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Mission Statement

To prepare students, in a safe and caring environment, to be successful, competent and productive citizens in a global society.

MINUTES
REGULAR BOARD OF EDUCATION MEETING
July 9, 2015
6:30 p.m.
Education Service Center – Board Room

Fantastic 49 - 6:00 p.m.

● Recognition of Communications Department

6:30 p.m.

1.00 Call to Order and Roll Call

A regular meeting of the Falcon Board of Education was called to order at 6:30 p.m. by the President, Tammy Harold. The following board members were present: Mr. Butcher, Ms. Harold, Mr. Irons, Mrs. LaVere-Wright and Mr. Moore.

2.00 Welcome and Pledge of Allegiance

President Harold welcomed those in attendance and invited them to join the Board in the Pledge of Allegiance.

3.00 Approval of Agenda

It was moved by Moore, seconded by Irons to approve the agenda as presented.

The motion was put and carried with Butcher, aye; Harold, aye; Irons, aye; LaVere-Wright, aye; Moore, aye. Motion carried 5-0.

4.00 Consent Agenda – see attachments

4.01 Approval of Matters Relating to Administrative and Professional/Technical Personnel

4.02 Approval of Matters Relating to Licensed Personnel

4.03 Approval of Matters Relating to Educational Support Personnel

4.04 Approval of Minutes of Regular Board of Education Meeting 6/11/2015

5.00 Board Update

Harold: Please remember to fill out your evaluation forms.

5.01 Chief Officer Update

Bay: I just want to share a Face Book post from today, which was kind of cute when I actually saw it. Obviously when we get information that's on Facebook we sometimes wonder what our actions really were. But here's what the patron said, huge kudos to the two men in the D49 band at Woodmen Hills Elementary School that not only stopped for the baby birds by the school instead of continuing on the road, but also helped direct one back to its mama. It just showed four kids what compassion is in a world that doesn't normally do it.

Hills: I'll provide an update on an event that I was at yesterday and today. There's an organization in Denver, the National Regional Educational Laboratories Associated with a guy name Bob Marzano. We use Marzano's observation tool extensively in the POWER Zone as our observation tool with teacher and principals. The Marzano Educational Laboratory hosted a

summit on becoming a highly reliable school. A highly reliable school is one that consistently helps students achieve higher and higher levels of performance by helping adults achieve higher and higher levels of performance very much like what we are pursuing in our efforts for performance excellent. What's really exciting about this conference today is that as a zone commitment all of the principals, almost every assistant principal, learning coaches, teacher leaders, were all there. The POWER zone had two full tables, full of their teacher and administrative leaders learning how to get better on the 8th and 9th of July which just doesn't happen. That's very fresh in my mind and I just wanted to affirm the POWER Zone and Dr. Pickering in particular for having the vision and calling his team together for that purpose. That's how teams get better. They do great work during the school year but it's during the off season when they improve their practice and get better. That was exciting to see and be part of.

6.00 Open Forum (3 minute time limit for each speaker)

Hobson: I'm here as the PTA liaison to DAAC and many of you may have noticed a little envelope I left at your space tonight to join the El Paso Counsel PTA which covers and oversees all of the PTAs in the Colorado Springs area. The amount of the dues is only \$10 for the whole year and it covers you for all of our 11 PTA schools in District 49. As you know, PTA is my passion and I am rededicating myself to energizing the PTAs in our district to be more involved in the community. That's what they're established to do. They're not solely for fundraising, which a lot of parent groups are being used for to make up deficits. So I want to really put it out there was PTA really is, what it stands for, and what it can do for this district to help strengthen the education of our kids. So I encourage you to join. You can join tonight or you can send your envelope to Falcon Middle School where I happen to work, or next time I come to a meeting or see you in the community. I appreciate the support for the PTA.

Harold: I know that's how I got to this place. It started with PTA, so I truly have a passion for PTA and a love in my heart for everything that you do.

Hobson: On August 15th is the annual fall training for our PTA leaders and so you'll be getting an official invite to come during the day to talk to the PTA leaders of our PTA schools if you're available. It's a Saturday and I just wanted to give you the date so you'd have a heads up.

7.00 Action Items – see attachments

- 7.01 Action on Evans International Innovation Plan
- 7.02 Approval of Memorandum of Understanding with CD BOCES
- 7.03 Action on Charter School Application for Power Technical and Trade Academy
- 7.04 Action on Professional Development Date Change for 2015-16 POWER Zone Calendar
- 7.05 Approval of Board Appointments
 - a. Falcon Community Builders for Classrooms (FCBC)
 - b. Colorado Digital Board of Cooperative Educational Services (CDBOCES)
- 7.06 Approval of Chief Education Officer's Annual Evaluation Metrics
- 7.07 Action on Administrative Reorganization
- 7.08 Action on Policies
 - a. CASB Recommended Policy Revisions
 - 1. GBAA, JBB Sexual Harassment
 - 2. BDFC Preschool Council
 - 3. GBGAB First Aid Training
 - 4. JFABD Homeless Students

- b. District Recommended Policy Revisions
 - 1. AA School District Legal Status
 - 2. AEC Annual Report
 - 3. BEDA Notification of Board Meetings
 - 4. BEDC Quorum
 - 5. BF School Board Work Sessions and Retreats
 - 6. BGB/BGF Policy Adoptions/Suspension/Repeal
 - 7. KLB Relations with Election Authorities
 - 8. LB Relations with Other Schools and School Systems
- 7.09 Approval of Resolution for Intent to Participate in 2015 Coordinated Election and Appointment of Designated Election Official
- 7.10 Approval of Resolution for Call for Nominations for School Board Director Candidates
- 7.11 Action on Revisions to Existing Job Descriptions
 - a. Director of Culture and Services
 - b. Executive Assistant to the Board of Education
- 7.12 Approval of Resolution for Director District Board Representation (effective for 2017 election)
- 7.13 Items Removed from Consent Agenda

8.00 Information Items

9.00 Discussions Items – see attachments

- 9.01 Bond Refinance Proposal (10 minutes)
- 9.02 Innovation Plan Review
 - a. POWER Zone (10 minutes)
 - b. POWER Zone Schools (10 minutes)
- 9.03 Peak Partners Strategic Initiative for Community Engagement (10 minutes)
- 9.04 Introduction of District Employee Handbook (10 minutes)
- 9.05 Update on Student Handbook (10 minutes)
- 9.06 New and Reclassified Job Descriptions (5 minutes)
 - a. Central Enrollment Supervisor
 - b. Lead Campus Security Officer
- 9.07 a. District Initiated Policy Review (10 minutes)
 - 1. AD Falcon School District 49 Mission Statement and Educational Philosophy Statement
 - 2. BCA-E-2 Board Member Code of Ethics
- 9.08 BOE Resolutions for CASB (10 minutes)

10.00 Other Business

Harold: Fundraiser next Wednesday at Texas Roadhouse for Meghan to help her family with medical expenses.

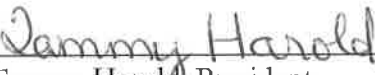
11.00 Adjournment

It was moved by LaVere-Wright and seconded by Irons to adjourn the meeting at 8:54 p.m. *The motion was put and carried with Butcher, aye; Harold, aye; Irons, aye; LaVere-Wright, aye; Moore, aye.*

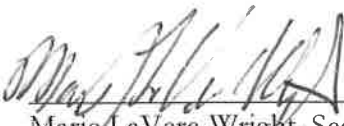
BOE Regular Meeting July 9, 2015

Page 4

Respectfully submitted by Donna Richer,



Tammy Harold, President



Marie LaVere-Wright, Secretary



BOARD OF EDUCATION AGENDA ITEM 4.01 MINUTES

SPECIAL BOARD MEETING OF:	July 9, 2015
PREPARED BY:	Kim Steeves, Professional Staff Liaison
TITLE OF AGENDA ITEM:	Approval of Matters Relating to Administrative and Professional-Technical Personnel
ACTION/INFORMATION/DISCUSSION:	Consent - Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: To gain Board of Education approval for personnel changes

RATIONALE: The hiring and transfer actions on attached roster are to meet Board of Education objectives in student achievement. Retirement and resignations, if any, are including in this roster.

RELEVANT DATA AND EXPECTED OUTCOMES: By addressing these action items, the Board of Education is approving the necessary actions that allow the District to continue its' function of hiring and other associated personnel activities that impact student achievement.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead	Major Impact
Rock #4 — Grow a robust portfolio of distinct and exceptional schools	
Rock #5 — Customize our educational systems to launch each student toward success	

FUNDING REQUIRED: Yes

AMOUNT BUDGETED: In accordance with Board of Education approved salary tables.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the attached personnel changes as recommended by the administration.

APPROVED BY: Peter Hilts, Chief Education Officer;
Brett Ridgway, Chief Business Officer; Jay Bay, Chief Operations Officer
Paul Andersen, Personnel Director

DATE: June 30, 2015

La Vere-Wright made the motion; seconded by Irons. The motion passed 5-0.

BOE Regular Meeting July 9, 2015
Item 4.01 continued

	BUTCHER	HAROLD	IRONS	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED					

	BAY	HILTS	RIDGWAY		
COMMENTED					

FALCON SCHOOL DISTRICT 49
APPROVAL OF MATTERS RELATING TO ADMINISTRATIVE AND PROFESSIONAL/TECHNICAL
PERSONNEL
July 9, 2015

Be it resolved, that the following matters relating to administrative and professional/technical personnel be approved as recommended by the Chief Officers:

APPOINTMENTS:

Sisson, Matthew	Hired as Assistant Principal at Vista Ridge High School effective July 1, 2015. This is a replacement position.
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REQUESTS FOR LEAVE:

RETIREMENTS:

Wilke, Thomas	Written notification of his intent to retire from his position as Principal at Patriot Learning Center effective June 30, 2015.
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TRANSFERS:

TERMINATIONS:

RESIGNATIONS:

McKee, Kjersti	Notification given to Brett Ridgway of her intent to resign her position as Purchasing and Procurement Manager effective June 30, 2015.
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BOARD OF EDUCATION AGENDA ITEM 4.02 MINUTES

BOARD MEETING OF:	July 9, 2015
PREPARED BY:	Kim Steeves, Professional Staff Liaison
TITLE OF AGENDA ITEM:	Approval of Matters Relating to Licensed Personnel
ACTION/INFORMATION/DISCUSSION:	Consent - Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: To gain Board of Education approval for personnel changes

RATIONALE: The hiring and transfer actions on attached roster are to meet Board of Education objectives in student achievement. Retirement and resignations, if any, are including in this roster.

