Teacher position at Springs Ranch Elementary School effective July 29, 2013. This is a replacement position.

Holloman, Pamela Transferring to a 6<sup>th</sup> Grade Language Arts Teacher position at Skyview Middle School effective July 25, 2013. This is a replacement position.

Jones, Lisa Transferring to a 1st Grade Teacher position at Stetson Elementary School effective July 25, 2013. This is a replacement position.

Lamb, Rachel Transferring to the Vocational Nurse Instructor position at Falcon High School effective July 29, 2013. This is a replacement position.

Rahn, Jaime Transferring to a 4<sup>th</sup> Grade Teacher position at Ridgeview Elementary School effective July 25, 2013. This is a replacement position.

Sinnott, Nicole Transferring to a 4<sup>th</sup> Grade Teacher position at Evans International Elementary School effective July 29, 2013. This is a new position that has been approved by the Innovation Zone Leader, the Chief Business Officer and the Acting Chief Education Officer.

Thomas, Susan Transferring to the Dean of Students at Falcon Middle School effective July 1, 2013. This is a new position that was approved by the Chief Education Officer, Chief Business Officer and Innovation Zone Leader.

Yerger, William Transferring to a Science Teacher position at Vista Ridge High School effective July 25, 2013. This is a new position that has been approved by the Chief Education Officer, Chief Business Officer and Innovation Zone Leader.

#### **RESIGNATIONS:**

Adamson, Rhonda Written notice of her intent to resign from her position as Early Childhood Special Education Teacher at Springs Ranch Elementary School effective May 30, 2013.

Behan, CarrieAnne Written notice of her intent to resign from her position as 3<sup>rd</sup> Grade Teacher at Meridian Ranch International Elementary School effective May 30, 2013.

Buxa, Brian Written notice of his intent to resign from his position as Science Teacher at Falcon High School effective May 30, 2013.

Daniel, Jerry Written notice of his intent to resign from his position as Speech-Language Pathologist with the Special Services Department effective May 30, 2013.

Delgado, Kari Written notice of her intent to resign from her position as 5<sup>th</sup> Grade Teacher at Ridgeview Elementary School effective May 30, 2013.

Edelson, Carolyn Written notice of her intent to resign from her position as 3<sup>rd</sup> Grade Teacher effective May 30, 2013.

Freymuth, Timothy Written notice of his intent to resign from his position as English Teacher at Vista Ridge High School effective May 30, 2013.

Greene, Daniel Written notice of his intent to resign from his position as Art Teacher at Falcon High School effective May 30, 2013.

Junk, Suzanne Written notice of her intent to resign from her position as 1<sup>ST</sup> Grade Teacher at Stetson Elementary School effective May 30, 2013.

Martinez, Yvonne Written notice of her intent to resign from her position as Counselor at Skyview Middle School effective May 30, 2013.

Minniss, Nicole Written notice of her intent to resign from her position as SPED SWAAC with the Special Services Department effective May 30, 2013.

Mullen, Angela Written notice of her intent to resign from her position as 1<sup>st</sup> Grade Teacher at Ridgeview Elementary School effective May 30, 2013.

Nowak, Donna Written notice of her intent to resign from her position as 6<sup>th</sup> Grade Language Arts Teacher at Skyview Middle School effective May 30, 2013.

Phillips, Michelle Written notice of her intent to resign from her position as .5 SPED SLD Teacher at Woodmen Hills Elementary School effective May 30, 2013.

Robinson, Claude Written notice of his intent to resign from his position as .5 Special Education and .5 Speech Teacher at Falcon High School effective May 30, 2013.

Wilcox, Stephanie Written notice of her intent to resign from her position as SPED Social Communications Teacher at Meridian Ranch International Elementary School effective May 30, 2013.

#### **4.04 Approval of Matters Relating to Educational Support Personnel**

Be it Resolved, that the following matters relating to classified personnel be approved as recommended by the Chief Education Officer:

**APPOINTMENTS:**

Beals, David Temporary Summer Grounds at Facilities, full time, summer, 8 hours per day, start date June 3, 2013. Position will end August 19, 2013.

Rucker, Chris Temporary Summer Grounds at Facilities, full time, summer, 8 hours per day, start date June 3, 2013. Position will end August 19, 2013.

Meyer, James Temporary Summer Grounds at Facilities, full time, summer, 8 hours per day, start date June 3, 2013. Position will end August 19, 2013. Will remain a substitute in District.

Shiverdecker, Gates Temporary Summer Grounds at Facilities, full time, summer, 8 hours per day, start date June 3, 2013. Position will end August 19, 2013.

Walkinshaw, Justin Existing Position, Grounds Technician at Facilities replacing Curtis Henderson, full time, school year, step 2, 8 hours per day, start date April 29, 2013.

**SUBSTITUTE:**

LaRocca, Dannielle Substitute, wage range \$7.94 - \$15.30 per hour depending on substitute placement.

**RESIGNATIONS:**

Bell, Kim Resignation from her position as Support Substitute, effective May 24, 2013.

Coffman, Vanessa Resignation from her position as Special Education Teacher Assistant at Odyssey Elementary School, effective May 24, 2013.

Dix, Traci Resignation from her position as Nutrition Services Assistant at Vista Ridge High School, effective May 22, 2013.

Gudridge, Timothy Resignation from his position as Bus Driver at Transportation, effective May 9, 2013.

Hubbard, Ashley Resignation from her position as Special Education Teacher Assistant at Springs Ranch Elementary School, effective May 24, 2013.

Jones, Carol Resignation from her position as Building Custodial Technician at Vista Ridge High School, effective July 7, 2013.

Livermore, Brandon Resignation from his position as Crossing Guard at Springs Ranch Elementary School, effective May 24, 2013.

Lynch, Jacob Resignation from his position as Crossing Guard at Springs Ranch Elementary School, effective May 24, 2013.

Lynch, Teresa Resignation from her position as Nutrition Services Manager at Woodmen Hills Elementary School, effective May 24, 2013.

Shaw, Lynne Resignation from her position as Preschool Teacher Assistant at Springs Ranch Elementary School, effective May 24, 2013.

Sieders, Patrick Resignation from his position as Special Education Teacher Assistant at Woodmen Hills Elementary School, effective May 24, 2013.

Twohig, Lynn Resignation from her position as Special Education Teacher Assistant at Falcon High School, effective May 24, 2013.

**TERMINATIONS:**

Bowker, Beverly Termination from her position as Special Education Teacher Assistant at Falcon Elementary School, Effective May 6, 2013.

Casorla, Alysa Termination from her Temporary Position as Regular Education Teacher Assistant at Ridgeview Elementary School, Effective May 24, 2013.

Conklin, Michael Termination from her position as Maintenance Technician at Central Office, Effective May 8, 2013.

Cook, Kimmatha Termination from her position as Building Custodial Technician at Central Office, Effective May 23, 2013.

Flemke, Anne Termination from her Temporary Position as Regular Education Teacher Assistant at Springs Ranch Elementary School, Effective May 24, 2013.

Regalado, Audra Termination from her Temporary Position as Regular Education Teacher Assistant at Ridgeview Elementary School, Effective May 24, 2013.

**RETIREMENTS:**

Leckenby, David Retirement from his position as Building Custodial Manager at Falcon Elementary School, effective May 24, 2013.

