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Mission Statement

To prepare students, in a safe and caring environment, to be successful, competent
and productive citizens in a global society.

MINUTES
REGULAR BOARD OF EDUCATION MEETING
October 10, 2013
Central Administration Office – Board Room

- 1.00** A regular meeting of the Falcon Board of Education was called to order at 6:35 p.m. by the President, Tammy Harold. The following Board members were present: Mr. Allen, Ms. Harold, Mr. Irons, and Mrs. LaVere-Wright and Mr. Wright.
- 2.00 Welcome and Pledge of Allegiance**
President Harold welcomed those in attendance and invited them to join the Board in the Pledge of Allegiance.
- 3.00 Approval of Agenda**
It was moved by LaVere-Wright and seconded by Irons to approve the agenda. *The motion was put and carried with Allen, aye; Harold, aye; Irons, aye; LaVere-Wright, aye; Wright, aye.*
- 4.00 Consent Agenda – See attachments**
- 4.01 Approval of Matters Relating to Administrative Personnel
 - 4.02 Approval of Matters Relating to Licensed Personnel
 - 4.03 Approval of Matters Relating to Educational Support Personnel
 - 4.04 Approval of Matters Relating to Schedule B Personnel
 - 4.05 Approval of Falcon Homeschool Program Handbook
 - 4.06 Approval of Minutes of Special Board of Education Meetings 09/11/2013, 9/25/13 and Regular Board of Education Meeting 09/12/2013
- 5.00 Board Update**
- Harold: This month is breast cancer awareness month. If you go to any district games, you might see students wearing pink or other colors to support a variety of cancers this month. There is one Boy Scout in the audience, please introduce yourself.
- Dimitri Mahoney: I go to Horizon Middle School and I'm working on a citizenship and community merit badge.
- LaVere-Wright: I've been working with Sand Creek on renewing their certification. Anyone who wants to know more about program should talk to Sheree Lynn. The IB program is used not just for high-achieving students. The program is about reaching and teaching every student.
- Governor Hickenlooper announced that October is dyslexia awareness month, which touches 1 in 5 children statistically. Dyslexia can go from mildest range, language processing disorder, to children who completely cannot decode. Students with dyslexia can achieve. Review statistics and symptoms to see how it can impact your students.
- Wright: Thank you to Kim McClelland for evaluating charter schools and to DAAC committee members who have an opportunity to be involved and change the face of education. On the accreditation summary, there are a couple of positive loops across entire district. I'm pretty pleased with how well we're doing and improving.

5.01 Chief Update

Bay: We're beginning to focus on inclement weather processes and snow removal. There is another training session scheduled on Monday with maintenance and facilities folks.

Allen: How can we ensure that students are able to get home safely? If we have a bus stranded in an isolated area, how do we provide water and warmth?

Bay: It has been part of our discussion. Worst thing is to have students in school and trying to get them home safely. The MOU with Red Cross is in place so we can use high schools and middle school. Will speak to Gene about it and it is being reviewed.

Hilts: Working aggressively to have a good communication plan in place, help community know how we are making decisions. Some early previews will come out to board and staff next Monday. In addition to the report that you received ahead of time, I've been out of the office often and dedicate the bulk of two days a week in zones. I spent a couple of days last week at a CASE convention and the first part of this week in a program, Break-Through Coach, working well with your executive assistant. You will see some adjustments on how I schedule time, with less in this building and more in schools and the community which relate to big rock #2 community engagement and #4 exceptional schools.

6.00 Open Forum- None

7.00 Action Items – See attachments

- 7.01 Approval of Accreditation of Schools
- 7.02 Approval of Charter School Applications
 - 7.02.01 Adventures in Learning Career Academy
 - 7.02.02 Valiant Academy
- 7.03 Approval of American Education Week Resolution, November 18-22, 2013
- 7.04 Approval of Chief Officer Review Measures and Current Year Process for CEO, CBO and COO
- 7.05 Approval of Graduation Dates & Times for Class of 2014 and Graduation Date for 2015
- 7.06 Approval of DAAC Membership
- 7.07 Approval of November 7, 2013 as Official Survey Date for Impact Aid
- 7.08 Construction Permit/Inspection Program
- 7.09 Approval of Policies JJJ and JJJ-R, Extracurricular Activity Eligibility
- 7.10 Approval of Policy for Guest Users
- 7.11 Approval of Revisions to Policies: GBED, ADC and JICG, Tobacco-Free Schools
- 7.12 Approval of District Benefit Plan for 2013
- 7.13 Items Removed from Consent Agenda

8:00 Information Items – See attachments

- 8.01 Sand Creek Zone Update
- 8.02 Student Study Trips
- 8.03 Expulsion/Suspension Information
- 8.04 Facilities, Operations and Maintenance Safety & Training Program

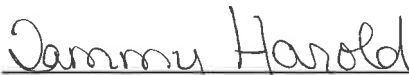
9.00 Discussion Items

10.00 Other Business


11.00 Adjournment

With no further business to be brought before the Board, the regular meeting of the Board of Education adjourned at 7:58 p.m.

Respectfully submitted by Donna Teubner



Tammy Harold, President



Chuck Irons, Secretary



BOARD OF EDUCATION AGENDA ITEM 4.01 MINUTES

BOARD MEETING OF:	October 10, 2013
PREPARED BY:	Kim Steeves, Professional Staff Liaison
TITLE OF AGENDA ITEM:	Approval of Matters Relating to Administrative and/or Professional Teachinical Personnel
ACTION/INFORMATION/DISCUSSION:	Consent - Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: To gain Board of Education approval for personnel changes.

RATIONALE: 1. The hiring and transfer actions on attached roster are to meet Board of Education objectives in student achievement. 2. Retirement and resignations, if any, are including in this roster.

