



10850 East Woodmen Road • Falcon, CO 80831  
Tel: 719-495-1100 • Fax: 719-494-8900

#### Mission Statement

To prepare students, in a safe and caring environment, to be successful, competent and productive citizens in a global society.

**MINUTES**  
**SPECIAL BOARD OF EDUCATION MEETING**  
**June 25, 2014**  
**6:30 P.M.**  
**Central Administration – Board Room**

**1.00 Call to Order and Roll Call**

A special meeting of the Falcon Board of Education was called to order at 6:32 p.m. by the President, Tammy Harold. The following board members were present: Mr. Butcher, Ms. Harold, Mr. Irons, Mrs. LaVere-Wright and Mr. Moore.

**2.00 Welcome and Pledge of Allegiance**

President Harold welcomed those in attendance and invited them to join the Board in the Pledge of Allegiance.

**3.00 Approval of Agenda**

It was moved by LaVere-Wright, seconded by Irons to approve the agenda as presented. *The motion was put and carried with Butcher, aye; Harold, aye; Irons, aye; LaVere-Wright, aye; Moore, aye. Motion carried 5-0.*

**4.00 Consent Agenda – see attachments**

4.01 Approval of Matters Relating to Administrative Personnel

4.02 Approval of Champions Contract

4.03 Authorization to open Bank Account for Kids' Corner Before and After School Program in Sand Creek Zone

4.04 Approval of Minutes of Regular Board of Education Meeting 6-12-2014

**5.00 Board Update**

**Harold:** Gazette did story on MIT team.

**Hilts:** About a dozen of us were at the first National conference on Schoology. I am excited about the quality of that tool.

**Bay:** In process of transitioning FHS football field from grass to turf. We are about midway through painting projects in the district.

**6.00 Open Forum – Topics must be related to items on the agenda during a Board of Education Special Meeting.**

**Moody:** I've been a resident of Woodmen Hills for 8 years. Been retired from the Air Force after 28 years; currently employed by Boeing Company. My wife and I have two children, our daughter just graduated from Falcon High School and our son will be continuing at FHS in the fall as a junior. I'm here tonight to ensure that you, the board, is aware that there is a large opposition of a bond that supports building charter schools within the D49 school district, specifically a charter high



school. As a taxpayer, I do not want to pay for the construction of any charter school. I do not believe it is the responsibility of the general public to fund such an effort. I believe that the general public taxes should be used for general public schools. If a developer or private entity wants to fund the building of a charter school that would be just fine, but not the taxpayers of District 49. I don't believe there is any precedent of the public school system paying for the construction of a charter school and District 49 doesn't need to be the first. I am in support of a bond that adds additional classrooms to Falcon and Vista Ridge high schools. For the past four years we've become very familiar with the crowded conditions at FHS. I believe the student population would be better served by remodeling and removing the 20 plus million for the charter high school and increase the amounts proposed for Falcon and Vista Ridge High Schools to eliminate the overcrowding. Split these moneys up and apply them to already existing high schools. I do not want to have to support a vote no campaign against a bond that is going to fund a charter school. I bring with me a stack of over 85 signatures containing opposition like mine. Thank you for your time. (Mr. Moody handed copies of letters/documents to D. Richer for distribution to the board.)

**7.00 Action Items – see attachments**

- 7.01 Approval of Job Descriptions
  - 7.01.01 Revisions to Existing Position
  - 7.01.02 New Positions
- 7.02 Approval of Student Fees Proposed for 2014-15
- 7.03 Approval of District Compensation Schedules
- 7.04 Approval of Items Removed from Consent Agenda

**8.00 Discussion Items – see attachments**

- 8.01 Alternative Education Campus Measures
- 8.02 Charter School Application
- 8.03 School Finance Campaign
- 8.04 Monthly Financial Report
- 8.05 TCAP & Remediation Data
- 8.06 Review of Student Handbooks
- 8.07 Revisit Big Rocks Survey
- 8.08 Administrator Overhead 6-Year Trend
- 8.09 Job Descriptions
  - 8.09.01 Revisions to Existing Position
  - 8.09.02 New Position
- 8.10 Mid-monthly Chiefs' Reports
- 8.11 Policy and Procedure Review – See Appendix A
  - a. CASB Updates
  - b. District Initiated Updates

It was moved by LaVere-Wright, seconded by Irons to take a ten minute recess. *The motion was put and carried with Butcher, aye; Harold, aye; Irons, aye; LaVere-Wright, aye; Moore, aye. Motion carried 5-0.*

The board returned from recess at 10:42 p.m.

**9.00 Other Business**



- 9.01 Executive Session: Pursuant to C.R.S. § 24-6-402(4)(e), determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations and instructing negotiators and pursuant to CRS 24-6-402(4)(f)(I) for discussion of performance of a specific staff member with prior written notification.

It was moved by LaVere-Wright, seconded by Irons to go into Executive Session pursuant to C.R.S. § 24-6-402(4)(e), determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations and instructing negotiators and pursuant to CRS 24-6-402(4)(f)(I) for discussion of performance of a specific staff member with prior written notification. *The motion was put and carried with Butcher, aye; Harold, aye; Irons, aye; LaVere-Wright, aye; Moore, aye. Motion carried 5-0.*

The Board went into Executive Session at 10:43 p.m. with the following people present: President Harold, Vice-President Moore, Secretary LaVere-Wright, Treasurer Butcher, Director Irons, Brett Ridgway, Chief Business Officer, Peter Hilts, Chief Education Officer, and Donna Richer, Executive Assistant.

It was moved by LaVere-Wright; seconded by Irons to end the executive session at 10:51 p.m. *The motion was put and carried with Butcher, aye; Harold, aye; Irons, aye; LaVere-Wright, aye; Moore, aye. Motion carried 5-0.*

- 9.02 Approval of Matters Relating to Personnel

It was moved by LaVere-Wright; seconded by Irons to approve the personnel action as recommended by the Chief Education Officer. *The motion was put and carried with Butcher, aye; Harold, aye; Irons, aye; LaVere-Wright, aye; Moore, aye. Motion carried 5-0.*

#### 10.00 Adjournment

It was moved by Moore and seconded by Butcher to adjourn at 10:52 p.m. *The motion was put and carried with Butcher, aye; Harold, aye; Irons, aye; LaVere-Wright, aye; Moore, aye. Motion carried 5-0.*

Respectfully submitted by Donna Richer

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Tammy Harold, President

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Marie LaVere-Wright, Secretary

**SPECIAL BOARD OF EDUCATION MEETING June 25, 2014**  
**Item 8.11 Policy and Procedure Review - Appendix A**

**8.11a CASB Updates**

***CASB Recommended Changes:***

AED, Accreditation  
IG, Curriculum Development – **New**  
IHAM, Health and Family Life/Sex Education  
IHAM-R, Health and Family Life/Sex Education (Exemption Procedure)  
IHBIB, Primary/Preprimary Education - **Update statutes/remove notes**  
IHBIB-R, Primary/Preprimary Education (Admission of Children Who Wish to Enroll on Tuition Basis)  
IHBK, Preparation for Postsecondary and Workforce Success  
IHBK-R, Preparation for Postsecondary and Workforce Success (Implementation Plan for Student Individual Career and Academic Plans)  
IJ, Instructional Resources and Materials  
IJOA, Field Trips – **New**  
IKA, Grading/Assessment Systems  
IKE, Ensuring All Students Meet Standards (Promotion, Retention and Acceleration of Students)  
IKE-R, Ensuring All Students Meet Standards (Promotion, Retention and Acceleration of Students) – **Added per policy IKE**  
IKFB, Graduation Exercises  
IMB, Teaching About Controversial/Issues and Use of Controversial Materials  
IMBB, Exemptions from Required Instruction

***CASB Recommendations for Rescission:***

IA, Instructional Goals and Learning Objectives  
IGA, Curriculum Development – **Included in IG**  
IGD, Curriculum Adoption – **Included in IG**  
IGF, Curriculum Review – **Included in IG**  
IHAC, History and Civil Government Education

IHAE, Physical Education

IHAMB, Family Life/Sex Education – Included in IHAM

IHAMC, HIV/AIDS Education – Included in IHAM

IHBD, Compensatory Education (Title I) – Included in IHAM

IJJ, Textbook Selection and Adoption – Included in IJ

IJK, Supplementary Materials Selection and Adoption – Included in IJ

IJL, Library Materials Selection and Adoption – Included in IJ

IJNDB, School Website Publishing

IJNDB-R, School Website Publishing

IKAB, Report Cards/Progress Reports – Included in IKA

IL, Evaluation of Instructional Programs

ILBA, District Program Assessments – Included in IKA

ILBB, State Program Assessments – Included in IKA

IMA, Teaching Methods

#### **8.11b District Initiated Updates**

##### ***Director of Human Resources Recommended Changes:***

GBEB, Staff Conduct and Responsibilities

GBEB-R-1, Staff Conduct and Responsibilities – Professional Boundaries

GBEB-R-2, Staff Conduct and Responsibilities – Financial Interests

##### ***Director of School Safety and Security Recommended Changes:***

JICG, Tobacco-Free Schools

##### ***Policy left off batch of changes made in April 2014:***

CBD, Chief Officers' Contracts

##### ***BOE Assistant Recommended Changes:***

CBA/CBC, Qualification/Powers and Responsibilities of Chief Officers

CBI, Evaluation of Chief Officers

##### ***Director of Transportation Recommended Changes:***

EEAEF-R, Video Cameras on School District Property

## BOARD OF EDUCATION AGENDA ITEM 4.01 MINUTES

<b>SPECIAL BOARD MEETING OF:</b>	June 25, 2014
<b>PREPARED BY:</b>	Kim Steeves, Professional Staff Liaison
<b>TITLE OF AGENDA ITEM:</b>	Approval of Matters Relating to Administrative Personnel
<b>ACTION/INFORMATION/DISCUSSION:</b>	Consent - Action

**BACKGROUND INFORMATION, DESCRIPTION OF NEED:** To gain Board of Education approval for personnel changes

**RATIONALE:** The hiring and transfer actions on attached roster are to meet Board of Education objectives in student achievement. Retirement and resignations, if any, are including in this roster.

**RELEVANT DATA AND EXPECTED OUTCOMES:** By addressing these action items, the Board of Education is approving the necessary actions that allow the District to continue its' function of hiring and other associated personnel activities that impact student achievement.

### **IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:**

<b>Rock #1</b> —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
<b>Rock #2</b> —Research, design and implement programs for intentional <u>community</u> participation	
<b>Rock #3</b> — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead	<b><u>Major impact</u></b>
<b>Rock #4</b> — Grow a robust portfolio of distinct and exceptional schools	
<b>Rock #5</b> — Customize our educational systems to launch each student toward success	

**FUNDING REQUIRED:** Yes

**AMOUNT BUDGETED:** In accordance with Board of Education approved salary tables.

**RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:** I move to approve the attached personnel changes as recommended by the administration.

**APPROVED BY:** Peter Hilts, Chief Education Officer;  
Brett Ridgway, Chief Business Officer; Paul Andersen, Personnel Director

**DATE:** June 7, 2014

*LaVere-Wright made the motion; seconded by Irons. The motion passed 5-0.*

	<b>BUTCHER</b>	<b>HAROLD</b>	<b>IRONS</b>	<b>LAVERE-WRIGHT</b>	<b>MOORE</b>
<b>VOTED AYE</b>	X	X	X	X	X
<b>VOTED NAY</b>					
<b>COMMENTED</b>					

	<b>BAY</b>	<b>HILTS</b>	<b>RIDGWAY</b>		
<b>COMMENTED</b>					

**FALCON SCHOOL DISTRICT 49**  
**June 25, 2014**

**APPROVAL OF MATTERS RELATING TO ADMINISTRATIVE AND  
PROFESSIONAL/TECHNICAL PERSONNEL**

Be it resolved, that the following matters relating to administrative and/or professional/technical personnel be approved as recommended by the Chief Education Officer:

**APPOINTMENTS:**

Fletcher, Louis	Hired as the Coordinator of Cultural Capacity at Central Office effective July 1, 2014. This is a new position.
Perez, Mary	Hired as the Director of Concurrent Enrollment at Central Office effective July 1, 2014. This is a new position.
Ortiz-Torres, Amanda	Hired as the Assistant Principal at Patriot Learning Center effective July 1, 2014. This is a replacement position.

**TRANSFERS:**

**REQUESTS FOR LEAVE:**

**RETIREMENTS:**

**TERMINATIONS:**

**RESIGNATIONS:**

## **BOARD OF EDUCATION AGENDA ITEM 4.02 MINUTES**

<b>BOARD MEETING OF:</b>	June 25, 2014
<b>PREPARED BY:</b>	Jack W. Bay, Chief Operations Officer
<b>TITLE OF AGENDA ITEM:</b>	Renewal of Champions (before and after school care) Program
<b>ACTION/INFORMATION/DISCUSSION:</b>	Consent

**BACKGROUND INFORMATION, DESCRIPTION OF NEED:** The KU Champions organization has been working with the school district to deliver before and after school enrichment care programs for many of our students and staff. The current contract has been in effect since August 22, 2008. It was extended on September 28, 2009. As a result of Sand Creek zones' decision to bring this program in house, a contract revision has been negotiated for the 2014-2015 and the 2015-2016 fiscal years.

