



10850 East Woodmen Road • Falcon, CO 80831  
Tel: 719-495-1100 • Fax: 719-494-8900

**Mission Statement**

To prepare students, in a safe and caring environment, to be successful, competent and productive citizens in a global society.

**MINUTES  
SPECIAL BOARD OF EDUCATION MEETING  
January 22, 2014  
6:00 P.M.  
Central Administration – Board Room**

**1.00 Call to Order and Roll Call**

A special meeting of the Falcon Board of Education was called to order at 6:03 p.m. by the President, Tammy Harold. The following Board members were present: Ms. Harold, Mr. Irons, and Mr. Moore. Mr. Butcher and Mrs. LaVere-Wright were absent with prior notice.

**2.00 Welcome and Pledge of Allegiance**

President Harold welcomed those in attendance and invited them to join the Board in the Pledge of Allegiance.

**3.00 Approval of Agenda**

It was moved by Irons and seconded by Moore to approve the agenda. *The motion was put and carried with Harold aye; Irons, aye; Moore, aye.*

**4.00 Board Update - None**

**5.00 Open Forum - None**

**6.00 Action Items – See attachments**

6.01 Approval of 2014-2015 E-Rate Cellular Telecommunications: Voice, Data and Messaging Services

6.02 Approval of 2013-2014 Amended Budget

*Mr. Butcher arrived at 6:07 p.m.*

6.03 Approval of 2013-2014 Charter School Amended Budgets

**7.00 Other Business**

**8.00 Adjournment**

With no further business to be brought before the Board, the special meeting of the Board of Education adjourned at 6:08 p.m.

Respectfully submitted by Donna Teubner,

Tammy Harold, Board President

Marie LaVere-Wright, Board Secretary



## **BOARD OF EDUCATION AGENDA ITEM 6.01 MINUTES**

<b>BOARD MEETING OF:</b>	January 22, 2014
<b>PREPARED BY:</b>	Kjersti McKee, Purchasing Department
<b>TITLE OF AGENDA ITEM:</b>	Cellular Telecommunications: Voice, Data and Messaging Services E-Rate 2014-2015
<b>ACTION/INFORMATION/DISCUSSION:</b>	Action

**BACKGROUND INFORMATION, DESCRIPTION OF NEED:** The current agreement with Sprint is per the Western State Contracting Alliance (WSCA) Statewide Master Service Agreement for Cellular Telecommunications and is month-to-month. The School District chose to solicit services in lieu of continuing month-to-month. Request for Proposal 2013-800-08 Cellular Telecommunications: Voice, Data and Messaging Services E-Rate 2014-2015 was posted November 15, 2013 and bids were received January 3, 2014. There were four proposals submitted. The proposals were evaluated by a committee January 6-10, 2014 and reviewed with the Chief Business Officer and Chief Operations Officer on January 10, 2014. The School District needs to have a fully executed contract to include in the documents that ETECHCO (the District's E-Rate Consultant) submits to the Universal Service Administrative Company for the Schools and Library Program (E-Rate) prior to the deadline of March 26, 2014.

**RATIONALE:** A committee consisting of Blake Schwank, Colorado Computer Support; Fran Christensen, D49 Finance; Kjersti McKee, D49 Purchasing; and Wendy Shiverdecker, D49 Purchasing Specialist, thoroughly reviewed and scored each proposal. The Providers were required to submit one proposal volume. Volume I consists of: Tab 1 – General Information Questionnaire (25 points); Tab 2 – Product and Service Demonstration (125 points); Tab 3 – Service Level Agreement Questionnaire and Attachments (50 points); Tab 4 – Products and Approach (25 points); Tab 5 – Proposed Cost (150 points); and Tab 2 – Sample Contract and Insurance (25 points). The maximum number of points that can be achieved is 400 and per USAC cost has to be the most heavily weighted factor.