RELEVANT DATA AND EXPECTED OUTCOMES: By addressing these action items, the Board of Education is approving the necessary actions that allow the District to continue its' function of hiring and other associated personnel activities that impact student achievement.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:

Student Achievement and Performance	<u>X</u>	Staff Empowerment and Support	
Parent/Community Engagement		Social and Ethical Responsibility	
Operational Efficiency and System Effectiveness	<u>X</u>		

FUNDING REQUIRED: Yes X No ____

AMOUNT BUDGETED:

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: In accordance with Board of Education approved salary tables

APPROVED BY:

Peter Hilts, Chief Education Officer;
Brett Ridgway, Chief Business Officer;
Paul Andersen, Personnel Director

DATE: September 27, 2013

	ALLEN	HAROLD	IRONS	LAVERE-WRIGHT	WRIGHT
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED					

The motion passed 5-0.



BOARD OF EDUCATION AGENDA ITEM 4.02 MINUTES

BOARD MEETING OF:	October 10, 2013
PREPARED BY:	Kim Steeves, Professional Staff Liaison
TITLE OF AGENDA ITEM:	Approval of Matters Relating to Licensed Personnel
ACTION/INFORMATION/DISCUSSION:	Consent - Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: To gain Board of Education approval for personnel changes.

RATIONALE: 1. The hiring and transfer actions on attached roster are to meet Board of Education objectives in student achievement. 2. Retirement and resignations, if any, are including in this roster.

RELEVANT DATA AND EXPECTED OUTCOMES: By addressing these action items, the Board of Education is approving the necessary actions that allow the District to continue its' function of hiring and other associated personnel activities that impact student achievement.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:

Student Achievement and Performance	X	Staff Empowerment and Support	
Parent/Community Engagement		Social and Ethical Responsibility	
Operational Efficiency and System Effectiveness	X		

FUNDING REQUIRED: Yes **X** No ___

AMOUNT BUDGETED:

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: In accordance with Board of Education approved salary tables

APPROVED BY:

Peter Hilts, Chief Education Officer;
Brett Ridgway, Chief Business Officer;
Paul Andersen, Personnel Director

DATE: September 27, 2013

	ALLEN	HAROLD	IRONS	LAVERE-WRIGHT	WRIGHT
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED					

The motion passed 5-0.



BOARD OF EDUCATION AGENDA ITEM 4.03 MINUTES

BOARD MEETING OF:	October 10, 2013
PREPARED BY:	Lisa Hines, Educational Support Staff Liaison
TITLE OF AGENDA ITEM:	Approval of Matters Relating to Educational Support Personnel
ACTION/INFORMATION/DISCUSSION:	Consent - Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

- To gain Board of Education approval for personnel changes

RATIONALE:

- The hiring and transfer actions on attached roster are to meet Board of Education objectives in student achievement.
- Retirement and resignations, if any, are included in this roster.

RELEVANT DATA AND EXPECTED OUTCOMES:

- By addressing these action items, the Board of Education is approving the necessary actions that allow the District to continue its' function of hiring and other associated personnel activities that impact student achievement.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:

Student Achievement and Performance	X	Staff Empowerment and Support	
Parent/Community Engagement		Social and Ethical Responsibility	
Operational Efficiency and System Effectiveness	X		

FUNDING REQUIRED: Yes **X** No ___ **AMOUNT BUDGETED:** Amount Budgeted: In accordance with Board of Education approved salary tables.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

I move to approve the recommendation of the administration for personnel changes listed on the attached sheet.

APPROVED BY: Peter Hilts, Chief Education Officer
Brett Ridgway, Chief Business Officer
Paul Andersen, Personnel Director

DATE: October 10, 2013

	ALLEN	HAROLD	IRONS	LAVERE-WRIGHT	WRIGHT
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED					

The motion passed 5-0.



BOARD OF EDUCATION AGENDA ITEM 4.04 MINUTES

BOARD MEETING OF:	October 10, 2013
PREPARED BY:	Susan Junkins, HR Specialist
TITLE OF AGENDA ITEM:	Approval of Matters Relating to Schedule B Personnel
ACTION/INFORMATION/DISCUSSION:	Consent-Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: To gain Board of Education approval for personnel changes.

RATIONALE: The hiring and transfer actions on attached roster are to meet Board of Education objectives in student achievement. Retirement and resignations, if any, are included in this roster.

RELEVANT DATA AND EXPECTED OUTCOMES: By addressing these actions items, the Board of Education is approving the necessary actions that allow the District to continue its' function of hiring and other associated personnel activities that impact student achievement.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:

Student Achievement and Performance	X	Staff Empowerment and Support	
Parent/Community Engagement		Social and Ethical Responsibility	
Operational Efficiency and System Effectiveness	X		

FUNDING REQUIRED: Yes **X** No **AMOUNT BUDGETED:** In accordance with Board of Education approved salary tables.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the recommendation of the administration for personnel changes listed on the attached sheet.

APPROVED BY:

Peter Hiltz, Chief Education Officer
Brett Ridgway, Chief Business Officer
Paul Andersen, Personnel Director

DATE: October 10, 2013

	ALLEN	HAROLD	IRONS	LAVERE-WRIGHT	WRIGHT
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED					

The motion passed 5-0.



BOARD OF EDUCATION AGENDA ITEM 4.05 MINUTES

BOARD MEETING OF:	October 10, 2013
PREPARED BY:	Jessica McAllister
TITLE OF AGENDA ITEM:	Approve FHP Handbook
ACTION/INFORMATION/DISCUSSION:	Consent Agenda Approval of FHP Handbook

BACKGROUND INFORMATION, DESCRIPTION OF NEED: In the third year of operation, it has become apparent that the Falcon Homeschool Program is in need of a Parent/Student Handbook to ensure clear communication with both parents and students. Board policy CHCA states "In order that pertinent Board policies, district regulations and/or school rules may be known by all staff members and students affected by them, District administrators and principals are granted authority to issue staff and student handbooks as found necessary and desirable.

