



10850 East Woodmen Road • Falcon, CO 80831
Tel: 719-495-1100 • Fax: 719-494-8900

Mission Statement

To prepare students, in a safe and caring environment, to be successful, competent and productive citizens in a global society.

REVISED AGENDA
SPECIAL BOARD OF EDUCATION MEETING
April 22, 2015
6:30 p.m.
Education Service Center - Board Room

- 1.00 Call to Order and Roll Call**
- 2.00 Welcome and Pledge of Allegiance**
- 3.00 Approval of Agenda**
- 4.00 Consent Agenda**
 - 4.01 Action on Matters Relating to Administrative or Professional/Technical Personnel
- 5.00 Open Forum (3 minute time limit for each speaker)**
- 6.00 Action Items**
 - 6.01 Action on Naming of Creekside Success Center
 - 6.02 Action on Revised Calendar for Sand Creek Zone 2015-16
- 7.00 Other Business**
 - 7.01 Executive Session: Pursuant to C.R.S. § 24-6-402(4)(d) for discussion of specialized details of security arrangements
- 8.00 Discussion Items**
 - 8.01 Review of Policy JIH and JIH-R Student Interviews and Searches
- 9.00 Adjournment**

DATE OF POSTING: April 20, 2015

Donna Richer
Executive Assistant to the Board of Education



BOARD OF EDUCATION AGENDA ITEM 4.01

| | |
|---------------------------------------|--|
| SPECIAL BOARD MEETING OF: | April 22, 2015 |
| PREPARED BY: | Kim Steeves, Professional Staff Liaison |
| TITLE OF AGENDA ITEM: | Approval of Matters Relating to Administrative Personnel |
| ACTION/INFORMATION/DISCUSSION: | Consent - Action |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: To gain Board of Education approval for personnel changes

RATIONALE: The hiring and transfer actions on attached roster are to meet Board of Education objectives in student achievement. Retirement and resignations, if any, are including in this roster.

RELEVANT DATA AND EXPECTED OUTCOMES: By addressing these action items, the Board of Education is approving the necessary actions that allow the District to continue its' function of hiring and other associated personnel activities that impact student achievement.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

| | |
|--|--------------|
| Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment | |
| Rock #2 —Research, design and implement programs for intentional <u>community</u> participation | |
| Rock #3 — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead | Major Impact |
| Rock #4 — Grow a robust portfolio of distinct and exceptional schools | |
| Rock #5 — Customize our educational systems to launch each student toward success | |

FUNDING REQUIRED: Yes

AMOUNT BUDGETED: In accordance with Board of Education approved salary tables.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the attached personnel changes as recommended by the administration.

APPROVED BY: Peter Hilts, Chief Education Officer;
Brett Ridgway, Chief Business Officer; Jay Bay, Chief Operations Officer
Paul Andersen, Personnel Director

DATE: April 10, 2015



BOARD OF EDUCATION AGENDA ITEM 6.01

| | |
|---------------------------------------|--------------------------------------|
| BOARD MEETING OF: | April 22, 2015 |
| PREPARED BY: | Peter Hilts, Chief Education Officer |
| TITLE OF AGENDA ITEM: | Naming Creekside Success Center |
| ACTION/INFORMATION/DISCUSSION: | Decision/Action |

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

With our acquisition of the building at the corner of Pony Tracks and Peterson Road, we need to adopt a formal naming convention and designation for the newest district facility.

RATIONALE: Please see the attached document for the explanation of the geographic, functional, and strategic rationale for the recommended name.

RELEVANT DATA AND EXPECTED OUTCOMES:

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

| | |
|--|---|
| Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment | |
| Rock #2 —Research, design and implement programs for intentional <u>community</u> participation | |
| Rock #3 — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead | |
| Rock #4 — Grow a robust portfolio of distinct and exceptional schools | As the host of a classroom center for Pikes Peak Community College, as well as our enrollment, ELD, and Sand Creek Zone offices, as well as a professional development/training facility, the Creekside Success Center will support all of our district programs in making up a portfolio district. |
| Rock #5 — Customize our educational systems to launch each student toward success | |

FUNDING REQUIRED: \$7,000

AMOUNT BUDGETED: \$7,000

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: We request that the board approve the recommended naming convention to designate the site as the **Creekside Success Center**.