**RELEVANT DATA AND EXPECTED OUTCOMES:** The scoring results were as follows for the District's four geographical groups (Falcon, Roaming, Sand Creek, Vista Ridge): AT&T: pricing disqualified, Sprint: 242/245/243/253, T-Mobile: 343/355/367/355 and Verizon: 277/281/289/279. T-Mobile scored the highest but also offered the following: the only provider that included free signal boosters, where necessary, for any District facility or Staff Residence where the coverage is low or the data speed is low; the only provider that included a pricing option for unlimited voice, data and text and was the only provider whose Android phone will also work on the District's wireless for voice and data as a back up to their network. After thoroughly reviewing T-Mobile's proposal, as well as field testing their iPhone and Android smart phones at each one of the District's locations, it is our recommendation to approve T-Mobile as our Cellular Telecommunications provider for E-Rate 2014-2015 with the option to extend the contract for an additional three years (in one year increments). T-Mobile submitted their pricing and services based on their Statewide Master Service Agreement for Services of Independent Contractor Contract with WSCA (the same contract we currently are operating under with Sprint). There is a T-Mobile specific Participation Addendum for the State of Colorado and Falcon School District 49, as a Public/State entity is allowed to use and be part of this agreement. There is no contract or signature required by T-Mobile or Falcon School District 49 in order to participate in this State cooperative contract/agreement. However, to fully define the services being supplied by T-Mobile to Falcon School District 49, above and beyond the WSCA contract, there is a detailed plan sheet that will become part of the agreement.

### **RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:**

Student Achievement and Performance		Staff Empowerment and Support	<b>X</b>
Parent/Community Engagement		Social and Ethical Responsibility	
Operational Efficiency and System Effectiveness	<b>X</b>		

**FUNDING REQUIRED:** Yes **X** No \_\_\_\_  
**equipment purchase charges**

**AMOUNT BUDGETED:** **\$130,356 per year plus surcharges and**



**RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:** We move to approve and execute a contract with T-Mobile in the amount of \$130,356 per year for Cellular Telecommunications for E-Rate 2014-2015.

**APPROVED BY:** Brett Ridgway, Chief Business Officer

**DATE:** January 15, 2014

	BUTCHER	HAROLD	IRONS	LAVERE-WRIGHT	MOORE
VOTED AYE		X	X		X
VOTED NAY					
COMMENTED					

*Irons made the motion; seconded by Moore. The motion passed 3-0.*

	BAY	HILTS	RIDGWAY		
COMMENTED					



## **BOARD OF EDUCATION AGENDA ITEM 6.02 MINUTES**

<b>BOARD MEETING OF:</b>	January 22, 2014
<b>PREPARED BY:</b>	Brett Ridgway, Chief Business Officer
<b>TITLE OF AGENDA ITEM:</b>	2013-14 Amended Budget
<b>ACTION/INFORMATION/DISCUSSION:</b>	Action

**BACKGROUND INFORMATION, DESCRIPTION OF NEED:** Colorado Revised Statute 22-44-110(5) indicates that “After the adoption of the budget, the board may review and change the budget, with respect to both revenues and expenditures at any time prior to January 31 of the fiscal year for which the budget was adopted.”. This action item is presented to satisfy that legal requirement.

The normal annual cycle of determining State Funding allotments fits with this statute by using the official ‘October Count’ student counts from every school district in the state and using that information to provide a final determination as to what each district’s Total Program Funding will be. For District 49, Total Program Funding is now targeted at \$114,456,799, on a District funded pupil count of 18,281.3 sFTE (Student Full Time Equivalents). Of that total, 12,052.6 sFTE are attributed to District Coordinated Schools that are part of our General Fund budget.

While the final funding number is ostensibly the driver for the amended budget process, there is always much that has been learned about the District’s expense structure during the first half of the fiscal year that is also prudent to incorporate into the amended budget.

**RATIONALE:** Amended budget changes have been distilled down to a half dozen individual situations. These situations include a revenue adjustment noted previously, small adjustments to other revenue components, and ten changes to expense assumptions and revenue allocations.