It is essential that the contents of all handbooks conform to District wide policies and regulations. It also is important that all handbooks bearing the name of the District or one of its schools be of a quality that reflects credit on the District. Therefore, the Board expects all handbooks to be approved by the Board and/or Chief Education Officer prior to publication.

The Board shall review and approve the District wide personnel handbooks and the student handbooks so that the contents of both may be accorded the status of Board-approved policy and regulation. The Chief Education Officer shall use judgment as to whether other specific handbooks need Board approval. However, all handbooks published shall be made available to the Board for informational purposes."

RATIONALE: Topics were selected based off of lessons that were previously learned and through the consultation of both district policy and the Code of Conduct. Sections include the Enrollment, Attendance, Student Responsibility, Student Health and Safety, Communication Between School and Parents, Parent/Guardian Participation, Special Permissions, Functions, Events and Field Trips, and Support Services.

RELEVANT DATA AND EXPECTED OUTCOMES: The FHP Parent/Student Handbook was written in conjunction with the School Accountability Committee which consists of 5 members (2 teachers and 3 parents – with students ranging through the grade levels and program offerings).

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:

Student Achievement and Performance		Staff Empowerment and Support	
Parent/Community Engagement		Social and Ethical Responsibility	
Operational Efficiency and System Effectiveness	X		

FUNDING REQUIRED: Yes ____ No **X**

AMOUNT BUDGETED: **N/A**

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the Falcon Homeschool Program handbook.

APPROVED BY: Peter Hilts, CEO

DATE: September 30, 2013

	ALLEN	HAROLD	IRONS	LAVERE-WRIGHT	WRIGHT
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED					

The motion passed 5-0.



BOARD OF EDUCATION AGENDA ITEM 4.06 MINUTES

BOARD MEETING OF:	October 10, 2013
PREPARED BY:	Donna Teubner
TITLE OF AGENDA ITEM:	Approval of Minutes of Special Board of Education Meetings 09/11/13, 09/25/13 and Regular Board of Education Meeting 09/12/13
ACTION/INFORMATION/DISCUSSION:	Consent Agenda

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Board approval required prior to posting minutes.

RATIONALE: Board of Education shall review minutes of meetings to ensure accuracy.

RELEVANT DATA AND EXPECTED OUTCOMES:

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:

Student Achievement and Performance		Staff Empowerment and Support	
Parent/Community Engagement	<u>X</u>	Social and Ethical Responsibility	<u>X</u>
Operational Efficiency and System Effectiveness	<u>X</u>		

FUNDING REQUIRED: Yes No X

AMOUNT BUDGETED:

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the consent agenda.

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: September 30, 2013

	ALLEN	HAROLD	IRONS	LAVERE-WRIGHT	WRIGHT
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED					

The motion passed 5-0.



BOARD OF EDUCATION AGENDA ITEM 5.01 MINUTES

BOARD MEETING OF:	October 10, 2013
PREPARED BY:	Jack Bay, Peter Hilts, Brett Ridgway
TITLE OF AGENDA ITEM:	Chief Officer Update
ACTION/INFORMATION/DISCUSSION:	Information

BACKGROUND INFORMATION, DESCRIPTION OF NEED: The chief officers will provide an update to the board on district activity in their respective areas.

RATIONALE: To provide timely information to the board.

RELEVANT DATA AND EXPECTED OUTCOMES:

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:

Student Achievement and Performance		Staff Empowerment and Support	
Parent/Community Engagement		Social and Ethical Responsibility	
Operational Efficiency and System Effectiveness			

FUNDING REQUIRED: Yes ___ No ___

AMOUNT BUDGETED:

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

APPROVED BY: Jack Bay, COO, Peter Hilts, CEO, Brett Ridgway, CBO

DATE: October 3, 2013

	ALLEN	HAROLD	IRONS	LAVERE-WRIGHT	WRIGHT
COMMENTED	X				

	BAY	HILTS	RIDGWAY		
COMMENTED	X	X			



BOARD OF EDUCATION AGENDA ITEM 7.01 MINUTES

BOARD MEETING OF:	October 10, 2013
PREPARED BY:	Amber Whetstine
TITLE OF AGENDA ITEM:	Accreditation of Schools
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: The Colorado Department of Education recently released District Performance Framework and School Performance Framework reports to schools in Colorado. Falcon School District received a rating of "Accredited" based on seven indicators; Academic Achievement, Academic Growth, Academic Growth Gaps, Post Secondary and Work Force Readiness, Test Participation, Finance and Safety. Each of the District's schools also received a rating from the state, indicating a proposed accreditation category and school improvement plan (Unified Improvement Plan) type. Schools are rated based on five performance indicators; Academic Achievement, Academic Growth, Academic Growth Gaps, Post Secondary and Work Force Readiness and Test Participation.

RATIONALE: Falcon School District will continue to offer accredited schools and use the District and School Performance Frameworks as tools to improve student achievement.

RELEVANT DATA AND EXPECTED OUTCOMES: A spreadsheet indicating the proposed accreditation rating for each school is attached. Please note that Alternative Education Campus (AEC) schools will not receive their plan type rating from CDE until October 5th.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:

Student Achievement and Performance	<u>X</u>	Staff Empowerment and Support	
Parent/Community Engagement		Social and Ethical Responsibility	
Operational Efficiency and System Effectiveness	<u>X</u>		

FUNDING REQUIRED: Yes ___ No X

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move to accredit all District 49 schools as recommended by the administration.