4.05 Approval of Minutes of May 09, 2013 Regular BOE Meeting

4.06 Approval of Minutes of May 09, 2013 Special BOE Meeting

## **5.00 Board Update**

LaVere-Wright: As a district we recognize the impact the Black Forest Fire on our community. For the next 45 days we will waive rental fees for our facilities to nonprofit organizations within the fire area where they may not be able to currently meet because of the devastation in that area. There will be some limitations on that, with terms of frequency of use. To take advantage of that opportunity, contact the CBO's Executive Assistant. Thank you for the unanimous support from everybody.

Harold: There is a resource on our website listing the different activities in our neighborhood.

Irons: How many employees have been directly effected?

Brett Ridgway: Currently I know of two employees that have lost their houses.

Paul Andersen: We know of six so far who have lost their homes.

Irons: Are employees taking actions together as district employees?

Paul Andersen: An account has been established for employees to give money for these employees. Once we have a deadline date we can divide the money.

Harold: Student councils are working to organize a benefit.

Jack Bay: We have one charter school student who was impacted by the fire.

LaVere-Wright: There were quite a few that were affected, but not a total loss.

Peter Hilts: We are discussing ways of helpfulness. We will do our best to be helpful for people counting on us.

## **6.00 Open Forum**

Peg Mahoney: As the FTEA president, I wanted to thank all of you for your hard work. Welcome to District 49 Mr. Hilts. There is a paraprofessional at our school, Odyssey, who totally lost their home.

## **7.00 Action Items**

### **7.01 Approval of Charter School Budgets**

It was moved by LaVere-Wright and seconded by Irons to approve the 2013-2014 Budget of the four district Charter Schools as presented.

Brett Ridgway: I'm sorry, that is actually five charter schools now.  
The motion was withdrawn by LaVere-Wright.

It was moved by LaVere-Wright and seconded by Irons to approve the 2013-2014 Budget of the five district Charter Schools as presented. The motion was put and carried with Allen, aye; Harold, aye; Irons, aye; LaVere-Wright, aye; Wright, aye.

## **7.02 Approval of the 2013-14 Budget**

It was moved by LaVere-Wright and seconded by Irons to approve the district budget for the fiscal year 2013-2014 as presented by the administration.

Irons: District 11's per pupil cost is approximately \$12K and ours is about \$6K. Thank you Brett, our staff, the district and everyone needs to be commended. Your delivery is better than D11 at half the cost.

Brett Ridgway: Thank you, I appreciate that.

The motion was put and carried with Allen, aye; Harold, aye; Irons, aye; LaVere-Wright, aye; Wright, aye.

## **7.03 Approval of District Salary Schedules**

It was moved by LaVere-Wright and seconded by Irons to approve the new Classified Salary Schedule and the transition plan for moving current employees off of the 3% schedule methodology onto the 2% schedule methodology, as recommended by the administration.

LaVere-Wright: The new schedule is necessary to enable the district to comply with the new methodology.

The motion was put and carried with Allen, aye; Harold, aye; Irons, aye; LaVere-Wright, aye; Wright, aye.

## **7.05 Approval of Hard to Fill Differential-Special Services Itinerant Positions**

It was moved by LaVere-Wright and seconded by Irons to approve of Use of Hard to Fill Differential For All Special Services Itinerant Positions. The motion was put and carried with Allen, aye; Harold, aye; Irons, aye; LaVere-Wright, aye; Wright, aye.

## **7.06 Approval of Facilities Realignment Proposal**

It was moved by LaVere-Wright and seconded by Irons to approve the proposed staffing proposal provided for the Facilities, Maintenance and Operations realignment plan that was approved on May 9, 2013 by the Board of Education. The motion was put and carried with Allen, aye; Harold, aye; Irons, aye; LaVere-Wright, aye; Wright, nay.

## **8.00 Informational Items**

8.01 Student Travel Study Trips

## **9.00 Discussion Items**

9.01 Community Request for Ballot Initiative  
Mr. Wright had to leave the meeting at 6:48 p.m.

Harold: Mr. Hilts is Skyping from Alaska for the meeting.

Kevin Butcher: I am a parent of four children in this district. In discussions with other community members on how to improve our district, an idea formed about having school board members represented in smaller sections, by zone. The issue is public trust, building a base where their children attend school and interact with the community. Bonds have failed due to lack of trust. It is human nature to trust someone you know. Potential benefits: more diverse candidates, more qualified, non-political candidates who reflect the community could be elected and possibly lower the cost of elections. Building trust requires giving trust, thinking about the futures, thinking about better governments. It would not go in effect until 2015, so I'm asking you to place a question on the 2013 ballot. We propose the new board would be composed of one member from each zone and two at large zones. It is a simple idea.

Harold: Questions?

Irons: If you actually look at the statutes and the definitions of director districts, we must have five director districts, they must be of equal populations, general geographic size, they may not cross voter precinct boundaries.

Kevin Butcher: I have heard that idea, but there are different opinions when you read further in the statutes as far as the precinct boundaries. Some of our precinct boundaries have a line going through the middle of the precinct.

Irons: It says in statutes you may not cross precinct lines. In 22 3 109(d) director district shall not be less than five nor seven in number. The only hang up I see is you will not have a director for each of the three geographic, Falcon, Sand Creek and Vista. Because of the way the population is spread out you will have overlaps and that part won't work. Now if there is a way to have five districts all of equal populations, the population variance can be 3% or less, and it must be reviewed. Because we are growing district, especially out here in Falcon and on the north edge of Power Zone, you must do a population survey every two years to readjust district and zone boundaries.

Kevin Butcher: We have done our research and can come up with language that can work with the ballot initiative. If five districts are a better solution, we can go with that.

Irons: My information is from legal council.

Kevin Butcher: The Board can control the language on this initiative.

LaVere-Wright: I have read the statutes differently. One of the reasons I like this idea is to make sure we have voices from all parts of our district. Another thing is how much it costs to run, about \$3K for name recognition and signs. People may have an easier time running in their areas where people know them. One of the barriers to getting people to be involved and be on the board, is the amount of money it takes up front. I think most of us want someone who takes this position seriously. Two at large positions balance that, because you don't have people tied to just one community. I really like the idea personally.

Harold: You brought up one point in your Power Point presentation about the innovation zones and initiatives that have come forward and those have come from the community, instead of from the top down. Representative government is in every level We need to clarify the language of exactly how a new board will made up before it would be able to be on the ballot. How does the Board want to proceed? The statute says we have to vote on it, unless it's withdrawn. Our next meeting is June 26<sup>th</sup>, can those questions can be answered by then? If not, then it can be on the July 11<sup>th</sup> meeting.

Irons: I will review this with the County Clerk and Secretary of State on the specifics spelled out in statute 21 31 109. The described districts do not fit the statute. We could not have 3 director districts and 2 at-large. I want that legally verified before we proceed and have it as an action item on July 11th.

Kevin Butcher: We made the decisions, if the board did not approve this item, we would go ahead and go by the petition law, and have it in by early August. It will be lined up with the right language. If anyone would like to carry a petition, I will give you a business card. I appreciate the concern, but the council we have will make sure it is legal.

Harold: I want to clarify, because state statute says that if a community member brings forward something that they want to put on the ballot that the board has to vote one way or another. So, are you withdrawing your request?

Kevin Butcher: No, I'm not. We have to have signatures in by early August. Petitions need to be put out in July, so we are going to move forward with it. We don't want to exclude you, it is a simple idea that was voted and the community has grabbed it. I have a lot of support for this physically and financially to make this work. As the defacto leader, we're going to make it happen. If you want to participate, we can make it happen. If the district wants legal to look over our shoulder on the language, I would be happy to sign a release.