APPROVED BY: Peter Hilts, Chief Education Officer

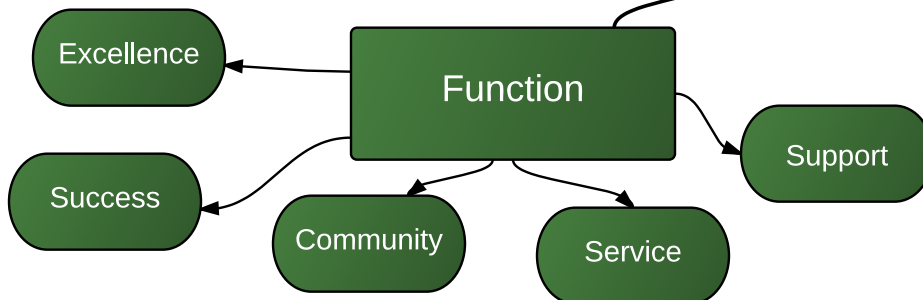
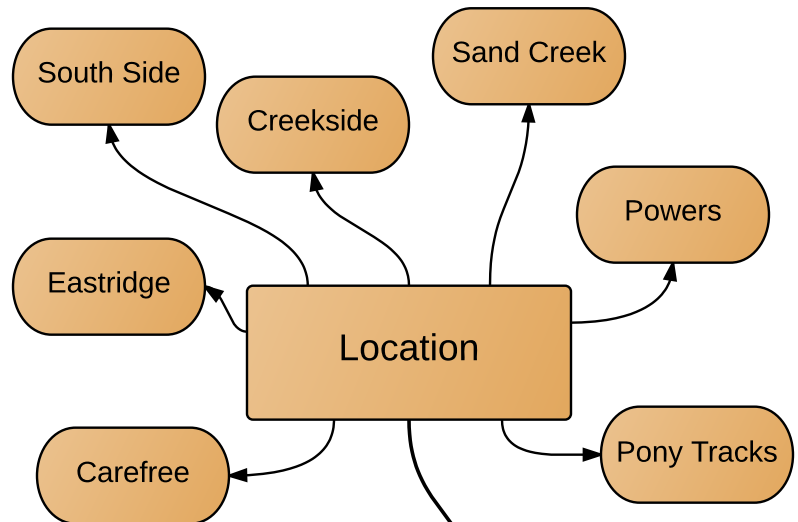
DATE: 4/15/2015

Naming The New Building At Pony Tracks and N. Carefree

A visual representation of the process used to suggest the best name for the new District 49 facility on the southwest corner of Pony Tracks Dr. and N. Carefree is presented.

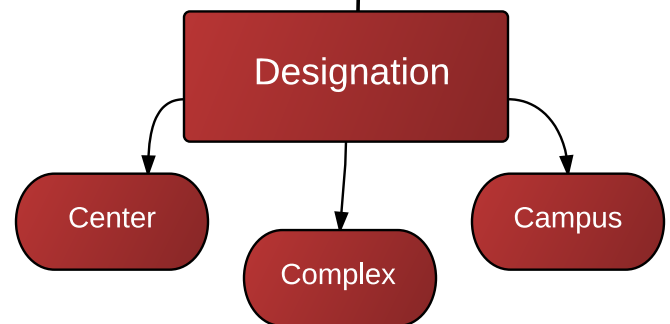
The process began with consideration for the geographic location. *Pony Tracks* is not a major thoroughfare and thus not well known across the region. *Carefree*, if not taken in the context of the road, could carry a negative connotation with respect to a center of learning. *Eastridge* works from the perspective of metropolitan Colorado Springs, but in reality is on the west side of the district. *Powers* speaks to the east side of the Pikes Peak Region too, but lacks north to south description within District 49. *South Side*, while geographically correct, carries with it a gang affiliation connotation.

Sand Creek is a strong geographical reference on a large and district scale, but is discarded due to Sand Creek High School and Sand Creek Zone. It just doesn't pass as an option for a facility that will serve the whole district. *Creekside* is recommended as the strongest option. It gives a nod to the familiarity of Sand Creek on a broad scale, while removing the direct connection to the zone and high school. *Creekside* suggests a calm or tranquil environment too, one that is very conducive to learning.



Like the Education Service Center at 10850 E. Woodmen Rd., some educational *service* offices will reside at the new location, including enrollment, preschool and ELD. Learning *support* will occur here. Multiple spaces for professional development of the district staff reside at the new building. Several rooms within the building are likely to be used for different *community* events and the PPCC partnership will provide the larger *community* and District 49 students learning opportunities at the facility.

The varied uses for the building require an all encompassing name. *Excellence* is presented as an option to match with the district's performance excellence initiative. However, *success* is suggested because of the alliteration with the other components of the name. All of the programs, offices, training and education that will occur at the facility lead to success of the individual and organization.



Choosing to call the new facility a *center* matches the naming convention of the District 49 Education Service Center on Woodmen Road. It also matches the naming convention Pikes Peak Community College uses for locations that have classrooms, but no other PPCC services.