RELEVANT DATA AND EXPECTED OUTCOMES: By addressing these action items, the Board of Education is approving the necessary actions that allow the District to continue its' function of hiring and other associated personnel activities that impact student achievement.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead	Major impact
Rock #4 — Grow a robust portfolio of distinct and exceptional schools	
Rock #5 — Customize our educational systems to launch each student toward success	

FUNDING REQUIRED: Yes

AMOUNT BUDGETED: In accordance with Board of Education approved salary tables.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the attached personnel changes as recommended by the administration.

APPROVED BY: Peter Hilts, Chief Education Officer;
Brett Ridgway, Chief Business Officer; Paul Andersen, Personnel Director

DATE: June 26, 2015

LaVere-Wright made the motion; seconded by Irons. The motion passed 5-0.

	BUTCHER	HAROLD	IRONS	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED					

BOE Regular Meeting July 9, 2015
 Item 4.02 continued

	BAY	HILTS	RIDGWAY		
COMMENTED					

FALCON SCHOOL DISTRICT 49
APPROVAL OF MATTERS RELATING TO LICENSED PERSONNEL
July 9, 2015

It is resolved, that the following matters relating to certified personnel be approved as recommended by the Chief Education Officer:

APPOINTMENTS:

Ancheta, Amanda	Hired as a 4 th Grade Teacher at Woodmen Hills Elementary School effective July 29, 2015. She has been set at a BA/1. This is a replacement position.
Anderson, Jennie	Hired as a 4 th Grade Teacher at Woodmen Hills Elementary School effective July 29, 2015. She has been set at a BA/4. This is a replacement position.
Apeland, Allison	Hired as a Special Education SED Teacher at Skyview Middle School effective July 29, 2015. She has been set at a MA+48/10. This is a replacement position.
Besler, Lauren	Hired as a Kindergarten Teacher at Woodmen Hills Elementary School effective July 29, 2015. She has been set at a BA/11. This is a replacement position.
Boomhower, Cynthia	Hired as a 6 th Grade Language Arts Teacher at Skyview Middle School effective July 29, 2015. She has been set at a MA/3. This is a replacement position.
Bradford, Carolyn	Hired as a 7 th Grade Math Teacher at Skyview Middle School effective July 29, 2015. She has been set at a MA+36/6. This is a replacement position.
Cosner, Chad	Hired as an ICAP Coordinator at Vista Ridge High School effective July 29, 2015. He has been set at an MA/10. This is a new position for 2015-2016 school year.
Crane, Mark	Hired as an Industrial Engineering Teacher at Sand Creek High School effective July 29, 2015. He has been set at a BA+48/3. This is a new position for the 2015-2016 school year.
Eades, Jenny	Hired as a 2 nd Grade Teacher at Meridian International Elementary School effective July 29, 2015. She has been set at a BA/8. This is a replacement position.
Farris, Michelle	Hired as a Kindergarten Teacher at Evans International Elementary School effective July 29, 2015. She has been set at a BA/11. This is a replacement position.
Felice, Jared	Hired as a Dean of Students/Athletic Director at Sand Creek High School effective July 29, 2015. He has been set at a MA+48/10. This is a replacement position.
Flatley, Chris	Hired as a Special Education Social Communications Teacher at Stetson Elementary School effective July 29, 2015. She has been set at a BA/11. This is a new position for the 2015-2016 school year.
Guinn, Kristina	Hired as a 5 th Grade Teacher at Odyssey Elementary School effective July 29, 2015. She has been set at an MA/4. This is a replacement position.
Harding, Lisa	Hired as a School Counselor with Patriot Learning Center effective July 29, 2015. She has been set at a MA/9. This is a replacement position.
Heck, Nicole	Hired as a 1 st Grade Teacher at Woodmen Hills Elementary School effective July 29, 2015. She has been set at a BA/1. This is a replacement position.
Herman, Marcia	Hired as a Math Teacher at Falcon Middle School effective July 29, 2015. She has been set at a MA+48/11. This is a replacement position.

Karwin, Joseph	Hired as a Communications Teacher at Skyview Middle School effective July 29, 2015. He has been set at a BA/4. This is a replacement position.
Kennington, Tammy	Hired as a Take Flight Reading Interventionist Teacher at Odyssey Elementary School effective July 29, 2015. She has been set at a MA/2. This is a new position for the 2015-2016 school year.
Kessinger, Caryn	Hired as a Special Education SED Teacher at Vista Ridge High School effective July 29, 2015. She has been set at a MA/2. This is a new position for the 2015-2016 school year.
Kuenn, Rebecca	Hired as a Special Education SLD Teacher at Skyview Middle School and the Excel Program effective July 29, 2015. She has been set at a BA+36/3. These are new positions for the 2015-2016 school year.
LaChat, Emily	Hired as a 4 th Grade Teacher at Meridian Ranch International School effective July 29, 2015. He has been set at a BA/9. This is a replacement position.
Luczejko, Zachary	Hired as a 3 rd Grade Teacher at Meridian Ranch International School effective July 29, 2015. He has been set at a BA/1. This is a replacement position.
Mackiewicz, Anna-Maria	Hired as a Special Education SSN Teacher at Odyssey Elementary School effective July 29, 2015. She has been set at a BA+12/11. This is a replacement position.
McFarland, Sarah	Hired as a Special Education SED Teacher at Horizon Middle School effective July 29, 2015. She has been set at a BA/1. This is a replacement position.
McGraw, Sally	Hired as a School Psychologist with the Special Services Department effective August 5, 2015. She has been set at a MA+36/1. This is a new position for the 2015-2016 school year.
Meegan, Michele	Hired as a 1 st Grade Teacher at Remington Elementary School effective July 29, 2015. She has been set at a MA/11. This is a replacement position.
Meyer, Bethany	Hired as a Music Teacher at Evans International Elementary School effective July 29, 2015. She has been set at a BA/2. This is a replacement position.
Obertubbesing, Jaime	Hired as a K-5 Elementary Teacher at Woodmen Hills Elementary School effective July 29, 2015. She has been set at a BA+24/1. This is a replacement position.
O'Meara, Shanna	Hired as an 8 th Grade Language Arts Teacher at Skyview Middle School effective July 29, 2015. She has been set at an MA/4. This is a replacement position.
Owen-Cooper, Teresa	Hired as an K-5 Elementary Teacher at Woodmen Hills Elementary School effective July 29, 2015. She has been set at a BA+12/1. This is a replacement position.
Rasmussen, Jason	Hired as a Social Studies Teacher at Patriot Learning Center effective July 29, 2015. He has been set at a MA+24/5. This is a replacement position.
Russell, Jenna	Hired as a 4 th Grade Teacher at Odyssey Elementary School effective July 29, 2015. She has been set at a BA/1. This is a replacement position.
Schoenberg, Leah	Hired as a Math Teacher at Sand Creek High School effective July 29, 2015. She has been set at a BA/1. This is a replacement position.
Smith, Megan	Hired as a 625 English Teacher at Sand Creek High School effective July 29, 2015. She has been set at a BA/8. This is a new position for the 2015-2016 school year.
Swanson, Stephen	Hired as a Technology Teacher at Sand Creek High School effective July 29, 2015. He has been set at a MA/8. This is a replacement position.

Thompson, Stephen	Hired as a 2D Art, Digital Photography Teacher with the Vista Ridge High School effective July 29, 2015. He has been set at a BA/8. This is a new position for the 2015-2016 school year.
Tokheim, Shayna	Hired as an Art Teacher at Sand Creek High School effective July 29, 2015. She has been set at a BA/5. This is a replacement position.
Urschel, Laura	Hired as a .25 Homeschool Academic Science Teacher with the Falcon Homeschool Education Program effective July 29, 2015. She has been set at a MA+48/5.
Wiggins, Elizabeth	Hired as a School Counselor at Odyssey Elementary School effective July 29, 2015. She has been set at a MA/4. This is a replacement position.
Yutzy, Lisa	Hired as an Art Teacher at Patriot Learning Center effective July 29, 2015. She has been set at a BA+12/11. This is a replacement position.

REQUESTS FOR LEAVE:

RETIREMENTS:

TRANSFERS:

TERMINATIONS:

RESIGNATIONS:

Baccam, Katy	Verbal notification given to Kim Steeves that she will not be accepting the 2 nd Grade Teaching position that she had accepted for the 2015-2016 school year.
Collins, Ariel	Written notification of her intent to resign from her position as PE Teacher at Sand Creek High School effective May 26, 2015.
Miller, Blaine	Written notification of his intent to resign from his position as English Teacher at Patriot Learning Center effective May 26, 2015.
Fisher, Andrea	Written notification of her intent to resign from her position as 3 rd Grade Teacher at Meridian Ranch International Elementary School effective May 26, 2015.
Sorden, Bobby	Written notification of his intent to resign from his position as Business Teacher at Vista Ridge High School effective May 26, 2015.
Torkelson, Anne	Written notice of her intent to resign from her position as Art Teacher at Meridian Ranch Elementary School effective May 26, 2015.
Warner, Darcy	Written notice of her intent to resign from her position as Physical Therapist with the Special Services Department effective May 26, 2015.

SUBSTITUTES:



BOARD OF EDUCATION AGENDA ITEM 4.03 MINUTES

BOARD MEETING OF:	July 9, 2015
PREPARED BY:	Lisa Cheney, Educational Support Staff Liaison
TITLE OF AGENDA ITEM:	Approval of Matters Relating to Educational Support Personnel
ACTION/INFORMATION/DISCUSSION:	Consent - Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: To gain Board of Education approval for personnel changes

RATIONALE: The hiring and transfer actions on attached roster are to meet Board of Education objectives in student achievement. Retirement and resignations, if any, are including in this roster.

RELEVANT DATA AND EXPECTED OUTCOMES: By addressing these action items, the Board of Education is approving the necessary actions that allow the District to continue its' function of hiring and other associated personnel activities that impact student achievement.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
Rock #2 —Research, design and implement programs for intentional <u>community</u> articulation	
Rock #3 — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead	Major Impact
Rock #4 — Grow a robust portfolio of distinct and exceptional schools	
Rock #5 — Customize our educational systems to launch each student toward success	

FUNDING REQUIRED: Yes
approved salary tables

AMOUNT BUDGETED: In accordance with Board of Education

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the attached personnel changes as recommended by the administration.

APPROVED BY: Peter Hilts, Chief Education Officer;
Brett Ridgway, Chief Business Officer; Paul Andersen, Personnel Director

DATE: June 30, 2015

La Vere-Wright made the motion; seconded by Irons. The motion passed 5-0.

