

10850 East Woodmen Road · Peyton, CO 80831 Tel: 719.495.1100 · Fax: 719.494.8900

Mission Statement

To prepare students, in a safe and caring environment, to be successful, competent and productive citizens in a global society.

MINUTES REGULAR BOARD OF EDUCATION MEETING January 14, 2016

6:30 p.m.

Education Service Center - Board Room

Fantastic 49 - 6:00 p.m.

• Santa's Toy Express

• Outstanding Reading Educator Award

1.00 Call to Order and Roll Call

A regular meeting of the Board of Education was called to order at 6:30 p.m. by the President, Marie LaVere-Wright. The following board members were present: Mr. Butcher, Mr. Graham, Ms. Harold, Mrs. LaVere-Wright and Mr. Moore.

2.00 Welcome and Pledge of Allegiance

President LaVere-Wright welcomed those in attendance and invited them to join the Board in the Pledge of Allegiance.

3.00 Approval of Agenda

It was moved by Harold, seconded by Moore to approve the agenda as presented. The motion was put and carried with Butcher, aye; Graham; aye, Harold, aye; LaVere-Wright, aye; Moore, aye. Motion carried 5-0.

4.00 Consent Agenda – see attachments

- 4.01 Approval of Matters Relating to Licensed Personnel
- 4.02 Approval of Matters Relating to Educational Support Personnel
- 4.03 Minutes of Regular Board of Education Meeting 12/10/2015

5.00 Board Update

Moore: I just attended the special education meeting, SEAC. On March 12th we're having a D49's Got Talent fundraiser for special education. Mark that date. It will be held at the Sand Creek Auditorium from 3-9 p.m. Be there or be square.

Harold: I wish everybody a happy new year. Welcome back. I'm excited about all the basketball games. I love all of my high school sports so it's good to see all of our teams doing so well this year. We're going to go to the playoffs. I'm excited for the next couple of months.

Graham: I'd like to say thank you to everyone for being here especially our Santa's Toy Express personnel and volunteers. Go Falcon, they're wrestling tonight.

LaVere-Wright: Peter is at a conference tonight, that's why he's not here. I believe Brett will take care of his update for us.

5.01 Chief Officer Update

Hilts: (reported by Ridgway) Number one he wanted to make sure that everyone knew that CDE has reported that Colorado will transition to requiring that all juniors take the ACT to requiring all juniors to take the SAT. So after some negotiation with that adjustment, the transition



will phase in over two years now. I think originally it was going to be a one year transition. The current junior class will still take the ACT, but the current sophomore class is the one that will end up seeing the first change to take the PSAT this year, which is not identical to the PSAT related to the national merit scholarship. And then when they are juniors they will take the regular SAT. We're adjusting the academic targets and preparation appropriately. Of course as the Chief Business Officer I'm not really qualified to elaborate on it so if you have any questions, I would say Zach or Amber are here to help with that. Another thing Peter wanted to mention was that D49 completed the review of primary literacy efforts across the district and many of our midyear growth results compare favorably will our fullyear growth from a year ago. We will bring a more formal analysis and report in the future but we congratulate our students and our educators for making reading a firm foundation commitment for D49. Finally the state board of education has officially selected Richard Crandall as the new commissioner of education. Mr. Crandall comes to us from Arizona, that's really all you need to know from my perspective, being an Arizona guy. He also spent time in Wyoming. He has a background in the Arizona state legislature. He's been involved in local school boards, private businesses and was a former leader at the Wyoming Department of Education as well.

Ridgway: I did have a chance to meet Mr. Crandall this week at the Colorado Succeeds luncheon. I was invited to be a panel speaker at that luncheon. It was a lot of fun and good exposure for us. There was well over 200 people there in Denver. It's kind of a chamber of commerce type of feel, so there were a lot of business folks there. Also a lot of folks were there from the state legislature, both house and senate as well as CDE. I got to meet Mr. Crandall. He was very engaged, listening to the presentations that we were making and had a lot of questions. He was really excited about what we're doing here in D49 and wanted to come down and visit us, like right away. I said fantastic, we will try and make that happen.

Bay: We received a thank you today from Academy School District 20 in reference to yesterday's event at Sand Creek. First of all, I want to thank Dave Watson and the security team, as well as Matt Meister and the communication team for how we handled the lockdown at Sand Creek yesterday. The second thing is our security team has been chosen to actually do operations for the Educating Children of Color event that's occurring at Colorado College this weekend. Our staff is getting recognized on the security side.

LaVere-Wright: Reminder to board and chiefs to fill out your evaluation forms. Every month the board receives and informational item to help us with our own professional development. This month's item is the board's relationship with its auditor which is apropos giving we'll be looking at our budget and approving the amended budget as well as receiving some of the auditing reports over this month. As Jack mentioned, the Educating Children of Color conference is going on this Saturday and I believe we again have a large contingent of district members and board members attending. It's a great event. You can really learn a lot about our diverse community and how we can really help each other to learn and to grow.