BOARD OF EDUCATION AGENDA ITEM 6.02

| | |
|---------------------------------------|--|
| BOARD MEETING OF: | April 22, 2015 |
| PREPARED BY: | Sean Dorsey, Sand Creek Innovation Zone Leader |
| TITLE OF AGENDA ITEM: | Revised Calendar for Sand Creek Zone 2015-16 |
| ACTION/INFORMATION/DISCUSSION: | Action |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: The schools in the Sand Creek Zone need to have a consistent calendar that will work better for our parents, students and staff.

RATIONALE: Springs Ranch Elementary used a calendar this year that utilized early-release days. Sand Creek High School, to accommodate concurrent enrollment requirements was preparing a proposal for early release in lieu of late starts. In addition, the boundary for Horizon Middle School was changed to correct the feeder pattern for Springs Ranch students.

RELEVANT DATA AND EXPECTED OUTCOMES: Families with students at multiple levels within our zone have a consistent calendar. Also, teachers are better trained and informed. They have time to focus on the needs of their students, and provide more effective intervention and instruction.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

| | |
|--|---|
| Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment | Having time to do the right things, the right way, for the success of our students. |
| Rock #2 —Research, design and implement programs for intentional <u>community</u> participation | Utilize both our zone staff and people outside of our zone to provide training can benefit our students. |
| Rock #3 — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead | Sand Creek Zone students and staff are a part of one of the best places to work and learn. We feel we will be a good model for how Professional Learning Communities are an effective part of creating a quality and positive learning environment. |
| Rock #4 — Grow a robust portfolio of distinct and exceptional schools | The Sand Creek Zone continues to grow as a high quality, welcoming, exceptional zone, with a focus on student achievement, through building strong Professional Learning Communities, and well-trained, collaborative staff members. |
| Rock #5 — Customize our educational systems to launch each student toward success | Professional Learning Communities in a true sense: Data Collection + Analysis = Effective Intervention + Instruction |

FUNDING REQUIRED: Additional cost for the 2015-2016 school for transportation

AMOUNT BUDGETED: \$6000

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: After presentation and discussion at a prior work session, I move to approve the revised Sand Creek Zone 2015-16 calendar.

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: April 13, 2015

Sand Creek Zone | 2015-2016 CALENDAR

24-28 New teacher orientation
29-31 Teacher workdays

| JULY 2015 | | | | | | |
|-----------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

| JANUARY 2016 | | | | | | |
|--------------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

1-3 Christmas Break
4 Prof. Dev.-no students
15 Prof. Dev.-no students
18 M.L. King Day-closed
29 Zone Early release

3 Assessment Day-no elem.students
6th and 9th grade orientation
4 First Day of School
14 Zone Early release
28 Prof. Dev.-no students

| AUGUST 2015 | | | | | | |
|-------------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

| FEBRUARY 2016 | | | | | | |
|---------------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | | | | | |
| | | | | | | |

12 Conferences- no elementary or middle school students; Sand Creek in session
15 Presidents' Day-closed
26 Zone Early release

7 Labor Day-closed
11 Zone Early release
25 Prof. Dev.-no students

| SEPTEMBER 2015 | | | | | | |
|----------------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |

| MARCH 2016 | | | | | | |
|------------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

18 Zone Early release
21-31 Spring Break

9 Conferences- no elementary or middle school students; Sand Creek in session
12-23 Fall Break

| OCTOBER 2015 | | | | | | |
|--------------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

| APRIL 2016 | | | | | | |
|------------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

1 Spring Break
22 Zone Early release

11 Veterans Day Observed
13 Zone Early release
23-27 Thanksgiving Break

| NOVEMBER 2015 | | | | | | |
|---------------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |

| MAY 2016 | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

13 Zone Early release
26 Early release-high school only
27 District- 3 hour early release
30 Memorial Day-closed
31 Teacher work day

11 Early release
17 Early release-high school only
18 District- 3 hour early release
21-31 Christmas Break

| DECEMBER 2015 | | | | | | |
|---------------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

| JUNE 2016 | | | | | | |
|-----------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

BOARD OF EDUCATION AGENDA ITEM 7.01

| | |
|---------------------------------------|---|
| BOARD MEETING OF: | April 22, 2015 |
| PREPARED BY: | Peter Hilts, Chief Education Officer |
| TITLE OF AGENDA ITEM: | Executive Session: Pursuant to C.R.S. § 24-6-402(4)(d) for discussion of specialized details of security arrangements |
| ACTION/INFORMATION/DISCUSSION: | Discussion |

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

RATIONALE:

RELEVANT DATA AND EXPECTED OUTCOMES:

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

| | |
|--|---|
| Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment | |
| Rock #2 —Research, design and implement programs for intentional <u>community</u> participation | |
| Rock #3 — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead | Effective security measures are a necessary part of being the best district to learn, work, and lead. |
| Rock #4 — Grow a robust portfolio of distinct and exceptional schools | |
| Rock #5 — Customize our educational systems to launch each student toward success | |

FUNDING REQUIRED: No

AMOUNT BUDGETED:

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to go into Executive Session: Pursuant to C.R.S. § 24-6-402(4)(d) for discussion of specialized details of security arrangements.