**RELEVANT DATA AND EXPECTED OUTCOMES:** It is expected that this budget provides an accurate quantification of an operating plan for each component of The District to use as a guide for managing the business for the fiscal year beginning July 1, 2013. It is also expected that the strategies used to develop this budget will be appropriate to react to any change in assumptions that come as the fiscal year unfolds. This budget projects that fund balance will decrease by \$1.61mm. The expense projection is intended to be conservative in that while the budget indicates a reduction in fund balance of \$3.75mm, the expectation would be for the fund balance reduction to be less than that. However, even if fund balance was reduced by the full \$1.61mm, the District General Fund would still have a fund balance to revenue ratio (as measured by board policy DAC) of 10.3%, which is higher than the policy prescribed minimum of 10%.

### **RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:**

Student Achievement and Performance		Staff Empowerment and Support	
Parent/Community Engagement	X	Social and Ethical Responsibility	X
Operational Efficiency and System Effectiveness	X		

**FUNDING REQUIRED:** Yes \_\_\_ No X

**AMOUNT BUDGETED:**

**RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:** I move to approve the Amended District Budget for fiscal year 2013-14 as presented by the Administration.

**APPROVED BY:** Brett Ridgway, Chief Business Officer

**DATE:** January 15, 2014

	<b>BUTCHER</b>	<b>HAROLD</b>	<b>IRONS</b>	<b>LAVERE-WRIGHT</b>	<b>MOORE</b>
<b>VOTED AYE</b>		X	X		X
<b>VOTED NAY</b>					



COMMENTED					
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*Irons made the motion; seconded by Moore. The motion passed 3-0.*

	BAY	HILTS	RIDGWAY		
COMMENTED			X		



## BOARD OF EDUCATION AGENDA ITEM 6.03 MINUTES

<b>BOARD MEETING OF:</b>	January 22, 2014
<b>PREPARED BY:</b>	Brett Ridgway, Chief Business Officer
<b>TITLE OF AGENDA ITEM:</b>	2013-14 Amended Budget for District Charter Schools
<b>ACTION/INFORMATION/DISCUSSION:</b>	Action

**BACKGROUND INFORMATION, DESCRIPTION OF NEED:** The contracts with the District's Charter Schools require the District Board of Education to take action to approve the charter schools' budgets.

**RATIONALE:** All budgets reflect conservative approaches to revenue generation and expense planning as a result of the relatively flat per pupil funding from the State of Colorado.

**RELEVANT DATA AND EXPECTED OUTCOMES:** It is expected that each Charter School budget provides an accurate quantification of an operating plan for each component of The District to use as a guide for managing their businesses for the fiscal year beginning July 1, 2013. It is also expected that the strategies used to develop this budget will be appropriate to react to any change in assumptions that come as the fiscal year unfolds. Finally, we expect that this third and final iteration of the budget recognizes actual results of key assumptions made in this budget draft relating to student count and other revenue components and establishes new and/or modified strategies for recognizing new revenue assumptions in the projected spending for staffing and implementation costs.

**RELATIONSHIP TO THE VISION/MISSION OF THE DISTRICT GOALS ADDRESSED:**

Student Achievement and Performance		Staff Empowerment and Support	
Parent/Community Engagement	X	Social and Ethical Responsibility	X
Operational Efficiency and System Effectiveness	X		

**FUNDING REQUIRED:** Yes \_\_\_ No X

**AMOUNT BUDGETED:**

**RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:** I move to approve the 2013-2014 amended budgets of the five District Charter Schools as presented.

**APPROVED BY:** Brett Ridgway, Chief Business Officer

**DATE:** January 15, 2014

	<b>BUTCHER</b>	<b>HAROLD</b>	<b>IRONS</b>	<b>LAVERE-WRIGHT</b>	<b>MOORE</b>
<b>VOTED AYE</b>	X	X	X		X
<b>VOTED NAY</b>					
<b>COMMENTED</b>					

*Irons made the motion; seconded by Moore. Motion was withdrawn and modified. I move to approve the 2013-2014 amended budgets for the four District Charter Schools as presented. Irons made the motion; seconded by Moore. The motion passed 4-0.*

	<b>BAY</b>	<b>HILTS</b>	<b>RIDGWAY</b>		
<b>COMMENTED</b>			X		