Irons: He cannot.

Harold: That would be up to the citizen group to get the petitions and get that information to the County Clerk.

Irons: I might help you out there, if you want to go ahead with a petition. Once you have completed the language for the petition, then you must take it to the County Clerk. They will review it for legal; they have five days to do that, and at that point you can begin your signatures.

Kevin Butcher: You have verified that I am running out of time. I'm not writing the language, attorneys are writing the language.

#### **10:00 Other Business**

The Board is at recess @ 7:12 p.m.

- 10.01 Executive Session- pursuant to CRS 24-6-402(4)(b, e, and f) for discussion of personnel matters concerning individual employees. Re: Falcon Zone—Zone and Building Leaders, Power Zone—Zone and building Leaders.

It was moved by LaVere-Wright and seconded by Irons to enter executive session at 7:30 p.m. pursuant to CRS 24-6-402(4)(b,e and f) for discussion of personnel matters concerning individual employees. Re: Falcon Zone - Zone and Building Leaders, Powers Zone - Zone and Building Leaders.

It is 7:58 p.m. and the Board is back in regular session.

Harold: Mr. Hilts asked us to answer a question in Executive Session and we are answering that now. Was the information that he gave us helpful or would we have preferred an email type of conversation?

Peter Hilts: It was very helpful, we were able to have an interchange which was more effective than an email.

Harold: The other topic that came up is doing a resolution. Please discuss what you would like to see from the board in a resolution in reference to Mr. Allen's comments about hiring a diverse population?

Peter Hilts: One of the ways we can provide better leadership is to represent our communities better, not just with ethnicity. The Board should decide if a particular emphasis needs to be identified.

Allen: What I see as a quota is a completely white staff. The Board has directed Mr. Andersen and the CEO and nothing has changed. It is a race thing and until you admit it's a race thing, it won't be a fair assessment.

Irons: Peter, are we looking in the wrong places for people? Do we need to take a different approach on where we are looking for candidates?

Peter Hilts: There is established employment law that puts boundaries on this, but also puts expectations on us. We have to decide what those are. A system is perfectly designed for the results it produces. One suggestion is where to recruit. We have to examine our system.

Allen: Can you tell me that there are no African-Americans in this area that have the expertise to come to this district and work, even on the maintenance side?

Harold: We have directed the staff to actively recruit from a diverse population, is that correct?

Paul Anderson: We have done some work with Rosemary and consultants have done some training for us on strategies to tap different talent pools. There is a strategy and plan that is working.

Allen: I'm not looking for affirmative action. I just want equitable and fair hiring practices within our district.

Harold: The Board has hired Chiefs and has not had any diverse candidates. If we have a broken system and need to fix it, then someone needs to figure out how to get those candidates to start applying and that is a big issue for me. If we don't have those candidates applying, we can't hire them. Across the entire district, we have to find a way to get people of every diversity group out there to apply. That can be every ethnicity, all the different things that goes into diversity. It's not one gender, one race, or one social background. We as a board need to define what diversity is for our district. The Administrators need to come back and tell us what they're going to do to make that happen and in what timeframe.

Allen: I concur that diversity is not just race or gender, but look across your district and the only thing missing is race. You have a broad spectrum of female and male employees, but they are not people of color.

LaVere-Wright: It depends on position as well. Your three chiefs are three white males; your innovation leaders, there's one female out of four. Your second in command in each of those zones, there is one female. The percentage of women in leadership positions in this district is 10%. Minority candidates applied but didn't make it through the paper screening. We don't know the minority status of candidates at that point. We are taking steps to hire a diverse population. We also need to consider our behavior. Choice candidates have their pick of districts. We have to look at how we project ourselves and how we act as a body. It's not just about Paul going to universities.

Allen: I have some contacts who say that substitute teachers aren't treated very well in our district.

LaVere-Wright: I don't wear an ID and have had to wait for twenty minutes. Customer service has not been a priority.

Harold: How does the Board want to proceed? Do we direct the administration to redevelop their plan or do we draft a resolution?

Paul Andersen: You have not had a formal update on the current plan.

Harold: Discussion on dates.

Peter Hilts: A couple of Board members can meet to have these discussions. This is not where a CEO should lead the district; the CEO should lead the will of the board.

Harold: Add this item to the August board meeting as a discussion item.

Peter Hilts: August is a good time for me to prioritize and have the board affirm those priorities. We need to think about earning the trust of our community, focus on the strategic plan to create the district we envision.

Harold: Envision us having different thoughts. Should narrow down to top two and be united from the board.

Peter Hilts: Doesn't have to be unanimous, but I have to serve a unified voice.

Harold: Regarding Capital Planning and November election, they will not have a clear plan until October.

Peter Hilts: Whatever they propose will give us clarity. I want to be sure I am leading toward that point.

Harold: In the August board packet, please give us your impression of what the main goals are and what items you want to prioritize so that we have time to think about it before the meeting.

Peter Hilts: I agree. I will provide the CEO report a week before the meeting.

## **11.00 Adjournment**

With no further business to be brought before the Board, the regular meeting of the Board of Education adjourned at 8:31 p.m.

Respectfully submitted by Rebecca Engasser.

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Tammy Harold, President

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Chuck Irons, Secretary



10850 East Woodmen Road • Falcon, CO 80831  
Tele: 719-495-1100 • Fax: 719-495-8900 • E-mail: d49@d49.org

**Mission Statement**

Together we are committed to graduating and preparing all children for success in college and careers.

**MINUTES  
REGULAR BOARD OF EDUCATION MEETING  
June 26, 2013  
Central Administration Office – Board Room**

- 1.00** A regular meeting of the Falcon Board of Education was called to order at 6:33 p.m. by the President, Tammy Harold. The following Board members were present: Ms. Harold, Mr. Irons, Mrs. LaVere-Wright, and Mr. Wright. Mr. Allen was absent with prior notice.
- 2.00 Welcome and Pledge of Allegiance**  
President Harold welcomed those in attendance and invited them to join the Board in the Pledge of Allegiance.
- 3.00 Approval of Agenda**  
It was moved by LaVere-Wright and seconded by Irons to approve the agenda. The motion was put and carried with Harold, aye; Irons, aye; LaVere-Wright, aye; Wright, aye.
- 4.00 Consent Agenda**  
None.
- 5.00 Board Update**  
Brett Ridgway - Accepting donations for District 49 staff members impacted by the fire. District pulling together: Sky View Middle School staff members hosted a wedding for a fellow staff member because church was impacted by Black Forest Fire.  
- Stand Up and Speak Out Concert on August 17<sup>th</sup> at Security Service Field. Tickets are available at d49-org.  
- Melanie Dolifka was selected as the Air Force Academy Teacher of the Year and is in the running for Colorado Teacher of the Year.
- 6.00 Open Forum**  
None.
- 7.00 Action Items**  
**7.01 Approval of Rocky Mountain Classical Academy Charter Contract**

It was moved by LaVere-Wright and seconded by Irons to approve the Rocky Mountain Classical Academy's charter contract for a period of five years beginning July 1, 2013. The motion was put and carried with Harold, aye; Irons, aye; LaVere-Wright, aye; Wright, aye.

7.02 Approval of Imagine Indigo Ranch Charter Contract

It was moved by LaVere-Wright and seconded by Irons to approve the Imagine at Indigo Ranch Charter School's contract for a period of five years beginning July 1, 2013. The motion was put and carried with Harold, aye; Irons, aye; LaVere-Wright, aye; Wright, aye.