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: April 7, 2015

BOARD OF EDUCATION AGENDA ITEM 8.01

| | |
|---------------------------------------|--|
| BOARD MEETING OF: | April 22, 2015 |
| PREPARED BY: | David Watson, Director of Safety and Security |
| TITLE OF AGENDA ITEM: | Policy Review JIH and JIH-R, Student Interviews and Searches |
| ACTION/INFORMATION/DISCUSSION: | Discussion (Due to the sensitive and specific discussion of security matters, we request that the primary discussion be reserved for executive session.) |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Currently, Policies JIH and JIH-R are not in alignment with CASB recommendations and are contradictory to Colorado Revised Statutes regarding cooperation with our law enforcement partners, and could be construed as obstructing an investigation.

RATIONALE: By updating these policies, investigations at both the school administrator level and by our law enforcement partners, including School Resource Officer's, will be more streamlined, consistent and timely.

RELEVANT DATA AND EXPECTED OUTCOMES: We expect to increase the efficiency of our investigations and improve the level of safety in our schools by preempting and addressing potential threats to students, staff, and guests.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

| | |
|--|---|
| Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment | |
| Rock #2 —Research, design and implement programs for intentional <u>community</u> participation | The revisions to policy will allow for greater flexibility to building staff and our law enforcement partners when interacting with students during an investigation. |
| Rock #3 — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead | |
| Rock #4 — Grow a robust portfolio of distinct and exceptional schools | |
| Rock #5 — Customize our educational systems to launch each student toward success | |

FUNDING REQUIRED: N/A

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: We request to move this item forward as an action item at a future scheduled Board of Education meeting.

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: 4-10-2015



| | |
|-------------|--|
| Title | Student Interviews and Searches |
| Designation | JIH |

The Board of Education seeks to maintain a climate in the schools that is conducive to learning and protects the safety and welfare of staff, students and guests. To achieve this goal, it may be necessary for school personnel upon reasonable suspicion to search the person and/or the personal property of student and to seize any property or contraband deemed injurious or detrimental to the safety and welfare of students, staff and guests.

Definitions

1. "Reasonable suspicion" is the standard for a search on district property or at school activities carried out by school authorities. Reasonable suspicion should be based on facts provided by a credible witness or personal observation which cause the school official to believe, based on their own personal experience, that search of a particular person, place, or thing would lead to the discovery of evidence of a violation of Board policy or state laws. Reasonable suspicion requires more than a mere hunch.
2. "Contraband" consists of all substances or materials prohibited by Board policy or state law, including but not limited to drugs, alcoholic beverages, guns, knives, other weapons, and incendiary devices.

Interviews and Searches by School Administrators

When a violation of Board policy or school rules occurs or is suspected, the Principal or designee may question potential student victims and witnesses without prior consent of the student's parent/guardian. If a school official is investigating a report of child abuse and the suspected perpetrator is a member of the student's family, no contact with the student's family will be made.

| | |
|----------|--|
| A | In situations where a student is suspected of violating Board policies or school rules which may result in suspension or expulsion, the principal or designee(s) may not interview the suspected student(s) without making a reasonable attempt to have the student(s) parent/guardian present. The nature and extent of the questioning must be related to the objectives of the questioning. The student will have the opportunity to present his/her side of the story, orally and/or in writing. |
| B | In situations where a student is suspected of violating Board policies or school rules, the principal or designee may interview the suspected student if the school official has reasonable suspicion that such a violation has occurred. The nature and extent of the questioning must be related to the objectives of the questioning. If the student denies any involvement or culpability, the student will have the opportunity to present his/her side of the story, orally and/or in writing. |

Peter Hilts 4/16/2015 9:30 AM

Deleted: JIH -R Student Interviews and Searches

Peter Hilts 4/16/2015 9:30 AM

Deleted: -R

Peter Hilts 4/16/2015 9:30 AM

Deleted: Office/Custodian

... [1]

Peter Hilts 4/16/2015 9:30 AM

Deleted: which

Peter Hilts 4/16/2015 9:30 AM

Deleted: protective of

Peter Hilts 4/16/2015 9:30 AM

Deleted: and

Peter Hilts 4/16/2015 9:30 AM

Deleted: the

Peter Hilts 4/16/2015 9:30 AM

Deleted: staff.

Peter Hilts 4/16/2015 9:30 AM

Deleted: .