**RATIONALE:** As a result of the extended period of time lapsed from the last contract update with the Champion's organization, the Chief Operations Officer conducted a negotiation to bring the contract up to date for the 2014-2015 school year. While conducting the negotiation the Sand Creek zone elected to bring this enrichment program in-house. Consequently, the revised contract has been modified to allow the KU Champions organization to provide before and after school enrichment care programs for the remaining zones in the District

**RELEVANT DATA AND EXPECTED OUTCOMES:** The original contract provided a 5% of net revenue sharing for this District. This was increased to 10% of the net revenues in 2009 and has remained that way until the new contract was negotiated. The new contract calls for a 15% of net revenue sharing for this District along with a 5% increase in the discount for District staff members. The new contract will remain in effect through the end of the 2015-2016 fiscal year on June 30, 2016.

### **IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:**

<b>Rock #1</b> —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	NA
<b>Rock #2</b> —Research, design and implement programs for intentional <u>community</u> participation	NA
<b>Rock #3</b> — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead	By providing quality before and after school enrichment care programs for our students and staff, we are helping to establish District 49 as the best district.
<b>Rock #4</b> — Grow a robust portfolio of distinct and exceptional schools	NA
<b>Rock #5</b> — Customize our educational systems to launch each student toward success	NA

**FUNDING REQUIRED:** No

**AMOUNT BUDGETED:** The overall restructuring plan costs will be offset by the savings incurred in other staff or budget component changes.

**RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:** I move to approve renewal of the Champions Program as recommended by the administration.

**APPROVED BY:** Jack W. Bay, Chief Operation Officer

**DATE:** June 17, 2014

*LaVere-Wright made the motion; seconded by Irons. The motion passed 5-0.*



BOE Special Meeting June 25, 2014  
Item 4.02 continued

	<b>BUTCHER</b>	<b>HAROLD</b>	<b>IRONS</b>	<b>LAVERE-WRIGHT</b>	<b>MOORE</b>
<b>VOTED AYE</b>	X	X	X	X	X
<b>VOTED NAY</b>					
<b>COMMENTED</b>					

	<b>BAY</b>	<b>HILTS</b>	<b>RIDGWAY</b>		
<b>COMMENTED</b>					

# **BOARD OF EDUCATION AGENDA ITEM 4.03 MINUTES**

<b>BOARD MEETING OF:</b>	June 25, 2014
<b>PREPARED BY:</b>	Brett Ridgway, Chief Business Officer
<b>TITLE OF AGENDA ITEM:</b>	Authorization to open Bank Account for Kids' Corner Before and After School Program in Sand Creek Zone
<b>ACTION/INFORMATION/DISCUSSION:</b>	Action - Consent

**BACKGROUND INFORMATION, DESCRIPTION OF NEED:** The Sand Creek Zone will be operating their own before and after school care program beginning in the 2014/15 school year. We will account for this in a separate fund in order to measure the financial success of the program. To that end, we would like to have a separate bank account to house all fees collected.

**RATIONALE:** Sand Creek's proposal will be interesting to evaluate over the next couple of years to determine if the other zones should follow. The separate bank account will help facilitate that evaluation.

**RELEVANT DATA AND EXPECTED OUTCOMES:** We expect this new account to collect all payments – most of which will be online by credit card. Opening this account at First Bank, where the district has other accounts will allow us to transfer money to cover expenses that would be drawn from the pooled cash account.

## **IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:**

<b>Rock #1</b> —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	<i>Having clarity on this program's performance</i>
<b>Rock #2</b> —Research, design and implement programs for intentional <u>community</u> participation	
<b>Rock #3</b> — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead	
<b>Rock #4</b> — Grow a robust portfolio of distinct and exceptional schools	
<b>Rock #5</b> — Customize our educational systems to launch each student toward success	

**FUNDING REQUIRED:** none

**AMOUNT BUDGETED:**

**RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:** I move to authorize the Chief Business Officer to open a new bank account at First Bank to process the Sand Creek Zone's Kids Corner deposit transactions.

**APPROVED BY:** Brett Ridgway, Chief Business Officer

**DATE:** June 18, 2014

*LaVere-Wright made the motion; seconded by Irons. The motion passed 5-0.*

	<b>BUTCHER</b>	<b>HAROLD</b>	<b>IRONS</b>	<b>LAVERE-WRIGHT</b>	<b>MOORE</b>
<b>VOTED AYE</b>	X	X	X	X	X
<b>VOTED NAY</b>					
<b>COMMENTED</b>					

	<b>BAY</b>	<b>HILTS</b>	<b>RIDGWAY</b>		
<b>COMMENTED</b>					



## BOARD OF EDUCATION AGENDA ITEM 4.04 MINUTES

<b>BOARD MEETING OF:</b>	June 25, 2014
<b>PREPARED BY:</b>	Donna Richer, Executive Assistant to the Board of Education
<b>TITLE OF AGENDA ITEM:</b>	Approval of Minutes of Regular Board of Education Meeting 6/12/2014
<b>ACTION/INFORMATION/DISCUSSION:</b>	Consent Agenda

**BACKGROUND INFORMATION, DESCRIPTION OF NEED:** Board approval required prior to posting minutes.

**RATIONALE:** Board of Education shall review minutes of meetings to ensure accuracy.

**RELEVANT DATA AND EXPECTED OUTCOMES:** Minutes of the meetings will be posted on the district website after approval.

### **IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:**

<b>Rock #1</b> —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	<b><u>Major impact</u></b>
<b>Rock #2</b> —Research, design and implement programs for intentional <u>community</u> participation	<b><u>Major impact</u></b>
<b>Rock #3</b> — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead	<b><u>Major impact</u></b>
<b>Rock #4</b> — Grow a robust portfolio of distinct and exceptional schools	<b><u>Major impact</u></b>
<b>Rock #5</b> — Customize our educational systems to launch each student toward success	<b><u>Major impact</u></b>

**FUNDING REQUIRED:** No

**AMOUNT BUDGETED:** N/A

**RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:** I move to approve the consent agenda.

**APPROVED BY:** Tammy Harold, Board President

**DATE:** June 16, 2014

*LaVere-Wright made the motion; seconded by Irons. The motion passed 5-0.*

	<b>BUTCHER</b>	<b>HAROLD</b>	<b>IRONS</b>	<b>LAVERE-WRIGHT</b>	<b>MOORE</b>
<b>VOTED AYE</b>	X	X	X	X	X
<b>VOTED NAY</b>					
<b>COMMENTED</b>					

	<b>BAY</b>	<b>HILTS</b>	<b>RIDGWAY</b>		
<b>COMMENTED</b>					

# OPEN FORUM

AT A BOARD OF EDUCATION SPECIAL MEETING, OPEN FORUM TOPICS MUST BE RELATED TO ITEMS ON THE AGENDA.

"Please provide your name, relation to the district and the topic of comment for this open forum. Just as we hold our students to high standards of speech and respect for others, we expect your comments to follow these same standards. Please limit your comments to three minutes. Thank you."

NAME	Relation to the District	Topic of Comment
1. JAMES MOODY	RESIDENT	CHARTER SCHOOL OPPOSITION
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		

June 17, 2014

Dear President Harold & fellow board members,

We are writing to you in opposition of the proposed charter high school in Falcon D49. Many of our existing schools are in desperate need of expansion and renovation. Yet in lieu of addressing the long term construction needs of our existing schools you are asking us to fund the construction of a multi-million dollar charter high school.

As proposed, this charter high school will be staged to compete with our neighboring high schools, instead of collaborating with them. An effort that will lead to the ultimate demise of Sand Creek High School as we know it, while pulling students from Vista Ridge. This charter high school is not about being part of a plan to alleviate overcrowding. Instead it is positioned to gratify the builders, while cannibalizing the very foundation of Vista Ridge's students, programs and teachers.

Perhaps most disturbing is that it was Peter Hiltz and Kim McClelland, not the parents in the I Connect Zone that were the driving force behind this plan as it is written. The board minutes of our charter schools reveal that Peter and/or Kim visited their schools multiple times to present the specific details of the plan for a proposed charter high school and to substantiate the need for one. Those visits occurred as follows; RMCA 11/12/13, BLRA 11/19/13, 12/17/13, 2/8/14 and IIR 12/2/13, 2/24/14. In light of this, and after talking to our fellow parents, community members we are convinced that our I Connect Zone community did not ask for this charter high school as it is being proposed. Nor did they express that there is a substantial need for it at this time. In fact, it was just recently that our charter schools approved resolutions stating that they would participate in the proposed charter high school. And it was only after D49 admin told them there was a need for it, and precisely how the district would meet that need in a bond election.

Ultimately, we have not been heard in any of the zones. Even in the town halls held a few months ago, we were not asked what we wanted and needed. Instead we were presented with a plan that was not grounded and constantly changed. And while we can't go back in time, we are confident that if you agree to a commitment to expand the great schools we already have it will go a long way to retain our families, attract new students and restore our trust in D49.

Sincerely,

Maria Elder  
L. Palmer  
Michelle Shedd  
Jennifer McFarland  
Tina Sam  
Joy C. Shaw  
Sara J.  
Barbara Hanning  
Kathryn C. Thompson  
Euphonia Howell  
Jeff Yonell

June 17, 2014

Dear President Harold & fellow board members,


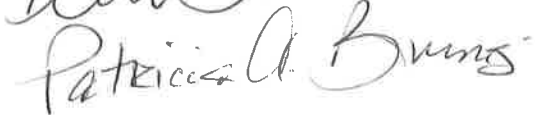
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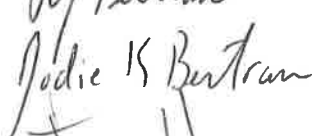
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Ultimately, we have not been heard in any of the zones. Even in the town halls held a few months ago, we were not asked what we wanted and needed. Instead we were presented with a plan that was not grounded and constantly changed. And while we can't go back in time, we are confident that if you agree to a commitment to expand the great schools we already have it will go a long way to retain our families, attract new students and restore our trust in D49.

Sincerely,

  
Kent Peterson  
  
Patricia A. Burns

  
Victoria Baker  
  
Judday Kawalanu

  
M. Bertram  
  
Jodie K. Bertram

  
John Harold - IIR

  
Kerry Peterson

  
Derek Felt

  
Janya Foster

  
Cindy S. Hyster

  
Lou Kirk

  
Christie Junk

June 17, 2014

Dear President Harold & fellow board members,

We are writing to you in opposition of the proposed charter high school in Falcon D49. Many of our existing schools are in desperate need of expansion and renovation. Yet in lieu of addressing the long term construction needs of our existing schools you are asking us to fund the construction of a multi-million dollar charter high school.

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Perhaps most disturbing is that it was Peter Hiltz and Kim McClelland, not the parents in the I Connect Zone that were the driving force behind this plan as it is written. The board minutes of our charter schools reveal that Peter and/or Kim visited their schools multiple times to present the specific details of the plan for a proposed charter high school and to substantiate the need for one. Those visits occurred as follows; RMCA 11/12/13, BLRA 11/19/13, 12/17/13, 2/8/14 and IIR 12/2/13, 2/24/14. In light of this, and after talking to our fellow parents, community members we are convinced that our I Connect Zone community did not ask for this charter high school as it is being proposed. Nor did they express that there is a substantial need for it at this time. In fact, it was just recently that our charter schools approved resolutions stating that they would participate in the proposed charter high school. And it was only after D49 admin told them there was a need for it, and precisely how the district would meet that need in a bond election.

Ultimately, we have not been heard in any of the zones. Even in the town halls held a few months ago, we were not asked what we wanted and needed. Instead we were presented with a plan that was not grounded and constantly changed. And while we can't go back in time, we are confident that if you agree to a commitment to expand the great schools we already have it will go a long way to retain our families, attract new students and restore our trust in D49.

Sincerely,

*Dana Palmer* *Miriam D. Hughes* *AS*  
*Jamie Killett* *Michael* *Ar*  
*Don Dill* *Margaret Kenner*  
*Ale L. Dupre* *Steve M. Shi'*  
*Chad W. McCall* *W*  
*Paul R.* *J E M*  
*H*

June 17, 2014

Dear President Harold & fellow board members,

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Sincerely,

Waini Noel  
Betsy Storm

Charles Z. Dwyer

Brian

Ally

Dilshan Mulla

Angel Clark  
Ashley D. Miller

Camara Mood  
Dawson Hyatt

Mamfender



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Sincerely,

Sherry Halbach  
D49  
Amie Ford  
Robert K. Sheehan

June 17, 2014

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Sincerely,

Rebecca E. Brille

Russell D. Lawrence

Boyd Roberts

Duane Catlin

StarBats

Hallie B. Hay

Alexandra

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Conrad Billonecki

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Sincerely,

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Sincerely,

John James

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Sincerely,

A handwritten signature in blue ink, appearing to read "Devin Long", with a long horizontal flourish extending to the right.

June 17, 2014

Dear President Harold & fellow board members,

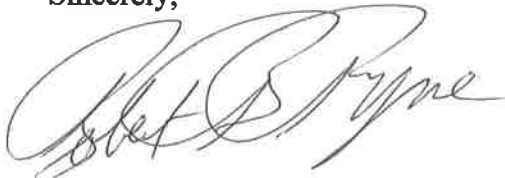
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Sincerely,

A handwritten signature in cursive script, appearing to read "Robert D. Ryne". The signature is written in dark ink and is positioned below the "Sincerely," text.