APPROVED BY: Peter Hilts, CEO

DATE: September 27, 2013

	ALLEN	HAROLD	IRONS	LAVERE-WRIGHT	WRIGHT
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED		X			

	BAY	HILTS	RIDGWAY		
COMMENTED					

The motion passed 5-0.

BOARD OF EDUCATION AGENDA ITEM 7.02.01 MINUTES

BOARD MEETING OF:	October 10, 2013
PREPARED BY:	Kim McClelland
TITLE OF AGENDA ITEM:	Charter School Application Decision: Adventures in Learning Career Academy
ACTION/INFORMATION/DISCUSSION:	Information

BACKGROUND INFORMATION, DESCRIPTION OF NEED: The Charter Schools Act (C.R.S. 22-30.5-110) outlines specific requirements for school districts to receive and consider charter school applications. Adventures in Learning Career Academy (ALCA) has submitted a charter school application by the district's deadline and it has been evaluated district staff, the DAAC, and external experts. This year the district used the online CHART (Charter school Application Review Tool) system for staff and expert evaluations of the charter school applications. The statutory process for charter school applications includes the requirement for the Board of Education to hold two public hearings. The first was held on Sept. 25th when the applicants were able to present information about their school. The Charter Schools Act states that the local board of education must rule by resolution within 90 days of receiving a charter school application.

RATIONALE: Colorado law requires a transparent and extensive process related to the reception, review and disposition of new charter school applications. The community has been informed about the proposed charter school and the application has been thoroughly evaluated. A review team of 14 individuals, including each required category as well as the Falcon School District 49's DAAC reviewed the application and all related materials. An interview and the requisite public hearings were held. Every element of the application was compared to the state's model application, state statutes, District policies, and NACSA Principles and Standards. When this rigorous process was completed, the review team concluded that its recommendation to the Board of Education is to deny the charter application as set forth in the Board Resolution.

RELEVANT DATA AND EXPECTED OUTCOMES: Staff has collected evaluation data using the CHART online application review system. Evaluations were conducted by district staff, the DAAC and external experts. The expected outcome is that the district will have conducted a fair and objective evaluation of the proposed charter school application that is aligned with the National Association of Charter School Authorizer's Principles and Standards and that the board will make a decision on the proposed charter school application within 90 days.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:

Student Achievement and Performance	X	Staff Empowerment and Support	
Parent/Community Engagement	X	Social and Ethical Responsibility	X
Operational Efficiency and System Effectiveness	X		

FUNDING REQUIRED: Yes ___ No **X**

AMOUNT BUDGETED:

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Motion to deny the charter school application from Adventures in Learning Career Academy according to board resolution.

APPROVED BY: Peter Hilts, CEO

DATE: October 1, 2013

	ALLEN	HAROLD	IRONS	LAVERE-WRIGHT	WRIGHT
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED			X		

	BAY	HILTS	RIDGWAY	MCCLELLAND	
COMMENTED				X	

The motion passed 5-0.



BOARD OF EDUCATION AGENDA ITEM 7.02.02 MINUTES

BOARD MEETING OF:	October 10, 2013
PREPARED BY:	Kim McClelland
TITLE OF AGENDA ITEM:	Charter School Application Decision: Valiant Academy
ACTION/INFORMATION/DISCUSSION:	Information

BACKGROUND INFORMATION, DESCRIPTION OF NEED: The Charter Schools Act (C.R.S. 22-30.5-110) outlines specific requirements for school districts to receive and consider charter school applications. Valiant Academy submitted a charter school applications by the district's deadline and has been evaluated district staff, the DAAC, and external experts. This year the district used the online CHART (Charter school Application Review Tool) system for staff and expert evaluations of the charter school applications. The statutory process for charter school applications includes the requirement for the Board of Education to hold two public hearings. The first was held on Sept. 25th at which time the applicant presented information about its school. The Charter Schools Act states that the local board of education must rule by resolution within 90 days of receiving a charter school application.

RATIONALE: Colorado law requires a transparent and extensive process related to the reception, review and disposition of new charter school applications. The community has been informed about the proposed charter school and the application has been thoroughly evaluated.

RELEVANT DATA AND EXPECTED OUTCOMES: Staff has collected evaluation data using the CHART online application review system. Evaluations were conducted by district staff, the DAAC and external experts. The expected outcome is that the district will have conducted a fair and objective evaluation of the proposed charter school application that is aligned with the National Association of Charter School Authorizer's Principles and Standards and that the board will make a decision on the proposed charter school application within 90 days.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:

Student Achievement and Performance	X	Staff Empowerment and Support	
Parent/Community Engagement	X	Social and Ethical Responsibility	X
Operational Efficiency and System Effectiveness	X		

FUNDING REQUIRED: Yes No **X** **AMOUNT BUDGETED:**

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Motion to approve the charter school application from Valiant Academy pursuant to board resolution and direct legal counsel to enter into contract negotiations.

APPROVED BY: Peter Hilts, CEO

DATE: September 30, 2013

	ALLEN	HAROLD	IRONS	LAVERE-WRIGHT	WRIGHT
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED		X			

	BAY	HILTS	RIDGWAY	MCCLELLAND	
COMMENTED				X	

The motion passed 5-0.

BOARD OF EDUCATION AGENDA ITEM 7.03 MINUTES

BOARD MEETING OF:	October 10, 2013
PREPARED BY:	Peter Hilts
TITLE OF AGENDA ITEM:	Approval of American Education Week Resolution
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: The Board of Education would like to recognize the efforts of all the Falcon 49 District staff for their commitment to providing an excellent education for every student in the district. American Education Week presents all Americans with a wonderful opportunity to celebrate public education and honor individuals who are making a difference ensuring that each child receives a quality education.