	BUTCHER	HAROLD	IRONS	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED					

BOE Regular Meeting July 9, 2015
Item 4.03 continued

	BAY	HILTS	RIDGWAY		
COMMENTED					

FALCON SCHOOL DISTRICT 49
APPROVAL OF MATTERS RELATING TO EDUCATION SUPPORT PERSONNEL
July 9, 2015

Be it Resolved, that the following matters relating to classified personnel be approved as recommended by the Chief Education Officer:

APPOINTMENTS TO NEW POSITIONS:

Beth Trynoski	Regular Education Teacher Assistant at Stetson Elementary School, full time, school year, step 3, start date August 03, 2015.
Franklin, Holly	Pathways Secretary at Special Services, full time, extended school year, step 3, start date July 13, 2015.
Morton, Tarishawn	Licensed Hourly Reading Tutor at Ridgeview Elementary School, part time, school year, no step assignment, start date August 04, 2015.

APPOINTMENTS TO EXISTING POSITIONS:

Brogan, Bianca	Lunch Monitor at Stetson Elementary School, part time, school year, replacing LeeAnn Finnell, step 1, start date August 04, 2015.
Conklin, Charles	Building Custodial Technician at Falcon High School, full time, full year, replacing Carol Curtis, step 7, start date June 15, 2015.
Farnot, Amber	Attendance Secretary at Springs Ranch Elementary School, full time, extended school year, replacing Carrie Migas, step 1, start date July 13, 2015.
Garbrah, Georgina	Before & After School Assistant at Remington Elementary School, full time, school year, replacing Jarah Deleon, step 1, start date August 04, 2015.
Gonzalez, Amy	Administrative Secretary at Ridgeview Elementary School, full time, extended school year, replacing Pam Russell, step 5, start date July 13, 2015.
Grice, Stacy	Attendance Secretary at Stetson Elementary School, full time, extended school year, replacing Brittany Jilek, step 9, start date July 13, 2015.
Jannicola, Meghan	Regular Education Teacher Assistant at Ridgeview Elementary School, full time, school year, replacing Meghan Fuller, step 3 start date August 03, 2015.
Johnson, Barbara	Athletic Secretary at Sand Creek High School, full time, school year, replacing Jessica Robinson, step 11, start date July 13, 2015.
Pietraallo, Christine	Special Education Teacher Assistant at Horizon Middle School, full time, school year, replacing Erin Cox, step 1, start date August 04, 2015.
Quevedo Ortega, Jose	Building Custodial Technician at Falcon Homeschool Enrichment Program, part time, full year, replacing Emily Stiegbig, step 11, start date June 9, 2015.
Reinhard, Rachel	Licensed Hourly Reading Tutor at Springs Ranch Elementary School, part time, school year, replacing Celeste Frothingham, no step assignment, start date July 28, 2015.

TRANSFERS:

Amthor, Elizabeth	Reclassification of workdays from 203 days to 220 days annually for her position as Data Technician at Special Services full time, extended school year, step 13, start date July 13, 2015.
Jilek, Brittany	Transfer from her position as Attendance Secretary at Stetson Elementary School to an existing position as Attendance Secretary at Vista Ridge High School replacing Samantha Ruybalid, full time, extended school year, step 4, start date July 13, 2015.

SUBSTITUTE:

Williams, Brody Substitute, wage range \$7.94 - \$15.30 per hour depending on substitute placement.

RESIGNATIONS:

Armes, Teri Special Education Teacher Assistant, Springs Ranch Elementary School, effective June 29, 2015.

Bargy, Jenee Registrar, Patriot Learning Center, effective June 10, 2015.

Creed, Sara Bus Monitor, Transportation, effective June 24, 2015.

Hansen, Melanie Nutrition Services Assistant, Vista Ridge High School, effective June 23, 2015.

Harper, Lynnette Special Education Teacher Assistant, Woodmen Hills Elementary School, effective June 26, 2015.

Herzog, Joseph Bus Driver, Transportation, effective June 30, 2015.

Huey, Julia Special Education Teacher Assistant, Odyssey Elementary School, effective June 19, 2015.

Kalber, Laura Crossing Guard, Ridgeview Elementary School, effective May 21, 2015. Will remain a Substitute.

Lingold, Jessica Special Education Teacher Assistant, Vista Ridge High School, effective June 11, 2015.

Lowery, Donald Special Education Teacher Assistant, Skyview Middle School, effective June 12, 2015.

Mariscal, Juan Building Custodial Technician, Woodmen Hills Elementary School, effective June 12, 2015.

Russell, Pam Administrative Secretary, Ridgeview Elementary School, effective June 05, 2015.

TERMINATIONS:

Masey, Lisa M Terminated from position as Before & After School Site Lead, Remington Elementary School, effective June 30, 2015.

McKine, Cherri Temporary Position ended, Regular Education Teacher Assistant, Ridgeview Elementary School, effective May 22, 2015. Will remain a district substitute.

RETIREMENTS:

None

BOARD OF EDUCATION AGENDA ITEM 4.04 MINUTES

BOARD MEETING OF:	July 9, 2015
PREPARED BY:	Donna Richer, Executive Assistant to the BOE
TITLE OF AGENDA ITEM:	Approval of Minutes of Regular Board Meeting on 6/11/2015
ACTION/INFORMATION/DISCUSSION:	Consent Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Board approval required prior to posting minutes.

RATIONALE: Board of Education shall review minutes of meetings to ensure accuracy.

RELEVANT DATA AND EXPECTED OUTCOMES: Minutes of the meetings will be posted on the district website after board approval.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	<u>Major impact</u>
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Establish District 49 as the <u>best</u> district in Colorado to learn, work and lead	
Rock #4 — Grow a robust portfolio of distinct and exceptional schools	
Rock #5 — Customize our educational systems to launch each student toward success	

FUNDING REQUIRED: No

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the consent agenda.

APPROVED BY: Marie LaVere-Wright, Board Secretary

DATE: June 30, 2015

LaVere-Wright made the motion; seconded by Irons. The motion passed 5-0.

	BUTCHER	HAROLD	IRONS	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED					

	BAY	HILTS	RIDGWAY		
COMMENTED					

July 9, 2015



OPEN FORUM

"Please provide your name, relation to the district and the topic of comment for this open forum. Just as we hold our students to high standards of speech and respect for others, we expect your comments to follow these same standards. Please limit your comments to three minutes. Thank you."

NAME	Relation to the District	Topic of Comment
1. Karen Hobson	PTA Liaison to DAAC	PTA Training
2.		
3.		
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BOARD OF EDUCATION AGENDA ITEM 7.01 MINUTES

BOARD MEETING OF:	July 9, 2015
PREPARED BY:	Michelle Slyter, Principal – Evans International Elementary
TITLE OF AGENDA ITEM:	Evans International Innovation Plan Renewal
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Evans International Elementary School initially developed an Innovation Plan during the 2011-12 school year. The plan was approved by the Evans staff and School Advisory Council in September 2011 and approved by the District 49 BOE in April 2012. Evans International is currently at the three-year approval period for the Innovation Plan. The purpose of this discussion item is to review the components of the approved plan, inform the BOE of the revision process the staff and community has participated in during the past few months, and present the revised Innovation Plan for BOE recommendations and approval.

RATIONALE: Evans International has been a school of Innovation since the 2011-2012 school year. We are currently at the three-year approval period for our Innovation Plan. The BOE will be provided with information about the original Evans Plan, progress the school has made, and the revised plan that the staff and community have approved at the end of the 2014-2015 school year.

RELEVANT DATA AND EXPECTED OUTCOMES: Certified staff members at Evans International voted on the Innovation Plan on May 22nd and 26th, 2015. The staff approved the plan. With the exception of one staff member who chose to “abstain” from voting, the Evans staff voted in favor of the Plan.

IMPACTS ON THE DISTRICT’S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	The Evans International Innovation Plan focuses on elements directly related to providing the best educational setting, resources, and personnel to raise student achievement.
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	The School Advisory Committee at Evans was involved in developing the initial Plan as well as in revising the Innovation Plan at the three-year mark.
Rock #3 — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead	The Evans Innovation Plan has assisted our school with being able to meet the needs of our students through programs, curriculum, scheduling, and resources. The Plan also includes a high level of accountability for staff members in our school’s continued effort to do what’s best for children.
Rock #4 — Grow a robust portfolio of distinct and exceptional schools	Evans International’s Innovation Plan allows us to make program and curriculum decisions and offerings available to our students. Evans is proud to be an IB school and we look forward to being able to pursue other programs to enrich student’s educational experiences.
Rock #5 — Customize our educational systems to launch each student toward success	

FUNDING REQUIRED: Budget needs are included in the Plan

AMOUNT BUDGETED:



BOE Regular Meeting July 9, 2015
Item 7.01 continued

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: After review and discussion at the previous work session, I move to approve the Innovation Plan for Evans International as recommended by the Administration.

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: June 30, 2015

La Vere-Wright made the motion; seconded by Irons. The motion passed 5-0.

	BUTCHER	HAROLD	IRONS	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED					

	BAY	HILTS	RIDGWAY		
COMMENTED					



BOARD OF EDUCATION AGENDA ITEM 7.02 MINUTES

BOARD MEETING OF:	July 9, 2015
PREPARED BY:	Peter Hilts, Chief Education Officer
TITLE OF AGENDA ITEM:	Memorandum of Understanding with CD BOCES
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Pursuant to the District's participation with the Colorado Digital BOCES, this proposed Memorandum of Understanding (MOU) will set forth expectations and details of the resulting utilization of certain professional services.

RATIONALE: The District will benefit from the proposed arrangement by achieving a better economy of scale related to certain professional services, while obtaining savings that may be devoted to more effectively serving the needs of the District.

RELEVANT DATA AND EXPECTED OUTCOMES: The professional time of the District's CBO and STEM coordinator Dianne Kingsland will be partially devoted to CDBOCES, and in exchange, the CDBOCES will compensate the District for a commensurate portion of their compensation and benefits.

This exchange enables both the District and the CD BOCES to benefit from high caliber professionals at a cost far less than would be achievable if pursued as separate contracts.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	<i>Ensures that District funds are utilized efficiently by sharing costs with the CDBOCES.</i>
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Establish District 49 as the <u>best</u> district in Colorado to learn, work and lead	
Rock #4 — Grow a robust portfolio of distinct and exceptional schools	
Rock #5 — Customize our educational systems to launch each student toward success	

FUNDING REQUIRED: No

AMOUNT BUDGETED: The financial result will be neutral, but will entail a re-dedication of payroll within the affected departments.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the attached Memorandum of Understanding.