June 17, 2014

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A handwritten signature in dark ink, appearing to be "Mark R. Hilts", written in a cursive style.

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Sincerely,

A handwritten signature in blue ink, appearing to read "Rachel Ziegler", with a long, sweeping horizontal line extending to the right.

June 17, 2014

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A handwritten signature in cursive script, appearing to read "Crist Howell".

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Sincerely,

A handwritten signature in cursive script, appearing to read "Cathleen Brooks". The signature is written in dark ink and is positioned below the word "Sincerely,".

June 17, 2014

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Mother of 4

June 17, 2014

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Sincerely,

A handwritten signature in cursive script, reading "Kimberly Josephson". The signature is written in dark ink and is positioned below the word "Sincerely,".

June 17, 2014

Dear President Harold & fellow board members,

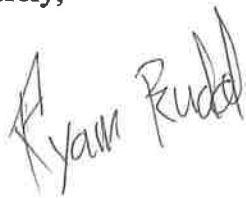
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Sincerely,

A handwritten signature in dark ink, reading "Ryan Rudd". The signature is written in a cursive, slightly slanted style. The first name "Ryan" is written with a large, looped "R" and the last name "Rudd" is written in a more straightforward cursive.

June 17, 2014

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Sincerely,

P. Josephson



June 17, 2014

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Sincerely,

*Debra Autry*

*Let the development be responsible*

June 17, 2014

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Sincerely,

Caron M. Allen

June 17, 2014

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Sincerely,

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June 17, 2014

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Sincerely,

A handwritten signature in dark ink, appearing to be "J. D. Hiltz", written over the word "Sincerely,".

June 17, 2014

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Sincerely,

David Brooks

June 17, 2014

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Sincerely,

A handwritten signature in blue ink that reads "Amanda L. Hayden". The signature is fluid and cursive, with the first name "Amanda" being the most prominent part.

June 17, 2014

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Sincerely,

A handwritten signature in cursive script, appearing to read "Michael L. Read".

June 17, 2014

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Sincerely,

A handwritten signature in cursive script, appearing to read "Nancy Davis".



June 17, 2014

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Sincerely,

A handwritten signature in cursive script, appearing to read "Brian Davis". The ink is dark and the signature is fluid, with a long, sweeping tail on the last name.

June 17, 2014

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Sincerely,

Curtis Birdo

June 17, 2014

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Sincerely,

Crystal Bardo



*"Charting the Way to Destinations of Excellence in the Real World"*

**RMCA BOARD OF DIRECTORS  
REGULAR SESSION  
6:30 PM, Thursday, 21 November 2013**

**PIROS CAMPUS**

**Our mission: Rocky Mountain Classical Academy exists to support parents in developing citizens of integrity and character who are equipped with a strong knowledge base and academic skills. The basis of this development is rooted in an academically rigorous, content-rich, classical educational program with Core Knowledge emphasis.**

**1.00: Call to Order and Roll Call**

**Absent: Sal Saraceno  
Dr. Cathey: Present  
Dr. Pomeroy: Present  
Kevin Acre: Present  
Matt O'Meara: Present  
Mr. Cullen: Present**

**David Smith—Letter of resignation has been received**

**2.00: Welcome and Pledge of Allegiance**

**3.00: Approval of Agenda**

**Motion made to move item 7.04 to 7.01 and renumber accordingly. 1<sup>st</sup>: BC, 2nd: SP**

**Voice vote: unanimous**

**Motion made to approve the agenda with changes noted. 1<sup>st</sup>: SP; 2nd: KA**

**Voice vote: Unanimous**

**4.00: Comments**

**4.01: Fogler, Introduction- Peter Hilts**

**Ms. Fogler introduced Mr. Peter Hilts, CEO for Falcon District 49**

**Rocky Mountain Classical Academy – A Tuition-Free D49 Charter School Grades K-5 1710 Piros Drive / Colorado Springs, CO 80915  
Grades 6-8 3850 Pony Tracks Drive / Colorado Springs, CO 80922 Mailing address: RMCA; PO BOX 77078; Colorado Springs, CO  
80970 719-622-8000 / Fax: 719-622-8004**

Mr. Hilts shared information about where the district is at and his vision for the future. He has been hoping for about 10 years that a charter school leader would end up in a leadership role in a district. Mr. Hilts was at TCA for 7 years high school principal and is a Charter school/choice supporter. D-49 clearly understands that we aren't going to compete with the District 20 and District 38 schools on their terms, but plans to compete by being a portfolio district with lots of options for families. Mr. Hilts' goal is to be the best authorizer for charter schools in the nation.

To succeed will require that the district demonstrate resource commitment to the charter schools in the district. An important decision will come before D-49 voters next November as the district hopes to pass a bond and mill levy override. Charter schools will have full stakes in both of those, with some of the raised funds being used to build a Charter school high.

D-49 voters have a perception of leadership as not being trustworthy. Mr. Hilts hopes to re-establish the district as a trustworthy recipient of taxpayer funds. The Community charter high school will be a destination high school for our geographic charter schools. It will need to appeal to all 5 charter schools; therefore, it cannot be RMCA or Banning Lewis or TICA School. The concept would be a community charter that fulfills the following "C's". C: Content; C: Character development program C: Community school—of the community; led by and creates community. C: Challenging standards—high levels of performance.

The District will need the support of the charter school families to pass the bond/mill levy and to build this high school. The founding board or the new school will be represented by one person from each of the charter school boards. The Board will transition to a governing board within the first couple of years and decide how to continue on.

**4.02: Agenda Specific**, no more than thirty (30) minutes total with each speaker allotted no more than three (3) minutes. For purposes of the record, please sign the sheet on the Board Table prior to speaking.

There were no agenda specific comments.

#### **5.00: Consent Agenda**

Approve minutes for the following meetings: Regular Session, Thursday, October 17, 2013.

**A motion was made to approve the consent agenda. 1<sup>st</sup>: SP, 2<sup>nd</sup>: BC**

**Voice vote: Unanimous**

#### **6.00: Action Items**

##### **6.01 CAO to have direct oversight over all RMCA Employees/Contractors**

There was extensive discussion regarding this item at the Board's Work Session on Saturday, November 16<sup>th</sup>. This is a 2<sup>nd</sup> reading. We are a growing organization and making adjustments as we grow as far as administrative support and chain of command. Contractors and our bookkeeper have been employees of the board. A proposal has been made to have those positions answer to the CAO to streamline the lines of accountability and lines of communication.

CAO is to be the only employee to report to the board. Due to the maturing of our leadership and organization this make sense to make this change at this point.



7094 Cottonwood Tree Drive, Colorado Springs, CO 80927  
Phone: 719.570.0075 - Fax: 719.522.2900 – Email: BoardBLRA@blracademy.org

**Mission Statement:**

*Create a safe, positive environment that fosters intellectual curiosity and a thirst for discovery where students and staff succeed through exceptional programs*

**BOARD OF DIRECTORS REGULAR MEETING AGENDA**

**November 19, 2013**

**5:30 P.M.**

**School Library**

**Approved Version**

**I. Call to Order and Roll Call**

- a. Meeting called to order at 5:36 PM by Yancey Eldridge
- b. In attendance: Deanne Barnett, Yancy Eldredge, Steven Thompson, Rosalie Kroeker, Norman Carpenter, Heather Atencio-Zambrano

**II. Welcome, Pledge of Allegiance, and Positive Observations**

Leanne Bowley VP of Mosaica-lovely day of classroom observation. Impressed with the number of students on task throughout the building.

Culture of respect is evident.

Science fair was phenomenal and well organized with lots of participation.

Paragon night and 6<sup>th</sup> grade presentations were great.

Book fair ran smoothly and happy to see students receiving joy from reading.

Well organized and profitable for the school.

**III. Approval of Agenda for 11-19-2013**

- a. Steven Thompson motions to approve the agenda as presented, Deann Barnett seconded, all approve, motion carries.

**IV. Consent Agenda**

- a. Approval of the 10-15-13 meeting Minutes  
*Supporting Documents: Draft Meeting Minutes for 10-15-2013.*
- b. Approval of the 10-30-13 meeting minutes  
*Supporting Documents: Draft Meeting Minutes for 10-30-13*
  - i. Deann Barnett motions to approve the consent agenda as presented, Steven Thompson seconded, all approve, motion carries.



**V. Guests: Mr. Peter Hilts : CEO Falcon district 49**

Mr. Hilts is here representing the authorizer d49. He wanted to thank the board for representing this school and charter schools in general. D49 is committed to the excellence and success of Banning Lewis Ranch Academy.

Questions: What are we doing about a charter high school?

The D49 board is trying to re-establish themselves as a trustworthy recipient of taxpayer investment; to include finances. Students who come through our charter K-8 program need a place to go. As they investigate the possibility of a high school they are looking at the 4-C's. Commitment to rich content, character building, reflective of the community, challenging standards. This would also create a high demand and draw for students from other districts. At this time, D49 can't afford to expand K-8 schools and build a high school. They are currently considering placing the building here in BLR and would like to create a board with representatives from each feeder charter school. There is a possibility of incorporating middle school grades at the new building. The seat allotment would be based on size of the feeder elementary. There would be an emphasis on concurrent enrollment through PPCC and UCCS.

In order for a bond to pass, all stakeholders need to find a new charter high school valuable. Developers expect that the high school would be funded 100% by bonds through d49. They are looking at a bond election in 2014.

**Ms. Leanne Bowley: Mosaica Regional VP from Arizona**

Enjoyed being here and sharing ideas with BLRA teachers, students, and school representatives.

**VI. Mr. Tom Sistare: CPA and Auditor for BLRA**

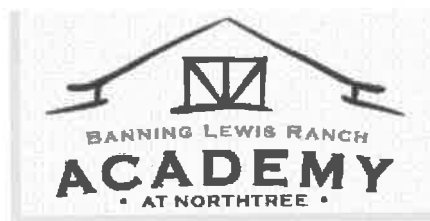
*a. Supporting Documents: blra audit 2013*

Management company sent packet for the audit which helped to streamline the process for the audit. Overall condition of school is strong and issued an "unqualified or clean" opinion. We are in good standing based on the audit report.

**VII. Presentation from representative of KOAA. Ms. Kelli St. Clair and Jason Duffy**

*a. Supporting Documents: BLRA\_CANpresent*

*This is an ad campaign gives the school a way to make money by selling advertising space on the website and mobile app. We provide two locations on the website and make revenue based on the number of times the website or mobile app is accessed. BLRA can use the ad space to advertise our own activities. The Board will need time to review the contract and meet with KOAA representatives.*



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**BOARD OF DIRECTORS REGULAR MEETING AGENDA**

**December 17, 2013**

**6:00 P.M.**

**School Library**

- I. Call to Order and Roll Call**
  - a. Meeting called to order at 6:08 by Yancy Eldridge
  - b. In attendance: Deanne Barnett, Yancy Eldredge, Steven Thompson, Rosalie Kroeker, Heather Atencio-Zambrano
- II. Welcome, Pledge of Allegiance, and Positive Observations**

Cold weather was handled well by the teachers.  
Choir and Band concert was a success and the kids tried really hard.  
Staff holiday party was nice and everyone had a good time.  
Holiday lunch for kids was good and kids enjoy it.  
PTO cookie walk was a big hit.
- III. Approval of Agenda**
  - a. Steven Thompson motioned to approve the agenda as presented, Heather seconded, all approved, motion carries.
- IV. Consent Agenda**
  - a. Approval of the 11-19-13 meeting Minutes
  - b. *Supporting Documents: Draft Meeting Minutes for 11-19-2013*
    - i. Deann Barnett motions to approve the agenda as presented, Rosalie Kroeker seconded, all approve, motion carries.
- V. PTO Report**
  - a. New officers have been elected but the President position still open. Butter braid fundraiser was good but not as successful as last year.
  - b. Future events: Uniform resale in January.
- VI. Boy Scout Troop 228 Report**
  - a. Not in attendance tonight.
- VII. Public Comment 1**



- a. Speaker 1: Kim McClelland update on progress for the d49 charter high school.

**VIII. Treasurer's Report**

- a. All financials are accurate and nothing of concern at this time. All reports were sent to the board for review.
- b. *Documentation: BLR Bank Reconciliations, BLRA AP aging at 10.31.13, BLRA general fund check, BLRA October 2013 Financials, BLRA Vendor Pmt History*

**IX. CAO/ RVP Update**

- a. Bids have been submitted for the wireless access points and installation costs. A new request will be submitted to the board in January.
- b. Bids are being submitted for video surveillance systems. More information to come.
- c. Highlights can be reviewed on the dashboard report.
- d. Mosaica board retreats will now happen in May.
- e. Bill Bethke is willing to come do additional training on legal issues for the board. Tentatively coming on January 21<sup>st</sup> at 4-6 p.m..
- f. *Documentation: 22013-NOV 5 SAC mtg.doc and HoS Report 12\_13*

**X. Executive Session**

- a. None at this time.

**XI. Discussion Items**

- a. Approval of the KOAA CAN contract
- b. *Documentation: BLRA\_CAN Contract*

**XII. Action Items**

- a. Approval of the KOAA CAN Contract. Steven Thompson made a motion to approve the contract as written, seconded by Deann Barnett, all approve, motion carries.