Peter Hilts 4/16/2015 9:30 AM

Deleted: by school administrators

Peter Hilts 4/16/2015 9:30 AM

Deleted: principal

Peter Hilts 4/16/2015 9:30 AM

Deleted: (s)

Peter Hilts 4/16/2015 9:30 AM

Deleted: .

... [2]



Searches conducted by school personnel

School personnel may search a student and/or the student's personal effects while on school premises or during a school activity in accordance with this policy and may seize any illegal, unauthorized, or contraband materials.

Whenever possible, the student shall be informed of the reason(s) for conducting the search and the student's permission to perform the search shall be requested. A student's failure to cooperate with school officials conducting a search shall be grounds for disciplinary action.

An administrative report shall be prepared by the school official conducting a search explaining the reasons for the search, the results and the names of any witnesses.

- Adopted: November 3, 1977
- Revised: January 23, 1986
- Revised to conform to practice: date of manual revision
- Revised: May 19, 1994
- Revised: September 2, 1999
- Reviewed: August 10, 2000
- Revised: July 8, 2010

LEGAL REF:

- C.R.S. 19-2-511 et seq.
- C.R.S. 22-32-109.1 (2)(a)(I)(I) (policy required as part of safe schools plan)

CROSS REF:

- JHIB, Parking Lot Searches
- JK, Student Discipline, and subcodes

Peter Hilts 4/16/2015 9:30 AM

Deleted:

Peter Hilts 4/16/2015 9:30 AM

Deleted:

Peter Hilts 4/16/2015 9:30 AM

Deleted:

... [3]

Peter Hilts 4/16/2015 9:30 AM

Deleted: [if !supportLists]

[endif]Revised: June 30, 2011 ... [4]

Peter Hilts 4/16/2015 9:30 AM

Deleted:

Peter Hilts 4/16/2015 9:30 AM

Deleted: [if !supportLists] [endif]

Peter Hilts 4/16/2015 9:30 AM

Deleted: [if !supportLists] [endif]

Peter Hilts 4/16/2015 9:30 AM

Deleted:

Peter Hilts 4/16/2015 9:30 AM

Deleted: REFS:

Peter Hilts 4/16/2015 9:30 AM

Deleted: [if !supportLists] [endif]

Peter Hilts 4/16/2015 9:30 AM

Deleted: [if !supportLists] [endif]

Peter Hilts 4/16/2015 9:30 AM

Deleted:



| | |
|------------------|--|
| Title | Student Interviews and Searches |
| Designation | JIH-R |
| Office/Custodian | Education/Director of Safety & Security |

The Board of Education seeks to maintain a climate in the schools which is conducive to learning and protective of the safety and welfare of staff and students. To achieve this goal, it may be necessary for school personnel to search the person and/or the personal property of the student and to seize any property deemed injurious or detrimental to the safety and welfare of students and staff.

Interviews by school administrators

When a violation of Board policy or school rules occurs, the principal or designee(s) may question potential student victims and witnesses without prior consent of the student's parent/guardian. If a school official is investigating a report of child abuse and the suspected perpetrator is a member of the student's family, no contact with the student's family will be made.

In situations where a student is suspected of violating Board policies or school rules, the principal or designee may interview the suspected student if the school official has reasonable grounds to suspect that such a violation has occurred. The nature and extent of the questioning must be reasonably related to the objectives of the questioning. If the student denies any involvement or culpability, the student will have the opportunity to present his or her side of the story, orally or in writing. If violation of a policy or school rule would result in punitive or restorative action a reasonable effort should be made to contact a parent or guardian (e.g. email, phone message, etc.).

Louis Fletcher 4/10/2015 2:44 PM

Deleted: -

[1]

Searches conducted by school personnel

School personnel may search a student and/or the student's personal effects while on school premises or during a school activity in accordance with this policy and may seize any illegal, unauthorized, or contraband materials.

Whenever possible, the student shall be informed of the reason(s) for conducting the search and the student's permission to perform the search shall be requested. A student's failure to cooperate with school officials conducting a search shall be grounds for disciplinary action.

A school official should document the rationale for the search and any witnesses to the process in the student information system.

Louis Fletcher 4/10/2015 1:53 PM

Deleted: An administrative report shall be prepared by the school official conducting a search explaining the reasons for the search, the results and the names of any witnesses.

Search of District property

School lockers, desks and other storage areas are district property and remain at all times under the control of the school. All such lockers, desks and other storage areas, as well as their contents are subject to inspection at any time, with or without notice.

Louis Fletcher 4/10/2015 1:57 PM

Deleted: including athletic equipment storage,

Louis Fletcher 4/10/2015 1:59 PM

Deleted: S

Students shall assume full responsibility for the security of their lockers and/or other storage areas in the manner approved by the administration. Students shall be responsible for whatever is contained in desks and lockers assigned to them by the school, as well as for any loss or damage relating to content of such desks, lockers and storage locations.