RATIONALE:

RELEVANT DATA AND EXPECTED OUTCOMES:

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:

Student Achievement and Performance	<u>X</u>	Staff Empowerment and Support	<u>X</u>
Parent/Community Engagement	<u>X</u>	Social and Ethical Responsibility	<u>X</u>
Operational Efficiency and System Effectiveness			

FUNDING REQUIRED: Yes ___ No X

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the following resolution to support American Education Week.

WHEREAS, public schools are the backbone of our democracy, providing young people with the tools they need to maintain our nation's precious values of freedom, civility and equality; and

WHEREAS, by equipping young Americans with both practical skills and broader intellectual abilities, schools give them hope for, and access to, a productive future; and

WHEREAS, education employees, be they substitute educators, custodians, teachers, bus drivers, or librarians, work tirelessly to serve our children and communities with care and professionalism; and

WHEREAS, schools are community linchpins, bringing together adults and children, educators and volunteers, business leaders and elected officials in a common enterprise;

NOW, THEREFORE, we, the Falcon 49 School District Board of Education, do hereby support the annual observance of American Education Week in the Falcon 49 School District and urge all community members to recognize those who provide our young people with an excellent education.

APPROVED BY: Peter Hilts, CEO

DATE: September 30, 2013

	ALLEN	HAROLD	IRONS	LAVERE-WRIGHT	WRIGHT
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED					

	BAY	HILTS	RIDGWAY		
COMMENTED					

The motion passed 5-0.



BOARD OF EDUCATION AGENDA ITEM 7.04 MINUTES

BOARD MEETING OF:	October 10, 2013
PREPARED BY:	Peter Hilts
TITLE OF AGENDA ITEM:	7.04 Chief Officer Performance Review Process
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

RATIONALE: During the transitional year to a permanent review cycle for the chief officers, it is appropriate to set measurable performance objectives for each chief officer.

RELEVANT DATA AND EXPECTED OUTCOMES: The new performance metrics will clarify Board expectations for chief officer performance.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:

Student Achievement and Performance	<u>X</u>	Staff Empowerment and Support	<u>X</u>
Parent/Community Engagement	<u>X</u>	Social and Ethical Responsibility	<u>X</u>
Operational Efficiency and System Effectiveness	<u>X</u>		

FUNDING REQUIRED: Yes No X

AMOUNT BUDGETED:

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move to approve the performance measures for the Chief Officers as presented and amended.

APPROVED BY: Peter Hilts, CEO

DATE: September 30, 2013

	ALLEN	HAROLD	IRONS	LAVERE-WRIGHT	WRIGHT
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED				X	X

	BAY	HILTS	RIDGWAY		
COMMENTED	X	X			

The motion passed 5-0.

Note: Formal evaluation of Chief is done in public, correction or reprimand is done in executive session.



BOARD OF EDUCATION AGENDA ITEM 7.05 MINUTES

BOARD MEETING OF:	October 10, 2013
PREPARED BY:	Peter Hilts, Chief Education Officer
TITLE OF AGENDA ITEM:	Graduation Dates & Times for Class of 2014 and Graduation Date for 2015
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: The Board of Education takes this action to secure the World Arena for graduation 2014 and 2015. For the class of 2014, graduation will be held at the World Arena on Saturday, May 24, 2014 with VRHS at 9:00 am, SCHS at 1:00 pm and FHS at 5:00 pm. For the class of 2015, graduation will be held at the World Arena on Saturday, May 23, 2015 with FHS at 9:00 am, VRHS at 1:00 pm and SCHS at 5:00 pm. Saturday, May 28, 2016 is also currently being held with the World Arena.

RATIONALE:

RELEVANT DATA AND EXPECTED OUTCOMES: This item will lead to clarity regarding the date and times for the graduation ceremonies for 2014 and 2015.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:

Student Achievement and Performance		Staff Empowerment and Support	X
Parent/Community Engagement	X	Social and Ethical Responsibility	X
Operational Efficiency and System Effectiveness			

FUNDING REQUIRED: Yes **X** No ____

AMOUNT BUDGETED: Not to exceed \$18,000

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the graduation dates and times listed in item 7.05 as recommended by the administration.

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: September 30, 2013

	ALLEN	HAROLD	IRONS	LAVERE-WRIGHT	WRIGHT
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED		X		X	

	BAY	HILTS	RIDGWAY		
COMMENTED					

The motion passed 5-0.



BOARD OF EDUCATION AGENDA ITEM 7.06 MINUTES

BOARD MEETING OF:	October 10, 2013
PREPARED BY:	Peter Hilts, Chief Education Officer
TITLE OF AGENDA ITEM:	District Accountability Advisory Committee Appointments
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: The Falcon School District 49 District Accountability Advisory Committee (DAAC) Bylaws state that the membership of the DAAC will be appointed by or elected through a process created by the Board of Education.

The purpose of the DAAC is to institute an accountability and parental and community Involvement program to define and measure academic and safety quality in the district.

The DAAC must consist of at least three parents of students enrolled in the District's schools that are not employees or related to employees of the district, one teacher, one school administrator, and one person from the community who is involved in business.

Members of the DAAC are appointed to serve for a two year period.

RATIONALE: The enclosed membership applications include the names of three (3) DAAC members for the 2013-2014 school year for your approval. At a minimum they are required to review the School Improvement Plans, charter school applications, recommend the prioritization of expenditures of school district funds, review district assessments and report on the educational and safety performance of the district.

RELEVANT DATA AND EXPECTED OUTCOMES: Recommended DAAC members: Tiffanie Warder-Skyview Middle School, Joanne Wheeler-Pikes Peak School Of Expeditionary Learning and Tasha Peters-Ridgeview Elementary. DAAC members have already committed to the responsibilities of their charge through state statute and will report out their accomplishments in June 2014.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:

Student Achievement and Performance	<u>X</u>	Staff Empowerment and Support	
Parent/Community Engagement	<u>X</u>	Social and Ethical Responsibility	
Operational Efficiency and System Effectiveness			

FUNDING REQUIRED: Yes No X

AMOUNT BUDGETED:

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the appointment of the members of the District Accountability Advisory Committee listed as recommended by the administration.