- 5.02 Student Board of Representatives Update
- 6.00 Open Forum
- 7.00 Action Items see attachments
- 7.01 Items Removed from Consent Agenda
- 8.00 Information Items see attachments
- 8.01 Student Study Trips



BOE Regular Meeting January 14, 2016 Agenda - Page 3

8.02 Process Improvement Update

9.00 Discussion Items – see attachments

- 9.01 Unified Improvement Plans Update (10 minutes)
- 9.02 School Health Improvements Plans Update (10 minutes)
- 9.03 Administrative Staffing Calibration Report (10 minutes)
- 9.04 Revised Job Descriptions (5 minutes)
 - a. Pathways Data Technician
 - b. Health Paraprofessional
- 9.05 Election Planning (10 minutes)
- 9.06 Amended 2015-16 Budget Update (10 minutes)
- 9.07 Amended 2015-16 Charter School Budget Update (5 minutes)

10.00 Other Business

10.01 Executive Session: Pursuant to C.R.S. § 24-6-402(4)(d)(I) to discuss specialized details of security arrangements or investigations

The President called a ten minute recess at 7:49 p.m.

It was moved by Harold, seconded by Moore to go into Executive Session: Pursuant to C.R.S. § 24-6-402(4)(d)(I) to discuss specialized details of security arrangements or investigations. The motion was put and carried with Butcher, aye; Graham; aye, Harold, aye; LaVere-Wright, aye; Moore, aye. The motion carried 5-0.

The Board went into Executive Session at 8:07 p.m. with the following people present: Marie LaVere-Wright, President; David Moore, Vice-President, Tammy Harold, Secretary; Kevin Butcher, Treasurer; John Graham, Director, David Watson, Director of Safety & Security, David Pratt, Safety & Security Specialist and Donna Richer, Executive Assistant to the Board of Education.

It was moved by Harold and seconded by Moore to return to regular session at 9:07 p.m. The motion was put and carried with Butcher, aye; Graham; aye, Harold, aye; LaVere-Wright, aye; Moore, aye. Motion carried 5-0.

LaVere-Wright: Do we have any consensus on whether we'd like them to bring us back more information at another time? Kevin, where are you? Would you like additional information and more detail on this before we think further?

Butcher: I would like to see more information and input from the administration also.

LaVere-Wright: John, I know that's where you are. David?

Moore: More information.

LaVere-Wright: Donna, we're going to need to direct Peter [Jack] to direct security to provide more information on the various things we discussed in session as well as what other options are out there. I would think that would include a cost analysis but also some of the other concerns that we brought up too.

LaVere-Wright: Asked board members to check calendars to schedule a special meeting to hear a grievance before the next regular board meeting, working around Peter's travel schedule



BOE Regular Meeting January 14, 2016 Agenda - Page 4

since he needs to attend. The report will most likely be available January 29th and we will all need some time to read and digest it.

Butcher: I was actually interviewed as part of the grievance process by Mountain States Employers Council so I should probably recuse myself, therefore my availability is irrelevant.

LaVere-Wright: The board agreed to hold the meeting at 5:00 p.m. on February 2nd.

11.00 Adjournment

It was moved by Harold and seconded by Moore to adjourn the meeting at 9:12 p.m. The motion was put and carried with Butcher, aye; Graham; aye, Harold, aye; LaVere-Wright, aye; Moore, aye. Motion carried 5-0.

Respectfully submitted by Donna Richer,

Marje LaVere-Wright, President

Tammy Harold, Secretary



BOARD OF EDUCATION AGENDA ITEM 4.01 MINUTES

BOARD MEETING OF:	January 14, 2016
PREPARED BY:	Rebecca Engasser, Human Resources
TITLE OF AGENDA ITEM:	Approval of Matters Relating to Licensed Personnel
ACTION/INFORMATION/DISCUSSION:	Consent - Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: To gain Board of Education approval for personnel changes.

RATIONALE: The hiring and transfer actions on attached roster are to meet Board of Education objectives in student achievement. Retirement and resignations, if any, are including in this roster.

RELEVANT DATA AND EXPECTED OUTCOMES: By addressing these action items, the Board of Education is approving the necessary actions that allow the District to continue its function of hiring and other associated personnel activities that impact student achievement.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1—Reestablishing the district as a trustworthy recipient of taxpayer investment	a
Rock #2—Research, design and implement programs for intentional community participation	
Rock #3— Establish District 49 as the <u>best</u> district in Colorado to learn, work and lead	Major impact
Rock #4— Grow a robust portfolio of distinct and exceptional schools	
Rock #5— Customize our educational systems to launch each student toward success	

FUNDING REQUIRED: Yes

AMOUNT BUDGETED: In accordance with Board of Education approved salary tables.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the attached personnel changes as recommended by the administration.

APPROVED BY: Peter Hilts, Chief Education Officer;

DATE: January 6, 2016

Brett Ridgway, Chief Business Officer; Paul Andersen, Director of Human Resources

Harold made the motion; seconded by Moore. The motion passed 5-0.

	BUTCHER	GRAHAM	HAROLD	LAVERE- WRIGHT	MOORE
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED					
	BAY	HILTS	RIDGWAY		
COMMENTED					

SCHOOL DISTRICT 49 APPROVAL OF MATTERS RELATING TO LICENSED PERSONNEL January 14, 2016

e it resolved, that the following matters relating to certified personnel be approved as recommended by the Chief Education Officer:

APPOINTMENTS:

Aker, Bryanna Hired as an Intent to Non-Renew Math Teacher at Vista Ridge Elementary School effective January

4, 2016. She has been set at a BA/1.

Hronsky, Deborah Hired as a School Counselor at Odyssey Elementary School effective January 11, 2016. She has been

set at a MA/10.

Maher, Todd Hired as an Intent to Non-Renew Physical Education Teacher at Horizon Middle School effective

January 4, 2016. He has been set at a BA/1.