Search of the student's person or personal effects

The principal or designee may search the person of a student or a student's personal effects including, but not limited to, purse, backpacks, book bag or briefcase on school property or at school sponsored events or activities if the school official has reasonable grounds to suspect that the search will uncover:

- A. Evidence of a violation of Board and/or district policies, regulations, school rules, or Federal, State or local laws.
- B. Anything which, because of its presence, presents an immediate danger of physical harm or illness to any person.

Search of the person shall be limited to the student's pockets, any object in the student's possession such as a purse, backpack, book bag, or briefcase, and/or a "pat down" of the exterior of the student's clothing.

The extent of the search of a student's person or personal effects, as well as the means to conduct the search, must be reasonably related to the objectives of the search and the nature of the suspected violation. Additionally, school officials conducting the search shall be respectful of privacy considerations, in light of the gender and age of the student.

Searches of the person shall be conducted out of the presence of other students and as privately as possible by a person of the same gender (if possible) as the student being searched. At least one person of the same gender (if possible) as the student being searched shall witness but not participate in the search.

Searches of a student's person and/or personal effects may be conducted without the prior consent of the student's parent/guardian. However, the parent/guardian of any student searched shall be notified of the search as soon as reasonably possible.

Searches of the person which may require removal of clothing other than a coat or jacket shall be referred to a law enforcement officer. No district employee shall conduct any form of "strip search" or other invasive search.

Seizure of items

Anything found in the course of the search conducted by school officials which is evidence of a violation of law, Board policy or school rules or which by its presence presents an immediate danger or physical harm may be:

1. Seized and offered as evidence in any suspension or expulsion proceeding. Such material shall be kept in a secure place by the Principal until it is presented at the hearing.
2. Returned to student or the parent/guardian.
3. Turned over to a law enforcement officer in accordance with this policy.

Law Enforcement Officers' Involvement in Interviews and Interrogations

When law enforcement officers request permission to question students when students are in school or participating in school activities, the Principal or designee shall ascertain that the law enforcement

School District 49, El Paso County, Colorado

Louis Fletcher 4/10/2015 2:05 PM

Deleted: No strip

Peter Hilts 4/16/2015 9:18 AM

Deleted: Strip searches shall not be carried out by any district employee

Louis Fletcher 4/10/2015 2:12 PM

Comment [1]: Is this necessary?

Louis Fletcher 4/10/2015 2:11 PM

Deleted: Appeals -

Louis Fletcher 4/10/2015 2:11 PM

Deleted: .

officer has proper identification. Except when law enforcement officers have a warrant or other court order, or when an emergency or other exigent circumstance exists, such interrogations and interviews are discouraged during student's class time.

It is the responsibility of the law enforcement officer interviewing student witnesses or interrogating student suspects to assure compliance with all applicable procedural safeguards.

Upon request by law enforcement to interview a student witness or interrogate a student suspect, school officials shall make an effort to notify the student's parent/guardian, except in cases involving investigation of reported child abuse where the suspected perpetrator is a member of the student's family, when law enforcement has a court order directing that the student's parent/guardian not be notified, or when an emergency or other exigent circumstances exist. However, whether or not to postpone the interview or interrogation until the parent/guardian arrives is the law enforcement officer's decision.

Search and seizure

The principal or designee may request a search on district premises be conducted by a law enforcement officer. When a law enforcement officer responds to such a request, district employees shall not assist or otherwise participate in the search. It is expected that searches by law enforcement will be conducted in accordance with the requirements of applicable law.

Custody and/or arrest

Students will be released to law enforcement officers if the student has been placed under arrest. However, if the student is not placed under arrest and the student's parent/guardian and the student consent to such release, the student may accompany law enforcement officials to their headquarters facility. When a student is removed from school by law enforcement officers for any reason, school officials will make reasonable efforts to notify the student's parent/guardian.

It is expected that all procedural safeguards prescribed by law are followed by law enforcement officers conducting student arrests; however, district staff is not responsible for an officer's legal compliance when arresting a student.