APPROVED BY: Peter Hilts, CEO

DATE: July 1, 2015

La Vere-Wright made the motion; seconded by Irons. The motion passed 5-0.

	BUTCHER	HAROLD	IRONS	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED					

BOE Regular Meeting July 9, 2015
 Item 7.02 continued

	BAY	HILTS	RIDGWAY		
COMMENTED					

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (the "Agreement") is entered into and is effective as of July 1, 2015 (the "Effective Date") by and between the Board of Education for School District 49 (the "Board") and Colorado Digital Board of Cooperative Educational Services ("CDBOCES")

Recitals

WHEREAS, the Board has voted to participate in the creation and governance of the CDBOCES, and

WHEREAS, the Board has discussed and considered, as part of its participation, that the relationship with CDBOCES was likely to lead to certain opportunities to realize economies of scale, and

WHEREAS, the Board acknowledges the past and continuing efforts of its Chief Business Officer (CBO) and other District personnel on behalf of CDBOCES, and

WHEREAS, both parties wish to see the District achieve savings and enhanced service in the areas served by these individuals, and

WHEREAS, both parties have agreed to enter into an arrangement that will permit these leaders to devote portions of their professional efforts on behalf of the CDBOCES in exchange for financial remuneration by the CDBOCES while remaining employees of the District; and

WHEREAS, such arrangement will further permit the District to utilize the resulting financial savings to consider obtaining new personnel or service providers in the respective departments.

NOW THEREFORE, in consideration of the foregoing recitals, the Board and the CDBOCES agree as follows:

Agreement

- 1) Dianne Kingsland will be permitted to devote up to one hundred percent (100%) of her professional efforts as the STEM Director of the CDBOCES.
- 2) The Chief Business Officer will be permitted to devote up to ten percent (10%) of his professional efforts as the Business Director of the CDBOCES.
- 3) Both individuals will remain under the payroll system of the District for the entirety of their compensation, including that part that is devoted to the CDBOCES.
- 4) The District agrees to maintain this arrangement for the entire 2015-16 fiscal year or until this MOU is revised or terminated by mutual accord.

- 5) CDBOCES agrees to compensate the District for the portion of these individuals' respective professional services in accordance with the portion of their efforts that are devoted to CDBOCES and at the rate of compensation set by the District.
- 6) This MOU shall not limit either employee from providing additional services to CDBOCES or from receiving direct compensation from CDBOCES for services beyond those contemplated by their respective employment agreements or job descriptions.
- 7) The parties agree to revisit this arrangement on or before July 31, 2016 to determine whether it should be continued or terminated. Failure to revisit this MOU by that date will have the effect of renewing it for a single additional fiscal year.

IN WITNESS whereof this Agreement was duly signed for and on behalf of the parties on this 9th day of July, 2015.

School District 49 Board of Education

By: _____

Name (Print) _____

Title: _____

CDBOCES

By: _____

Name (Print) _____

BOARD OF EDUCATION AGENDA ITEM 7.03 MINUTES

BOARD MEETING OF:	July 9, 2015
PREPARED BY:	Andy Franko, iConnect Zone Leader
TITLE OF AGENDA ITEM:	Power Technical and Trade Academy Charter Application
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: The James Irwin Charter School collaborative has submitted a charter application to run a technical and trades academy for grades 6-12 in Falcon School District. The application has been vetted through the established review process. Upon receiving the application, it was checked for completeness and reviewed by D49 administration, community representatives, and the DAAC. A capacity interview was scheduled and the applicant was provided questions based on the response of the review team. During the interview, the applicant team responded verbally to the reviewers' questions and later responded in writing. The notes from the interview as well as written responses have been added as a supplement to the application.

RATIONALE:

RELEVANT DATA AND EXPECTED OUTCOMES:

We anticipate a thorough contract negotiation process to align the application more closely with the district's expectations and requirements.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Establish District 49 as the <u>best</u> district in Colorado to learn, work and lead	
Rock #4 — Grow a robust portfolio of distinct and exceptional schools	The Power Tech and Trades Academy brings a unique opportunity to the district to provide an educational pathway for students who are interested in a career and technical education.
Rock #5 — Customize our educational systems to launch each student toward success	

FUNDING REQUIRED:

AMOUNT BUDGETED:

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the application from Power Technical and Trade Academy and direct the administration to initiate contract negotiations consistent with the administrative recommendations included in item 7.03a.

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: June 30, 2015

LaVere-Wright made the motion; seconded by Irons.

BOE Regular Meeting July 9, 2015
 em 7.03 continued

Directors Irons brought up potential conflict of interest with certain people involved with this application.

Chief Education Officer Hilts read part of an email dated April 7, 2015 which provided a formal full disclosure. The administration was fully informed of any conflicts of interest which were properly managed, disclosed and did not impact the administration's recommendation.

The motion passed 5-0.

	BUTCHER	HAROLD	IRONS	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED	X	X	X	X	X

	BAY	HILTS	RIDGWAY	FARMER	
COMMENTED		X	X	X	



BOARD OF EDUCATION AGENDA ITEM 7.04 MINUTES

BOARD MEETING OF:	July 9, 2015
PREPARED BY:	Mike Pickering, POWER Zone Leader
TITLE OF AGENDA ITEM:	PD Date Change 15-16 PZ Calendar
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: POWER Zone set a PreK-12 professional development date of May 6, 2015 in large part due to the multiple state assessment windows. Due to the SBOE's decision to eliminate the 1st testing window for the state ELA and Math assessment the zone no longer feels there is enough benefit in holding a non student contact day on the 6th of May. We would like to exchange our May 6th PreK-12 professional development day with August 28th. This will then allow all three coordinated zones to align professional development days on the 28th of August and student contact days on the 6th of May.

RATIONALE: See Background Information

RELEVANT DATA AND EXPECTED OUTCOMES: Allow educators to receive more timely professional development. Professional learning that can be used throughout the year will lead to more timely increases in student achievement. This will also align POWER Zone with the rest of the coordinated zones on both August 28th and May 6th.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>ustworthy</u> recipient of taxpayer investment	Aligning two more dates across the coordinated zones increases community support.
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead	Training teachers in a more timely fashion will lead to timelier student achievement results.
Rock #4 — Grow a robust portfolio of distinct and exceptional schools	Timelier PD allows us to create more exceptional schools.
Rock #5 — Customize our educational systems to launch each student toward success	

FUNDING REQUIRED: None

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move to approve the professional development date change for the 2015-16 POWER Zone calendar.

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: June 30, 2015

LaVere-Wright made the motion; seconded by Irons. The motion passed 5-0.

BOE Regular Meeting July 9, 2015
Item 7.04 continued

	BUTCHER	HAROLD	IRONS	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED					

	BAY	HILTS	RIDGWAY		
COMMENTED					

BOARD OF EDUCATION AGENDA ITEM 7.05a MINUTES

BOARD MEETING OF:	July 9, 2015
PREPARED BY:	Brad Miller
TITLE OF AGENDA ITEM:	FCBC Board Appointment
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: District 49 works in association with the Falcon Community Builders for Classrooms (FCBC), a nonprofit organization funded by local home builders and developers. Since 2005 a member of District 49's Board of Education has served as a director of this entity.

RATIONALE: FCBC conducts activities and performs services that benefit District 49. Engaged leadership by District 49's delegate to FCBC ensures that such activities and services continue to benefit the students and community of District 49.

RELEVANT DATA AND EXPECTED OUTCOMES: District 49's delegate to the FCBC board will contribute leadership, vision and energy to FCBC, which in return will benefit our students and community.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	FCBC has contributed millions of dollars to District 49 capital projects in the past 10 years, saving taxpayers in return.
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead	FCBC helps ensure that District 49 students have excellent facilities available to learn, work and lead.
Rock #4 — Grow a robust portfolio of distinct and exceptional schools	
Rock #5 — Customize our educational systems to launch each student toward success	

FUNDING REQUIRED: NO

AMOUNT BUDGETED: \$0

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to appoint Kevin Butcher to serve as the District 49 delegate to the FCBC Board.

APPROVED BY: Tammy Harold, Board President

DATE: June 30, 2015

La Vere-Wright made the motion; seconded by Irons. The motion passed 5-0.

	BUTCHER	HAROLD	IRONS	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED	X	X			

	BAY	HILTS	RIDGWAY		
COMMENTED					



BOARD OF EDUCATION AGENDA ITEM 7.05b MINUTES

BOARD MEETING OF:	July 9, 2015
PREPARED BY:	Brad Miller
TITLE OF AGENDA ITEM:	CDBOCES Board Appointment
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: District 49 is a partner of the Colorado Digital Board of Cooperative Educational Services (“CDBOCES”). Current board terms on the CDBOCES end effective the end of July, 2015. CDBOCES requests that the Board of Education confirm its delegation of a director to serve on the board of CDBOCES.

RATIONALE: CDBOCES conducts activities and performs services that benefit District 49. Engaged leadership by District 49’s delegate to CDBOCES ensures that such activities and services continue to benefit the students and community of District 49.

RELEVANT DATA AND EXPECTED OUTCOMES: District 49’s delegate to the CDBOCES’ board will contribute leadership, vision and energy to CDBOCES, which in return will benefit our students and community.

IMPACTS ON THE DISTRICT’S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	CDBOCES conducts activities in a cost-efficient manner that are not similarly provided within the District.
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	CDBOCES is a thought-leader in online and hybrid education.
Rock #3 — Establish District 49 as the <u>best</u> <u>district</u> in Colorado to learn, work and lead	Partnership with CDBOCES enhances District 49’s portfolio of excellent educational choices.
Rock #4 — Grow a robust portfolio of distinct and exceptional schools	
Rock #5 — Customize our educational systems to launch each student toward success	CDBOCES serves students in ways not already provided by District 49

FUNDING REQUIRED: NO **AMOUNT BUDGETED:** \$0

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to appoint Marie LaVere-Wright to serve as the District 49 delegate to the CDBOCES Board.

APPROVED BY: Tammy Harold, Board President

DATE: June 30, 2015

Moore made the motion; seconded by Irons. The motion passed 5-0.

	BUTCHER	HAROLD	IRONS	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED					

BOE Regular Meeting July 9, 2015
Item 7.05b continued

	BAY	HILTS	RIDGWAY		
COMMENTED					

BOARD OF EDUCATION AGENDA ITEM 7.06 MINUTES

BOARD MEETING OF:	July 9, 2015
PREPARED BY:	Peter Hilts, Chief Education Officer
TITLE OF AGENDA ITEM:	Chief Education Officer Performance Review – Proposed set of performance domains, targets, standards and evidence
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: The Board of Education and the Chief Officers have developed a process to efficiently evaluate their performance on an annual basis. Each set of metrics for the chief officers' performance reviews have been updated for the next review cycle.