Ozburn, Breanna Hired as an Intent to Non-Renew Special Education Teacher at Remington Elementary School

effective December 14, 2015. She has been set at a MA/10.

Thorp, Wendy Hired as an Intent to Non-Renew 4th Grade Elementary Teacher at Woodmen Hills Elementary

School effective January 4, 2016. She has been set at a MA/11.

Williams, Shanique Hired as an Intent to Non-Renew Special Education Teacher at Sand Creek High School effective

January 4, 2016. She has been set at a MA/10.

Woodcock, Yvonne Hired as an Intent to Non-Renew Math Teacher (Part Time) at Vista Ridge Elementary School

effective January 4, 2016. She has been set at a BA+24/11.

REQUESTS FOR LEAVE:

RETIREMENTS:

Brickner, Dennis Written notification of his intent to retire from his position as a Physical Education/Health Teacher

at Falcon High School effective May 31, 2016. If his retirement is granted, Mr. Brickner is also requesting approval to complete a PERA 110/110 transitional year for the 2016-2017 academic year.

Kiyomi, Yvonne Written notification of her intent to retire from her position as Infinite Campus Support Specialist at

Central Office effective June 30, 2016. If her retirement is granted, Ms. Kiyomi is also requesting

approval to complete a PERA 140 day transitional year for the 2016-2017 year.

Leasure, Theresa Written notification of her intent to retire from her position as an Art Teacher at Skyview Middle

School effective May 31, 2016. If her retirement is granted, Ms. Leasure is also requesting approval

to complete a PERA 110/110 transitional year for the 2016-2017 academic year.

TRANSFERS:

TERMINATIONS:

PESIGNATIONS:

vematteo, Courtney Written notice of her intent to resign from her position as PE Teacher at Horizon Middle School

effective January 3, 2016.

SUBSTITUTES:

Cobos, Sarah Hired as a substitute for the 2015-2016 school year.

Deen, Lindsay Hired as a substitute for the 2015-2016 school year.

Dunn, Carmen Hired as a substitute for the 2015-2016 school year.

Goodwin, Nancy Hired as a substitute for the 2015-2016 school year.

Hopper, Emily Hired as a substitute for the 2015-2016 school year.

McDonald, Michael Hired as a substitute for the 2015-2016 school year.

Nowak, Marsha Hired as a substitute for the 2015-2016 school year.

Plechas, Shannon Hired as a substitute for the 2015-2016 school year.

Trujillo, Jonathan Hired as a substitute for the 2015-2016 school year.



BOARD OF EDUCATION AGENDA ITEM 4.02 MINUTES

BOARD MEETING OF:	January 14, 2016
	Lisa Cheney, Educational Support Staff Liaison
TITLE OF AGENDA ITEM:	Approval of Matters Relating to Educational Support
4	Personnel
ACTION/INFORMATION/DISCUSSION:	Consent - Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: To gain Board of Education approval for personnel changes.

RATIONALE: The hiring and transfer actions on attached roster are to meet Board of Education objectives in student achievement. Retirement and resignations, if any, are including in this roster.

RELEVANT DATA AND EXPECTED OUTCOMES: By addressing these action items, the Board of Education is approving the necessary actions that allow the District to continue its function of hiring and other associated personnel activities that impact student achievement.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1—Reestablishing the district as a trustworthy recipient of taxpayer investment	er je li v *	s to a lite o	
Rock #2—Research, design and implement programs for intentional community participation	×.	N.	G-
Rock #3— Establish District 49 as the best district in Colorado to learn, work and lead	Major Impact	-	16
Rock #4— Grow a robust portfolio of distinct and exceptional schools		*	
Rock #5— Customize our educational systems to launch each student toward success			

FUNDING REQUIRED: Yes

AMOUNT BUDGETED: In accordance with Board of Education approved salary tables

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the attached personnel changes as recommended by the administration.

APPROVED BY: Peter Hilts, Chief Education Officer;

Brett Ridgway, Chief Business Officer; Paul Andersen, Director of Human Resources DATE: January 4, 2016

Harold made the motion; seconded by Moore. The motion passed 5-0.

	BUTCHER	GRAHAM	HAROLD	LAVERE- WRIGHT	MOORE
VOTED AYE	X	X	X	X	X
OTED NAY					
COMMENTED					
	BAY	HILTS	RIDGWAY		
COMMENTED					

EL PASO COUNTY SCHOOL DISTRICT 49 APPROVAL OF MATTERS RELATING TO EDUCATION SUPPORT PERSONNEL January 14, 2016

Be it Resolved, that the following matters relating to classified personnel be approved as recommended by the Chief Education Officer:

APPOINTMENTS TO NEW POSITIONS:

Schwelling, Lisa

Special Education Teacher Assistant at Skyview Middle School funded by Sand Creek Zone, full time, school year, step 1, start date January 1, 2016

APPOINTMENTS TO EXISTING POSITIONS:

Boyce, Keith Building Custodial Technician at Woodmen Hills Elementary School, full time, full year, step 1, start

date December 14, 2015

Garstka, Kristyn Health Assistant at Rocky Mountain Classical Academy, full time, school year, step 1, start date

January 1, 2016

Hildreth, Linnea Before & After School Site Assistant at Springs Ranch Elementary School, part time, school year,

step 1, start date January 05, 2016

Johnson, Ray Temporary School Security Officer at Sand Creek High School, full time, school year, step 11, start

date January 7, 2016

Jordan, Tina Special Education Teacher Assistant at Skyview Middle School, full time, school year, step 5, start

date January 5, 2016

Phipps, Tammy Health Assistant at Meridian Ranch Elementary School, full time, school year, step 1, start date