7.03 Approval of 2012-13 Fiscal Year Fund 21 Supplemental Budget

It was moved by LaVere-Wright and second by Irons to approve the Fund 21 District Budget for fiscal year 2012-13 as presented by the Administration.

Brett Ridgway: In conversations with auditors on the FCBC portion of Vista Ridge work, there are several accounting methods to record that transaction. We determined it was better to show the new revenue assumptions for the budget related to the FCBC contribution, separate from the related expense; whereas before I had planned to have the items more or less combined to minimize the impact on the district's financials.

The motion was put and carried with Harold, aye; Irons, aye; LaVere-Wright, aye; Wright, aye.

7.04 Approve the Reauthorization (2013-14 fiscal year) of the CPCD/Head Start contract (EES and FES preschool sites): "Agreement between Falcon School District 49 and Community Partnership for Child Development, Inc."

It was moved by LaVere-Wright and seconded by Irons to approve the Head Start contract for 2013-14. The motion was put and carried with Harold, aye; Irons, aye; LaVere-Wright, aye; Wright, aye.

7.05 Memorandum of Understanding with CD BOCES

It was moved by LaVere-Wright and seconded by Irons to approve the Memorandum of Understanding with CD BOCES. The motion was put and carried with Harold, aye; Irons, aye; LaVere-Wright, aye; Wright, aye.

7.06 Appointments to Colorado Digital BOCES Board

It was moved by LaVere-Wright and seconded by Irons to appoint Peter Hilts and Chuck Irons to the Colorado Digital BOCES Board. The motion was put and carried with Harold, aye; Irons, aye; LaVere-Wright, aye; Wright, aye.

7.07 Approval of Matters Relating to Job Descriptions

It was moved by LaVere-Wright and seconded by Irons to approve the reclassification and job descriptions as recommended by Administration for the following positions: Teacher on Special Assignment (TOSA) – Online Professional Development, Teacher on Special Assignment (TOSA) – English Language Development (ELD), and Data and Reporting Analyst.

Peter Hilts: A position has emerged in each of the geographic innovations zones, a person responsible for curriculum & assessment. In zones with a more experienced person in leadership role, versus a more operational role, we would like to support that configuration, a modification of existing roles.

Paul Anderson: That's correct; we've considered various titles as they are used differently. I recommend that we use operators administrator.

Peter Hilt: Don't want to step around normal board protocol. This is the same job description, changed title and more emphasis on operational responsibility. Would you like this as an action item at a future board meeting? I'm asking for guidance whether a change of title constitutes Board approval.

LaVere-Wright: For meeting protocol, discussion should be under other business in the future.

Brad Miller: You may interact. This would not count as a first discussion because it's not on agenda.

LaVere-Wright: Zones have CIA coordinators and each zone sets up their administrative system as they see fit. If the essential duties have changed, have job description that matches those duties, which may be different for each Zone. Accurate job descriptions allow proper evaluations

Harold: New position with new duties and title has to be approved by board, no matter which Zone or level.

Peter Hilt: Withdraw informational request. Paul & I have enough feedback to know how to proceed.

Wright: I'm interested in seeing how this position is strategically positioning the district to go toward the portfolio type of management. Are we dismantling the zone hierarchy and pushing the authority decision making into the schools? Is the structural piece in place now aligned with strategic prospective? All of the money and savings that we have at central administrative level could blossom itself into the zones. Intent is to have schools principals to make decisions.

Paul Anderson: If there is a change in duty description, either modification to a job description that is significant, or a new position, the job description is developed and run through process for approval.

Harold: If there are substantive changes, procedurally make sure that whatever title and job description is accurate to what they do, which helps the evaluation process.

The motion was put and carried with Harold, aye; Irons, aye; LaVere-Wright, aye; Wright, aye.

#### **7.08 Approval of Matters Related to Classified Personnel**

It was moved by LaVere-Wright and seconded by Irons to approve the Professional Development Registration and Event Coordinator job description as recommended by Administration.

Harold: Please explain this position.

Amber Whetstine: This is not a new position, but a reclassification. Current job description does not accurately reflect what the person does.

The motion was put and carried with Harold, aye; Irons, aye; LaVere-Wright, aye; Wright, aye.

#### **8.00 Informational Items**

## **8.01 Adoption of Participatory Media Policy and Regulations**

Stephanie Wurtz: In the past year our staff members didn't have access to social media sites in our buildings. Next year staff will have access to appropriately use social media. We did not have a policy. Met with Human Resources, this policy specifically outlines use of social media and what is appropriate. Policy covers overall philosophy on this item. If we do have people using it inappropriately, we can point to policy.

Harold: Since this does affect new and current employees, they need to be aware of the new policy before the school year starts.

Irons: What is the mechanism for communication?

Paul Andersen: Policy changes are communicated through a monthly Human Resources newsletter. Staff members can review policy changes via district website. In a new school year, we speak to all new & revised policies. Hard copies could be distributed, but I recommend we use technology available to us.

Irons: How do we verify their awareness of policy?

Paul Andersen: With new hires, we cover policies with a general statement around technology. We expect employees to know what the policies of the district are. There is no annual refresher.

Harold: It is legal. This policy is very specific and it affects teachers and their classrooms and all employees. Maybe we should stress this one a little more.

Paul Andersen: Internal communications are evolving. We will ensure that good messages get out in more areas than HR newsletters.

Stephanie Wurtz: We did talk to Human Resources about this. We do want them to engage, participate. New teacher orientation in zones is something I will address.

LaVere-Wright: Everyone should be made aware of important policy changes. People may think, we've always done it this way, and be unaware of policy changes. It's important to include big policy changes at the start of the school year.

Timo Vega: Next year we will be able to allow sites that teachers & staff can access. Understand from IT, Zones to grant permission in various sites, from HR side, ready to go.

Wright: Put all policies on-line; go through regular rotation of all policies. Emphasize certain policies by sending to mailboxes. On new policy, read it and recognize some of the difficulties. How does this policy balance between protecting people, shutting down inappropriate sites, and freedom of speech?

Stephanie Wurtz: We've consulted with Legal and pulled relevant data from other organizations. Violations and freedom of speech issues would be accessed on a case by case basis. Still evolving on what's appropriate in district vs. home computer, how do you use technology policy? It's a reminder to staff, do want you to participate representing yourself as a district employee? Guideline, participate as you would have any dialog face to face, just because it's online doesn't mean that it's not available.

Harold: Legal didn't have any red flags?

Peter Hilts: Critical that we have policy guidance. Drafting something others may want to adopt.

Harold: Please make this an action item at the next meeting.

## **8.02 Professional Development Update**

Amber Whetstine: Power Point presentation - University of Innovation, Professional Development Update to the Board of Education by Amber Whetstine, dated June 26, 2013.

Harold: Are you doing this for new teachers out of college or new to our district with prior experience?

Amber Whetstine: It will look different for each. We require all teachers new to district to go through a support program. Have mentorship and support even with 15 years of experience.

Harold: Wright has been a strong advocate to make this a priority. I like the micro innovation and expansion over the next 3-5 years at elementary and middle school so every level has the opportunity to do that. Giving teachers ability to watch other teacher perfect their craft and share it with others. Thank you to the staff and everyone who has been a part of making that happen.

Wright: This is amazing; I'm looking back at decentralization, virtual academy, and on-line programs. We take learning objects, look at metrics, and hold them accountable. It's one more example of where this district is going.

Irons: How do we compare to those percentages in slides?

Paul Andersen: I will follow up.