RATIONALE: In order to maintain an annual performance review process the Chief Officers have updated their metrics to evaluate their performance with their Board Liaison. The revisions will be submitted for review at the work session.

RELEVANT DATA AND EXPECTED OUTCOMES:

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	The Chief Officers can make a significant impact on the community through their involvement and interaction with community stakeholders and professional groups that can leave a positive and lasting impact.
Rock #3 — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead	By providing key performance metrics, benchmarking performance and continually reviewing performance of its personnel including executive leadership on an annual basis, the district will accomplish this Big Rock.
Rock #4 — Grow a robust portfolio of distinct and exceptional schools	
Rock #5 — Customize our educational systems to launch each student toward success	

FUNDING REQUIRED: No

AMOUNT BUDGETED:

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move to approve the Chief Education Officer's Annual Evaluation Metrics presented in item 7.06a.

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: June 30, 2015

LaVere-Wright made the motion; seconded by Irons. The motion passed 5-0.

	BUTCHER	HAROLD	IRONS	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED					

	BAY	HILTS	RIDGWAY		
COMMENTED					

BOARD OF EDUCATION AGENDA ITEM 7.07 MINUTES

BOARD MEETING OF:	July 9, 2015
PREPARED BY:	Peter Hilts, Chief Education Officer
TITLE OF AGENDA ITEM:	Proposed Administrative Reorganization
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Multiple external observers and generally recognized best practices identify an optimal number of direct reports to a senior executive as between 6 and 12. In the current configuration, the Chief Education Officer supervises 15 individuals.

RATIONALE: The supervision workload is not optimal; nor is it necessary. The Chief Officers have identified four position reassignments that will balance the supervision load while still maintaining autonomy and focus for all programs. Those positions all currently report to the Chief Education Officer and are indicated with a red box on the attached organization chart. One position is also proposed for a new title and enhanced responsibilities. That position is indicated with red text.

RELEVANT DATA AND EXPECTED OUTCOMES: We expect the realignment to be seamless, as the individuals and departments in question already collaborate closely with all three offices due to the distributed nature of our executive leadership model.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead	Optimizing our organizational structure gives us more opportunities to support and supervise key leaders.
Rock #4 — Grow a robust portfolio of distinct and exceptional schools	
Rock #5 — Customize our educational systems to launch each student toward success	

FUNDING REQUIRED: The designation of a coordinator as a director will incur a moderate cost.

AMOUNT BUDGETED: The specific budget amount is determined by the individual salary schedule.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: After discussion and review at the previous work session, I move to approve the proposed Administrative reorganization.

APPROVED BY: Jack Bay, Chief Operations Officer, Brett Ridgway, Chief Business Officer, and Peter Hilts, Chief Education Officer

DATE: June 18, 2015

LaVere-Wright made the motion; seconded by Irons. LaVere-Wright stated that this revised organizational chart does not represent a major shift, but a minor shift in who reports to whom. The motion passed 5-0.

COE Regular Meeting July 9, 2015
Item 7.07 continued

	BUTCHER	HAROLD	IRONS	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED				X	

	BAY	HILTS	RIDGWAY		
COMMENTED					

BOARD OF EDUCATION AGENDA ITEM 7.08a MINUTES

BOARD MEETING OF:	July 9, 2015
PREPARED BY:	P. Andersen, Director of Human Resources L. Fletcher, Coordinator of Cultural Capacity Z. Craddock, Executive Director of Individualized Education A. Whetstine, Executive Director of Learning Services
TITLE OF AGENDA ITEM:	CASB Recommended Policy Revisions
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: We seek to continuously improve our processes in the district. The Colorado Association of School Boards (CASB) periodically publishes Policy Parameters and Special Policy Updates to inform boards and staff about changes to federal and state law and to provide pertinent policy updates to CASB's sample policies.

RATIONALE: Administrative regulation development and revision and systematic review of district policies are designed to increase the probability of an effective and efficient school system.

RELEVANT DATA AND EXPECTED OUTCOMES:

No.	Designation	Title	Reviewed by	Recommendations
4.a.1	ACAA/GBAA/JBB	Sexual Harassment	P. Andersen/ L. Fletcher	Remove ACAA designation Adopt GBAA focus on workplace harassment Adopt JBB focus on student related behavior
4.a.2	BDFC	Preschool Council	Z. Craddock	CASB recommended revisions
4.a.3	GBGAB	First Aid Training	Z. Craddock	Recommend adoption Reflects current practice in district
4.a.4	JFABD, JFABD-R	Homeless Students	A. Whetstine	Terminology revisions and adopt regulation

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead	Major Impact
Rock #4 — Grow a robust portfolio of distinct and exceptional schools	
Rock #5 — Customize our educational systems to launch each student toward success	

FUNDING REQUIRED: No

AMOUNT BUDGETED: N/A

BOE Regular Meeting July 9, 2015
Item 7.08a continued

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: After review and discussion, move to approve the recommended revisions to the five policies in item 7.08a.

REVIEWED BY: Brett Ridgway, Chief Business Officer,
Peter Hilts, Chief Education Officer, Jack Bay, Chief Operations Officer

DATE: June 30, 2015

La Vere-Wright made the motion; seconded by Irons. The motion passed 5-0.

	BUTCHER	HAROLD	IRONS	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED					

	BAY	HILTS	RIDGWAY		
COMMENTED					

BOARD OF EDUCATION AGENDA ITEM 7.08b MINUTES

BOARD MEETING OF:	July 9, 2015
PREPARED BY:	Amber Whetstine, Executive Director of Learning Services Donna Richer, Executive Assistant to the BOE
TITLE OF AGENDA ITEM:	District Recommended Policy Revisions
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: We seek to continuously improve our processes in the district.

RATIONALE: Administrative regulation development and revision and systematic review of district policies are designed to increase the probability of an effective and efficient school system.

RELEVANT DATA AND EXPECTED OUTCOMES:

No.	Designation	Title	Reviewer	Recommendation	Notes
4.b.1	AA	School District Legal Status	D. Richer	REPEAL	No CASB policy Covered by C.R.S 22-32-101
4.b.2	AEC	Annual Report	A. Whetstine	REPEAL	Covered in policy AE Accountability
4.b.3	BEDA	Notification of Board Meetings	D. Richer	REVISIONS	Updated to reflect current practice
4.b.4	BEDC	Quorum	D. Richer	REPEAL	No CASB policy Included in policy BE School Board Meetings
4.b.5	BF	School Board Work Sessions and Retreats	D. Richer	REPEAL	No CASB policy Included in policy BE School Board Meetings
4.b.6	BGB/BGF	Policy Adoption/ Suspension/Repeal	D. Richer	REPEAL	No CASB policy Included in BG School Board Policy Process
4.b.7	KLB	Relations with Election Authorities	D. Richer	REPEAL	No CASB policy Covered by C.R.S. 1-2-401
4.b.8	LB	Relations with Other Schools and School Systems	D. Richer	REPEAL	No CASB policy Covered by C.R.S. 22-32-122

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead	Major Impact

BOE Regular Meeting July 9, 2015
Item 7.08b continued

Rock #4 — Grow a robust portfolio of distinct and exceptional schools	
Rock #5 — Customize our educational systems to launch each student toward success	

FUNDING REQUIRED: No

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: After review and discussion, move to approve the recommended revisions to the eight policies in item 7.08b.

REVIEWED BY: Brett Ridgway, Chief Business Officer,
Peter Hilts, Chief Education Officer, Jack Bay, Chief Operations Officer

DATE: June 30, 2015

LaVere-Wright made the motion; seconded by Irons. The motion passed 5-0.

	BUTCHER	HAROLD	IRONS	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED					

	BAY	HILTS	RIDGWAY		
COMMENTED					



BOARD OF EDUCATION AGENDA ITEM 7.09 MINUTES

BOARD MEETING OF:	July 9, 2015
PREPARED BY:	Donna Richer, Executive Assistant to the BOE
TITLE OF AGENDA ITEM:	Approval of Resolution for Official Notice of Intent to Participate in the Coordinated Election and Appointment of the Designated Election Official
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: A school district must officially notify the county clerk in writing that the school district will participate in the November election by July 24, 2015 and designate an election official. C.R.S. § 1-1-104(8); 1-1-106(5); 1-7-116(5)

RATIONALE: Participating in the Coordinated Election reduces the cost to the district.

RELEVANT DATA AND EXPECTED OUTCOMES: Candidates for school board directors will be placed on the ballot for the regular biennial school election to be held on Tuesday, November 3, 2015. Two directors will be elected for a term of office of four years. The Board of Education designates Donna Richer to serve as the school-designated election official for the 2015 regular biennial school election.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead	
Rock #4 — Grow a robust portfolio of distinct and exceptional schools	
Rock #5 — Customize our educational systems to launch each student toward success	

FUNDING REQUIRED: TBD

AMOUNT BUDGETED: \$34,726

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move to approve the attached resolution for Official notice of intent for Falcon School District 49 to participate in the Coordinated Election on November 3, 2015 and to appoint Donna Richer as the designated election official.

APPROVED BY: Tammy Harold, Board President

DATE: July 1, 2015

LaVere-Wright made the motion; seconded by Irons. The motion passed 5-0.

Harold announced that a Board Candidate Information Workshop will be held on Thursday, August 6, 2015 from 5:00 to 6:00 p.m. in the Board Room of the Education Service Center.

BOE Regular Meeting July 9, 2015
Item 7.09 continued

	BUTCHER	HAROLD	IRONS	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED		X			

	BAY	HILTS	RIDGWAY		
COMMENTED					



RESOLUTION

**Official Notice of Intent for
Falcon School District 49
to Participate in the Coordinated Election
on November 3, 2015**

The Board of Education of Falcon School District 49 in the County of El Paso, State of Colorado shall conduct its regular biennial school election on November 3, 2015, as provided by state law and participate in the election coordinated by the County Clerk and recorder of El Paso County. Falcon School District 49 shall contract with the County Clerk and Recorder of El Paso County for the administration of the regular biennial school election and enter into an intergovernmental agreement with El Paso County for this purpose. The County Clerk and Recorder shall serve as the coordinated election official for the November 3, 2015, coordinated election.