December 14, 2015

Rich, Helen Special Education Teacher Assistant at Banning Lewis Ranch Academy, full time, school year, step 1,

start date January 7, 2016

Webb, Diane Nutrition Services Assistant at Meridian Ranch Elementary School, part time, school year, step 1,

start date January 05, 2016

Williams, Destiny Nutrition Services Assistant at Horizon Middle School, part time, school year, step 10 r, start date

January 05, 2016

TRANSFERS:

Avdem, Kristy Transfer from her position as Health Assistant at Patriot Learning Center from full time status to

part time, school year, step 2, start date January 1, 2016

Wiseman, Lee-Ann Transfer from her position as Special Education Teacher Assistant - ID at Woodmen Hills

Elementary School to an existing position as Special Education Teacher Assistant – SLD at

Woodmen Hills Elementary School, full time, school year, step 4, start date January 1, 2016

SUBSTITUTE:

None

RESIGNATIONS:

Bowers, Angie

Regular Education Teacher Assistant, Ridgeview Elementary School, effective December 31, 2015

and will remain a support substitute

Gardner, Megan

Health Assistant, Rocky Mountain Classical Academy, effective December 18, 2015

Jones, Alyssa

Special Education Teacher Assistant, Banning Lewis Ranch Academy, effective December 18, 2015

Reamy, Mariami

Special Education Teacher Assistant, Skyview Middle School, effective December 18, 2015

Revia, Nazime

Nutrition Services Assistant, Skyview Middle School, effective December 21, 2015

Ruiz, Paula

Bus Monitor, Transportation, effective January 04, 2016

Watts, Hannah

Nutrition Services Assistant, Skyview Middle School, effective December 18, 2015 and will remain a

support substitute

Weatherlow, Kari

Nutrition Services Assistant, Rover for Nutrition Services Department, effective December 18, 2015

and will remain a support substitute

TERMINATIONS:

None

RETIREMENTS:

None



BOARD OF EDUCATION AGENDA ITEM 4.03 MINUTES

BOARD MEETING OF:	January 14, 2016
PREPARED BY:	Donna Richer, Executive Assistant to the BOE
TITLE OF AGENDA ITEM:	Approval of Minutes of Regular Board Meeting
ACTION/INFORMATION/DISCUSSION:	Consent Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Board approval required prior to posting minutes.

RATIONALE: Board of Education shall review minutes of meetings to ensure accuracy.

RELEVANT DATA AND EXPECTED OUTCOMES: Minutes of the meetings will be posted on the district website after board approval.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1—Reestablishing the district as a trustworthy recipient of taxpayer investment		5		En on a
Rock #2—Research, design and implement programs for intentional community participation			Majorimmost	
Rock #3— Establish District 49 as the best district in Colorado to learn, work and lead	0.1		Major impact	X.
Rock #4— Grow a robust portfolio of distinct and exceptional schools			¥	1F
Rock #5— Customize our educational systems to launch each student toward success		-		O.

FUNDING REQUIRED: No

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the consent agenda.

APPROVED BY: Tammy Harold, Board Secretary

DATE: January 5, 2016

Harold made the motion; seconded by Moore. The motion passed 5-0.

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED					
	BAY	HILTS	RIDGWA	Y	
COMMENTED					





OPEN FORUM

students to high standards of speech and respect for others, we expect your comments to follow these same standards. Please limit your comments to three minutes. Thank you." "Please provide your name, relation to the district and the topic of comment for this open forum. Just as we hold our

Topic of Comment							
Relation to the District							
NAME		i co	4		×	6	10.



BOARD OF EDUCATION AGENDA ITEM 8.01 MINUTES

BOARD MEETING OF:	January 14, 2016
PREPARED BY:	Barbara Seeley, Executive Assistant to CEO
TITLE OF AGENDA ITEM:	Student Study Trips
ACTION/INFORMATION/DISCUSSION:	Information

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

FHEP

Washington DC/Williamsburg, VA trip

Departure-06/1/16 Return-06/5/16

11 students will attend this trip.

Cost of trip is about \$1989 per student (includes transportation, meals, insurance, tours and lodging).

The objective of this trip is for students to discover American history through monuments, classes and museums.

Fundraising will be part of this program.

SMS

Educational Trip to Japan

Departure-06/5/17 Return-06/15/17

10-15 students will attend this trip.

Cost of trip is about \$4470 per student (includes transportation, meals, insurance, tours and lodging).

The objective of this trip is to study the history, land, people and culture of Japan.

Fundraising will be part of this program.

ATIONALE:

RELEVANT DATA AND EXPECTED OUTCOMES:

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1—Reestablishing the district as a trustworthy recipient of taxpayer investment	
Rock #2—Research, design and implement programs for intentional <u>community</u> participation	
Rock #3— Establish District 49 as the <u>best</u> <u>district</u> in Colorado to learn, work and lead	Travel study is an important component of an appealing education, and participation in student leadership is central to our commitment to be the best district for leaders.
Rock #4— Grow a robust portfolio of distinct and exceptional schools	
Rock #5— Customize our educational systems to launch each student toward success	

FUNDING REQUIRED: No

AMOUNT BUDGETED: N/A

ECOMMENDED COURSE OF ACTION/MOTION REQUESTED: N/A

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: December 18, 2015



BOE Regular Meeting January 14, 2016 Item 8.01 continued

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
COMMENTED					
	BAY	HILTS	RIDGWAY	SCHROEDER	
COMMENTED			T/r		



BOARD OF EDUCATION AGENDA ITEM 8.02 MINUTES

BOARD MEETING OF:	January 14, 2016
PREPARED BY:	Donna Richer, Executive Assistant to the BOE
TITLE OF AGENDA ITEM:	Process Improvement Update
ACTION/INFORMATION/DISCUSSION:	Information/Review

BACKGROUND INFORMATION, DESCRIPTION OF NEED: We seek to continuously improve our processes in the district.