- Adopted: July 8, 2010
- Revised: June 30, 2011

LEGAL REF:

- C.R.S. 19-2-511 *et seq.*
- C.R.S. 22-32-109.1 (2)(a)(I)(I) (*policy required as part of safe schools plan*)

CROSS REFS:

- JIHB, Parking Lot Searches
- JK, Student Discipline, and subcodes

Louis Fletcher 4/10/2015 2:22 PM

Deleted: Law Enforcement Officers' Involvement Interviews and interrogation ... [3]

Louis Fletcher 4/10/2015 2:31 PM

Deleted: or

Louis Fletcher 4/10/2015 2:31 PM

Deleted: if

Peter Hiits 4/16/2015 9:19 AM

Deleted: they

Peter Hiits 4/16/2015 9:20 AM

Deleted: voluntarily

Louis Fletcher 4/10/2015 2:26 PM

Comment [2]: Despite the way this reads, it is verbatim from CASB.

| | |
|------------------|--|
| Title | Student Interviews and Searches |
| Designation | JIH |
| Office/Custodian | Education/Director of Safety and Security |

The Board of Education seeks to maintain a climate in the schools that is conducive to learning and protects the safety and welfare of staff, students and guests. To achieve this goal, it may be necessary for school personnel upon reasonable suspicion to search the person and/or the personal property of student and to seize any property or contraband deemed injurious or detrimental to the safety and welfare of students, staff and guests.

Definitions

1. "Reasonable suspicion" is the standard for a search on district property or at school activities carried out by school authorities. Reasonable suspicion should be based on facts provided by a credible witness or personal observation which cause the school official to believe, based on their own personal experience, that search of a particular person, place, or thing would lead to the discovery of evidence of a violation of Board policy or state laws. Reasonable suspicion requires more than a mere hunch.
2. "Contraband" consists of all substances or materials prohibited by Board policy or state law, including but not limited to drugs, alcoholic beverages, guns, knives, other weapons, and incendiary devices.

Interviews and Searches by School Administrators

When a violation of Board policy or school rules occurs or is suspected, the Principal or designee may question potential student victims and witnesses without prior consent of the student's parent/guardian. If a school official is investigating a report of child abuse and the suspected perpetrator is a member of the student's family, no contact with the student's family will be made.

| | |
|----------|--|
| A | In situations where a student is suspected of violating Board policies or school rules which may result in suspension or expulsion, the principal or designee(s) may not interview the suspected student(s) without making a reasonable attempt to have the student(s) parent/guardian present. The nature and extent of the questioning must be related to the objectives of the questioning. The student will have the opportunity to present his/her side of the story, orally and/or in writing. |
| B | In situations where a student is suspected of violating Board policies or school rules, the principal or designee may interview the suspected student if the school official has reasonable suspicion that such a violation has occurred. The nature and extent of the questioning must be related to the objectives of the questioning. If the student denies any involvement or culpability, the student will have the opportunity to present his/her side of the story, orally and/or in writing. |

School personnel may search a student and/or the student's personal effects while on school premises or during a school activity in accordance with this policy and may seize any illegal, unauthorized, or contraband materials.

Whenever possible, the student shall be informed of the reason(s) for conducting the search and the student's permission to perform the search shall be requested. A student's failure to cooperate with school officials conducting a search shall be grounds for disciplinary action.

An administrative report shall be prepared by the school official conducting a search explaining the reasons for the search, the results and the names of any witnesses.

- Adopted: November 3, 1977
- Revised: January 23, 1986
- Revised to conform to practice: date of manual revision
- Revised: May 19, 1994
- Revised: September 2, 1999
- Reviewed: August 10, 2000
- Revised: July 8, 2010
- **Revised: May 14, 2015**

LEGAL REF:

- C.R.S. 19-2-511 *et seq.*
- C.R.S. 22-32-109.1 (2)(a)(I)(I) (*policy required as part of safe schools plan*)

CROSSREF:

- JIHB, Parking Lot Searches
- JK, Student Discipline, and subcodes

| | |
|------------------|--|
| Title | Student Interviews and Searches |
| Designation | JIH-R |
| Office/Custodian | Education/Director of Safety & Security |

The Board of Education seeks to maintain a climate in the schools which is conducive to learning and protective of the safety and welfare of staff and students. To achieve this goal, it may be necessary for school personnel to search the person and/or the personal property of the student and to seize any property deemed injurious or detrimental to the safety and welfare of students and staff.

Interviews by school administrators

When a violation of Board policy or school rules occurs, the principal or designee(s) may question potential student victims and witnesses without prior consent of the student's parent/guardian. If a school official is investigating a report of child abuse and the suspected perpetrator is a member of the student's family, no contact with the student's family will be made.

In situations where a student is suspected of violating Board policies or school rules, the principal or designee may interview the suspected student if the school official has reasonable grounds to suspect that such a violation has occurred. The nature and extent of the questioning must be reasonably related to the objectives of the questioning. If the student denies any involvement or culpability, the student will have the opportunity to present his or her side of the story, orally or in writing. If violation of a policy or school rule would result in punitive or restorative action a reasonable effort should be made to contact a parent or guardian (e.g. email, phone message, etc.).