**XIII. Public Comment**

- a. Speaker 1 Lauren Beaver had a question about the previous decision to not install additional doors in the main entry. The decision was made by SAC in Spring of 2013.

**XIV. Future Business**

- a. Review the Student handbook and changes being proposed by administration.
- b. Town Hall meeting the week of January 13<sup>th</sup> to talk about the bond proposal and future BLR high school.
- c. Attendance
- d. Legal work session
- e. Amended budget: Wireless access points and hardware, updates to the surveillance system.



### **Imagine Indigo Ranch**

*Where students are classically trained, culturally literate and globally prepared.*

*"The mission of the Imagine Classical Academy at Indigo Ranch is to positively shape the hearts and minds of our students by providing them with an academically rigorous and content rich curriculum, a learning environment of high expectations for student achievement in which character is modeled and promoted within a collaborative community based on trusting relationships."*

The Board shall use the Mission, the Motto and the Six Measures of Excellence (Shared Values, Parent Choice, Academic Excellence, Character Education, Economic Sustainability, and School Development) as the filter for all decision making.

### **Board Meeting Minutes**

Date: December 2<sup>nd</sup>, 2013

Time: 6:15 p.m.

Place: Art Room – enter in the East Door by the Gym

I. Call to Order @ 6:15 p.m.

II. Pledge of Allegiance

III. Roll Call & Introductions 6:17 - 6:22 p.m. Present: Robin Pantusa, Doug Luckett, Jason Strickland,  
Late: Judy Poplawski Excused absence: Peggy Littleton

In attendance: Genice Heflin - teacher, Bonnie Bentz – teacher aide, Cheryl Dempsey - teacher, Gracee Liggett - teacher, Carolyn Costantino - teacher, Angie Ragsdale - teacher, Katie Shilkitus – teacher, Renee Biondo – teacher, Sherry Anderson – teacher, Cathy Berdon- IPPR Foundation Executive Director, Tina Leone – Principal, Kelly Taylor – Dean of Academics, Heidi Lindsay – Imagine Schools Regional Director, Kathy Sullivan Orton – Imagine Schools Regional Behavior Specialist, Kristen Garretson – Imagine Schools Regional Curriculum and Instruction Specialist, Rob Weatherford - parent, John Stanton – Dir. Of Campus Operations, Kristi Ross - Registrar, Kathy Kennel – office assistant, Pat Sweat – Business Manager, Peter Hilts – CEO of D49, Monte Lange – Exec. Vice Pres. for Imagine Schools in the Southwestern Region.

IV. Approval of minutes from previous meeting 6:22 – 6:25 p.m.

A. Board Meeting Minutes from 10-28-13 Doug moved, Jason seconded approval of minutes.  
Motion carried 3-0.

V. Approval of Board Meeting Agenda (12-2-13) 6:25 – 6:30 p.m. The agenda was unanimously approved.

VI. Spotlight Recognition 6:30 – 6:40 p.m. Doug Lockett - Care & Share Food Drive, Amanda Weeks and Milithza McNeil for the Care & Share Food Drive, Eddy Lieberman for the music program, Autumn Barbero, school nurse for her excellent work on the Vision and Hearing Screening, and teachers Lauren Terry and Andie Capotrio for going above and beyond in their training for the Middle School Field Trip to WWII Aviation Museum scheduled for April 2014.

VII. Mr. Peter Hilts, D49 Chief Education Officer 6:40 – 7:00 p.m.

Peter introduced himself to the board and the group. He told us he wants to be the best authorizer in the state. He desires that the district be a portfolio district. Peter said there are discussions to possibly place an initiative on the ballot for next fall. He talked about the Rocks of importance in the D49 strategic plan. After Peter's opening remarks, he opened the floor for questions. He talked about the possibility of a high school being built at the expense of the district and then having the five separate charter schools share that building. It could even have space for the middle school students. Their target is a 900 seat secondary school. The secondary school has to have four C's: Community, Content-Rich, Character Education, and Challenging Standards. All of this with a high bar set for exceptional expectations.

VIII. Comments from public 7:00 – 7:15 p.m.

IX. Consent Items - None

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X. Action Items 7:15 – 7:45 p.m.

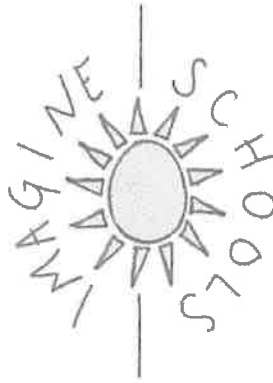
*These are items that are for Board Approval by vote, which may require Board discussion.*

- A. October Trend Report – Pat presented this report to the board. The district hasn't given us our actual number yet, but this trend is based on our previous 790 FTE. Increased expenses after the first of the year will be for insurance, next year's orders, and the district "true-up" that last year was a hit to us of over \$90,000. Pat opened it up for questions from the board and she answered their questions regarding enrollment from Robin. Jason moved to approve the Trend Report. Judy seconded the motion. Motion carried 4-0.
- B. Vote on Revised Budget – Pat presented budgets with 790, 792, and 793. This budget includes the fifth grade aide that will be here for the remainder of the year. Pat has set aside funding for the possible hit we could take in June when the district trues up. A motion was made to approve the budget based on what the district states is our final revised FTE number. Judy seconded the motion. The motion carried 4-0.  
The next adjustment can be in May.
- C. UIP draft – the board had the opportunity to see the draft of the UIP and have a question and answer time with Tina. No action needed.
- D. Kindie scenario for next year – A motion was made by Judy to lower FDK tuition to \$200 starting next fall. Jason seconded the motion. Jason asked for clarification. The motion carried 4-0.

XI. Discussion Items 7:45 – 8:15 p.m.

*These are items that are for Board discussion, but do not require Board Approval by vote at this time.*

- A. Discussion on the 2014-2015 calendar – Kelly Taylor  
The number one reason for non-return on the teacher survey was a shortened summer vacation. The calendar presented has more hours, a longer summer and full day Fridays. Kelly feels the way the specials are this year, it takes away the concerns about losing early release Friday. October is modified with the number of days utilized for conferences. Robin shared with the board some research that she did on calendars. We no longer have in our contract that we will try to get to 180 days. Her concern was shared about starting the year later than the district. She looked at Ridgeview Classical Schools. They have 163 days but



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The Board shall use the Mission, the Motto and the Six Measures of Excellence (Shared Values, Parent Choice, Academic Excellence, Character Education, Economic Sustainability, and School Development) as the filter for all decision making.

### **Work Session with the Imagine Indigo Ranch Community**

Time: 5:00 – 6:00 p.m.

Place: Gym – enter in the East Door by the Gym

Agenda Item: The purpose of this Work Session meeting is so the Board of Education can have discussions with the community as well as hear input and feedback from the school community at large regarding the 2014 – 2015 School Calendar options.

### **Board Meeting Minutes**

Date: February 24<sup>th</sup>, 2014

Time: 6:15 p.m.

Place: Gym – enter in the East Door by the Gym

- I. Call to Order @ 6:20 p.m.
- II. Pledge of Allegiance
- III. Roll Call & Introductions 6:17 - 6:20 p.m. Robin Pantusa (excused absence, President), Peggy Littleton (Vice President), Jason Strickland (member), Judy Poplawski (Secretary), Doug Luckett (Treasurer).

In attendance: Tina Leone (Principal); Monte Lange (Exec. Vice Pres. For Imagine Schools in the Southwestern Region); Kelly Taylor (Dean Of Academics); Pat Sweat (Business Manager); Kristi Ross (Registrar/Accounts Receivable); Cathy Berdon (IIR Foundation Executive Director); Kathy Kennel (Office Coordinator); Angie Ragsdale (teacher); Cheryl Dempsey (teacher); Kristina Maiers (teacher); Bonnie Bentz (teachers' aid); Nancy Box (Principal Imagine Firestone); Trisha Buckett (parent); Jamie Lamb (parent); Christie Bass (parent); Vicki Tomasulo (parent); Amy Pollary (parent); Chris Barsness (parent); Jim Bonavita (I-Connect Zone); Kim McClelland (I-Connect Zone Leader);

Amy Newby (parent); Michael Riggs (parent); Andrea Petersen (parent); Amy Binns (parent); Glory & Matt Zappitelli (parents); Stacie Frost (parent); Kim Smith (parent); Kelsey Poll (parent); Bill Vogt (parent).

IV. Approval of minutes from previous meeting 6:20 – 6:25 p.m.

- A. Board Meeting Minutes from 1-27-14 – Doug moved to approve the minutes and Jason seconded. Carried 4-0.

V. Approval of Board Meeting Agenda (2-24-14) 6:25 – 6:30 p.m. Jason moved to approve the Agenda and Judy seconded. Carried 4-0.

VI. Spotlight Recognition 6:30 – 6:45 p.m. Tina wanted to honor three of Imagines' teachers: Serena Brizic, Lauren Terry, and Sherry Anderson in recognition of teaching excellence. Jason and the Senior Imagine team recognized them for outstanding work in the classroom. Imagines' Senior Team Visit saw great examples of teaching, content on their walls (walls that talk), and the variety of educational activities that students were learning in the classrooms.

VII. Comments from public 6:45 – 7:00 p.m.

- A. Peter Hilts & Kim McClelland on possible charter school high school (Q&A from Board) – handouts

Kim McClelland – Peter Hilts was not able to make meeting. Kim talked about her hopes for a Charter HS. She said it is a very involved process. Her purpose for being there was to give background and answer questions about the Charter High School proposal. Charter High Schools tend not to do well by themselves. The district would like to see all the current charter schools collaborate to create one charter high school to be funded by the voters in the next bond issue. Only 40% of the district's charter school students are going on to attend district high schools. The charter community is very strong. The i-Connect website has the RFP process on it. Kim is working to help create an RFP call for the Charter High School. There is a District survey on their website and she asked that all parents go on and take survey. We know that 20 percent of school community consists of charter school families. All the different schools have their own priority, but we have to carry it together. So all stakeholders have to look at package as whole. A D49 Charter High School is about bringing all our charter schools together to come up with a common high school. All the different charter schools have different approaches. How do we bring them together? The Charter HS would combine all the charter schools in the D49 area. At the district they believe that it would be one of the best HS in the state. A district K-8 school going close by in Indigo Ranch would not have the same enrollment as IIR. Highlights of the Charter HS might look like 900 students, a community high school, and a 37 acre lot possibly in Banning Lewis Ranch Area. It is suggested there be a 7 member board, one member from each charter school board or school community member, a liaison from the District and someone from the community. If the bond is passed D49 will not charge the charter school for the building. Charter governing board would operate the campus. The board ideas are: community, character education, rich content, challenging standards. The district does not want a CMO or EMO to run the school, but have the board run it with the help of the community. The application should include Colorado graduation requirements. Looking at competency in HS is something the district would like to see as a focus. To accomplish all the needs for each zone, the district is trying to get a bond issue and a mill levy issue on the November ballot.

Peggy asked if there were any questions or comments from the board: Jason – asked if it was on the bond in years past. Kim answered no it was not.

Doug asked who is going to manage school. Kim said the board would run the school. District would run building.

Peggy – Asked what if the voters did not vote on the bond what was plan B. Peggy knows people that would donate money and find private investors to build the school. Kim said that it would be up to the governing board. Kim commented that D49 board working on details for Charter High School. Application would be approved or denied. Contingent upon the bond vote. Kim is working hard to explain it to all the zones. Plan B would be to talk to Founding Board.



Tina commented that Peter Hilts would specifically allocate money from the mill levy to run the school as well as build the school. Peggy would get a robust and articulate campaign to get the push for a Charter High School. Peggy would hold a town hall meeting to talk about the Charter High School.

VIII. Consent Items - None

These are items that are for information or for vote, but do not require further discussion by the Board or staff at this time. In the event that new information is available since the publication of the agenda, prior to approval of the consent agenda as presented, the board or staff may remove any consent agenda item(s) to the Discussion Agenda.

IX. Action Items 6:45 – 7:05 p.m.

*These are items that are for Board Approval by vote, which may require Board discussion.*

- A. Vote on the 2014-2015 School Calendar – no comments from public. Board – discussion. Jason – appreciated Kelly and the calendar committee for the work they did. Jason Moved. Judy seconded. All voted yes 4-0.
- B. High school proposal & subsequent resolution – Tina, Resolution on new Charter High school development. Judy goes to SAC/DAAC. Tina stated that one of things that sold her on the idea was when Peter Hilts spoke to the principals and he stated that the best way to fill a prek-8 is to have a 9-12 high school. She knows that he is absolutely correct with that premise. Imagine is not ready to build a high school. D49 is the way to go. Data shows there is a need for a high school. It has been a topic since IIR was born. Parents want a high school (IIR). It is not etched in stone that the campus has to be on Banning Lewis Ranch. District really wants to work with the team and the charter school community. The District is also offering the possibility of paying for a founding an administrator to help start the school. D49 would own the building. The board would oversee the campus and the onsite staff hired to operate the school would run it. There would be no mortgage payments and no lease payments. Representatives from the individual charter schools don't have to be a board member; it could be a community member. Marcia Billingsley would love to take this on. She has had a vision and a commitment for this project. She wants a high school for all her kids as well as the students of IIR. Peggy asked the board members had any comments on the resolution sections. No objections on the 1<sup>st</sup> comment, 2<sup>nd</sup> no comment, 3<sup>rd</sup> no comment. Jason – asked if this is what the parents had expressed they wanted. Kelly answered yes. 4<sup>th</sup> comment – Peggy modified. 5<sup>th</sup> no comment or changes, 6<sup>th</sup> comment, Peggy made wording changes, 7<sup>th</sup> no comment; 8<sup>th</sup> no changes. Section 1 – no changes, section 2, section 3. No modifications. Motion from Judy, Doug seconded. Jason abstain, Doug abstain, Judy yes, Peggy –Yes. Vote was 2-2, so the motion did not pass.
- C. January Trend Report – Pat, not a lot of changes from last month. Reflects revised budget. Carried forward. Nothing notable. Doug has questions – has answers to what he asked last month. Any comments, no. Motion from Jason, Doug seconded. All voted yes. 4-0.
- D. Audit report – update and vote. Doug motioned that it be taken off as an Action Item and moved to Discussion Item, Jason seconded. All passes 4-0.
- E. Preliminary Budget for 2014-2015: Move Action item to Discussion item. Motion made by Doug, Jason seconded. All passed 4-0.

