



MINUTES
REGULAR BOARD OF EDUCATION MEETING
December 15, 2016
6:30 p.m.
Education Service Center – Board Room

1.00 Call to Order and Roll Call

A regular meeting of the Board of Education was called to order at 6:32 p.m. by the President, Marie LaVere-Wright. The following board members were present: Mr. Butcher, Mr. Graham, Ms. Harold, and Mrs. LaVere-Wright. Mr. Moore was absent with prior notice.

2.00 Welcome and Pledge of Allegiance

President LaVere-Wright welcomed those in attendance and invited them to join the Board in the Pledge of Allegiance.

3.00 Approval of Agenda

It was moved by Harold, seconded by Graham to approve the agenda as presented.

The motion was put and carried with Butcher, aye; Graham, aye; Harold, aye; LaVere-Wright, aye. Motion carried 4-0.

4.00 Consent Agenda – see attachments

- 4.01 Approval of Minutes of Regular Board of Education Meeting 11/10/2016
- 4.02 Approval of Matters Relating to Professional/Technical Personnel
- 4.03 Approval of Matters Relating to Licensed Personnel
- 4.04 Approval of Matters Relating to Educational Support Personnel
- 4.05 Approval of Matters Relating to Schedule B Personnel

5.00 Board Update

Butcher: Went to the CASB conference and I want to complement everybody in the district. CASB is the Colorado Association of School Boards. This is a complement to our staff and our administration. We're ahead of them. When you start listening to where CASB is and what the issues they're talking about, we as a district are far ahead of the rest of the state. I'm really proud of what you guys are doing, our teachers and our administrators. Thank you very much. You make me proud.

Graham: I would like to thank our operations guys for getting that leak fixed at the Falcon Elementary School of Technology so quickly. Patriot High School had their Winter 2016 Art Opening and there was a lot of fantastic, what looked like professionally delivered art. Congratulations to those kids. Thank you to our special education team, District 49 earlier this month was rated as meets requirements by the Colorado Department of Education, which was the highest rating that they give. So our special education guys and gals are basically tops on that. I wanted to also make a special note and thank you to the team we have of nurses out in District 49. I appreciate everything that you do, especially the Christmas card.

Harold: We are halfway through this school year and we have had an amazing year so far. I'm really happy that we are getting ready to go on break. I think everybody needs it. I wish you a merry Christmas and a happy new year because we won't see you again the rest of this year.

LaVere-Wright: Our meeting is later this year so we're literally a day before all of our students are off on break so please remember we'll have kids out all over the neighborhoods at all times of day so keep your eyes and ears out for them and help them be safe over these next two weeks. I wanted to thank everybody who's out today, we have a full packed house. We haven't seen that in a while. It's nice to

see so many of you here to support our district. I want to remind everyone to fill out their evaluation forms for the meeting. We will be adjusting that as we go through our evaluation process. The board evaluation process data collection was completed by us and I believe we had 25 staff members actually complete it as well which was a pretty high rate of return. We'll be getting the information for that in time for our January meeting. I figured putting it on to this meeting or even receiving the information probably was not going to be beneficial before the holidays just because most of us have a lot to get through. We will be able to adjust that form during our January meeting. Our December information item as a part of our professional development is a CASB publication on various performance standards and explaining what those statuses mean so that we can continue to keep ourselves up to date. I went to the CASB conference for portions of it as well and I have to say, I went to the Colorado School Finance Groups conversation and it was the first time I've ever been someplace where people actually started recognizing that assessed per pupil value is an inequality and actually directly referring to it as something that had to be addressed. I know that is in part because Brett has worked so hard to educate people about how property value assessments and the way in which they're assessed in this state create inequities and inequalities in districts. Our district is one that is particularly impacted. To hear that said by people who have the ear of legislators now and who are pushing for finance reform in the state of Colorado and have one of the big things that impacts our district truly be a piece of that conversation was really a nice change. Thank you for all of the work that you're doing on that. Those of you who are here who may be attending the NSBA conference in March, I believe the same person who gave the keynote at CASB will also be speaking at NSBA and I would highly encourage anyone who's attending to not miss Mr. Pemberton's talk because I think you'll find it both inspirational and really grounding in terms of why we do what we do and the impact that you can have. I was really moved. I think everybody who went was impressed by it but I think there was also a real call to action of making sure that we do everything we can for the kids we are charged with. Please, if you're coming with us, tune in on that.