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: September 17, 2013

	ALLEN	HAROLD	IRONS	LAVERE-WRIGHT	WRIGHT
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED					

	BAY	HILTS	RIDGWAY		
COMMENTED					

The motion passed 5-0.



BOARD OF EDUCATION AGENDA ITEM 7.07 MINUTES

BOARD MEETING OF:	October 10, 2013
PREPARED BY:	Brett Ridgway, Chief Business Officer
TITLE OF AGENDA ITEM:	Selection of Official Survey Date for Impact Aid
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Each year, the District must set an official survey date for Impact Aid – Public Law 103-382. This survey determines where students are connected to other federal programs; in our case, largely the US Military. The District receives a federal revenue subsidy each year that is based on this student count. In general, there is a delay in the count data and the dollars that are remitted related to that count. So, while this particular count technically has no impact on the current year budget, it will have an impact on the 2014-15 budget and so is still a very import exercise.

RATIONALE: Thursday November 7, 2013 is the recommended date for this year. Being a Thursday, it is believed that this will give schools an opportunity to distribute the forms to the students on Friday, November 8; the families will have that weekend to complete the form and return them early the following week. The final due date will be Friday, November 22, 2013

RELEVANT DATA AND EXPECTED OUTCOMES: Our process for impact aid tracking has evolved over the last couple of years to be much more rigorous and we believe that that effort will result in better funding results in coming years.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:

Student Achievement and Performance		Staff Empowerment and Support	
Parent/Community Engagement	X	Social and Ethical Responsibility	X
Operational Efficiency and System Effectiveness	X		

FUNDING REQUIRED: Yes X No

AMOUNT BUDGETED:

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

APPROVED BY: Brett Ridgway, Chief Business Officer

DATE: September 27, 2013

	ALLEN	HAROLD	IRONS	LAVERE-WRIGHT	WRIGHT
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED		X		X	

	BAY	HILTS	RIDGWAY		
COMMENTED		X			

The motion passed 5-0.

NOTE: Be aware of possibility that date needs to be revised due to impact of government shutdown.



BOARD OF EDUCATION AGENDA ITEM 7.08 MINUTES

BOARD MEETING OF:	October 10, 2013
PREPARED BY:	Jack W. Bay, Chief Operations Officer
TITLE OF AGENDA ITEM:	Construction – Improvement Permits and the Inspection Process
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Whenever the district constructs, alters, or modifies our facilities there is a pre-defined process to follow through the State of Colorado to ensure compliance with state laws and regulations. There are some cases where our staff can bypass the normal process and not obtain an individual permit or even a required project inspection. As part of the state process, there is an opportunity for the local regional building department to provide comparable services using a *Memorandum of Understanding* with the State of Colorado. In order to provide the most efficient permit and inspection process a review was conducted to determine the advantages and disadvantages of each process.

RATIONALE: As part of our best practices operating model, we have reviewed and analyzed both the State of Colorado permit process and Pikes Peak Regional Building system to determine the most efficient and cost effective process for the district's use to go forward on our projects, alterations, and new construction. The chief operations officer has determined the most efficient and cost effective for the District at this time would be to utilize Pikes Peak Regional Building for all of our permitting needs with the exception of electrical and building. These are two areas of focus that will remain with the State of Colorado. We will be able to significantly reduce the time required to obtain a permit, will save precious operating funds for the cost of the permits, and can obtain inspections and re-inspections Monday – Friday from 7:30 am to 5:00 pm by moving this direction.

RELEVANT DATA AND EXPECTED OUTCOMES: At the September 25, 2013 Board work session the chief operations officer provided an overview of both permit and inspections methods that are available to the district. After reviewing the advantages, disadvantages, and researching what system our peer El Paso County school districts utilize and why, the chief operations officer is recommending that the district utilize Pikes Peak Regional Building for our construction permitting and inspections.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:

Student Achievement and Performance		Staff Employment and Support	x
Parent/Community Engagement	x	Social and Ethical Responsibility	
Operational Efficiency and System Effectiveness	x		

FUNDING REQUIRED: Yes ___ No x **AMOUNT BUDGETED:** Not applicable

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move to approve the adoption of Pikes Peak Regional Building for all of the district's construction permits and inspections, with the exception of the electrical and plumbing that will be administered through the State, under the memorandum of understanding the State of Colorado has in place with various local building department's effective October 11, 2013.

APPROVED BY: Jack W. Bay, Chief Operations Officer

DATE: September 27, 2013

	ALLEN	HAROLD	IRONS	LAVERE-WRIGHT	WRIGHT
VOTED AYE	X	X	X	X	
VOTED NAY					X
COMMENTED					

	BAY	HILTS	RIDGWAY		
COMMENTED					

The motion passed 4-0.



BOARD OF EDUCATION AGENDA ITEM 7.09 MINUTES

BOARD MEETING OF:	October 10, 2013
PREPARED BY:	Jay Hahn
TITLE OF AGENDA ITEM:	Approval of Revisions to policies JJJ and JJJ-R
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: These policies were last updated and revised in 2010.

RATIONALE: The policies do not accurately address some of our current practices in extra-curricular activities in D49 schools.