X. Discussion Items 7:07 –p.m.

*These are items that are for Board discussion, but do not require Board Approval by vote at this time.*

# **BOARD OF EDUCATION AGENDA ITEM 7.01.01 MINUTES**

<b>BOARD MEETING OF:</b>	June 25, 2014
<b>PREPARED BY:</b>	Jack W. Bay Chief Operations Officer
<b>TITLE OF AGENDA ITEM:</b>	Revisions to Existing Positions
<b>ACTION/INFORMATION/DISCUSSION:</b>	Action

**BACKGROUND INFORMATION, DESCRIPTION OF NEED:** In October 2013, I presented my initial restructuring plan for the facilities department. After a complete review and analysis over an extended period of time I would recommend completing my restructuring of this department. As a result, the following new positions and further restructuring changes will complete the restructuring process for the facilities department.

## **RATIONALE:**

The first job description and position request is a revamping of the safety and health compliance position. This position has been revised and upgraded to a pro-tech level position in order to attract the appropriate candidates for this key position. Since our incumbent staff member left this position in Oct 2013 we have struggled to fill this key position. We had completed an interview process in March 2014 and anticipated hiring a candidate. However, due to the severe reduction in salary from private industry the candidate elected not to accept the position. As a result of this and the candidate pool we have attracted in our previous selection process I am requesting to upgrade this position. It is anticipated the additional cost of this upgrade will be approximately \$8,000 to \$10,000 annually depending on experience and education of the candidate.

As part of the overall restructuring plan for the facilities department I have eliminated two clerical staff positions and consolidated them into one executive administrative support position. I have also requested to add an additional grounds irrigation staff position with the savings to our 2014-2015 budget.

**RELEVANT DATA AND EXPECTED OUTCOMES:** A detailed summary for the final phase of the facilities restructuring is included for your review. The requested changes will allow the facilities department to be more efficient, allow the District to ensure compliance with all safety and health mandates, and allow it to spend its facilities budget resources more effectively.

## **IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:**

<b>Rock #1</b> —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	NA
<b>Rock #2</b> —Research, design and implement programs for intentional <u>community</u> participation	NA
<b>Rock #3</b> — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead	Aligning job expectations with actual duties will lead to staff members that understand the work requirement and are compensated appropriately. This leads to a more productive staff member and drives the District closer to best district to work and lead.
<b>Rock #4</b> — Grow a robust portfolio of distinct and exceptional schools	NA
<b>Rock #5</b> — Customize our educational systems to launch each student toward success	NA

**FUNDING REQUIRED:** Yes      **AMOUNT BUDGETED:** This position itself will require \$10,000 of annual budget funds to cover the increased salary and benefit package. The overall restructuring plan costs will be offset by the savings incurred in other staff or budget component changes.

**RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:** Move to approve the revised Safety and Health Compliance Specialist job description and requested budget increase.

**APPROVED BY:** Jack W. Bay, Chief Operation Officer

**DATE:** June 16, 2014

BOE Special Meeting June 25, 2014  
Item 7.01.01 continued

*LaVere-Wright made the motion; seconded by Irons. The motion passed 5-0.*

	BUTCHER	HAROLD	IRONS	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED					

	BAY	HILTS	RIDGWAY		
COMMENTED					



## **BOARD OF EDUCATION AGENDA ITEM 7.01.02 MINUTES**

<b>BOARD MEETING OF:</b>	June 25, 2014
<b>PREPARED BY:</b>	Jack W. Bay Chief Operations Officer
<b>TITLE OF AGENDA ITEM:</b>	New Job Descriptions for Facilities
<b>ACTION/INFORMATION/DISCUSSION:</b>	Action

**BACKGROUND INFORMATION. DESCRIPTION OF NEED:** In October 2013, I presented my initial restructuring plan for the facilities department. After a complete review and analysis over an extended period of time I would recommend completing my restructuring of this department. As a result, the following new positions and further restructuring changes will complete the restructuring process for the facilities department.

### **RATIONALE:**

The second job description is for a Manager of Energy and Natural Resources position. I am requesting to have the job description approved at this time. Later in the 2014-2015 fiscal year, I plan to submit a staffing request to fill this key position. The cost of this new position will be offset by the savings generated from energy and natural resource savings.

This position should be an integral part of the facilities team for an operation that consists of 18 physical plant locations, approximately \$156 million in capital assets and an annual expenditure in the area of utilities/natural resource of approximately \$2,000,000. Given the proposed changes in utility costs this position will be paramount to reducing annual operating costs.

As part of the overall restructuring plan for the facilities department I have eliminated two clerical staff positions and consolidated them into one executive administrative support position. These changes along with the other changes that have been made in previously will allow the Facilities department to operate more efficient and cost effective.

**RELEVANT DATA AND EXPECTED OUTCOMES:** A detailed summary for the final phase of the facilities restructuring is included for your review. The requested changes will allow the facilities department to be more efficient, allow the District to ensure compliance with all safety and health mandates, and allow it to spend its facilities budget resources more effectively.

### **IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:**

<b>Rock #1</b> —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	NA
<b>Rock #2</b> —Research, design and implement programs for intentional <u>community</u> participation	NA
<b>Rock #3</b> — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead	Aligning job expectations with actual duties will lead to staff members that understand the work requirement and are compensated appropriately. This leads to a more productive staff member and drives the District closer to best district to work and lead.
<b>Rock #4</b> — Grow a robust portfolio of distinct and exceptional schools	NA
<b>Rock #5</b> — Customize our educational systems to launch each student toward success	NA

**FUNDING REQUIRED:** No      **AMOUNT BUDGETED:** This position will not require additional annual budget funds to cover the salary and benefit package. The overall savings generated in managing the utility and natural resources will offset the salary and benefit budget components.

**RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:** Move to approve the revised Energy and Natural Resources Manager job description and delay the request for a FTE dedicated to this position until later in the 2014-2015 fiscal year.

**APPROVED BY:** Jack W. Bay, Chief Operation Officer

**DATE:** June 16, 2014

BOE Special Meeting June 25, 2014

Item 7.01.01 continued

*LaVere-Wright made the motion; seconded by Irons. The motion passed 5-0.*

*A majority of the board requested that the COO provide quarterly updates on cost savings.*

	BUTCHER	HAROLD	IRONS	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED		X	X	X	

	BAY	HILTS	RIDGWAY		
COMMENTED	X				

# **BOARD OF EDUCATION AGENDA ITEM 7.01.02 MINUTES**

<b>BOARD MEETING OF:</b>	June 25, 2014
<b>PREPARED BY:</b>	Sean Dorsey, Zone Leader
<b>TITLE OF AGENDA ITEM:</b>	Before and After School Program Job Descriptions
<b>ACTION/INFORMATION/DISCUSSION:</b>	Action

**BACKGROUND INFORMATION, DESCRIPTION OF NEED:** The Sand Creek Zone is developing and implement a Before and After School program to serve the families in the Zone. The program will be staffed with positions that are new to the District. New job descriptions have been developed and now require Board approval.

**RATIONALE:** Kids' Corner Before and After School Program will provide quality before and after school care on scheduled school days, as well as during early release and assessment/professional development days to working families that require our services. Kids' Corner will provide daily hands-on science and art experiences, homework help, and movement activities (soccer, jump rope, basketball etc.). Moreover, Kids' Corner will have a theme-based week comprised of choices that engage diverse age groups. With the self-opt Kids Corner Before and After School Program, the Zone will positively impact revenue earmarked for professional development and technology after operating expenses have been paid. Please see the attached Kids Corner mission statement, hours, prices, and job descriptions.

**RELEVANT DATA AND EXPECTED OUTCOMES:** Kids Corner will be a self-sustained program with revenue paying for personnel. Initially, Kids' Corner will be funded through the Zone operational budget.

## **IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:**

<b>Rock #1</b> —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
<b>Rock #2</b> —Research, design and implement programs for intentional <u>community</u> participation	
<b>Rock #3</b> — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead	<u><b>X</b></u>
<b>Rock #4</b> — Grow a robust portfolio of distinct and exceptional schools	
<b>Rock #5</b> — Customize our educational systems to launch each student toward success	<u><b>X</b></u>

**FUNDING REQUIRED:** Yes      **AMOUNT BUDGETED:** \$15,000 (Zone operational budget) for three locations of start up funds for equipment and supplies.

**RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:** Move to approve three new job descriptions, Before & After School Site Leader, Before & After School Site Leader/Program Lead and Before & After School Site Assistant.

**APPROVED BY:** Peter Hilts, CEO

**DATE:** June 16, 2014

*LaVere-Wright made the motion; seconded by Irons. The motion passed 5-0.*

	<b>BUTCHER</b>	<b>HAROLD</b>	<b>IRONS</b>	<b>LAVERE-WRIGHT</b>	<b>MOORE</b>
<b>VOTED AYE</b>	X	X	X	X	X
<b>VOTED NAY</b>					
<b>COMMENTED</b>					
	<b>BAY</b>	<b>HILTS</b>	<b>RIDGWAY</b>		
<b>COMMENTED</b>					

## **BOARD OF EDUCATION AGENDA ITEM 7.02 MINUTES**

<b>BOARD MEETING OF:</b>	June 25, 2014
<b>PREPARED BY:</b>	Brett Ridgway, Chief Business Officer
<b>TITLE OF AGENDA ITEM:</b>	Approval of School Fees proposed for 2014/15
<b>ACTION/INFORMATION/DISCUSSION:</b>	Action

**BACKGROUND INFORMATION, DESCRIPTION OF NEED:** With consistent budget difficulties in public education, it has become standard practice to have a fee structure that assists the district in providing services to its customers. In general, fees are categorized as Activity (which would cover things like field trips), Academic (which would normally address disposable items used in the educational program), or Extracurricular (which addresses the cost of providing extracurricular programs).

Three years ago, the Business Office embarked on a project to bring greater structure and consistency to the district school's fee programs. This included bringing the fee programs onto the district accounting system, and implementing processes to encourage accuracy, completeness, and validity of the accounting records.

**RATIONALE:** The cost of education and peripheral programs is high. In order to provide the best educational product, we are hoping to curb the amount of spend that goes to peripheral programs, or at least, to bring the true cost of those issues to the board, to the parent community, and to administration so that good, informed decisions can be made.

**RELEVANT DATA AND EXPECTED OUTCOMES:** It is hoped that fee structures will have greater clarity as to how, when, and why the money is spent, with a natural corresponding clarity in how the fee is valued and how and why it exists and is set.

### **IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:**

<b>Rock #1</b> —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	<i>Clarity and transparency in financial management strategy and decisions.</i>
<b>Rock #2</b> —Research, design and implement programs for intentional <u>community</u> participation	
<b>Rock #3</b> — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead	
<b>Rock #4</b> — Grow a robust portfolio of distinct and exceptional schools	
<b>Rock #5</b> — Customize our educational systems to launch each student toward success	<i>Identify situations where a decision should be made by district leaders to provide the highest benefit to each student from their relative share of per pupil revenue.</i>

**FUNDING REQUIRED:** Yes

**AMOUNT BUDGETED:** \$750,000 (Approx.)

**RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:** I move to approve school student fee schedules as presented by the Administration.

**APPROVED BY:** Brett Ridgway, Chief Business Officer

**DATE:** June 18, 2014

*LaVere-Wright made the motion; seconded by Irons. The motion passed 5-0.*

*Add this item to January agenda for a discussion about fee structure and philosophy.*

BOE SPECIAL MEETING June 25, 2014

Item 7.02 continued

	<b>BUTCHER</b>	<b>HAROLD</b>	<b>IRONS</b>	<b>LAVERE-WRIGHT</b>	<b>MOORE</b>
<b>VOTED AYE</b>	X	X	X	X	X
<b>VOTED NAY</b>					
<b>COMMENTED</b>		X	X	X	

	<b>BAY</b>	<b>HILTS</b>	<b>RIDGWAY</b>	<b>GILBERT</b>	
<b>COMMENTED</b>			X	X	

## BOARD OF EDUCATION AGENDA ITEM 7.03 MINUTES

<b>BOARD MEETING OF:</b>	June 25, 2014
<b>PREPARED BY:</b>	Brett Ridgway, Chief Business Officer
<b>TITLE OF AGENDA ITEM:</b>	2014/15 Budget-related changes to District Compensation Schedules
<b>ACTION/INFORMATION/DISCUSSION:</b>	Action

**BACKGROUND INFORMATION, DESCRIPTION OF NEED:** Falcon School District 49 has four distinct salary schedules; one each for Certified Staff, Administrative Staff, Professional/Technical Staff, and Classified Staff. Three of the schedules (Certified, Admin, and Pro/Tech) are what we would classify as ‘2%’ schedules – meaning that the median increase in each of the schedules is approximately 2%.