The Board of Education designates Donna Richer to serve as the school-designated election official for the 2015 regular biennial school election. The school-designated election official shall perform election duties on behalf of the Board of Education, including but not limited to accepting and verifying candidate packets as well as rendering all interpretations and making all initial decisions as to controversies or other matters arising in the conduct of the regular biennial school election to the extent that each of these responsibilities is consistent with the intergovernmental agreement.

A call for nominations for school directors to be elected at the regular biennial school election shall be published by Falcon School District 49 between August 5, 2015, and August 20, 2015.

The Board of Education directs the school designated election official to forward this notice of intent to participate in the November 3, 2015, to the coordinated election official by July 24, 2015, the deadline established in state law.

ADOPTED AND APPROVED this 9th day of July 2015.

Tammy Harold, Board President
Falcon School District 49

(SEAL)

ATTEST:

Marie LaVere-Wright, Board Secretary
Falcon School District 49



BOARD OF EDUCATION AGENDA ITEM 7.10 MINUTES

BOARD MEETING OF:	July 9, 2015
PREPARED BY:	Donna Richer, Executive Assistant to the BOE
TITLE OF AGENDA ITEM:	Approval of Resolution for Call for Nominations for School Director Candidates
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: The Board of Education must formally approve a Call for Nominations which enables the designated election official to provide notice by publication of a call for nominations for school director candidates.

RATIONALE:

RELEVANT DATA AND EXPECTED OUTCOMES: On August 5, 2015, the designated election official shall publish a call for nominations for the school director election. The call shall state the school director offices to be voted upon at the election, where a nomination petition may be obtained, the number of signatures necessary for the nomination petition and the deadline for submitting the nomination petition. C.R.S. § 22-31-107(1.5)

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead	
Rock #4 — Grow a robust portfolio of distinct and exceptional schools	
Rock #5 — Customize our educational systems to launch each student toward success	

FUNDING REQUIRED: \$200

AMOUNT BUDGETED: \$500

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move to approve the resolution for Call for Nominations for School Director Candidates.

APPROVED BY: Tammy Harold, Board President

DATE: July 1, 2015

LaVere-Wright made the motion; seconded by Irons. The motion passed 5-0.

	BUTCHER	HAROLD	IRONS	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED					

BOE Regular Meeting July 9, 2015
 Item 7.10 continued

	BAY	HILTS	RIDGWAY		
COMMENTED					



RESOLUTION

CALL FOR NOMINATIONS FOR SCHOOL DIRECTORS FALCON SCHOOL DISTRICT 49 EL PASO COUNTY, COLORADO

The Board of Education of Falcon School District 49 in the County of El Paso, State of Colorado, calls for nomination of candidates for school board directors to be placed on the ballot for the regular biennial school election to be held on Tuesday, November 3, 2015.

At this election, two directors will be elected for a term of office of four years. To be qualified, a candidate must have been a registered elector and a resident of the school district for at least twelve consecutive months before the election. A person is ineligible to run for school director if he or she has been convicted of committing a sexual offense against a child.

A person who desires to be a candidate for school board director shall file a written notice of intention to be a candidate and a nomination petition signed by at least fifty eligible electors who are registered to vote in the regular biennial school election.

Nomination petitions may be obtained at the Education Service Center of Falcon School District 49 located at 10850 East Woodmen Road, Peyton, CO, 80831, beginning August 5, 2015. Office hours are 8:00 a.m. to 4:00 p.m.

Completed petitions must be submitted to Donna Richer, the School District's designated election official, by no later than 4:00 p.m. on August 28, 2015.

IN WITNESS WHEREOF, the Board of Education of Falcon School District 49, in the County of El Paso and State of Colorado, has caused this call for nominations to be given this 5th day of August, 2015.

ADOPTED AND APPROVED this 9th day of July, 2015.

Tammy Harold, Board President
Falcon School District 49

(SEAL)

ATTEST:

Marie LaVere-Wright, Board Secretary
Falcon School District 49



BOARD OF EDUCATION AGENDA ITEM 7.11 MINUTES

BOARD MEETING OF:	July 9, 2015
PREPARED BY:	Peter Hilts, Chief Education Officer Tammy Harold, President, Board of Education
TITLE OF AGENDA ITEM:	Existing Job Description Revisions a. Director of Culture and Services b. Executive Assistant to the Board of Education
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

b. Update current job description for Executive Assistant to the Board of Education to reflect current responsibilities.

RATIONALE:

- a. This position is proposed for a new title and enhanced responsibilities.
- b. This position was modified from a shared position with the Director of Human Resources in July 2014. The current revisions reflect a higher level of responsibility and leadership which supports a higher pay range.

RELEVANT DATA AND EXPECTED OUTCOMES:

b. Other districts in El Paso County share an assistant with the Superintendent. The unique structure of three Chief Officers enables the Board to utilize a full-time person in this position. This provides the Board with a higher level of support with respect to policies, processes and procedures.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead	
Rock #4 — Grow a robust portfolio of distinct and exceptional schools	
Rock #5 — Customize our educational systems to launch each student toward success	

FUNDING REQUIRED:

- a. The designation of a coordinator as a director will incur a moderate cost.
- b. A range adjustment will incur a minimal cost.

AMOUNT BUDGETED:

- . The specific budget amount is determined by the individual salary schedule.
- . The specific amount is determined by the Educational Support Personnel salary schedule.

BOE Regular Meeting July 9, 2015
Item 7.11 continued

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: After discussion at the previous work session, I move to approve the revisions to the two job descriptions in item 7.11.

APPROVED BY: Peter Hilts, Chief Education Officer
Tammy Harold, Board President

DATE: June 30, 2015

LaVere-Wright made the motion; seconded by Irons. The motion passed 5-0.

	BUTCHER	HAROLD	IRONS	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED					

	BAY	HILTS	RIDGWAY		
COMMENTED					



BOARD OF EDUCATION AGENDA ITEM 7.12 MINUTES

BOARD MEETING OF:	July 9, 2015
PREPARED BY:	Kevin Butcher, Board Treasurer
TITLE OF AGENDA ITEM:	Director District Board Representation
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: While the current BOE is relatively stable, past boards have been imbalanced in the geographic representation. Unbalanced representation has historically led to agenda driven coalitions, which tended to be destructive and divisive. Falcon School District has a long history of poor governance and instability within its Board of Directors. It would be wise to establish a method of electing a board that better represents the community.

After presentation and discussion of process and options at the June 11, 2015 regular meeting of the Board of Education, presentation of a draft representation plan at the June 28, 2015 work session of the Board of Education with clarification of questions, the Board requested brining the Plan of Representation as well as a related resolution for action.

RATIONALE: A proposal to change the school district plan of representation from at-large to a director district based on smaller geographic areas will provide leadership that appropriately represents a broader cross section of the community.

RELEVANT DATA AND EXPECTED OUTCOMES: A director district plan of representation will provide more balanced leadership thereby improving the overall quality and performance of the District.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	<i>Board members will be more familiar to the community they serve. This will give more direct contact with the community.</i>
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	<i>Familiarity with the community will lead to more input.</i>
Rock #3 — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead	
Rock #4 — Grow a robust portfolio of distinct and exceptional schools	
Rock #5 — Customize our educational systems to launch each student toward success	

FUNDING REQUIRED: None

AMOUNT BUDGETED: None

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the attached resolution, plan of representation, and associated ballot language regarding Director District Board representation.

APPROVED BY: Tammy Harold, Board President

DATE: July 1, 2015

BOE Regular Meeting July 9, 2015
Item 7.12 continued

La Vere-Wright made the motion; seconded by Irons. After considerable discussion about the El Paso County Clerk revising precincts in May and director districts being as equal in population as possible, the motion was withdrawn by La Vere-Wright. A Special Meeting was called by President Harold on Thursday, July 16th at 6:00 p.m. to allow the district and legal teams time to revise the documents as necessary.

	BUTCHER	HAROLD	IRONS	LAVERE-WRIGHT	MOORE
VOTED AYE					
VOTED NAY					
COMMENTED	X	X	X	X	X

	BAY	HILTS	RIDGWAY	FARMER	
COMMENTED			X	X	

BOARD OF EDUCATION AGENDA ITEM 9.01 MINUTES

BOARD MEETING OF:	July 9, 2015
PREPARED BY:	Brett Ridgway, Chief Business Officer
TITLE OF AGENDA ITEM:	Bond Refinancing Opportunity
ACTION/INFORMATION/DISCUSSION:	Discussion

BACKGROUND INFORMATION, DESCRIPTION OF NEED: School District 49's Long Term Liabilities as of the last official audit totaled \$113,786,577. The largest portions of that total include Bond-related Issues Outstandings of \$32,208,447 and Certificates of Participation-related items totaling \$81,578,130. For clarity and simplicity, these two borrowing instruments can be considered as one and the same. It is always prudent in a school district setting to monitor the bond redemption schedule and watch for opportunities to refinance the principal at a lower rate to save the district money which also, of course, benefits the constituents by extension.

RATIONALE: Opportunities for refinance are dependent on the bond redemption schedule – i.e. when certain portions of the bond principal are to be repaid, and the rate environment in the bond market. Falcon's Finance Department, along with Bond Underwriting advisor, Stifel Nicolaus & Company, monitor these variables to watch for a potential opportunity to refinance. Both groups believe that there is an opportunity on the horizon and are recommending Falcon School District pursue that in the coming months.

RELEVANT DATA AND EXPECTED OUTCOMES: After paying off \$5,280,000 of bond outstandings in 2014/15, the remaining portion of bond outstandings will be considered in this refinance. The proposal would not extend the current repayment term, but will simply refinance for the same term and save some interest expense along the way.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	<i>Clarity and transparency in financial management strategy and decisions, and pursuit of decisions that can benefit taxpayers.</i>
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Establish District 49 as the <u>best</u> <u>district</u> in Colorado to learn, work and lead	
Rock #4 — Grow a robust portfolio of distinct and exceptional schools	
Rock #5 — Customize our educational systems to launch each student toward success	

FUNDING REQUIRED: No

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Direct staff to proceed with refinancing and bring related action items forward at the August 13, 2015 regular meeting.

APPROVED BY: Brett Ridgway, Chief Business Officer

DATE: July 1, 2015

Move this item for action at the August 13th board meeting.