RELEVANT DATA AND EXPECTED OUTCOMES: To update our policies for extra-curricular activities that will reflect the practices that we are operating under. All of these practices are above CHSAA requirements but give latitude to the different zones within the district.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:

Student Achievement and Performance	X	Staff Empowerment and Support	
Parent/Community Engagement	X	Social and Ethical Responsibility	X
Operational Efficiency and System Effectiveness	X		

FUNDING REQUIRED: Yes ___ No **X**

AMOUNT BUDGETED: **N/A**

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the revisions to policies JJJ and JJJ-R as recommended by the administration.

APPROVED BY: Peter Hilts, CEO

DATE: September 30, 2013

	ALLEN	HAROLD	IRONS	LAVERE-WRIGHT	WRIGHT
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED		X			

	BAY	HILTS	RIDGWAY		
COMMENTED					

The motion passed 5-0.

BOARD OF EDUCATION AGENDA ITEM 7.10 MINUTES

BOARD MEETING OF:	October 10, 2013
PREPARED BY:	John Litchenberg
TITLE OF AGENDA ITEM:	Guest Users Policy
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Internet connectivity has become a mandatory service in our schools. Like other school districts, we must provide safe, regulated access for all devices to make use of the expanding number of resources available to our students and staff. We are also willing to provide access to district guests who may access our network as a parent, community member or in some other capacity.

RATIONALE: Providing guest internet (including wireless) access to our students, staff, and other visitors can help improve communication, collaboration, critical thinking and problem solving skills.

RELEVANT DATA AND EXPECTED OUTCOMES: Discussion will lead to consensus about policy for guest users.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:

Student Achievement and Performance	X	Staff Empowerment and Support	X
Parent/Community Engagement	X	Social and Ethical Responsibility	X
Operational Efficiency and System Effectiveness	X		

FUNDING REQUIRED: Yes ☐ No ☒

AMOUNT BUDGETED:

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move to approve policy as listed in agenda item 7.10 as recommended by the administration.

APPROVED BY: Peter Hilts, CEO

DATE: September 17, 2013

	ALLEN	HAROLD	IRONS	LAVERE-WRIGHT	WRIGHT
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED					

	BAY	HILTS	RIDGWAY		
COMMENTED					

The motion passed 5-0.



BOARD OF EDUCATION AGENDA ITEM 7.11 MINUTES

BOARD MEETING OF:	October 10, 2013
PREPARED BY:	Peter Hilts
TITLE OF AGENDA ITEM:	Discussion of Recommended Revisions to Policies: *GBED, Tobacco-Free Schools *ADC, Tobacco-Free Schools *JICG, Tobacco-Free Schools
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Policy revisions recommended by CASB and administration to comply with Colorado HB 12-1345 which obligates school districts to ensure they have uniform, fair and consistent conduct and discipline policies in place.

RATIONALE:

RELEVANT DATA AND EXPECTED OUTCOMES:

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:

Student Achievement and Performance		Staff Empowerment and Support	<u>X</u>
Parent/Community Engagement		Social and Ethical Responsibility	<u>X</u>
Operational Efficiency and System Effectiveness	<u>X</u>		

FUNDING REQUIRED: Yes ___ No **X**

AMOUNT BUDGETED: **N/A**

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to adopt policy revisions listed in agenda item 7.11, as recommended by administration.

APPROVED BY: Peter Hilts, CEO

DATE: September 30, 2013

	ALLEN	HAROLD	IRONS	LAVERE-WRIGHT	WRIGHT
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED		X	X		

	BAY	HILTS	RIDGWAY		
COMMENTED					

The motion passed 5-0.



BOARD OF EDUCATION AGENDA ITEM 7.12 MINUTES

BOARD MEETING OF:	October 10, 2013
PREPARED BY:	Brett Ridgway, Chief Business Officer Shannon Hathaway, Risk & Benefit Program Manager
TITLE OF AGENDA ITEM:	Recommended Changes to District Benefit Plan for 2013
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION. DESCRIPTION OF NEED: In July 2008, Falcon School District embarked on plan to self-fund its Health Insurance benefit program. This was and continues to be a good and appropriate strategy for a business this size (1,400+ employees).

Every year, virtually every company that provides a benefit program has to make adjustments to that program in terms of offerings and pricing to allow the program to continue. For self-funded programs such as ours, the adjustments are more at our discretion rather than simply being 'told' by the insurance underwriter. However, having that discretion comes with risks associated with making decisions that could harm the viability of the plan in the future.

In May 2011, we significantly changed our health plan offering to cease providing a HMO option and begin offering an HSA option. This was done in recognition of where the future lies with health care and to control costs for the district, and the employees by extension, as a result. However, since an HAS account has income tax implications for the employee, it was also necessary for us to switch our 'plan year' from a fiscal year basis to a calendar year basis. Therefore, the plan changes and pricing that went into effect on July 1, 2011 were designed to cover eighteen months, through December 31, 2012 rather than a normal twelve month renewal. This is the first year we are renewing on a regular, 12-month, calendar year cycle.

RATIONALE: In general a self-funded health insurance plan should strive for a fund balance that represents one-third (33%) of the average annual expense load. This helps the fund absorb any timing anomalies in the expense pattern and any case anomalies in the lives of the insured. We continue to make progress toward that goal. As of June 30, 2013, the fund balance represents 30% of the annual spend recognized for 2011-12. The expense load for 2012-13 was, we believe, abnormally light, so we intentionally use the prior year as the denominator in this year's ratio.

RELEVANT DATA AND EXPECTED OUTCOMES: With a healthy but 'not quite there' fund balance, we can continue to make measured progress in growing the fund balance in a way that does not unduly harm employees or put a significant strain on the general fund.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:

Student Achievement and Performance		Staff Empowerment and Support	X
Parent/Community Engagement		Social and Ethical Responsibility	X
Operational Efficiency and System Effectiveness	X		

FUNDING REQUIRED: Yes _____ No _____

AMOUNT BUDGETED:

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

I move to approve the change in Health Plan rates as recommended by the administration.