The traditional Educational Support Personnel (ESP aka ‘Classified’) schedule, however was a ‘3%’ schedule. To have consistency from a strategic perspective, the ESP schedule needed to be converted to a ‘2%’ schedule. We did accomplish that in 2013/14, but a ‘transition schedule’ was also necessary to convert a portion of the existing employee base to the new schedule over time. The transition schedule presented here is the next step in that process which we expect to complete within five years at most. That is longer than originally anticipated last year, but still a feasible timeline.

Of the four schedules, the administrative schedule is the one that requires annual action because a larger portion of the annual change must come from a change in the administrative base that then ripples through the remainder of the schedule to affect the desired approximate change of 2%.

**RATIONALE:** All of the current salary schedules have three ways to change an employee’s compensation. One, they can be granted an additional step – steps being analogous to years of experience, but it is specifically not simply called years of experience because it is not always a one-to-one association. Second, employees can move to a different ‘lane’ or ‘range’ that is tied either to the role the employee possesses, or to the educational credentials the employee possesses. The third impact comes from changes to the base pay for each schedule. Each schedule, mathematically, has a foundation on the base pay rate of that schedule. When it is desired that an annual increase is bigger than 2%, then steps are granted, plus an increase to the base that, in turn, ripples through the schedule and then results in a larger increase.

**RELEVANT DATA AND EXPECTED OUTCOMES:** The 2014/15 budget strategy is to give all staff an approximate 2% increase. It is approximate. Some people will receive greater than 2%, some less than 2%, but the average change should be right at 2%. In general, higher paid individuals (regardless of schedule) are more likely to receive less than 2% and lower paid individuals are more likely to receive more than 2%. That would still result, however, in higher paid individuals receiving a higher dollar increase which is an appropriate trade-off to receiving a lower percentage.

### **IMPACTS ON THE DISTRICT’S STRATEGIC PRIORITIES—THE BIG ROCKS:**

<b>Rock #1</b> —Establishing the district as a <u>trustworthy</u> recipient of taxpayer investment	<i>Clarity and transparency in budget strategy and decisions.</i>
<b>Rock #2</b> —Research, design and implement programs for intentional <u>community</u> participation	<i>Participation by the DAAC budget sub-committee this year is better than recently seen.</i>
<b>Rock #3</b> — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead	<i>Clarity, consistency, and transparency in compensation strategy and decisions.</i>
<b>Rock #4</b> — Grow a robust portfolio of distinct and exceptional schools	
<b>Rock #5</b> — Customize our educational systems to launch each student toward success	

BOE Special Meeting June 25, 2014  
Item 7.03 continued

**FUNDING REQUIRED:** Yes

**AMOUNT BUDGETED:** 2014/15 = \$1.2mm

**RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:** I move to amend the motion that was adopted at the last meeting to approve the Educational Support Personnel Compensation Schedule changes by replacing the schedules with those attached in item 7.03.

**APPROVED BY:** Brett Ridgway, Chief Business Officer

**DATE:** June 18, 2014

*LaVere-Wright made the motion; seconded by Irons. The motion passed 5-0.*

	BUTCHER	HAROLD	IRONS	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED					

	BAY	HILTS	RIDGWAY		
COMMENTED			X		

## **BOARD OF EDUCATION AGENDA ITEM 8.01 MINUTES**

<b>BOARD MEETING OF:</b>	June 25, 2014
<b>PREPARED BY:</b>	Amber Whetstine, Exec. Director of Learning Services and Kim McClelland, iConnect Zone Superintendent
<b>TITLE OF AGENDA ITEM:</b>	Optional Measures for Alternative Education Campuses
<b>ACTION/INFORMATION/DISCUSSION:</b>	Discussion

**BACKGROUND INFORMATION, DESCRIPTION OF NEED:** Alternative Education Campuses (AECs) serve a unique population of students with at-risk indicators as defined by the Colorado Department of Education. Because of this, CDE allows districts as part of the accreditation process to identify optional measures by which to hold these schools accountable for student performance.

**RATIONALE:** In support of our District Strategic Plan, we are proposing optional measures this year for GOAL Academy and Patriot Learning Center, our two Alternative Education Campuses in District 49.

**RELEVANT DATA AND EXPECTED OUTCOMES:** A description of the proposed alternative measures for each of the schools is attached.

### **IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:**

<b>Rock #1</b> —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
<b>Rock #2</b> —Research, design and implement programs for intentional <u>community</u> participation	
<b>Rock #3</b> — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead	
<b>Rock #4</b> — Grow a robust portfolio of distinct and exceptional schools	This item supports District 49 growing a robust portfolio of schools by creating and implementing measures that accurately assess the effectiveness of our Alternative Education Campuses.
<b>Rock #5</b> — Customize our educational systems to launch each student toward success	This item provides District 49 students with optional measurements to access student achievement, growth, engagement and post-secondary workforce readiness to launch them toward success.

**FUNDING REQUIRED:** N/A      **AMOUNT BUDGETED:** N/A

**RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:** The Board indicated support for the administration in submitting a proposal for optional measures for GOAL Academy and Patriot Learning Center which if accepted by the CDE will be applied to the 2014-2015 School Performance Frameworks for the schools.

**APPROVED BY:** Peter Hilts, Chief Education Officer

**DATE:** June 3, 2014

	<b>BUTCHER</b>	<b>HAROLD</b>	<b>IRONS</b>	<b>LAVERE-WRIGHT</b>	<b>MOORE</b>
<b>COMMENTED</b>		X	X		

	<b>BAY</b>	<b>HILTS</b>	<b>RIDGWAY</b>	<b>WHETSTINE</b>	<b>MCCLELLAND &amp; TURNBULL</b>
<b>COMMENTED</b>		X		X	X



## **BOARD OF EDUCATION AGENDA ITEM 8.02 MINUTES**

<b>BOARD MEETING OF:</b>	June 25, 2014
<b>PREPARED BY:</b>	Kim McClelland, iConnect Zone Leader
<b>TITLE OF AGENDA ITEM:</b>	Charter School Application
<b>ACTION/INFORMATION/DISCUSSION:</b>	Discussion

**BACKGROUND INFORMATION, DESCRIPTION OF NEED:** The Charter Schools Act (C.R.S. 22-30.5-110) outlines specific requirements for school districts to receive and consider charter school applications. Trail Ridge Academy (TRA) has submitted a charter school application by the district's deadline and is in the process of being evaluated by district staff, the DAAC, and external experts. The district used the online CHART (Charter school Application Review Tool) system for staff and expert evaluations of the charter school applications. The statutory process for charter school applications includes the requirement for the Board of Education to hold two public hearings. Tonight's meeting is the first. The applicant will present a short presentation about their proposed school and the board may ask questions. To stay within the statutory timeline, the board will be asked to make a decision on the charter school application at its July 10 meeting by voting on a resolution either approving or denying the charter school application at which time will be the second public hearing. At that time, staff will make a recommendation to the board regarding the evaluation of the proposed charter school.

**RATIONALE:** This is the first charter school application received under the district's new spring timeline, approved by the State Board of Education through a waiver request. Colorado law requires a transparent and extensive process related to the reception, review and disposition of new charter school applications. This information item is brought forward to provide the community with notice that the applications have been received, as well as to afford the board, staff and community an opportunity to review and comment upon the receipt of the applications.

**RELEVANT DATA AND EXPECTED OUTCOMES:** Staff is in the process of collecting evaluation data from external experts and district staff using the CHART online system and DAAC members via a rubric specific to the DAAC review. DAAC met on June 2, 2014 with a discussion of the TRA application and their feedback and findings. The findings will be presented to the board at its July 10 meeting. The expected outcome is that the district will have conducted a fair and objective evaluation of the proposed charter school application that is aligned with the National Association of Charter School Authorizer's Principles and Standards.

### **IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:**

<b>Rock #1</b> —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	Our charter process builds trust through fairness and transparency and meets the NACSA principles and standards.
<b>Rock #2</b> —Research, design and implement programs for intentional <u>community</u> participation	The design for the TRA high school application was developed by the charter community and is meeting an intentional need for their unique school communities.
<b>Rock #3</b> — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead	Because we are the best District to learn, work and lead, our charter community will want to continue to focus their educational experiences in our district through Trail Ridge Academy.
<b>Rock #4</b> — Grow a robust portfolio of distinct and exceptional schools	Trail Ridge Academy will add to our distinct and exceptional schools. TRA will add high quality and superior options for our entire district.
<b>Rock #5</b> — Customize our educational systems to launch each student toward success	Trail Ridge Academy is focused on launching every student to success through the alternative pathways to learning with blended learning, concurrent enrollment, and character education.

**FUNDING REQUIRED:** No

**AMOUNT BUDGETED:**



BOE Special Meeting June 25, 2014  
Item 8.02 continued

**RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:** Move to an action item at July 10<sup>th</sup> meeting.

**APPROVED BY:** Peter Hilts, CEO

**DATE:** June 12, 2014

*TRA Board will ask for an extension of time to allow the BOE time to review supplemental information to be provided to them by CEO. Move this item to a discussion item at the July 10<sup>th</sup> and action on July 23<sup>rd</sup>.*

	BUTCHER	HAROLD	IRONS	LAVERE-WRIGHT	MOORE
COMMENTED	X	X	X	X	X

	FRANCO	HILTS	MCCLELLAND	MILLER	TRA BOARD
COMMENTED	X	X	X	X	X

## BOARD OF EDUCATION AGENDA ITEM 8.03 MINUTES

<b>BOARD MEETING OF:</b>	June 25, 2014
<b>PREPARED BY:</b>	Melissa Andrews
<b>TITLE OF AGENDA ITEM:</b>	School Finance Campaign Details
<b>ACTION/INFORMATION/DISCUSSION:</b>	Discussion

**BACKGROUND INFORMATION, DESCRIPTION OF NEED:** The Capital Planning Committee presented three options to the Board on May 8, 2014, and the Board directed the Committee to take the first two options and work with the consultants in getting the costs solidified.

**RATIONALE:** In order to be good stewards of the taxpayers' monies, we need to be able to complete the projects that are included in the bond package.

**RELEVANT DATA AND EXPECTED OUTCOMES:** The Planning Department and the Capital Planning Committee have verified that the costs are accurate and compressed the overall bonding packages.

### **IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:**

<b>Rock #1</b> —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	By verifying costs and insuring we are being good stewards of the taxpayers' monies and therefore reestablishing trust.
<b>Rock #2</b> —Research, design and implement programs for intentional <u>community</u> participation	The Capital Planning Committee is composed of fifty percent community members and invites any community member to attend.
<b>Rock #3</b> — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead	With the bond we will provide additional educational facilities to house more portfolio schools.
<b>Rock #4</b> — Grow a robust portfolio of distinct and exceptional schools	With the bond we will provide additional educational facilities to house more portfolio schools.
<b>Rock #5</b> — Customize our educational systems to launch each student toward success	With new spaces the district has the opportunity to provide educational systems that will launch students towards success.

**FUNDING REQUIRED:** \$125 to 148 million

**AMOUNT BUDGETED:** **TBD**

**RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:** Discussion Items

**APPROVED BY:** Brett Ridgway, CBO

**DATE:** June 18, 2014

*One board member supported Option C1, and four board members supported Option C2. The committee was directed to provide district priorities for that option at the July 10<sup>th</sup> regular BOE meeting.*

	<b>BUTCHER</b>	<b>HAROLD</b>	<b>IRONS</b>	<b>LAVERE-WRIGHT</b>	<b>MOORE</b>
<b>COMMENTED</b>	X	X	X	X	x

	<b>BAY</b>	<b>HILTS</b>	<b>RIDGWAY</b>	<b>ANDREWS</b>	
<b>COMMENTED</b>		X	X	X	

## BOARD OF EDUCATION AGENDA ITEM 8.04 MINUTES

<b>BOARD MEETING OF:</b>	June 25, 2014
<b>PREPARED BY:</b>	Brett Ridgway, Chief Business Officer
<b>TITLE OF AGENDA ITEM:</b>	May 2014 Monthly Financial Update
<b>ACTION/INFORMATION/DISCUSSION:</b>	Work Session Information / Discussion

**BACKGROUND INFORMATION, DESCRIPTION OF NEED:** Report to the Board of Education the performance of actual revenues and expenditures versus budgeted revenues and expenditures in all funds with comparison to prior year. Reference the first attached spreadsheet: the first column is the list of each fund the District has. The 2013-2014 columns start with the approved budget for the entire year compared to revenues and expenditures through March. Percentages over 100% on a revenue line are good in that we received more revenue than was anticipated. If any of the expenditure lines were higher than the percentage of year concluded, that fund could be an area of possible concern depending upon why it was high.