5.01 *Chief Officer Update*

Bay: Last weekend we had our Santa's Express Toy program again and it was extremely successful. Unfortunately I didn't have an opportunity to attend this year. I was in Phoenix, Arizona taking care of my family. One of the things I'm really excited about, as a result of the mill passing in November, we are very busy doing an awful lot of planning. We're kind of like the duck on the water. If you've ever watched a duck, it looks like it's really calm, but we're paddling very quickly underneath trying to get our arms around the planning side of it. We're really excited and looking forward to making all of the 3B ballot issues a reality.

Ridgway: To extend on that, we have a mill levy oversight committee which is the budget subcommittee of the DAAC and they have already been hearing good information about the 2016 3B override proposals. They will continue to get that information while we are working in the background to get all of the financing arrangements taken care of so that by the time the weather starts warming up in the spring, we'll be able to be moving well on those projects. This is the time of year in December where we have some good information and good news for the mill levy rates that you'll hear about later tonight. We have the audit report presentation tonight which is also some good stuff for us. Those are good significant benchmarks, milestones in the annual financial calendar that I'm glad to present tonight.

Hilts: There's a lot of great things going on but as we came to the end of the fall sports season, we had a special event, kind of unprecedented in the history of District 49. Our 3 large high schools all had representation at the state competition. Historically Sand Creek has been our highest performer and they compete in the 4A cheer division and they were 12th in the state in their level. In the 4A 5A co-

ed division, which has a different composition, our Falcon team was 6th in the state and our team from Vista Ridge was 3rd in the state. We're seeing the level of competition and quality raising across the board. Great credit to the coaches and the athletes that delivered that performance. Lots of other good stuff coming up in the winter season. That was a great way to finish out the fall season.

LaVere-Wright: Tonight we have Marie Brock from GOAL Academy representing our Student Board. The position rotates. We have students from each of our high schools who serve. They meet as a group so they've discussed, as a student body, the things that are on our agenda so if there are things from a student perspective that they think we need to hear their information on before we make a decision, Marie is here to share it.

5.02 *Student Board of Representatives Update*

Brock: I will be looking for things that involve the students in relation to the new charter schools.

6.00 *Open Forum (3 minute time limit for each speaker)*

LaVere-Wright: We appreciate and welcome comments on school operations and programs in District 49 as part of tonight's open forum. Please speak into the microphone and state your name before beginning. We ask that your comments be made in a respectful and orderly manner. Personal complaints against any individual connected with the school system are prohibited. Follow-up action items may be assigned to the appropriate chief officer depending on the nature of the comments. In accordance with Board policy BEDH, public participation is limited to three (3) minutes per person. Thank you for participating in our open forum. It is the practice of the board to withhold any board comment or direction to the chiefs until after all who have signed up for open forum have had a chance to speak. I would also like to make you aware of our stakeholder grievance process. This process can be initiated by anyone in our D49 community and guides the community member through the correct people to help resolve their concern including as a final step the opportunity formally appeal to the board. We encourage you to utilize this process as many have successfully resolved their concerns this way.

Barnett: My name Deann Barnett and I would like to speak to the board tonight about a concern I have tonight in regards to the charter applications that are being presented to the district. I ask that the board takes into consideration the impact that these schools will have particularly in grades K-12 in regards to the newly approved Banning Lewis Preparatory Academy. I have some concern in regards to these seats coming online eventually at the exact same time. It's really early in the process and we've worked really, really hard to try to notify and update the families and educate the families in D49 as to the new charter high school option in the district. While we're really early in that process, there are still a lot of unknowns. We're not entirely sure where our enrollment numbers are going to fall. I know where we hope enrollment numbers are going to fall. I'm asking that the board takes this into consideration. I know success of schools are of utmost importance to you and so with these extra seats coming online I'd just like you to please consider the impact that it may possibly have on Banning Lewis Preparatory Academy. Thank you.

Johnson: My name is Jennifer Johnson. I'm a co-facilitator in our leadership academy, Peak Partners. I'm here to invite you to participate in that academy. I'm going to ask a few questions. If you can answer yes then I'll be looking for you to sign up. How much do you know about District 49? Have you always wanted to learn more about how we operate? How do you get more involved? Are you ready to dedicate the needed time and effort? Do you want to know more about your own leadership skills? Are you ready to get started? We'll offer seven classes beginning in January. Seven in class were we'll see you, eight classes are online using the same platform that your young people use. We invite you to join us. This is our second leadership academy. We're excited. We know that we, from

the ground up, can grow leadership. I'll be looking for you and I've got you on camera because Matt took pictures of all of you. I look forward to seeing you all there. Thank you.