RATIONALE: Administrative regulation development and revision and systematic review of district policies are designed to increase the probability of an effective and efficient school system.

RELEVANT DATA AND EXPECTED OUTCOMES:

No.	Designation	Title	Reviewed by	Recommendations
8.02a	ADF-R	Wellness Policy Guidelines	R. Duerr	Remove reference to Cigna
8.02b	DAB-E	Financial Administration	B. Ridgway	Update per CASB recommendation
8.02c	GCS-E-1	Research Approval Process	M. Perez	• Approved 9/10/15; for information only
8.02d	GCS-E-2	Request to Conduct Research	M. Perez	• Approved 9/10/15; for information only
8.02e	JLCD-R	Administering Medications to Students	Z. Craddock	Update per CASB recommendation

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1—Reestablishing the district as a trustworthy recipient of taxpayer investment	
Rock #2—Research, design and implement programs for intentional community participation	
Rock #3— Establish District 49 as the <u>best</u> district in Colorado to learn, work and lead	Major Impact
Rock #4— Grow a robust portfolio of distinct and exceptional schools	
Rock #5— Customize our educational systems to launch each student toward success	

FUNDING REQUIRED: No

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Information only

XEVIEWED BY: Chief Officers

DATE: January 4, 2016



BOE Regular Meeting January 14, 2016 Item 8.02 continued

	BUTCHER	GRAHAM	HAROLD	LAVERE- WRIGHT	MOORE
COMMENTED					3
	BAY	HILTS	RIDGWAY	SCHROEDER	
COMMENTED		1)			



BOARD OF EDUCATION AGENDA ITEM 9.01 MINUTES

BOARD MEETING OF:	January 14, 2016
PREPARED BY:	Amber Whetstine, Executive Director of Learning Services
TITLE OF AGENDA ITEM:	School Unified Improvement Planning (UIP) Process Update
ACTION/INFORMATION/DISCUSSION:	Discussion

BACKGROUND INFORMATION, DESCRIPTION OF NEED: In our quest toward Performance Excellence, the Unified Improvement Plan (UIP) serves as our key process for improving student achievement in our schools. Each school has been working on analyzing achievement data and implementing actions to continually improve student learning. These actions align with District Major Improvement Strategies; Primary Literacy, 49 Pathways, Alignment to Academic Standards and Professional Learning. The Board packet includes drafts of each schools UIP including as well as first semester actions.

RATIONALE: The Board has requested frequent updates regarding the on-going UIP process. The UIP process supports our commitment to our Strategy of Culture and Continuous Improvement.

RELEVANT DATA AND EXPECTED OUTCOMES: Presentation and Supporting Documents

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1—Reestablishing the district as a trustworthy recipient of taxpayer investment	The UIP process provides a template to prioritize resources aligned with improvement efforts.
Rock #2—Research, design and implement programs for intentional <u>community</u> participation	Involving parents, community members and stakeholders is a critical element of UIP development and review.
Rock #3— Establish District 49 as the <u>best</u> district in Colorado to learn, work and lead	As we strive to be the best district to learn, work and lead, the UIP provides a framework for continuous improvement planning.
Rock #4— Grow a robust portfolio of distinct and exceptional schools	Leaders have autonomy to develop improvement strategies aligned with district strategic priorities and zone / school needs.
Rock #5— Customize our educational systems to launch each student toward success	The district and school UIPs include strategies to close achievement gaps for student subgroups.

FUNDING REQUIRED: N/A

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: None

APPROVED BY: Peter Hilts, CEO

DATE: January 4, 2016

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
COMMENTED	X				X
	BAY	HILTS	RIDGWAY	SCHROEDER	WHETSTINE
COMMENTED					X



BOARD OF EDUCATION AGENDA ITEM 9.02 MINUTES

BOARD MEETING OF:	January 14, 2016
PREPARED BY:	Rachel Duerr, Health & Wellness Coordinator
TITLE OF AGENDA ITEM:	School Health Improvement Plans
ACTION/INFORMATION/DISCUSSION:	Information

BACKGROUND INFORMATION, DESCRIPTION OF NEED: The School Wellness Policy ADF states "The Wellness Advisory Council will communicate with the Chief Education Officer to integrate this Wellness Policy into each schools' unified improvement plans." To meet this requirement, the school wellness co-leaders will submit copies of their School Health Improvement Plans (SHIPs) following the same deadlines as the Unified Improvement Plans.

RATIONALE: All schools have SHIPs based on their assessment, needs and school priorities. The SHIPs must focus on one of the ten components of the Whole School, Whole Community, Whole Child model. The ten components include: Family Engagement, Community Involvement, Health Education, Physical Education and Physical Activity, Health Services, Nutrition Environment and Services, Counseling, Psychological and Social Services, Physical Environment, Social and Emotional Climate, and Health Promotion for Staff.