Searches conducted by school personnel

School personnel may search a student and/or the student's personal effects while on school premises or during a school activity in accordance with this policy and may seize any illegal, unauthorized, or contraband materials.

Whenever possible, the student shall be informed of the reason(s) for conducting the search and the student's permission to perform the search shall be requested. A student's failure to cooperate with school officials conducting a search shall be grounds for disciplinary action.

A school official should document the rationale for the search and any witnesses to the process in the student information system.

Search of District property

School lockers, desks and other storage areas are district property and remain at all times under the control of the school. All such lockers, desks and other storage areas, as well as their contents are subject to inspection at any time, with or without notice.

Students shall assume full responsibility for the security of their lockers and/or other storage areas in the manner approved by the administration. Students shall be responsible for whatever is contained in desks and lockers assigned to them by the school, as well as for any loss or damage relating to content of such desks, lockers and storage locations.

Search of the student's person or personal effects

The principal or designee may search the person of a student or a student's personal effects including, but not limited to, purse, backpacks, book bag or briefcase on school property or at school sponsored events or activities if the school official has reasonable grounds to suspect that the search will uncover:

- A. Evidence of a violation of Board and/or district policies, regulations, school rules, or Federal, State or local laws.
- B. Anything which, because of its presence, presents an immediate danger of physical harm or illness to any person.

Search of the person shall be limited to the student's pockets, any object in the student's possession such as a purse, backpack, book bag, or briefcase, and/or a "pat down" of the exterior of the student's clothing.

The extent of the search of a student's person or personal effects, as well as the means to conduct the search, must be reasonably related to the objectives of the search and the nature of the suspected violation. Additionally, school officials conducting the search shall be respectful of privacy considerations, in light of the gender and age of the student.

Searches of the person shall be conducted out of the presence of other students and as privately as possible by a person of the same gender (if possible) as the student being searched. At least one person of the same gender (if possible) as the student being searched shall witness but not participate in the search.

Searches of a student's person and/or personal effects may be conducted without the prior consent of the student's parent/guardian. However, the parent/guardian of any student searched shall be notified of the search as soon as reasonably possible.

Searches of the person which may require removal of clothing other than a coat or jacket shall be referred to a law enforcement officer. No district employee shall conduct any form of "strip search" or other invasive search.

Seizure of items

Anything found in the course of the search conducted by school officials which is evidence of a violation of law, Board policy or school rules or which by its presence presents an immediate danger or physical harm may be:

1. Seized and offered as evidence in any suspension or expulsion proceeding. Such material shall be kept in a secure place by the Principal until it is presented at the hearing.
2. Returned to student or the parent/guardian.
3. Turned over to a law enforcement officer in accordance with this policy.

Law Enforcement Officers' Involvement in Interviews and Interrogations

When law enforcement officers request permission to question students when students are in school or participating in school activities, the Principal or designee shall ascertain that the law enforcement officer has proper identification. Except when law enforcement officers have a warrant or other court order, or when an emergency or other exigent circumstance exists, such interrogations and interviews are discouraged during student's class time.

It is the responsibility of the law enforcement officer interviewing student witnesses or interrogating student suspects to assure compliance with all applicable procedural safeguards.

Upon request by law enforcement to interview a student witness or interrogate a student suspect, school officials shall make an effort to notify the student's parent/guardian, except in cases involving investigation of reported child abuse where the suspected perpetrator is a member of the student's family, when law enforcement has a court order directing that the student's parent/guardian not be notified, or when an

emergency or other exigent circumstances exist. However, whether or not to postpone the interview or interrogation until the parent/guardian arrives is the law enforcement officer's decision.

Search and seizure

The principal or designee may request a search on district premises be conducted by a law enforcement officer. When a law enforcement officer responds to such a request, district employees shall not assist or otherwise participate in the search. It is expected that searches by law enforcement will be conducted in accordance with the requirements of applicable law.

Custody and/or arrest

Students will be released to law enforcement officers if the student has been placed under arrest. However, If the student is not placed under arrest and the student's parent/guardian and the student consent to such release the student may accompany law enforcement officials to their headquarters facility. When a student is removed from school by law enforcement officers for any reason, school officials will make reasonable efforts to notify the student's parent/guardian.

It is expected that all procedural safeguards prescribed by law are followed by law enforcement officers conducting student arrests; however, district staff is not responsible for an officer's legal compliance when arresting a student.

- Adopted: July 8, 2010
- Revised: June 30, 2011
- **Revised: May 14, 2015**

LEGAL REF:

- C.R.S. 19-2-511 *et seq.*
- C.R.S. 22-32-109.1 (2)(a)(I)(I) (*policy required as part of safe schools plan*)

CROSS REFS:

- JIHB, Parking Lot Searches
- JK, Student Discipline, and subcodes