	BUTCHER	HAROLD	IRONS	LAVERE-WRIGHT	MOORE
COMMENTED				X	X
	BAY	HILTS	RIDGWAY	BELL	
COMMENTED			X	X	

BOARD OF EDUCATION AGENDA ITEM 9.02a MINUTES

BOARD MEETING OF:	July 9, 2015
PREPARED BY:	Mike Pickering, POWER Zone Leader
TITLE OF AGENDA ITEM:	POWER Zone Innovation Plan Review
ACTION/INFORMATION/DISCUSSION:	Discussion

BACKGROUND INFORMATION, DESCRIPTION OF NEED: POWER Zone would like to bring our innovation plan to the BOE for its triennial review process. We are excited for our BOE to review the community created and approved initiatives in the areas of evaluation, curriculum, relational frameworks, and our proposal process. The curriculum portion is the only portion that requires local and state BOE approval at this time.

RATIONALE: POWER Zone Leader will present and provide rationale on which initiatives we seek to continue and which we seek to discontinue.

RELEVANT DATA AND EXPECTED OUTCOMES: Much hard work and dedication on the parts of all our stakeholders has already produced some initially positive qualitative and quantitative outcomes. However, some of these quantitative effects on student achievement and growth are still being analyzed and will continually be monitored in order to ensure continuous quality improvement is occurring.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	Through developing close relationships between schools and families POWER Zone is able to focus on continuous improvement in the most effective manners possible.
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	Including our community on our performance dashboard work continues to be a prime component in the zone's overall community approved accountability vision.
Rock #3 — Establish District 49 as the <u>best</u> district in Colorado to learn, work and lead	The evaluation, curriculum, and relational framework components that comprise the POWER Plan, and are supported through our innovation plans, are helping D49 become the best district in Colorado to learn, work, and lead within.
Rock #4 — Grow a robust portfolio of distinct and exceptional schools	The POWER Zone's Innovation Proposal Process has already begun creating distinct and exceptional programming within the zone.
Rock #5 — Customize our educational systems to launch each student toward success	POWER Zone believes through targeting the learning that is essential and prioritizing supports in these areas we will create more individualized educational experiences for our students.

FUNDING REQUIRED: Annual Zone Operating Funds

AMOUNT BUDGETED:

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move to an action item at the August 13th board meeting.

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: June 30, 2015

Move this item for action at the August 13th regular board meeting.

	BUTCHER	HAROLD	IRONS	LAVERE-WRIGHT	MOORE
COMMENTED	X				

BOE Regular Meeting July 9, 2015
 Item 9.02a continued

	BAY	HILTS	RIDGWAY	PICKERING	
COMMENTED				X	



BOARD OF EDUCATION AGENDA ITEM 9.02b MINUTES

BOARD MEETING OF:	July 9, 2015
PREPARED BY:	Mike Pickering and POWER Zone Principals
TITLE OF AGENDA ITEM:	POWER Zone School Level Innovation Plan Reviews
ACTION/INFORMATION/DISCUSSION:	Discussion

BACKGROUND INFORMATION, DESCRIPTION OF NEED: The five schools within POWER Zone would like to bring our innovation plans to the BOE for their triennial review process. We are excited for our BOE to review our community created and approved initiatives in the areas of evaluation, curriculum, relational frameworks, and our proposal process. The curriculum portion is the only portion that requires local and state BOE approval at this time.

RATIONALE: POWER Zone Leader will present the zone plan and school plans due to the uniformity between all 6 plans. POWER Zone principals will be available for questions and comments and be able to provide rationale on our initiatives if asked.

RELEVANT DATA AND EXPECTED OUTCOMES: Much hard work and dedication on the parts of all our stakeholders has already produced some initially positive qualitative and quantitative outcomes. However, some of these quantitative effects on student achievement and growth are still being analyzed and will continually be monitored in order to ensure continuous quality improvement is occurring.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	Through developing close relationships between our schools and families POWER Zone schools are able to focus on continuous improvement in the most effective <u>manners</u> possible.
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	Including our community on our performance dashboard work continues to be a prime component in the zone's overall community approved accountability vision.
Rock #3 — Establish District 49 as the <u>best</u> district in Colorado to learn, work and lead	The evaluation, curriculum, and relational framework components that comprise the POWER Plan, and are supported through our schools unified improvement plans and innovation plans, are helping D49 become the best district in Colorado to learn, work, and lead within.
Rock #4 — Grow a robust portfolio of distinct and exceptional schools	The POWER Zone's Innovation Proposal Process has already begun creating distinct and exceptional <u>programming</u> within the zone and across our schools.
Rock #5 — Customize our educational systems to launch each student toward success	POWER Zone believes through targeting the learning that is essential and prioritizing supports in these areas we will create more individualized educational experiences for our students.

FUNDING REQUIRED: Annual Zone Operating Funds

AMOUNT BUDGETED:

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: After review and discussion, move for action at the August 13th board meeting.

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: June 30, 2015

Move this item for action at the August 13th regular board meeting.

	BUTCHER	HAROLD	IRONS	LAVERE-WRIGHT	MOORE
COMMENTED		X		X	X

	BAY	HILTS	RIDGWAY	PICKERING	
COMMENTED		X		X	

BOARD OF EDUCATION AGENDA ITEM 9.03 MINUTES

BOARD MEETING OF:	July 9, 2015
PREPARED BY:	Matt Barrett & Jennifer Johnson
TITLE OF AGENDA ITEM:	Peak Partners Strategic Initiative
ACTION/INFORMATION/DISCUSSION:	Discussion

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Informing Board of the direction taken to engage the community with a “leadership academy”.

RATIONALE: Following Baldrige criteria, this will target engagement of the non-district affiliated citizens of District 49.

RELEVANT DATA AND EXPECTED OUTCOMES: Educate and inform non-district affiliated citizens to recognize the importance of their district being the best place to learn, work and lead, which will contribute toward an overall increase in trust toward the district.

IMPACTS ON THE DISTRICT’S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	Helps build trust between District and citizens.
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	Helps build community participation
Rock #3 — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead	Helps establish leaders that work and learn in the community.
Rock #4 — Grow a robust portfolio of distinct and exceptional schools	
Rock #5 — Customize our educational systems to launch each student toward success	

FUNDING REQUIRED: \$50,000/yr.

AMOUNT BUDGETED: \$50,000/yr.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Motion to confirm the direction suggested by staff and board is acceptable.

APPROVED BY: Brett Ridgway, Chief Business Officer
Peter Hilts, Chief Education Officer, Jack W. Bay, Chief Operations Officer

DATE: June 30, 2015

The Board supports the direction as presented.

	BUTCHER	HAROLD	IRONS	LAVERE-WRIGHT	MOORE
COMMENTED		X	X	X	X

	BAY	HILTS	RIDGWAY	BARRETT	JOHNSON
COMMENTED				X	X

BOARD OF EDUCATION AGENDA ITEM 9.04 MINUTES

BOARD MEETING OF:	July 9, 2015
PREPARED BY:	Paul Andersen, Director of Human Resources
TITLE OF AGENDA ITEM:	Employee Handbook
ACTION/INFORMATION/DISCUSSION:	Discussion

BACKGROUND INFORMATION, DESCRIPTION OF NEED: An employee handbook is an important tool for orienting employees to the organization and communicating essential information about the employment policies and practices. Currently, the District does not use an employee handbook. Instead, the District provides new hires with bits and pieces of the most essential employment information during the onboarding process. Existing employees receive policy updates occasionally.

During this discussion, the administration will present the first edition of the employee handbook, which has been reviewed by legal counsel and is ready for distribution.

RATIONALE: Implementation of the handbook will help ensure that employees receive consistent communication about employment policies and expectations.

RELEVANT DATA AND EXPECTED OUTCOMES: The administration intends to distribute the employee handbook to all staff at the start of the new school year.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead	The clear and consistent provided in an employee handbook has a major impact in becoming the best district to work.
Rock #4 — Grow a robust portfolio of distinct and exceptional schools	
Rock #5 — Customize our educational systems to launch each student toward success	

FUNDING REQUIRED: No.

AMOUNT BUDGETED:

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Support the implementation of the employee handbook.

APPROVED BY: The Chief Officers

DATE: June 29, 2015

The Board supports the employee handbook.

	BUTCHER	HAROLD	IRONS	LAVERE-WRIGHT	MOORE
COMMENTED					

	BAY	HILTS	RIDGWAY	ANDERSEN	
COMMENTED				X	

BOARD OF EDUCATION AGENDA ITEM 9.05 MINUTES

BOARD MEETING OF:	July 9, 2015
PREPARED BY:	Dr. Lou Fletcher, Coordinator of Cultural Capacity
TITLE OF AGENDA ITEM:	Student Handbook
ACTION/INFORMATION/DISCUSSION:	Information

BACKGROUND INFORMATION, DESCRIPTION OF NEED: The student handbook outlines the rights and responsibilities of students in District 49. The DAAC Conduct and Discipline Subcommittee evaluated the previous code of conduct document and determined that the length and organization were not conducive to communicating district intent to parents and students. The new document is 50% shorter; therefore, it provides more precise guidance.

RATIONALE: It was apparent to the DAAC subcommittee that although parents signed the previous document, very few people ever read it. This document will not be signed mandatorily because it was determined that parents who did not sign the previous version had the false impression that it released them from district policy. Although there is a place to sign voluntarily, strict liability is the best practice to enforce all of the district's policies (e.g. Even if you don't know the speed limit, that lack of knowledge is not an excuse to avoid a ticket, likewise all district policies apply based on a student's registration status).

RELEVANT DATA AND EXPECTED OUTCOMES: This is a part of an ongoing DAAC Conduct and Discipline Subcommittee process, which made district policies more searchable on the website, created the present handbook, and pushed the AUA management authority down to the Building level. The process will develop a standard operation procedures manual for building staff in the upcoming school year to complete the initiative.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	Highlights the district's respect for the rights and responsibilities of our students and community.
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Establish District 49 as the <u>best</u> <u>district</u> in Colorado to learn, work and lead	The best district would be intentional about establishing a framework for civility and respect.
Rock #4 — Grow a robust portfolio of distinct and exceptional schools	
Rock #5 — Customize our educational systems to launch each student toward success	Students who understand the conduct expectations of the district, as well as how the district will respect their rights, will be positioned to become successful members of the school, community, and society.