Peter Hilts: It was a great presentation, congratulations to Amber, her team and the district. Reinterpretation of Strategic Plan, want to aim for more choice in and less choice out. Grow into a teacher leadership role, supported to try innovative things. Develop that reputation, will have no issue with retention, but an issue with being selective.

Harold: Please add to our website to inform the community about our progress to improve.

## **8.03 STEMx BOCES**

Brett Ridgway: At last August regular board meeting there was a request from the Power Zone to replace position to 21st century coordinator. We talked strategically about where to go with it, from zone level, district level, to city, county, and state-wide.

Dianne Kingsland: Boldly going where nobody's gone, brief update. At beginning of last year, develop community partners, by sitting across table to be able to make a difference with STEM education. Goal is to be collaborative, determine how to leverage resources. We're working on building pre-K-12 workforce pipe line.

Brad Miller: I have been reached by a number of business leaders with interest in what's been spinning out of this organization. We've heard of possibility to emulate efforts that went into

Colorado Digital BOCES that goes beyond local funding. There may be a statewide opportunity for funding from Governor's office. This is Brett's idea of capitalizing on this entity and benefits to come from what's been created here. There's potential to bring this back to the board for discussions of entering into another BOCES.

Harold: Add to July 11 meeting as a discussion item.

Peter Hiltz: STEM-X, stem extensions, extended levels of applications into industry, bigger than what people think of, primarily in classroom setting. Amber's presentation, work took many years to produce. Nimble enough to be opportunistic, Governor's timing is in sync with that timing. We learned that BOCES technique applies to different configurations. This is an opportunity for the district to lead the region.

Brad Miller: Named with intent to make it possible for action, agenda in July, discussion/action item, potential for motion. Trying to coordinate towards statewide announcement, want to be ahead of curve.

Harold: Agenda can be changed up to 24 hours before the meeting, on the July agenda.

Wright: This is empowering people, parents, teachers, principals. Look what happens when you take the shackles off people and let them think for themselves. People figure out how to make the best teachers in the entire county. We've stripped the bureaucracy out of this district.

Harold: My children are in two different zones and have seen it happen with their individual teachers. I have seen enthusiasm to do something different, support from their principals. Appreciate that we've been able to give teachers the ability to make those changes quickly without all red tape.

#### **9.00 Discussion Items**

None.

#### **10:00 Other Business**

None.

#### **11.00 Executive Session**

It was moved by LaVere-Wright and seconded by Irons to go into Executive Session pursuant to CRS 24-6-402(4)(d)(b, e, and f) for discussion of personnel matters concerning individual employees. Re: Falcon Zone – Zone and Building Leaders. The motion was put and carried with Harold, aye; Irons, aye; LaVere-Wright, aye; Wright, aye.

The Board took a five minute break.

The Board went into Executive Session at 8:06 p.m. with the following people present: President Harold, Directors Irons, LaVere-Wright, and Wright, Brett Ridgway, Chief Business Officer, Paul Anderson, Personnel Director and Brad Miller, Legal Council.

It was moved by LaVere-Wright and seconded by Irons to return to regular session at 8:14 p.m. The motion was put and carried with Harold, aye; Irons, aye; LaVere-Wright, aye; Wright, aye.

#### **11.00 Adjournment**

With no further business to be brought before the Board, the regular meeting of the Board of Education adjourned at 8:17 p.m.

Respectfully submitted by Donna Teubner.

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Tammy Harold, President

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Chuck Irons, Secretary



## **BOARD OF EDUCATION AGENDA ITEM 7.01**

**BOARD MEETING OF:** July 11, 2013

**PREPARED BY:** Mike Pickering

**TITLE OF AGENDA ITEM:** POWER Zone 2013 Revised Innovation Plan

**ACTION/INFORMATION/DISCUSSION:** Action

### **BACKGROUND INFORMATION, DESCRIPTION OF NEED:**

Through an intentionally collaborative effort within the POWER Zone Community, POWER Zone has developed a revised innovation plan that will allow our educators to better meet the needs of our students. POWER Zone is asking for our BOE to approve the addition of a curriculum component to our current plan. A truly innovative approach to teacher and administrator evaluation, coupled with our community created and driven zone proposal process, rounds out the zone level innovation work that was completed during the 2012-13 school year.

### **RATIONALE:**

POWER Zone believes that through:

an internally set calendar that best meets the needs of the students within our community

POWER Zone educators having the autonomy to collaboratively choose and align resources that meet the Colorado Academic Standards

a community created and driven zone and school level proposal process

POWER Zone will be able to meet the needs of their entire community better than ever before.

### **RELEVANT DATA AND EXPECTED OUTCOMES:**

POWER Zone requests that the Falcon School District 49 Board of Education approve the addition of the curriculum component to the revised innovation application for POWER Zone. By approving the innovation application, it is understood that POWER Zone will immediately waive out of Board Policy specified in the curriculum component of their innovation plan. If approved by the Falcon School District 49 Board of Education POWER Zone's revised innovation plan application will be sent to the Colorado State Board of Education for state approval.

Move to adopt POWER Zone's 2013 revised Innovation Plan effective upon approval by the State Board of Education.

**RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS**

**ADDRESSED:**

☒ X ☐ Student Achievement and Performance      ☐ X ☐ Staff Empowerment and  
Support  
☐ X ☐ Parent/Community Engagement      ☐ Social and Ethical  
Responsibility  
☐ X ☐ Operational Efficiency and Systems Effectiveness

**FUNDING REQUIRED:**      ☐ Yes      ☒ X ☐ No

Amount Budgeted:

**RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:**

N/A

**APPROVED BY:** Peter Hilts, Chief Education Officer      **DATE:** 06/25/2013



## **BOARD OF EDUCATION AGENDA ITEM 7.02**

**BOARD MEETING OF:** July 11, 2013

**PREPARED BY:** Stephanie Wurtz, Public Information Officer

**TITLE OF AGENDA ITEM:** Adoption of Participatory Media Policy and Regulation

**ACTION/INFORMATION/DISCUSSION:** Action

### **BACKGROUND INFORMATION, DESCRIPTION OF NEED:**

- Social media use is increasing among students, parents and staff members and these communications tools carry a great capacity to impact organizational and professional reputation
- The communications department manages the public image of the district, portraying, promoting and protecting the organization using a variety of communications strategies, including participatory media
- The department also assists our schools/departments in managing their own participatory media accounts.
- There is currently no policy in place to offer guidelines or strategies for facilitating effective and appropriate use of social media, specifically with staff and others associated with the district.
- Staff, parents and community members are encouraged to participate in District 49's online community and appropriate policy is necessary to guide this participation

**RATIONALE:** The communications department researched other districts' and organizations' policies and procedures and developed a policy and regulation that contain districtwide guidance for leveraging participatory media, while facilitating brand engagement and reputation management.

### **RELEVANT DATA AND EXPECTED OUTCOMES:**

The communications department strives to work proactively to connect with community members and share accurate and impactful information with stakeholders, thus a participatory media policy will govern official contributions and engagement in social media, distributed reporting services and other online communication platforms.

### **RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:**

<input checked="" type="checkbox"/> X Student Achievement and Performance	<input checked="" type="checkbox"/> X Staff Empowerment and Support
<input checked="" type="checkbox"/> X Parent/Community Engagement	<input checked="" type="checkbox"/> X Social and Ethical Responsibility
<input checked="" type="checkbox"/> X Operational Efficiency and Systems Effectiveness	

**FUNDING REQUIRED:** ☐ Yes ☒ No

Amount Budgeted:

### **RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:**

I move to approved the proposed policy and regulation.