RELEVANT DATA AND EXPECTED OUTCOMES: Educate the board of education on progress of SHIPs for each school. Research shows a link between health outcomes and the academic success of students.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1—Reestablishing the district as a trustworthy recipient of taxpayer investment	District 49 has received national and state level recognition for our work around healthy schools as well as a number of outside grants to support our work.
Rock #2—Research, design and implement programs for intentional community participation	Family Engagement and Community Involvement are two components of the WSCC model and many schools include these in their SHIPs.
Rock #3— Establish District 49 as the best district in Colorado to learn, work and lead	SHIPs provide the framework for each school to focus on continuous improvement around school health.
Rock #4— Grow a robust portfolio of distinct and exceptional schools	School health teams have autonomy to develop health improvement strategies aligned with the mission, vision and needs of the school.
Rock #5— Customize our educational systems to launch each student toward success	Research shows a link between health outcomes and the academic success of students.

FUNDING REQUIRED: No

AMOUNT BUDGETED: N/A

DATE: December 18, 2015

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Information only

APPROVED BY: Peter Hilts, CEO

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
COMMENTED				X	
	BAY	HILTS	RIDGWAY	SCHROEDER	DUERR
COMMENTED					X



BOARD OF EDUCATION AGENDA ITEM 9.03 MINUTES

BOARD MEETING OF:	January 14, 2016
PREPARED BY:	Paul Andersen, Director of Human Resources
TITLE OF AGENDA ITEM:	Administrative Staffing Calibration Report
ACTION/INFORMATION/DISCUSSION:	Information

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

Since the district reorganization in 2010-11, we have changed the number and function of administrators—pushing more administrative support to zones and schools, while reducing the overall number of administrators district-wide. Nevertheless, our stakeholders express persistent questions and claims (on surveys and in other communications) that the innovation configuration has increased administrative ratios and caused duplication of functions.

RATIONALE:

A careful analysis of individuals and the positions they hold will provide the Board of Education information they can use to direct administrators and set strategic priorities. The Board recently accepted a set of two ratios as ongoing metrics to ensure administrative staffing is calibrated to student enrollment and the budget.

RELEVANT DATA AND EXPECTED OUTCOMES:

This report will inform the Board of the status of the ratios related administrative staffing.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1—Reestablishing the district as a trustworthy recipient of taxpayer investment	The analysis shows that the district has been increasingly efficient and frugal with taxpayer dollars. Calibrating administrative staffing on an ongoing basis will support this efficiency and foster trust.
Rock #2—Research, design and implement programs for intentional community participation	v
Rock #3— Establish District 49 as the <u>best</u> district in Colorado to learn, work and lead	Although our student and teacher population has grown rapidly, our administrative overhead has grown more slowly, indicating that we add staff to support growth—making our district the best place to work and lead.
Rock #4— Grow a robust portfolio of distinct and exceptional schools	
Rock #5— Customize our educational systems to launch each student toward success	

FUNDING REQUIRED: None

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Information only

APPROVED BY: Peter Hilts, Chief Education Officer Brett Ridgway, Chief Business Officer

DATE: January 4, 2016



BOE Regular Meeting January 14, 2016 Item 9.03 continued

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
COMMENTED			X	X	X
	BAY	HILTS	RIDGWAY	SCHROEDER	ANDERSEN
COMMENTED			X		X



BOARD OF EDUCATION AGENDA ITEM 9.04a MINUTES

BOARD MEETING OF:	January 14, 2016
PREPARED BY:	Zach Craddock, Executive Director of Individualized
	Education
TITLE OF AGENDA ITEM:	New Job Description
ACTION/INFORMATION/DISCUSSION:	Discussion

BACKGROUND INFORMATION, DESCRIPTION OF NEED: The District eliminated the District Counselor position in 2015-2016 and selected job roles of this position were reassigned to the newly created 49 Pathways Secretary position. This position has dramatically shifted since the start of the year. Current major duties involving coordination of CE budget, management of the entire CIC system, and oversight over Gifted Student Information System accountability.

RATIONALE: Job duties has shifted as position has evolved to meet the needs of zones and schools.

RELEVANT DATA AND EXPECTED OUTCOMES: Ensure proper support and functioning of various initiatives and departments that align with our secondary initiative of 49 Pathways.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1—Reestablishing the district as a trustworthy recipient of taxpayer investment	Reduction of District Counselor position and hiring of 49 Pathways Technician at reduced cost to taxpayers, while still delivering high quality services to zones and schools.
Rock #2—Research, design and implement programs for intentional community participation	74 9
Rock #3— Establish District 49 as the <u>best</u> district in Colorado to learn, work and lead	Supporting teachers in successfully navigating College in Colorado
Rock #4— Grow a robust portfolio of distinct and exceptional schools	
Rock #5— Customize our educational systems to launch each student toward success	Supporting teachers in College and Colorado, CE enrollment and ICAP support

FUNDING REQUIRED: \$1,242

AMOUNT BUDGETED: \$1,242

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move this item for action at the February 11th regular board meeting.

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: December 18, 2015

Move this item for action at the February 11th board meeting.

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
COMMENTED					
	BAY	HILTS	RIDGWAY	SCHROEDER	CRADDOCK
COMMENTED					X



BOARD OF EDUCATION AGENDA ITEM 9.04b MINUTES

BOARD MEETING OF:	January 14, 2016
PREPARED BY:	Zach Craddock
TITLE OF AGENDA ITEM:	Health Paraprofessional Range Reclassification
ACTION/INFORMATION/DISCUSSION:	Discussion

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Readjustment of Health Paraprofessional Salary Range from 3 to 5. This placement is more appropriate and aligns with specific job duties/responsibilities and makes District 49 more competitive in this market area.