FUNDING REQUIRED: N/A

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: For information only

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: July 1, 2015

BOE Regular Meeting July 9, 2015
Item 9.05 continued

	BUTCHER	HAROLD	IRONS	LAVERE-WRIGHT	MOORE
COMMENTED				X	X

	BAY	HILTS	RIDGWAY	FLETCHER	FARMER
COMMENTED				X	X

	LITCHENBERG				
COMMENTED	X				



BOARD OF EDUCATION AGENDA ITEM 9.06a MINUTES

BOARD MEETING OF:	July 9, 2015
PREPARED BY:	Dr. Lou Fletcher, Coordinator of Cultural Capacity
TITLE OF AGENDA ITEM:	Reclassification of Current Job Description: Central Enrollment Supervisor
ACTION/INFORMATION/DISCUSSION:	Discussion

BACKGROUND INFORMATION, DESCRIPTION OF NEED: The Supervisor of Central Enrollment (CE) will be the day-to-day first-line production manager who is responsible for enrollment office logistics, workflow, and hiring, as well as supervision and evaluation of CE staff. This represents a continuous improvement outcome that implements a first-line supervisor position to enhance the overall efficiency, timeliness, and effectiveness of CE; through the implementation of metrics and active management of full time and adjunct personnel the supervisor will be able to save costs and implement the process guidance of the Coordinator of Cultural Capacity. This position will liaise with building registrars and secretaries to conduct training and coordinate with Student Information personnel to refine data input and reporting paradigms. This is a reclassification of an existing position that requires \$17,114 in additional funding.

RATIONALE: Day-to-day first-line supervision will enhance efficiency and customer service in one of the district's most visible work processes.

RELEVANT DATA AND EXPECTED OUTCOMES:

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	CE is the entry pointy for the district; therefore, a high level of customer service and efficiency enhances trust.
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Establish District 49 as the <u>best</u> district in Colorado to learn, work and lead	CE is the nexus of student data and the integration point for student information that serves multiple district functions (e.g. IE, Transportation, Health, Nutrition, etc.). Accurate data entry facilitates clean data output and management; inspires learning, enables work, and empowers leadership.
Rock #4 — Grow a robust portfolio of distinct and exceptional schools	
Rock #5 — Customize our educational systems to launch each student toward success	

FUNDING REQUIRED: \$50,000

AMOUNT BUDGETED: \$32,886 (Incumbent)

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Add to the approval agenda for next board meeting.

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: June 30, 2015



BOE Regular Meeting July 9, 2015
Item 9.06a continued

Move this item for action at the August 13th regular board meeting.

	BUTCHER	HAROLD	IRONS	LAVERE-WRIGHT	MOORE
COMMENTED		X		X	

	BAY	HILTS	RIDGWAY	FLETCHER	
COMMENTED				X	



BOARD OF EDUCATION AGENDA ITEM 9.06b MINUTES

BOARD MEETING OF:	July 9, 2015
PREPARED BY:	Cheryl DeGeorge, Principal, Falcon High School
TITLE OF AGENDA ITEM:	New Job Description: Lead Campus Security Officer
ACTION/INFORMATION/DISCUSSION:	Discussion

BACKGROUND INFORMATION, DESCRIPTION OF NEED: For the last several years there has been one campus security officer at each building that assumes and/or is assigned a leadership role. This campus security officer performs many duties (listed in the job description) without additional compensation. Many of these duties help assure that Safe-2-Tells are addressed and dispositioned quickly and ensures that safety plans and drills are in place and executed effectively. Also included, is the necessity for scheduling and coordination of work hours and building coverage, coordination of coverage for after hours activities, and monitoring of social media to prevent many issues before they arise.

RATIONALE: This job description includes all of the duties of Campus Security Officer with additional duties to include, but not limited to: disposition and follow up of school related Safe-2-Tells, scheduling and coordination of all site campus security officers, participation and leadership in school safety plans, working with transportation to coordinate safety and logistical issues as well as discipline issues on the buses pertaining, additional days to support and plan for school safety and training of personnel, and other duties as assigned

RELEVANT DATA AND EXPECTED OUTCOMES: Improved campus security and equitable compensation for extra duties performed above and beyond the duties of all campus security officers.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead	Safety is a priority in District 49. A Lead Campus Security Officer will work with administration to ensure that procedure and practices are in place to ensure the safety of all students and staff. Recognition of and compensation for these additional duties above and beyond the role of Campus Security Officer supports D49 as the best district in Colorado to learn, work and lead.
Rock #4 — Grow a robust portfolio of distinct and exceptional schools	
Rock #5 — Customize our educational systems to launch each student toward success	

FUNDING REQUIRED: Yes -- Zone funding

AMOUNT BUDGETED: Additional \$5000.00 per year

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move this item for action at the August 13th board meeting.

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: 07/01/15

BOE Regular Meeting July 9, 2015
Item 9.06b continued

Move this item for action at the August 13th regular board meeting.

	BUTCHER	HAROLD	IRONS	LAVERE-WRIGHT	MOORE
COMMENTED		x			

	BAY	HILTS	RIDGWAY	ANDERSEN	
COMMENTED				X	

BOARD OF EDUCATION AGENDA ITEM 9.07a MINUTES

BOARD MEETING OF:	July 9, 2015
PREPARED BY:	Tammy Harold, Board President
TITLE OF AGENDA ITEM:	District Recommended Policy Review
ACTION/INFORMATION/DISCUSSION:	Discussion

BACKGROUND INFORMATION, DESCRIPTION OF NEED: We seek to continuously improve our processes in the district.

RATIONALE: Administrative regulation development and revision and systematic review of district policies are designed to increase the probability of an effective and efficient school system.

RELEVANT DATA AND EXPECTED OUTCOMES:

No.	Designation	Title	Reviewer	Recommendation	Notes
9.07a.1	AD	Falcon School District #49 Mission Statement and Educational Philosophy Statement	BOE	Review	
9.07a.2	BCA-E-2	Board Member Code of Ethics	BOE	Review	

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Establish District 49 as the <u>best</u> district in Colorado to learn, work and lead	Major Impact
Rock #4 — Grow a robust portfolio of distinct and exceptional schools	
Rock #5 — Customize our educational systems to launch each student toward success	

FUNDING REQUIRED: No

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Discussion, review and potential revision of policies.

REVIEWED BY: Tammy Harold, Board President and the Chief Officers **DATE:** June 30, 2015

Policy AD will be reviewed by the Chief Officers and added to a future agenda for board review. Policy BCA-E-2 has been reviewed by the board on July 9, 2015 with no changes recommended.

BOE Regular Meeting July 9, 2015
Item 9.07a continued

	BUTCHER	HAROLD	IRONS	LAVERE-WRIGHT	MOORE
COMMENTED		X			

	BAY	HILTS	RIDGWAY		
COMMENTED		X			

BOARD OF EDUCATION AGENDA ITEM 9.07b MINUTES

BOARD MEETING OF:	July 9, 2015
PREPARED BY:	K. Rigdon, Coordinator of Curriculum, Instruction and Assessments
TITLE OF AGENDA ITEM:	CASB Recommended Policy Revisions
ACTION/INFORMATION/DISCUSSION:	Discussion

BACKGROUND INFORMATION, DESCRIPTION OF NEED: We seek to continuously improve our processes in the district. The Colorado Association of School Boards (CASB) periodically publishes Policy Parameters and Special Policy Updates to inform boards and staff about changes to federal and state law and to provide pertinent policy updates to CASB's sample policies.

RATIONALE: Administrative regulation development and revision and systematic review of district policies are designed to increase the probability of an effective and efficient school system.

RELEVANT DATA AND EXPECTED OUTCOMES:

No.	Designation	Title	Reviewed by	Recommendations
9.07b.1	ILBC, ILBC-R	Literacy and Reading Comprehension Assessments	K. Rigdon	<ul style="list-style-type: none"> • New title: Early Literacy and Reading Comprehension (Colorado READ Act) • Reflect new legislation and current practice in district

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead	Major Impact
Rock #4 — Grow a robust portfolio of distinct and exceptional schools	
Rock #5 — Customize our educational systems to launch each student toward success	

FUNDING REQUIRED: No

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: After review and discussion, move policy ILBC for action at the next regular board meeting.

REVIEWED BY: Peter Hilts, Chief Education Officer

DATE: June 30, 2015

Move to an action item at the August 13th regular board meeting.

BOE Regular Meeting July 9, 2015
 Item 9.07b continued

	BUTCHER	HAROLD	IRONS	LAVERE-WRIGHT	MOORE
COMMENTED					

	BAY	HILTS	RIDGWAY	WHETSTINE	
COMMENTED				X	

BOARD OF EDUCATION AGENDA ITEM 9.08 MINUTES

BOARD MEETING OF:	July 9, 2015
PREPARED BY:	Marie LaVere-Wright, Secretary, Board of Education
TITLE OF AGENDA ITEM:	CASB Resolutions
ACTION/INFORMATION/DISCUSSION:	Discussion

BACKGROUND INFORMATION, DESCRIPTION OF NEED: CASB's Legislative Resolutions Committee submits resolutions annually as a slate for action by the delegates. The Delegate Assembly takes action on the resolutions and those adopted become what CASB staff will fight for, or against, at the state capitol and throughout the legislative session.

RATIONALE: Local boards are encouraged to submit resolutions to CASB. By submitting resolutions for consideration, the board can take an active role in establishing how CASB will approach crucial education issues that the legislature may take up in the next session and in highlighting those issues on which CASB should proactively lobby for legislative change that will benefit local school boards and the students those boards serve. To be considered for inclusion at the CASB Delegate Assembly, new resolutions must be submitted by August 28th.

RELEVANT DATA AND EXPECTED OUTCOMES: Begin discussions on topics and ideas for legislative action, or suggested revisions or additions to current resolutions by reviewing final resolutions from CASB's 74th Annual Delegate Assembly.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	Legislative action can help or hinder action at local level due to determination of funding and mandates
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	Legislative action can help or hinder action at local level due to determination of funding and mandates
Rock #3 — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead	Legislative action can help or hinder action at local level due to determination of funding and mandates
Rock #4 — Grow a robust portfolio of distinct and exceptional schools	Legislative action can help or hinder action at local level due to determination of funding, regulatory hurdles, and mandates
Rock #5 — Customize our educational systems to launch each student toward success	Legislative action can help or hinder action at local level due to determination of funding, regulatory hurdles, and mandates

FUNDING REQUIRED: No

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Board members should prepare to share any suggestions for new or revised resolutions for submission to CASB at the August 13th regular meeting. Input from our Chief Officers is encouraged.

APPROVED BY: Marie LaVere-Wright, BOE

DATE: June 30, 2015

Board members and Chief Officers have been asked to review the attached CASB 2014 resolutions and recommend any changes. Documents should be turned in to Donna by August 5th and discussed with Director LaVere-Wright prior to the meeting on August 13th where it will be considered for action.

BOE Regular Meeting July 9, 2015
Item 9.08 continued

	BUTCHER	HAROLD	IRONS	LAVERE-WRIGHT	MOORE
COMMENTED				X	

	BAY	HILTS	RIDGWAY		
COMMENTED		X			