APPROVED BY:

Brett Ridgway, Chief Business Officer

DATE:

September 18, 2013

	ALLEN	HAROLD	IRONS	LAVERE-WRIGHT	WRIGHT
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED					

	BAY	HILTS	RIDGWAY		
COMMENTED					

The motion passed 5-0.

BOARD OF EDUCATION AGENDA ITEM 8.01 MINUTES

BOARD MEETING OF:	October 10, 2013
PREPARED BY:	Sean Dorsey
TITLE OF AGENDA ITEM:	Sand Creek Zone Update
ACTION/INFORMATION/DISCUSSION:	Information

BACKGROUND INFORMATION, DESCRIPTION OF NEED: The update will address the status of key initiatives as they pertain to the goals of the Sand Creek Innovation Zone.

RATIONALE: NA

RELEVANT DATA AND EXPECTED OUTCOMES: Provide BOE and leadership an update regarding initiatives in the Sand Creek Zone.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:

Student Achievement and Performance	X	Staff Empowerment and Support	X
Parent/Community Engagement	X	Social and Ethical Responsibility	
Operational Efficiency and System Effectiveness	X		

FUNDING REQUIRED: Yes No **X**

AMOUNT BUDGETED:

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

APPROVED BY: Peter Hilts, CEO

DATE: September 30, 2013

	ALLEN	HAROLD	IRONS	LAVERE-WRIGHT	WRIGHT
COMMENTED	X	X	X	X	X

	BAY	HILTS	RIDGWAY	DORSEY	
COMMENTED		X		X	



BOARD OF EDUCATION AGENDA ITEM 8.02 MINUTES

BOARD MEETING OF:	October 10, 2013
PREPARED BY:	Barbara Seeley
TITLE OF AGENDA ITEM:	Student Study Trips
ACTION/INFORMATION/DISCUSSION:	Information

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

Travel Study Trip request:

FVA

Field Trip to Italy and Greece

Departure-3/24/14 Return-4/2/14

8-12 students could attend this trip.

Cost per student is \$3,200 (trip costs include airfare, lodging, meals, transportation, tours and insurance).

RATIONALE:

The objective of this trip is for students to explore the historical, architectural and artistic aspects of ancient Italy & Greece.

RELEVANT DATA AND EXPECTED OUTCOMES:

Fundraising will be part of this program.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:

Student Achievement and Performance	X	Staff Empowerment and Support	
Parent/Community Engagement		Social and Ethical Responsibility	
Operational Efficiency and System Effectiveness			

FUNDING REQUIRED: Yes ___ No X

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: N/A

APPROVED BY: Peter Hilts, CEO

DATE: September 30, 2013

	ALLEN	HAROLD	IRONS	LAVERE-WRIGHT	WRIGHT
COMMENTED					

	BAY	HILTS	RIDGWAY		
COMMENTED					



BOARD OF EDUCATION AGENDA ITEM 8.03 MINUTES

BOARD MEETING OF:	October 10, 2013
PREPARED BY:	Jay Hahn
TITLE OF AGENDA ITEM:	Expulsion/Suspension Information
ACTION/INFORMATION/DISCUSSION:	Information

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

See attached.

RATIONALE:

RELEVANT DATA AND EXPECTED OUTCOMES:

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:

Student Achievement and Performance	X	Staff Empowerment and Support	
Parent/Community Engagement		Social and Ethical Responsibility	
Operational Efficiency and System Effectiveness			

FUNDING REQUIRED: Yes ___ No X

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: N/A

APPROVED BY: Peter Hilts, CEO

DATE: September 30, 2013

	ALLEN	HAROLD	IRONS	LAVERE-WRIGHT	WRIGHT
COMMENTED					

	BAY	HILTS	RIDGWAY		
COMMENTED					



BOARD OF EDUCATION AGENDA ITEM 8.04 MINUTES

BOARD MEETING OF:	October 10, 2013
PREPARED BY:	Jack W. Bay Chief Operations Officer
TITLE OF AGENDA ITEM:	Facilities, Operations and Maintenance Safety & Training Program
ACTION/INFORMATION/DISCUSSION:	Discussion

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Facilities department's mission statement is committed to supporting our strategic big rock of becoming the best district to Learn, Work and Live. To be a great place to work, the facilities department at D49 must not only attract the best but we must be committed to continuously improving our current staff. The department also has a mission to provide a safe environment for our students, staff and community. Consequently the facilities department is committed to providing all staff on the job safety training.

RATIONALE: In the past, we have provided ad hoc training on a sporadic basis. It is the intent of the Facilities department to provide a minimum of 32 hours of formalized training and 8 hours or additional individual training annually. The majority of these training hours will be conducted in house and will not need additional budget support.

RELEVANT DATA AND EXPECTED OUTCOMES: Various organizational studies indicate companies that provide annual training for all staff members become more productive and efficient operationally in providing their services or products. They also reduce their overall operating costs as a result of the ongoing continuous training. The attached draft facilities training program reflect the various areas of training that will be provided to all staff members in the facilities, maintenance, grounds and building maintenance departments in the 2013-2014 fiscal year.

RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:

Student Achievement and Performance		Staff Empowerment and Support	<u>X</u>
Parent/Community Engagement		Social and Ethical Responsibility	
Operational Efficiency and System Effectiveness	<u>X</u>		

FUNDING REQUIRED: Yes No X

AMOUNT BUDGETED: not applicable

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move this to an action agenda item on the November board meeting

APPROVED BY: Jack W. Bay Chief Operations Officer

DATE: September 27, 2013

	ALLEN	HAROLD	IRONS	LAVERE-WRIGHT	WRIGHT
COMMENTED	X	X	X		X

	BAY	HILTS	RIDGWAY		
COMMENTED	X				