RATIONALE: This salary range aligns with their job duties and responsibilities.

<u>RELEVANT DATA AND EXPECTED OUTCOMES:</u> Reduction of vacancies for this specific position, and makes District 49 more marketable in the Pikes Peak region.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1—Reestablishing the district as a trustworthy recipient of taxpayer investment	Research conducted discovered we are on the very low end of starting salary for this position. This aligns us with our competitors and allows for greater retention in this position.
Rock #2—Research, design and implement programs for intentional community participation	
Rock #3— Establish District 49 as the <u>best</u> district in Colorado to learn, work and lead	Our students/parents must be ensured that their health needs are being met. Health paraprofessionals the front line workers to ensure this.
Rock #4— Grow a robust portfolio of distinct and exceptional schools	
Rock #5— Customize our educational systems to launch each student toward success	

FUNDING REQUIRED: \$12,023.62 for the remainder of the 15-16 school year. AMOUNT BUDGETED:

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move this item for action at the February 11th regular board meeting.

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: January 4, 2016

Move this item for action at the February 11th regular board meeting.

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
COMMENTED		X			X
	BAY	HILTS	RIDGWAY	SCHROEDER	CRADDOCK
COMMENTED					X



BOARD OF EDUCATION AGENDA ITEM 9.05 MINUTES

BOARD MEETING OF:	January 14, 2016
PREPARED BY:	Brett Ridgway, Chief Business Officer
TITLE OF AGENDA ITEM;	2016 Election Planning
ACTION/INFORMATION/DISCUSSION:	Discussion

BACKGROUND INFORMATION, DESCRIPTION OF NEED: On November 4, 2015, School District 49 presented two ballot questions to the constituency. Item 3A, which requested permission to utilize an existing mill levy override, originally approved in 2006 and designed to repay certificates of participation issued for the last building campaign in 2007-09, for certain operational priorities passed by a 60/40 margin. Item 3B, which requested authority to issue new debt and repay that debt with a new bond levy, to initiate a new building campaign, failed by a similar 60/40 margin. Other building campaign and related bond issue questions were also posed in 2010 and 2011 and also failed (by 52/48 and 72/28 margins respectively).

In 2015, District 49 took a question to the voters as well. Issue 3A for 2015, which asked constituents to consider creating 'director districts' from which each Board of Education would be elected out of, passed by a 74/26 margin.

The needs of the district, its students and staff continually evolve. However, the general theme of the needs presented in ballot question 3B do remain: the need for additional space to educate our growing population and the needs of improving existing space to reflect new realities and opportunities of public education.

RATIONALE: Public entities like District 49 have but one option to raise funds for significant capital projects – that is voter approval of a strategy that identifies district needs, designs options to adequately address those needs, and makes a compelling case to constituents for them to increase their property taxes to repay the instruments issued to facilitate the project.

RELEVANT DATA AND EXPECTED OUTCOMES: District 49 has been ever-striving to be a trustworthy recipient of taxpayer investment. With the passage of ballots 3A in 2014 and 2015, and an improved result for the failure of ballot 3B in 2014 compared to the previous election in 2012, we feel that progress is being made in being that trustworthy recipient of taxpayer investment.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1—Reestablishing the district as a trustworthy recipient of taxpayer investment	Clarity and transparency in revenue generation strategies and related decisions.
Rock #2—Research, design and implement programs for intentional community participation	There is no closer engagement for community participation than an election. Pursuing an election question in 2016 will need significant community participation for it to be reflective of the community's wishes for D49.
Rock #3— Establish District 49 as the <u>best</u> district in Colorado to learn, work and lead	Recognizing that the efficiencies D49 has achieved the last several years puts the district in a position to be trusted, to be innovative and through the continuous exercise of both, to be the best district to learn, work & lead.
Rock #4— Grow a robust portfolio of distinct and exceptional schools	An election campaign should have clear connection to increasing our portfolio of distinct and exceptional schools.
Rock #5— Customize our educational systems to launch each student toward success	A commitment to improving facilities and programs will have a positive contribution to ensuring each student has their best opportunity for success.



BOE Meeting January 14, 2016 Agenda Item 9.07 - 2016 Election Planning Page 2

<u>RECOMMENDED COURSE OF ACTION/MOTION REQUESTED</u>: The Administration seeks direction from the Board of Education on whether to conduct preliminary research for needs, options and financing vehicles for potential participation in the November 2016 General Election.

APPROVED BY: Brett Ridgway, Chief Business Officer

DATE: January 6, 2016

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
COMMENTED	X	X	X		X
1 181	BAY	HILTS	RIDGWAY	SCHROEDER	in the first
COMMENTED	X		X		



BOARD OF EDUCATION AGENDA ITEM 9.06 MINUTES

BOARD MEETING OF:	January 14, 2016	
PREPARED BY:	Brett Ridgway, Chief Business Officer	
	Ron Sprinz, Finance Group Manager	
TITLE OF AGENDA ITEM:	Amended Budget	
ACTION/INFORMATION/DISCUSSION:	Discussion	

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Under current statute, Colorado school districts' program formula funding is largely based on the 'October Count' of full time equivalent students (SFTE). Like many districts, we try and monitor how enrollment is trending as compared to the adopted budget.