**APPROVED BY:** Peter Hilts, Chief Education Officer

**DATE:** July 2, 2013



## **BOARD OF EDUCATION AGENDA ITEM 7.03**

**BOARD MEETING OF:** July 11, 2013

**PREPARED BY:** Kim Steeves, Professional Staff Liaison

**TITLE OF AGENDA ITEM:** Approval for the following job descriptions and 1 new TOSA position:

- Zone Operations Administrator
- Teacher on Special Assignment (TOSA) – 21<sup>st</sup> Century Learning and Innovation Specialist

**ACTION/INFORMATION/DISCUSSION:** Action

### **BACKGROUND INFORMATION, DESCRIPTION OF NEED:**

- To gain Board of Education approval for newly created job descriptions.
- To gain Board of Education approval for the newly created job position for the 21<sup>st</sup> Century Learning and Innovation Specialist

### **RATIONALE:**

- The Zone Operations Administrator job description is a redefinition of the current CIA Administrator job description currently in use. The redefined job description will be utilized in the POWER Zone initially but may be utilized as the job description for the other zones as well. Approval of this newly redefined job description does not entail approving any new positions, simply a newly updated job description.
- The Teacher on Special Assignment (TOSA) – 21<sup>st</sup> Century Learning and Innovation Specialist is a newly created job description and position to assist in the one to one technology initiatives in the POWER and Falcon Zones. Approval of this job description will also include approval of the newly created position that will go along with it. Funding for this position is slated at 25% from the POWER Zone and 75% from the Falcon Zone.

### **RELEVANT DATA AND EXPECTED OUTCOMES:**

- By addressing these action items, the Board of Education is approving the necessary actions that allow the District to continue its' function of hiring and other associated personnel activities that impact student achievement.

### **RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:**

\_\_\_\_ Student Achievement and Performance      \_\_\_\_ Staff Empowerment and Support  
\_\_\_\_ Parent/Community Engagement      \_\_\_\_ Social and Ethical Responsibility  
X \_\_\_\_ Operational Efficiency and Systems Effectiveness

**FUNDING REQUIRED:** X Yes      \_\_\_\_ No

### **RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:**

Approve listed job descriptions and associated new positions as listed above.

**APPROVED BY:** Peter Hilts, Chief Education Officer      **DATE:** June 28, 2013



## **BOARD OF EDUCATION AGENDA ITEM 7.03**

**BOARD MEETING OF:** July 11, 2013

**PREPARED BY:** Brett Ridgway, Chief Business Officer

**TITLE OF AGENDA ITEM:** Budget Manager Job Description

**ACTION/INFORMATION/DISCUSSION:** Action

**BACKGROUND INFORMATION, DESCRIPTION OF NEED:** For the past two years, the Finance Department structure has included the position of Senior Finance and Data Analyst. That position is now vacant and moving forward, it will be best for the Department and the District to have a position focusing strictly on developing and managing budgets and forecasts.

**RATIONALE:** As the business operating environment has evolved since the restructuring announced in January 2011, and innovation and matrix management has taken hold, the budget has appropriately become less of a simple constraint on spending and more of a strategic guideline for managing spending. To that end, we now need to have increased focus on the budget, including identifying and measuring relevant statistical drivers that are indicators of anticipated dollar spends.

**RELEVANT DATA AND EXPECTED OUTCOMES:** With 20% of the time and cost of the Chief Business Officer now being reimbursed to the District from the Colorado Digital BOCES, this move enables Falcon School District to receive greater return for salary dollars spent with an overall more efficient spend.

**RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:**

<input type="checkbox"/> Student Achievement and Performance	<input type="checkbox"/> Staff Empowerment and Support
<input type="checkbox"/> Parent/Community Engagement	<input checked="" type="checkbox"/> Social and Ethical Responsibility
<input checked="" type="checkbox"/> Operational Efficiency and Systems Effectiveness	

**FUNDING REQUIRED:** ☒ Yes ☐ No

**RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:**

I move to approve the job description for the Budget Manager position as suggested by the Administration.

**APPROVED BY:** Brett Ridgway, Chief Business Officer

**DATE:** July 5, 2013



## **BOARD OF EDUCATION AGENDA ITEM 7.04**

**BOARD MEETING OF:** July 11, 2013

**PREPARED BY:** Donna Teubner, Executive Assistant to BOE/Personnel Director

**TITLE OF AGENDA ITEM:** Approval to Notify El Paso County Clerk and Recorder regarding Intention to Participate in the 2013 Coordinated Election

**ACTION/INFORMATION/DISCUSSION:** Action

### **BACKGROUND INFORMATION, DESCRIPTION OF NEED:**

The El Paso County Clerk and Recorder's office requests that a special district notify the county clerk by July 26, 2013 if it plans to participate in the Coordinated Election on November 5, 2013. This is so the election office can begin to calculate costs and prepare inter-government agreements for the participating political subdivision.

### **RATIONALE**

Participating in the Coordinated Election reduces the cost to the district for the for the Board of Education Director election.

### **RELEVANT DATA AND EXPECTED OUTCOMES:**

To have a successful election.

### **RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:**

<input type="checkbox"/> Student Achievement and Performance	<input type="checkbox"/> Staff Empowerment and Support
<input type="checkbox"/> Parent/Community Engagement	<input type="checkbox"/> Social and Ethical Responsibility
<input checked="" type="checkbox"/> Operational Efficiency and Systems Effectiveness	

**FUNDING REQUIRED:** ☒ Yes ☐ No

There will be an expense to the District for the election costs; these costs are in the budget.

### **RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:**

I move to notify the El Paso County Clerk and Recorder that the Board of Education of Falcon School District 49 intends to participate in the 2013 Coordinated Election with director positions.

**APPROVED BY:** Board of Education

**DATE:** July 11, 2013



## **BOARD OF EDUCATION AGENDA ITEM 7.05**

**BOARD MEETING OF:** July 11, 2013

**PREPARED BY:** Donna Teubner, Executive Assistant to BOE/Personnel Director

**TITLE OF AGENDA ITEM:** Appointment of the Designated Election Official for Falcon School District 49

**ACTION/INFORMATION/DISCUSSION:** Action

### **BACKGROUND INFORMATION, DESCRIPTION OF NEED:**

Notify the El Paso County Clerk and Recorder that the Board of Education of Falcon School District 49 intends to participate in the 2013 Coordinated Election with director positions.

### **RELEVANT DATA AND EXPECTED OUTCOMES:**

To have a successful and efficiently handled election.

### **RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:**

<input type="checkbox"/> Student Achievement and Performance	<input type="checkbox"/> Staff Empowerment and Support
<input type="checkbox"/> Parent/Community Engagement	<input type="checkbox"/> Social and Ethical Responsibility
<input checked="" type="checkbox"/> Operational Efficiency and Systems Effectiveness	

**FUNDING REQUIRED:** ☐ Yes ☒ No

There is no cost associated with this motion.

### **RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:**

I move to approve the appointment of Donna Teubner as the Designated Election Official (DEO) for Falcon School District for the 2013 election.