The 2013-2014 year-end fund balance columns are required by statute. This is showing you the budgeted and anticipated end-of-year fund balance. The 2012-2013 columns are the prior year's total budget and the actual through March 2013. These amounts are provided for comparison to the current year amounts.

**RATIONALE:** This report is to keep the BOE informed of spending. It is required quarterly by law, however, it is being provided monthly in D49 in keeping with the Board's goal of financial transparency and fiscal responsibility.

**RELEVANT DATA AND EXPECTED OUTCOMES:** It is expected that the monitoring of expenditures will result in keeping spending in line with the Board's goals and direction as budgeted.

### **IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:**

<b>Rock #1</b> —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	<i>Clarity and transparency in financial management strategy and decisions.</i>
<b>Rock #2</b> —Research, design and implement programs for intentional <u>community</u> participation	
<b>Rock #3</b> — Establish District 49 as the <u>best</u> <u>district</u> in Colorado to learn, work and lead	
<b>Rock #4</b> — Grow a robust portfolio of distinct and exceptional schools	
<b>Rock #5</b> — Customize our educational systems to launch each student toward success	

**FUNDING REQUIRED:** Yes

**AMOUNT BUDGETED:** 2013/14 = \$87.5mm  
(General fund)

**RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:** No specific action necessary beyond recognizing the receipt of these reports and this information.

**APPROVED BY:** Brett Ridgway, Chief Business Officer

**DATE:** June 18, 2014

	BUTCHER	HAROLD	IRONS	LAVERE-WRIGHT	MOORE
COMMENTED					

	BAY	HILTS	RIDGWAY		
COMMENTED			X		

# **BOARD OF EDUCATION AGENDA ITEM 8.05 MINUTES**

<b>BOARD MEETING OF:</b>	June 25, 2014
<b>PREPARED BY:</b>	Amber Whetstine, Katherine Hochevar, Peter Hilts
<b>TITLE OF AGENDA ITEM:</b>	TCAP & Remediation Data
<b>ACTION/INFORMATION/DISCUSSION:</b>	Discussion

**BACKGROUND INFORMATION, DESCRIPTION OF NEED:** Each spring, Colorado school districts conduct an early administration of the TCAP test for 3<sup>rd</sup> grade students. Unlike all other TCAP results which become available in August, the 3<sup>rd</sup> grade reading results are available now. In addition, the CDE publishes an annual report on college remediation rates for graduates who attend Colorado colleges and universities.

**RATIONALE:** Understanding how our younger learners and alumni are performing can help the board develop a rich and comprehensive understanding of the district's performance.

**RELEVANT DATA AND EXPECTED OUTCOMES:** The attached materials provide both overview summaries and detailed analysis of data. Some of the reports are generated by CDE or our online assessment data warehouse—Alpine Achievement. We have added summaries to identify relevant district patterns of improvement or decline.

It is critical—especially with TCAP data—to balance this achievement data set, with growth data for this cohort that will only be available in future years.

## **IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:**

<b>Rock #1</b> —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	The performance of our graduates is the most important deliverable. We fulfill our mission when our students become “successful, competent, and productive citizens.”
<b>Rock #2</b> —Research, design and implement programs for intentional <u>community</u> participation	
<b>Rock #3</b> — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead	If increasing numbers of district graduates are fully prepared for college, then we are increasingly the best district to learn and lead.
<b>Rock #4</b> — Grow a robust portfolio of distinct and exceptional schools	Although we operate many schools, we hold all of them to a standard of high performance and high improvement. This data helps the board assess where we are meeting our strategic priority, and where we may be falling short.
<b>Rock #5</b> — Customize our educational systems to launch each student toward success	The remediation data seems to speak more to launching each student to success, because we think of graduation as a launch pad. However, it is important to recognize that the momentum to launch our graduates begins in kindergarten and builds all the way through high school, so both of these data sets should be considered together.

**FUNDING REQUIRED:** None

**AMOUNT BUDGETED:** N/A

**RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:** None

**APPROVED BY:** Peter Hilts

**DATE:** June 18, 2014

*It was the consensus of the board to charge to CEO to increase focus of 3<sup>rd</sup> grade reading performance planning and provide tangible evidence of that throughout the fall.*

BOE Special Meeting June 25, 2014  
Item 8.05 continued

	<b>BUTCHER</b>	<b>HAROLD</b>	<b>IRONS</b>	<b>LAVERE-WRIGHT</b>	<b>MOORE</b>
<b>COMMENTED</b>	X	X	X	X	X

	<b>BAY</b>	<b>HILTS</b>	<b>RIDGWAY</b>	<b>WHETSTINE</b>	
<b>COMMENTED</b>		X		X	

**BOARD OF EDUCATION AGENDA ITEM 8.06 MINUTES**

<b>BOARD MEETING OF:</b>	June 25, 2014
<b>PREPARED BY:</b>	Peter Hilts
<b>TITLE OF AGENDA ITEM:</b>	Student Handbook
<b>ACTION/INFORMATION/DISCUSSION:</b>	Information

**BACKGROUND INFORMATION, DESCRIPTION OF NEED:**

Each year we revise the student handbook to clarify expectations and rights of students and parents. These revisions bring the handbook into compliance with changing laws, policy adjustments, and district priorities.

**RATIONALE:**

It is appropriate to keep our handbook up to date.

**RELEVANT DATA AND EXPECTED OUTCOMES:**

Parents, students, and staff will access to accurate and current expectations and services.

**IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:**

<b>Rock #1</b> —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
<b>Rock #2</b> —Research, design and implement programs for intentional <u>community</u> participation	
<b>Rock #3</b> — Establish District 49 as the <u>best</u> <u>district</u> in Colorado to learn, work and lead	Clear expectations and services help us serve parents and students more effectively.
<b>Rock #4</b> — Grow a robust portfolio of distinct and exceptional schools	
<b>Rock #5</b> — Customize our educational systems to launch each student toward success	

**FUNDING REQUIRED:** None

**AMOUNT BUDGETED:** N/A

**RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:** None

**APPROVED BY:** Peter Hilts

**DATE:** June 18, 2014

	<b>BUTCHER</b>	<b>HAROLD</b>	<b>IRONS</b>	<b>LAVERE-WRIGHT</b>	<b>MOORE</b>
<b>COMMENTED</b>					

	<b>BAY</b>	<b>HILTS</b>	<b>RIDGWAY</b>		
<b>COMMENTED</b>		X			

**BOARD OF EDUCATION AGENDA ITEM 8.07 MINUTES**

<b>BOARD MEETING OF:</b>	June 25, 2014
<b>PREPARED BY:</b>	Peter Hilts
<b>TITLE OF AGENDA ITEM:</b>	Big Rocks Survey details and follow up
<b>ACTION/INFORMATION/DISCUSSION:</b>	Information

**BACKGROUND INFORMATION, DESCRIPTION OF NEED:**

During the 2013-14 school year, we have been explicit about focusing on our strategic priorities, or our five big rocks. This survey was designed by program, zone, and school leaders to help us understand how our community is responding to our strategic initiatives.

**RATIONALE:**

The results of the big rocks survey give the Board of Education and Chief Officers a measure of current perceptions about the district, and set us up to make comparisons and set growth goals for future years.

**RELEVANT DATA AND EXPECTED OUTCOMES:**

The data in the attached report offer a much more granular level of detail than the overview we provided on April 10, 2014. As promised, we are returning with more thoughtful analyses disaggregated by zones, schools, or population characteristics of the survey respondents.

**IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:**

<b>Rock #1</b> —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	All of the strategic priorities are impacted by this survey because the results give us a baseline and let us measure our current level of success. These results will also let us measure future performance and any year-over-year changes in community responses.
<b>Rock #2</b> —Research, design and implement programs for intentional <u>community</u> participation	
<b>Rock #3</b> — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead	
<b>Rock #4</b> — Grow a robust portfolio of distinct and exceptional schools	
<b>Rock #5</b> — Customize our educational systems to launch each student toward success	

**FUNDING REQUIRED:** None

**AMOUNT BUDGETED:** N/A

**RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:** None

**APPROVED BY:** Peter Hilts

**DATE:** June 18, 2014

	<b>BUTCHER</b>	<b>HAROLD</b>	<b>IRONS</b>	<b>LAVERE-WRIGHT</b>	<b>MOORE</b>
<b>COMMENTED</b>	X	X		X	

	<b>BAY</b>	<b>HILTS</b>	<b>RIDGWAY</b>		
<b>COMMENTED</b>		X			



**BOARD OF EDUCATION AGENDA ITEM 8.08 MINUTES**

<b>BOARD MEETING OF:</b>	June 25, 2014
<b>PREPARED BY:</b>	Peter Hilts, Brett Ridgeway, Paul Andersen
<b>TITLE OF AGENDA ITEM:</b>	Administrator Overhead 6-Year Trend
<b>ACTION/INFORMATION/DISCUSSION:</b>	Discussion

**BACKGROUND INFORMATION, DESCRIPTION OF NEED:**

Since the district reorganization in 2010-11, we have changed the number and function of administrators—pushing more administrative support to zones and schools, while reducing the overall number of administrators district-wide. Nevertheless, our stakeholders express persistent questions and claims (on surveys and in other communications) that the innovation configuration has increased administrative ratios and caused duplication of functions.

**RATIONALE:**

A careful analysis of individuals and the positions they hold will provide the Board of Education information they can use to direct administrators and set strategic priorities.

**RELEVANT DATA AND EXPECTED OUTCOMES:**

**IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:**

<b>Rock #1</b> —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	The analysis shows that the district has been increasingly efficient and frugal with taxpayer dollars.
<b>Rock #2</b> —Research, design and implement programs for intentional <u>community</u> participation	
<b>Rock #3</b> — Establish District 49 as the <u>best</u> <u>district</u> in Colorado to learn, work and lead	Although our student and teacher population has grown rapidly, our administrative overhead has grown more slowly, indicating that we add staff to support growth—making our district the best place to work and lead.
<b>Rock #4</b> — Grow a robust portfolio of distinct and exceptional schools	
<b>Rock #5</b> — Customize our educational systems to launch each student toward success	

**FUNDING REQUIRED:** None

**AMOUNT BUDGETED:** N/A

**RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:** None

**APPROVED BY:** Peter Hilts

**DATE:** June 18, 2014

*Board members agreed to have this item added to the board's annual action calendar for the June work session.*

	<b>BUTCHER</b>	<b>HAROLD</b>	<b>IRONS</b>	<b>LAVERE-WRIGHT</b>	<b>MOORE</b>
<b>COMMENTED</b>		X	X	X	

	<b>BAY</b>	<b>HILTS</b>	<b>RIDGWAY</b>		
<b>COMMENTED</b>		X			

**BOARD OF EDUCATION AGENDA ITEM 8.09.01 MINUTES**

<b>BOARD MEETING OF:</b>	June 25, 2014
<b>PREPARED BY:</b>	Tammy Harold, Board President
<b>TITLE OF AGENDA ITEM:</b>	Revisions to Existing Positions
<b>ACTION/INFORMATION/DISCUSSION:</b>	Discussion

**BACKGROUND INFORMATION, DESCRIPTION OF NEED:** The position listed under this item includes:

- Executive Assistant to the Board of Education and Director of Human Resources\*

\*The incumbent, Donna Richer, will not have to reapply for this position.

**RATIONALE:** The Board desires the person in this position to take on more responsibility with respect to board policy. It is proposed that the position is full-time to the Board of Education.

**RELEVANT DATA AND EXPECTED OUTCOMES:** The revised job description reflects the change in the title and duties for this position.

**IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:**

<b>Rock #1</b> —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
<b>Rock #2</b> —Research, design and implement programs for intentional <u>community</u> participation	
<b>Rock #3</b> — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead	This position will support the board's primary responsibility for the development of policy.
<b>Rock #4</b> — Grow a robust portfolio of distinct and exceptional schools	
<b>Rock #5</b> — Customize our educational systems to launch each student toward success	

**FUNDING REQUIRED:**

**AMOUNT BUDGETED:**

**RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:** Move the revised job description to an action item at the July 10, 2014 regular board meeting.

**APPROVED BY:** Tammy Harold, Board President

**DATE:** June 18, 2014

*Move this item to the July 10<sup>th</sup> regular board meeting as an action item.*

	<b>BUTCHER</b>	<b>HAROLD</b>	<b>IRONS</b>	<b>LAVERE-WRIGHT</b>	<b>MOORE</b>
<b>COMMENTED</b>		X			

	<b>BAY</b>	<b>HILTS</b>	<b>RIDGWAY</b>		
<b>COMMENTED</b>					

## BOARD OF EDUCATION AGENDA ITEM 8.09.02 MINUTES

<b>BOARD MEETING OF:</b>	June 25, 2014
<b>PREPARED BY:</b>	Jack W. Bay Chief Operations Officer
<b>TITLE OF AGENDA ITEM:</b>	New Job Descriptions for Facilities
<b>ACTION/INFORMATION/DISCUSSION:</b>	Discussion

**BACKGROUND INFORMATION, DESCRIPTION OF NEED:** In October 2013, I presented my initial restructuring plan for the facilities department. After a complete review and analysis over an extended period of time I would recommend completing my restructuring of this department. As a result, the following new position is being submitted as a final stage in the restructuring process for the facilities department.