Bullivant: I am for charter schools. They help the community. They help the children in all ages. School crowding is very, very high right now in a lot of districts. I think charter schools are able to take some of the burden off and also help educate these children in more expansive ways than we have at the present time.

LaVere-Wright: Thank you and I want to thank Jennifer and echo her encouraging people to consider joining the Peak Partners Leadership Academy. Your commitment is to come and learn about us and then hopefully by learning about us, you'll be inspired to help us to continue to grow and improve and even if that means just being able to give us the feedback we need to continue to make sure that we're meeting what our community needs. She's put together an incredible program. I'm really glad we're able to run it again and version 2.0 is going to be even better than version 1.0. If you know someone else, as you're sitting here in the room, who might be someone who would like to learn more about our district and how it works and how public education in general works, and what we do differently here, please get in contact with Jennifer. You can even email any of us and we'll make sure we connect you because we're really excited about that program. I'd also like to thank folks for being out to talk about the charter applications. I appreciate that community engagement and that you're caring and paying attention to what's happening in our community. I think that's a great thing.

7.00 Action Items – see attachments

- 7.01 Action on Falcon High School Course Proposals and Updates
 - a. Career Math
 - b. Introduction to Landscape Design, Installation and Irrigation
 - c. Linux Programming I
 - d. Essentials for Writing
 - e. Digital Photography II
 - f. Algebra III
 - g. Intermediate 3D Art
 - h. Intermediate 2D Art
 - i. Pre-AP Studio Art
- 7.02 Action on Falcon High School Proposed Graduation Requirements
- 7.03 Action on Patriot High School Course Proposal
 - a. CTE Course in Construction I & II
- 7.04 Action on AD-R School District 49 Identity, Vision, Mission and Philosophy: Operating the Cultural Compass (A User's Guide)
- 7.05 Action on Policy Revisions
 - a. AE Accountability/Commitment to Accomplishment
 - b. ECAC Vandalism
 - c. EDE Waste Management and Recycling
 - d. EEAEG Use of Wireless Communication Devices While Operating a District Vehicle
 - e. GCLC Length of Instructional Staff School Year
 - f. GDK Educational Support Staff Schedules and Calendars
 - g. JHCA Open/Closed Campus
 - h. JLC Student Health Services and Records
 - i. JLCA Physical Examination of Students
- 7.06 Action on new/Revised Job Descriptions

- a. Coordinator of Academic Performance
- b. Coordinator of Professional Learning
- c. Data Analyst (Academic Systems Administrator)
- d. Data Technician
- e. Professional Learning Specialist
- f. Senior Data Analyst R & D
- g. Title Program Specialist
- 7.07 Certification of Mill Levies for Property Tax Year 2016
- 7.08 Action on New Job Description: Assistant Director of Special Education
- 7.09 Action on 2016-17 PP BOCES School of Excellence/Journeys Program Contract
- 7.10 Action on Educational Support Personnel Salary Schedule
- 7.11 Approval of Contract for new Student Information and new Business Processing System Proposal
- 7.12 Items Removed from Consent Agenda

- 8.00 Information Items – see attachments**
- 8.01 Process Improvement Update
 - a. AE-R Accountability/Commitment to Accomplishment
 - b. EC-R Buildings/Grounds/Property Management
 - c. EEAEG-R Use of Wireless Communication Devices While Operating a District Vehicle
 - d. JLC-R Student Health Services and Records
- 8.02 Expulsion Information
- 8.03 Student Study Trips
- 8.04 Chief Business Officer's Goals for 2016-17

- 9.00 Discussions Items – see attachments**
- 9.01 Financial Audit Results (10 minutes)
- 9.02 Presentation of Colorado Military Academy Charter Application (10 minutes)
- 9.03 Presentation of Liberty Tree Classical Academy Charter Application (10 minutes)

The board took a 5 minute break at 8:39 p.m. Reconvened at 8:49 p.m.