**APPROVED BY:** Board of Education

**DATE:** July 11, 2013



## **BOARD OF EDUCATION AGENDA ITEM 7.06**

**BOARD MEETING OF:** July 11, 2013

**PREPARED BY:** Donna Teubner, Executive Assistant to BOE/Personnel Director

**TITLE OF AGENDA ITEM:** Approval of Call for Nominations for School Board Director Candidates

**ACTION/INFORMATION/DISCUSSION:** Action

### **BACKGROUND INFORMATION, DESCRIPTION OF NEED:**

Three school board director seats will be available and on the November 5, 2013 ballot. The Board must formally approve a call for nominations before it can be printed in local publications.

### **RATIONALE**

This action complies with state requirements and allows us to publish the call for nominations for school board candidates. The call for nominations must be published not more than 90 days or less than 75 days prior to the election. If the call for nominations is approved, it will be published in the Gazette, The Ranch Land News, The Black Forest News and the New Falcon Herald.

### **RELEVANT DATA AND EXPECTED OUTCOMES:**

Candidate nomination material will become available to interested individuals on Wednesday, August 7, 2013. There will be a successful election.

### **RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:**

<input type="checkbox"/> Student Achievement and Performance	<input type="checkbox"/> Staff Empowerment and Support
<input type="checkbox"/> Parent/Community Engagement	<input type="checkbox"/> Social and Ethical Responsibility
<input checked="" type="checkbox"/> Operational Efficiency and Systems Effectiveness	

**FUNDING REQUIRED:** ☒ Yes ☐ No

Approximately \$500 in advertising costs.

### **RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:**

I move to approve the call for Nominations for School Board Director candidates.

**APPROVED BY:** Board of Education

**DATE:** July 11, 2013



## **BOARD OF EDUCATION AGENDA ITEM 7.07**

**BOARD MEETING OF:** July 11, 2013

**PREPARED BY:** Kjersti McKee, Purchasing Department

**TITLE OF AGENDA ITEM:** Multifunction Printer/Copier Fleet

**ACTION/INFORMATION/DISCUSSION:** Action

### **BACKGROUND INFORMATION, DESCRIPTION OF NEED:**

The current copier fleet is:

- A mixture of leased and owned devices.
- Leased through three different companies with four different expiration dates.
- Serviced by two different companies.
- Out of warranty.
- Mismatched with the needs of the Schools and users in a variety of locations.
- Old and unreliable with a majority of the devices from December 2007 and August 2008.

A new multifunction printer/copier fleet is required that is capable of:

- Providing reliable service to all School District facilities for 34 months.
- Providing a high level of customer service.
- Providing more options that meet the needs of the Users.
- Reducing printing and copying through the use of software to increase cost awareness and promote efficiency. This software, imageWare Enterprise Management Console, will provide the opportunity to the School District to implement a managed-device approach to reducing copying and printing costs.
- Being fully serviced, including preventative maintenance, by one company throughout the life of the lease.
- Includes all labor, parts and consumable materials (except paper) for the life of the lease. Toner is included.
- Being fully implemented by August 11, 2013 (when all but two devices throughout the School District expire).

### **RATIONALE:**

A committee, comprised of: Kjersti McKee, Purchasing Manager; Wendy Shiverdecker, Purchasing Specialist; Blake Schwank, Colorado Computer Support; and Lisa Gingerich, Administrative Secretary at Sand Creek High School researched and developed the scope of

work for a detailed Request For Proposal (RFP). The RFP was posted on May 17, 2013 and proposals were received on June 27, 2013.

The review committee, comprised of Kjersti McKee; Wendy Shiverdecker; Blake Schwank; Lorretta Grimaldo, and Christine Verhoeven performed independent reviews on the seven proposals received. Additionally, Kjersti McKee, Wendy Shiverdecker and Blake Schwank performed two on site product demonstrations and vendor interviews on July 2, 2013.

The RFP required Vendors to submit and be evaluated on the following:

<b>Volume I: Qualifications</b>
Tab 1 – K-12 Reference Questionnaire
Tab 2 – General, Locality and Service Level Agreement
Tab 3 – Service and Technical Support
Tab 4 – Project Approach
Tab 5 – Company and System Questionnaire

  

<b>Volume II: Proposed Cost</b>
Tab 1 – Proposed Cost (Pricing Form)

The Committee unanimously agreed on the Vendor whose multifunction printer/copiers and service will not only provide the best 34-month solution to the School District but are: ADA compliant; cost effective; able meet the School District's implementation schedule; includes a comprehensive software tracking system; and a detailed preventative maintenance program.

### **RELEVANT DATA AND EXPECTED OUTCOMES:**

After reviewing the proposals, in depth, and participating in product demonstrations/interviews of the top two candidates, it is our recommendation to approve Gobin's Inc. as the vendor for the Multifunction Printer/Copiers fleet.

Gobin's received a score of 257 out of a possible 300 and the main highlights of their proposal that set them apart from the others are:

- Impeccable references.
- Detailed and specific project approach for Falcon School District.
- Customer service.
- Unlimited training throughout the term of the lease.
- Highly configurable software with the ability to recognize other local and network printers.
- Full Preventative Maintenance and Warranty for the term of the lease.
- Detailed Service Level Agreement with credits for outages, missed targets and loaner machines for downtimes.
- Highly trained and tenured technicians.
- Easy to use and configurable Canon multifunction printers/copiers.
- Thoroughness and professionalism.

**RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS**

**ADDRESSED:**

☐ Student Achievement and Performance      ☒ Staff Empowerment and Support  
☐ Parent/Community Engagement      ☐ Social and Ethical Responsibility  
☒ Operational Efficiency and Systems Effectiveness

**FUNDING REQUIRED:**    ☒ Yes    ☐ No

**RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:**

We move to approve the multifunction printer/copier maintenance agreement and lease with Gobin's Inc. in the amount of \$130,547.40.

**APPROVED BY:**    Brett Ridgway, Chief Business Officer

**DATE:** July 11, 2013



## **BOARD OF EDUCATION AGENDA ITEM 7.08**

<b>BOARD MEETING OF:</b>	July 11, 2013
<b>PREPARED BY:</b>	Peter Hilts, Chief Education Officer
<b>TITLE OF AGENDA ITEM:</b>	Provisional Adoption of CASB Recommended Student Policies JIC, JICA, JICC, JICDA, JICDD, JICH, JICH-R, JICI, JIH, JK, JK-R, JKBA, JKBA-R, JKD/JKE, JKG and JS recommended by Administration to meet statutory requirements.
<b>ACTION/INFORMATION/DISCUSSION:</b>	Action

### **BACKGROUND INFORMATION, DESCRIPTION OF NEED:**

Colorado HB 12-1345 obligates school districts to ensure they have uniform, fair and consistent conduct and discipline codes no later than the outset of the 2013/2014 school year. Accordingly, CASB has provided all member districts with proposed policy revisions that match the new standards. These revisions are deemed to be fully compliant with the law, however, the District may wish to further review these policies and to afford its constituents time and opportunity to review and comment upon the revisions. For these reasons, the Board should adopt the policy revisions on a provisional basis.

### **RATIONALE:**

Adoption of these policy revisions will ensure the District has taken reasonable and prudent steps to comply with new legal requirements. Reliance upon CASB's guidance in this regard shall ensure that the Board and District will effectuate policies that have been subjected to scrutiny and approval by recognized authorities.

### **RELEVANT DATA AND EXPECTED OUTCOMES:**

The proposed revisions are internally consistent as well as compliant with new law. They afford the District with a comprehensive set of policies. Further review and revision may be suitable, but is not required.