**RATIONALE:** The last job description and position request needed to complete the facilities operations restructuring is the Fire & Electrical Supervisor. This new position will allow the District to save a considerable amount of contracted services that are currently being provided to support fire panel inspection and electrical planning/development needs. This new position will allow the District to save a considerable amount of contracted services that are currently being provided to support fire panel inspection and electrical planning/development needs. It is anticipated the cost of the new position will be offset in its entirety. The annual costs for electrical-fire panel and electrical change support, modifications, and inspections exceed approximately \$125,000 annually in contracted services

**RELEVANT DATA AND EXPECTED OUTCOMES:** A detailed summary for the final phase of the facilities restricting is included for your review. The requested changes will allow the facilities department to be more efficient, allow the District to ensure compliance with all safety and health mandates, and allow it to spend its facilities budget resources more effectively.

### **IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:**

<b>Rock #1</b> —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	NA
<b>Rock #2</b> —Research, design and implement programs for intentional <u>community</u> participation	NA
<b>Rock #3</b> — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead	Aligning job expectations with actual duties will lead to staff members that understand the work requirement and are compensated appropriately. This leads to a more productive staff member and drives the District closer to best district to work and lead.
<b>Rock #4</b> — Grow a robust portfolio of distinct and exceptional schools	NA
<b>Rock #5</b> — Customize our educational systems to launch each student toward success	NA

**FUNDING REQUIRED:** No

**AMOUNT BUDGETED:** The overall restructuring plan costs will be offset by the savings incurred in other staff or budget component changes.

**RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:** Move this item to the next Board Meeting as an action item.

**APPROVED BY:** Jack W. Bay, Chief Operation Officer

**DATE:** June 17, 2014

*Move this item to an action item at the July 10<sup>th</sup> regular BOE meeting.*

BOE Special Meeting June 25, 2014  
Item 8.09.02 continued

	<b>BUTCHER</b>	<b>HAROLD</b>	<b>IRONS</b>	<b>LAVERE-WRIGHT</b>	<b>MOORE</b>
<b>COMMENTED</b>		X		X	X

	<b>BAY</b>	<b>HILTS</b>	<b>RIDGWAY</b>		
<b>COMMENTED</b>	X				



**BOARD OF EDUCATION AGENDA ITEM 8.10 MINUTES**

<b>BOARD MEETING OF:</b>	June 25, 2014
<b>PREPARED BY:</b>	Chief Officers
<b>TITLE OF AGENDA ITEM:</b>	Mid-Monthly Chiefs' Report
<b>ACTION/INFORMATION/DISCUSSION:</b>	Discussion

**BACKGROUND INFORMATION, DESCRIPTION OF NEED:** The chief officers will provide an update to the board on district activity in their respective areas.

**RATIONALE:** Provide timely information to the board.

**RELEVANT DATA AND EXPECTED OUTCOMES:**

**IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:**

<b>Rock #1</b> —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
<b>Rock #2</b> —Research, design and implement programs for intentional <u>community</u> participation	
<b>Rock #3</b> — Establish District 49 as the <u>best</u> district in Colorado to learn, work and lead	
<b>Rock #4</b> — Grow a robust portfolio of distinct and exceptional schools	
<b>Rock #5</b> — Customize our educational systems to launch each student toward success	

**FUNDING REQUIRED:** No

**AMOUNT BUDGETED:** N/A

**RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:** N/A

**APPROVED BY:** Jack Bay, COO, Peter Hilts, CEO, Brett Ridgway, CBO      **DATE:** June 18, 2014

	<b>BUTCHER</b>	<b>HAROLD</b>	<b>IRONS</b>	<b>LAVERE-WRIGHT</b>	<b>MOORE</b>
<b>COMMENTED</b>					

	<b>BAY</b>	<b>HILTS</b>	<b>RIDGWAY</b>		
<b>COMMENTED</b>					

## BOARD OF EDUCATION AGENDA ITEM 8.11 MINUTES

<b>BOARD MEETING OF:</b>	June 25, 2014
<b>PREPARED BY:</b>	Jack Bay, COO, Brett Ridgway, CBO, Peter Hilts, CEO, Donna Richer, Executive Assistant to BOE
<b>TITLE OF AGENDA ITEM:</b>	Policy and Procedure Review
<b>ACTION/INFORMATION/DISCUSSION:</b>	Discussion

**BACKGROUND INFORMATION, DESCRIPTION OF NEED:** We seek to improve our policy management system by assigning responsibility to ensure policies and procedures are reviewed on a regular basis.

**RATIONALE:** While policy development and revision is an appropriate governance function, development of the implementing procedures and forms is an administrative function necessary to carry out the intent of the policy.

**RELEVANT DATA AND EXPECTED OUTCOMES:** As part of the revision and review process approved in 2013, the Chief Officers present redline versions of the following policies for review and revision: See Appendix A

### **IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:**

<b>Rock #1</b> —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
<b>Rock #2</b> —Research, design and implement programs for intentional <u>community</u> participation	
<b>Rock #3</b> — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead	<b>Major Impact</b>
<b>Rock #4</b> — Grow a robust portfolio of distinct and exceptional schools	
<b>Rock #5</b> — Customize our educational systems to launch each student toward success	

**FUNDING REQUIRED:** No

**AMOUNT BUDGETED:** N/A

**RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:** Move recommended policy revisions in Appendix A to July 10, 2014 meeting for action.

**APPROVED BY:** Brett Ridgway, CBO, Peter Hilts, CEO, Jack Bay, COO

**DATE:** June 18, 2014

*Move all policy revisions in Appendix A, with suggested revisions, for action at the July 10<sup>th</sup> regular board meeting. It was the consensus of the board to task the CEO to direct the Director of Human Resources to review the qualitative 360 review component of policy CBI.*

	<b>BUTCHER</b>	<b>HAROLD</b>	<b>IRONS</b>	<b>LAVERE-WRIGHT</b>	<b>MOORE</b>
<b>COMMENTED</b>	X	X	X	X	X

	<b>BAY</b>	<b>HILTS</b>	<b>RIDGWAY</b>	<b>CRADDOCK</b>	<b>ANDERSEN</b>
<b>COMMENTED</b>		X		X	X

**SPECIAL BOARD OF EDUCATION MEETING June 25, 2014**  
**Item 8.11 Policy and Procedure Review - Appendix A**

**8.11a CASB Updates**

***CASB Recommended Changes:***

AED, Accreditation  
IG, Curriculum Development – **New**  
IHAM, Health and Family Life/Sex Education  
IHAM-R, Health and Family Life/Sex Education (Exemption Procedure)  
IHBIB, Primary/Preprimary Education - **Update statutes/remove notes**  
IHBIB-R, Primary/Preprimary Education (Admission of Children Who Wish to Enroll on Tuition Basis)  
IHBK, Preparation for Postsecondary and Workforce Success  
IHBK-R, Preparation for Postsecondary and Workforce Success (Implementation Plan for Student Individual Career and Academic Plans)  
IJ, Instructional Resources and Materials  
IJOA, Field Trips – **New**  
IKA, Grading/Assessment Systems  
IKE, Ensuring All Students Meet Standards (Promotion, Retention and Acceleration of Students)  
IKE-R, Ensuring All Students Meet Standards (Promotion, Retention and Acceleration of Students) – **Added per policy IKE**  
IKFB, Graduation Exercises  
IMB, Teaching About Controversial/Issues and Use of Controversial Materials  
IMBB, Exemptions from Required Instruction

***CASB Recommendations for Rescission:***

IA, Instructional Goals and Learning Objectives  
IGA, Curriculum Development – **Included in IG**  
IGD, Curriculum Adoption – **Included in IG**  
IGF, Curriculum Review – **Included in IG**  
IHAC, History and Civil Government Education

IHAE, Physical Education

IHAMB, Family Life/Sex Education – Included in IHAM

IHAMC, HIV/AIDS Education – Included in IHAM

IHBD, Compensatory Education (Title I) – Included in IHAM

IJJ, Textbook Selection and Adoption – Included in IJ

IJK, Supplementary Materials Selection and Adoption – Included in IJ

IJL, Library Materials Selection and Adoption – Included in IJ

IJNDB, School Website Publishing

IJNDB-R, School Website Publishing

IKAB, Report Cards/Progress Reports – Included in IKA

IL, Evaluation of Instructional Programs

ILBA, District Program Assessments – Included in IKA

ILBB, State Program Assessments – Included in IKA

IMA, Teaching Methods

#### **8.11b District Initiated Updates**

##### ***Director of Human Resources Recommended Changes:***

GBEB, Staff Conduct and Responsibilities

GBEB-R-1, Staff Conduct and Responsibilities – Professional Boundaries

GBEB-R-2, Staff Conduct and Responsibilities – Financial Interests

##### ***Director of School Safety and Security Recommended Changes:***

JICG, Tobacco-Free Schools

##### ***Policy left off batch of changes made in April 2014:***

CBD, Chief Officers' Contracts

##### ***BOE Assistant Recommended Changes:***

CBA/CBC, Qualification/Powers and Responsibilities of Chief Officers

CBI, Evaluation of Chief Officers

##### ***Director of Transportation Recommended Changes:***

EEAEF-R, Video Cameras on School District Property



## BOARD OF EDUCATION AGENDA ITEM 9.01 MINUTES

<b>BOARD MEETING OF:</b>	June 25, 2014
<b>PREPARED BY:</b>	Brett Ridgway, CBO, Peter Hilts, CEO
<b>TITLE OF AGENDA ITEM:</b>	Executive Session: Pursuant to C.R.S. § 24-6-402(4)(c), determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations and instructing negotiators and pursuant to CRS § 24-6-402(4)(f)(I) for discussion of performance of a specific staff member with prior written notification
<b>ACTION/INFORMATION/DISCUSSION:</b>	Discussion

### BACKGROUND INFORMATION, DESCRIPTION OF NEED:

### RATIONALE:

### RELEVANT DATA AND EXPECTED OUTCOMES:

### IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

<b>Rock #1</b> —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
<b>Rock #2</b> —Research, design and implement programs for intentional <u>community</u> participation	
<b>Rock #3</b> — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead	
<b>Rock #4</b> — Grow a robust portfolio of distinct and exceptional schools	
<b>Rock #5</b> — Customize our educational systems to launch each student toward success	

### FUNDING REQUIRED: No

### AMOUNT BUDGETED:

**RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:** I move to go into Executive Session pursuant to C.R.S. § 24-6-402(4)(c) for determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations and instructing negotiators and pursuant to CRS § 24-6-402(4)(f)(I) for discussion of performance of a specific staff member with prior written notification.

**APPROVED BY:** Brett Ridgway, CBO, Peter Hilts, CEO

**DATE:** June 16, 2014

*LaVere-Wright made the motion; seconded by Irons. The motion passed 5-0.*

	<b>BUTCHER</b>	<b>HAROLD</b>	<b>IRONS</b>	<b>LAVERE-WRIGHT</b>	<b>MOORE</b>
<b>VOTED AYE</b>	X	X	X	X	X
<b>VOTED NAY</b>					
<b>COMMENTED</b>					

	<b>BAY</b>	<b>HILTS</b>	<b>RIDGWAY</b>	<b>GILBERT</b>	
<b>COMMENTED</b>					



## **BOARD OF EDUCATION AGENDA ITEM 9.02 MINUTES**

<b>BOARD MEETING OF:</b>	June 25, 2014
<b>PREPARED BY:</b>	Paul Andersen, Director of Human Resources
<b>TITLE OF AGENDA ITEM:</b>	Approval of Matters Relating to Licensed Personnel
<b>ACTION/INFORMATION/DISCUSSION:</b>	Action

**BACKGROUND INFORMATION, DESCRIPTION OF NEED:** District administration has concluded a thorough investigation of significant performance issues of a middle school teacher. Administration is prepared to present a recommendation to the Board of Education regarding this matter.

**RATIONALE:** The Board of Education holds final authority to affirm or reject administrative recommendations for personnel actions.

**RELEVANT DATA AND EXPECTED OUTCOMES:** The recommended action is dismissal of the subject teacher.

### **IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:**

<b>Rock #1</b> —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
<b>Rock #2</b> —Research, design and implement programs for intentional <u>community</u> participation	
<b>Rock #3</b> — Establish District 49 as the <u>best</u> district in Colorado to learn, work and lead	
<b>Rock #4</b> — Grow a robust portfolio of distinct and exceptional schools	
<b>Rock #5</b> — Customize our educational systems to launch each student toward success	

**FUNDING REQUIRED:** N/A

**AMOUNT BUDGETED:** N/A

**RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:** I move to approve the personnel action as recommended by the Chief Education Officer.

**APPROVED BY:** Peter Hilts, Chief Education Officer

**DATE:** June 25, 2014

*LaVere-Wright made the motion; seconded by Irons. The motion passed 5-0.*

	<b>BUTCHER</b>	<b>HAROLD</b>	<b>IRONS</b>	<b>LAVERE-WRIGHT</b>	<b>MOORE</b>
<b>VOTED AYE</b>	X	X	X	X	X
<b>VOTED NAY</b>					
<b>COMMENTED</b>					

	<b>BAY</b>	<b>HILTS</b>	<b>RIDGWAY</b>		
<b>COMMENTED</b>					