- 9.04 Accreditation Update (5 minutes)
- 9.05 CLIE, Center for Literacy and Innovation Excellence (10 minutes)
- 9.06 Policy and Procedure Review (5 minutes)
 - a. DA Fiscal Management Goals/Priority Objectives
 - b. DGA/DGB Authorized Signatures/Check Writing Services
 - c. DIA/DIB Accounting System/Types of Funds
 - d. DIC Financial Reports and Statement
 - e. DJ/DJA Purchasing/Purchasing Authority
 - f. DJB, DJB-R Purchasing Procedures
 - g. DJD Cooperative Purchasing
 - h. DJG Vendor Relations
 - i. DK, DK-R Payment Procedures
 - j. DN, DN-E, DN-R School Properties Disposition
 - k. FBC, FBC-R Prioritization of Facility Improvements
 - l. GBA Open Hiring/Equal Employment Opportunity
 - m. GBEBC Gifts to and Solicitations by Staff

- n. GBGB Staff Personal Security and Safety
- o. GBM, GBM-R Staff Identification Cards
- p. GCKAA, GCKAA-R Teacher Displacement
- q. GCQA, GCQA-R Instructional Staff Reduction in Force
- r. GDM Educational Support Staff Career Development
- s. GDO, GDO-R Evaluation of Educational Support Staff
- t. GDQB, GDQB-R Resignation of Educational Support Staff
- u. JHD, JHD-E Exclusions & Exemptions for School Attendance
- v. JS, JS-R Student Use of Internet and Electronic Communications
- 9.07 Amended Budget Update (10 minutes)
- 9.08 General Contractor Selection Criteria (10 minutes)
- 9.09 3B Follow Up (10 minutes)
- 9.10 Revised Job Description: Marketing and Communications Specialist (5 minutes)
- 9.11 Board Annual Planning Workshop Agenda (10 minutes)

10.00 Other Business – see attachment

- 10.01 Executive Session: Pursuant to C.R.S. 24-6-402(4)(f)(I) for discussion of performance of a specific staff member with prior written notification for Chief Education Officer evaluation and review

It was moved by Harold, seconded by Graham to go into Executive Session pursuant to C.R.S. 24-6-402(4)(f)(I) for discussion of performance of a specific staff member with prior written notification for Chief Education Officer evaluation and review. *The motion was put and carried with Butcher, aye; Graham, aye; Harold, aye; LaVere-Wright, aye. The motion carried 4-0.*


The Board took a ten minute break at 9:51 p.m. The Board went into Executive Session at 10:05 p.m. with the following people present: Marie LaVere-Wright, President, Tammy Harold, Secretary, John Graham, Director, Kevin Butcher, Treasurer, and Peter Hilts, Chief Education Officer.

The Board returned to regular session at 10:46 p.m.

11.00 Adjournment

It was moved by Harold and seconded by Graham to adjourn the meeting at 10:46 p.m. *The motion was put and carried with Butcher, aye; Graham, aye; Harold, aye; LaVere-Wright, aye. Motion carried 4-0.*

Respectfully submitted by Donna Richer,


Marie LaVere-Wright, President


Tammy Harold, Secretary

December 15, 2016 Regular Board of Education Meeting

OPEN FORUM

"Please provide your name, relation to the district and the topic of comment for this open forum. Just as we hold our students to high standards of speech and respect for others, we expect your comments to follow these same standards. Please limit your comments to three minutes. Thank you."

NAME	Relation to the District	Topic of Comment
1. Deann Barnett	Parent	BE Charter Applications
2. Jennifer Johnson	Peak Partners Leadership Academy	Jan Academy
3. Dorothy & Ernie Bullivant	Parents	Charter School
4.		
5.		
6.		
7.		
8.		
9.		
10.		



BOARD OF EDUCATION AGENDA ITEM 4.01 MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	Donna Richer, Executive Assistant to the Board of Education
TITLE OF AGENDA ITEM:	Approval of Minutes of Regular Board of Education Meeting 11/10/2016
ACTION/INFORMATION/DISCUSSION:	Consent Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Board approval required prior to posting minutes.

RATIONALE: Board of Education directors shall review minutes of meetings to ensure accuracy.

RELEVANT DATA AND EXPECTED OUTCOMES: Minutes of the meetings will be posted on the district website after board approval.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u>	
Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive.	
Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	

FUNDING REQUIRED: N/A

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the consent agenda, including the minutes from the November 10th regular board of education meetings.

APPROVED BY: Tammy Harold, Board Secretary

DATE: December 2, 2016

Harold made the motion; seconded by Graham. The motion passed 4-0.