### **RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:**

Student Achievement and Performance	X	Staff Empowerment and Support		Parent/Community Engagement	X
Social and Ethical Responsibility		Operational Efficiency and Systems Effectiveness	X		

**FUNDING REQUIRED:**    \_\_\_ Yes    X No                      **Amount Budgeted:** None

### **RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:**

I move to provisionally approve the revisions to the above referenced policies as recommended by administration to meet statutory requirements.

**APPROVED BY:**    Peter Hilts, Chief Education Officer

**DATE:**    July 10, 2013



## **BOARD OF EDUCATION AGENDA ITEM 9.01**

**BOARD MEETING OF:** July 11, 2013

**PREPARED BY:** Dianne Kingsland, STEM Coordinator

**TITLE OF AGENDA ITEM:** STEMx BOCES

**ACTION/INFORMATION/DISCUSSION:** Discussion/Action

### **BACKGROUND INFORMATION, DESCRIPTION OF NEED:**

Falcon School District has become a regional leader in the development of STEM/CTE alliances, efforts and education. The District recognizes that certain funding, economies of scale and other benefits may arise through collaboration between local districts and IHEs in this critical area of education. Since other local districts do not have the necessary expertise and resources to focus and develop programs in their respective school systems, Falcon School District 49 may wish to participate in the creation and governance of a new Board of Cooperative Educational Services in order to better align and coordinate efforts in this regard.

### **RATIONALE:**

STEM/CTE educational approaches and coordination with enterprises and experts in related fields are highly sought by multiple stakeholders. However, school districts, with increasingly limited resources, have historically been unable to put forth the effort required to coordinate business, higher education, military and educational interests as a means of creating meaningful programs.

The District has recently demonstrated that formation of a BOCES in conjunction with an IHE affords local educators a high level of support in a stable framework, with the added benefit of pooled resources and reach.

### **RELEVANT DATA AND EXPECTED OUTCOMES:**

A BOCES ("STEMx") will be entitled to receive grants and traditional funding and may create programs and schools with such funding without negative impact to the District. Such programs and schools will greatly benefit District students and families as well as local business interests. It is anticipated that special funding may be available for the particular programs envisioned by the STEMx BOCES, however, such funding would not likely be directed to a district such as Falcon absent the partnerships and collaboration that will be created through this effort. The resulting entity will be recognized by the state and eligible to act as an educational entity, yet it will have the ability to attract and develop partnerships with local colleges, large and small business interests, developers and other relevant parties.

**RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:**

☒ Student Achievement and Performance      ☐ Staff Empowerment and Support  
☒ Parent/Community Engagement      ☒ Social and Ethical Responsibility  
☐ Operational Efficiency and Systems Effectiveness

**FUNDING REQUIRED:**    ☒ Yes    ☐ No

Amount Budgeted: Portion of CTE/STEM Coordinator salary until BOCES formally recognized as well as legal fees and some administrator efforts related to same.

**RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:**

I move to approve the delegation of authority to initiate the formation of a BOCES in partnership with an Institution of Higher Education as may be negotiated and designed under the supervision of the CBO and CEO.

**APPROVED BY:**    Brett Ridgway, Chief Business Officer

**DATE:**    June 18, 2013



## **BOARD OF EDUCATION AGENDA ITEM 9.02**

<b>BOARD MEETING OF:</b>	July 11, 2013
<b>PREPARED BY:</b>	Brett Ridgway
<b>TITLE OF AGENDA ITEM:</b>	Bond Refinancing Opportunity
<b>ACTION/INFORMATION/DISCUSSION:</b>	Discussion

### **BACKGROUND INFORMATION, DESCRIPTION OF NEED:**

Falcon School District's Long Term Liabilities as of the last official audit totaled \$129,772,842. The largest portions of that total include Bond Issues Outstanding for \$41,085,000 and Certificates of Participation totaling \$84,215,000. For clarity and simplicity, these two forms of debt instruments can be considered as one and the same. It is always prudent in a school district setting to monitor the bond redemption schedule and watch for opportunities to refinance the principal at a lower rate to save the district money which also, of course, benefits the constituents by extension.

### **RATIONALE:**

Opportunities for refinance are dependent on the bond redemption schedule – i.e. when certain portions of the bond principal are to be repaid, and the rate environment in the bond market. Falcon's Finance Department, along with Bond Underwriting advisor, Stifel Nicolaus & Company, monitor these variables to watch for a potential opportunity to refinance. Both groups believe that there is an opportunity on the horizon and are recommending Falcon School District pursue that in the coming months.

### **RELEVANT DATA AND EXPECTED OUTCOMES:**

The portion of bond outstandings that is to be considered is a relatively small share valued at \$3.5mm that is from a 2002 issue that refinanced a 1996 capital bond issue. The proposal would not extend the repayment term, simply refinance for the same term and save some interest expense along the way. Due to this being a relatively small principal amount, the anticipated savings are not huge, but we feel any opportunity to save funds and demonstrate sound financial principals is worth pursuing.

### **RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:**

Student Achievement and Performance		Staff Empowerment and Support		Parent/Community Engagement	
Social and Ethical Responsibility	X	Operational Efficiency and Systems Effectiveness	X		

**FUNDING REQUIRED:**    \_\_\_ Yes    X No

**RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:**   N/A

**APPROVED BY:**    Brett Ridgway, Chief Business Officer

**DATE:**    July 10, 2013



10850 East Woodmen Road • Falcon, CO 80831  
Tele: 719-495-3601 • Fax: 719-495-0832

### **Mission Statement**

To prepare students, in a safe and caring environment, to be successful, competent and productive citizens in a global society.

**REVISED AGENDA**  
**REGULAR BOARD OF EDUCATION MEETING**  
**July 11, 2013**  
**6:30 p.m.**  
**Education Services Center – Board Room**

- 1.00**      **Call to Order and Roll Call**
- 2.00**      **Welcome and Pledge of Allegiance**
- 3.00**      **Approval of Agenda**
- 4.00**      **Consent Agenda**
  - 4.01      Approval of June Monthly Financial Update
  - 4.02      Approval of Matters Relating to Administrative Personnel
  - 4.03      Approval of Matters Relating to Licensed Personnel
  - 4.04      Approval of Matters Relating to Educational Support Personnel
  - 4.05      Approval of Minutes of Regular Board of Education Meeting 06/20/2013
  - 4.06      Approval of Minutes of Special Board of Education Meeting 6/26/2013
- 5.00**      **Board Update**
- 6.00**      **Open Forum**
- 7.00**      **Action Items**
  - 7.01      POWER Zone 2013 Revised Innovation Plan
  - 7.02      Adoption of Participatory Media Policy GBEE-1 and Regulation GBEE-1-R
  - 7.03      Approval of Matters Relating to Job Descriptions
  - 7.04      Approval of Board of Education Intent to Participate in 2013 Coordinated Election
  - 7.05      Appointment of Designated Election Official
  - 7.06      Approval for Call for Nominations for School Board Director Candidates
  - 7.07      Approval of Multifunction Printer/Copier Maintenance Agreement and Lease
  - 7.08      Provisional Adoption of CASB Recommended Policy Revisions
- 8:00**      **Information Items**
- 9.00**      **Discussion Items**
  - 9.01      STEM Project Update
  - 9.02      Bond Refinancing Opportunity
- 10.00**      **Other Business**

10.01 Executive Session- pursuant to CRS 24-6-402(4)(b, e, and f) for discussion of personnel matters concerning individual employees. Re: Falcon Zone—Zone and Building Leaders.

**11.00 Adjournment**

DATE OF POSTING: July 8, 2013

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Donna Teubner  
Executive Assistant to Board of Education and Personnel Director