RATIONALE: sFTE is the largest variable in determining program formula funding and since program formula funding accounts for 93% of our total general fund revenue budget, and since we are continuing to move toward a full student-based funding model, it is very appropriate to monitor sFTE early in the school year to determine what issues may come from fluctuations to the adopted budget in terms of sFTE by school.

RELEVANT DATA AND EXPECTED OUTCOMES: The actual October Count result will be the driving factor in compiling the amended budget, to be approved by the Board of Education prior to January 31, 2016. Estimates of how the October Count will unfold, and how that will affect each school and zone in turn, in terms of financial impacts, will be used in strategic decisioning throughout the course of the fall semester.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1—Reestablishing the district as a trustworthy recipient of taxpayer investment	Presenting such information in an open and transparent manner validates the importance placed on community trust.
Rock #2—Research, design and implement programs for intentional community participation	
Rock #3— Establish District 49 as the <u>best</u> <u>district</u> in Colorado to learn, work and lead	Informed decision making and organizational agility are key strategies we continue to pursue.
Rock #4— Grow a robust portfolio of distinct and exceptional schools	2
Rock #5— Customize our educational systems to launch each student toward success	2

FUNDING REQUIRED:

AMOUNT BUDGETED: \$ 158,904,642

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: N/A

APPROVED BY: Brett Ridgway, Chief Business Officer

DATE: January 6, 2016

Move this item for action at the January 27th Special Meeting.

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
COMMENTED	X		X		
	BAY	HILTS	RIDGWAY	SCHROEDER	SPRINZ
COMMENTED			X		X



BOARD OF EDUCATION AGENDA ITEM 9.07 MINUTES

BOARD MEETING OF:	January 14, 2016		
PREPARED BY:	Brett Ridgway, Chief Business Officer		
	Ron Sprinz, Finance Group Manager		
TITLE OF AGENDA ITEM:	2015-16 Amended Budget for District Charter Schools		
ACTION/INFORMATION/DISCUSSION:	Discussion		

BACKGROUND INFORMATION, DESCRIPTION OF NEED: The contracts with the District's Charter Schools require the District Board of Education to take action to approve the charter schools' budgets.

RATIONALE: All budgets reflect conservative approaches to revenue generation and expense planning as a result of the relatively flat per pupil funding from the State of Colorado.

RELEVANT DATA AND EXPECTED OUTCOMES: It is expected that each Charter School budget provides an accurate quantification of an operating plan for each component of The District to use as a guide for managing their businesses for the fiscal year beginning July 1, 2013. It is also expected that the strategies used to develop this budget will be appropriate to react to any change in assumptions that come as the fiscal year unfolds. Finally, we expect that this third and final iteration of the budget recognizes actual results of key assumptions made in this budget draft relating to student count and other revenue components and establishes new and/or modified strategies for recognizing new revenue assumptions in the projected spending for staffing and implementation costs.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1—Reestablishing the district as a trustworthy recipient of taxpayer investment	Presenting such information in an open and transparent manner validates the importance placed on community trust.
Rock #2—Research, design and implement programs for intentional community participation	
Rock #3— Establish District 49 as the <u>best</u> district in Colorado to learn, work and lead	Informed decision making and organizational agility are key strategies we continue to pursue.
Rock #4— Grow a robust portfolio of distinct and exceptional schools	
Rock #5— Customize our educational systems to launch each student toward success	

FUNDING REQUIRED:

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move to an action item at a January 27th Special Meeting.

APPROVED BY: Brett Ridgway, Chief Business Officer

DATE: January 7, 2016

Note that one of the charter schools has not yet submitted their budget. Move this item for action at the January 27th Special Meeting.



BOE Regular Meeting January 11, 2016 Item 9.07 continued

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
COMMENTED			X	X	
alumbs o	BAY	HILTS	RIDGWAY	SCHROEDER	SPRINZ
COMMENTED			X		X



BOARD OF EDUCATION AGENDA ITEM 10.01 MINUTES

BOARD MEETING OF:	January 14, 2016
PREPARED BY:	D. Richer, Executive Assistant to BOE
TITLE OF AGENDA ITEM:	Executive Session: Pursuant to C.R.S. § 24-6-402(4)(d)(I) to
c in the second	discuss specialized details of security arrangements or
	investigations
ACTION/INFORMATION/DISCUSSION:	Discussion

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

RATIONALE:

RELEVANT DATA AND EXPECTED OUTCOMES:

IMPACTS ON THE DISTRICT'S STRATEGIC P	RIORITIES—THE BIG ROCKS:
Rock #1—Reestablishing the district as a trustworthy recipient of taxpayer investment	
Rock #2—Research, design and implement programs for intentional community participation	
Rock #3— Establish District 49 as the best	e e

district in Colorado to learn, work and lead		20
Rock #4— Grow a robust portfolio of distinct and exceptional schools	ά	ge.
Rock #5— Customize our educational		

FUNDING REQUIRED: No

systems to launch each student toward success

AMOUNT BUDGETED:

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to go into Executive Session: Pursuant to C.R.S. § 24-6-402(4)(d)(I) to discuss specialized details of security arrangements or investigations.

APPROVED BY: Marie LaVere-Wright, Board President

DATE: January 6, 2016

Harold made the motion; seconded by Moore. The motion passed 5-0.

	BUTCHER	GRAHAM	HAROLD	LAVERE- WRIGHT	MOORE
VOTED AYE	X	X	X	X	X
VOTED NAY					
COMMENTED					
	BAY	HILTS	RIDGWAY		
COMMENTED					