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	Absent
VOTED NAY					
COMMENTED					



BOE Regular Meeting December 15, 2016
Item 4.01 continued

	BAY	HILTS	RIDGWAY		
COMMENTED					

BOARD OF EDUCATION AGENDA ITEM 4.02 MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	Sally McDermott, Human Resources Manager
TITLE OF AGENDA ITEM:	Approval of Matters Relating to Professional Technical Personnel
ACTION/INFORMATION/DISCUSSION:	Consent - Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: To gain Board of Education approval for personnel changes

RATIONALE: The hiring and transfer actions on attached roster are to meet Board of Education objectives in student achievement. Retirement and resignations, if any, are included in this roster.

RELEVANT DATA AND EXPECTED OUTCOMES: By addressing these action items, the Board of Education is approving the necessary actions that allow the District to continue its' function of hiring and other associated personnel activities that impact student achievement.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u>	Major Impact
Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive.	
Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	

FUNDING REQUIRED: Yes

AMOUNT BUDGETED: In accordance with Board of Education approved salary tables.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the attached personnel changes as recommended by the administration.

APPROVED BY: Peter Hilts, Chief Education Officer;

Brett Ridgway, Chief Business Officer; Jay Bay, Chief Operations Officer

DATE: December 2, 2016

Harold made the motion; seconded by Graham. The motion passed 4-0.

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	Absent
VOTED NAY					
COMMENTED					

BOE Regular Meeting December 15, 2016
Item 4.02 continued

	BAY	HILTS	RIDGWAY		
COMMENTED					

EL PASO COUNTY SCHOOL DISTRICT 49

**Approval of Matters Relating to Professional/Technical Personnel
December 15, 2016**

Be it resolved, that the following matters relating to professional/technical personnel be approved as recommended by the Chief Education Officer:

Appointments to Existing Positions:

Name	Position	Location	Effective Date
Tippetts, Benjamin	Operations – Budget Analyst	Education Service Center	November 21, 2016

Appointments to New Positions:

Retirements:

Resignations:

Transfers:



BOARD OF EDUCATION AGENDA ITEM 4.03 MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	Sally McDermott, Human Resources Manager
TITLE OF AGENDA ITEM:	Approval of Matters Relating to Licensed Personnel
ACTION/INFORMATION/DISCUSSION:	Consent - Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: To gain Board of Education approval for personnel changes

RATIONALE: The hiring and transfer actions on attached roster are to meet Board of Education objectives in student achievement. Retirement and resignations, if any, are included in this roster.

RELEVANT DATA AND EXPECTED OUTCOMES: By addressing these action items, the Board of Education is approving the necessary actions that allow the District to continue its' function of hiring and other associated personnel activities that impact student achievement.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u>	Major Impact
Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive.	
Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	

FUNDING REQUIRED: Yes

AMOUNT BUDGETED: In accordance with Board of Education approved salary tables.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the attached personnel changes as recommended by the administration.

APPROVED BY: Peter Hilts, Chief Education Officer;
Brett Ridgway, Chief Business Officer; Jay Bay, Chief Operations Officer

DATE: December 2, 2016

Harold made the motion; seconded by Graham. The motion passed 4-0.

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	Absent
VOTED NAY					
COMMENTED					



BOE Regular Meeting December 15, 2016
Item 4.03 continued

	BAY	HILTS	RIDGWAY		
COMMENTED					

EL PASO COUNTY SCHOOL DISTRICT 49

**Approval of Matters Relating to Licensed Personnel
December 15, 2016**

Be it resolved, that the following matters relating to licensed personnel be approved as recommended by the Chief Education Officer:

Appointments to Existing Positions:

Appointments to New Positions:

Name	Position	Location	Effective Date
Allen, Leslie	Intent to Non-Renew English Language Development Teacher	Special Services Department	January 3, 2017
James, Brittany	.5 Part-Time Social Worker	Falcon Elementary School	November 29, 2016

Retirements:

Name	Position	Location	Effective Date
Binkley, Barbara requesting 110- Transitional year for 2017-18	1 st Grade Teacher	Stetson Elementary School	May 31, 2017
Reistroffer-Hall, Margaret	English Language Development Teacher	Stetson Elementary School	December 31, 2016

Resignations:

Substitutes:

Name	Position	Location	Effective Date
Bodwell, Stephanie	Licensed Substitute	Varies	November 9, 2016
Bonnette, Michelle	Licensed Substitute	Varies	November 9, 2016
Cunha, William	Licensed Substitute	Varies	November 9, 2016
Feil, Ashley	Licensed Substitute	Varies	November 9, 2016
Fleming, Megan	Licensed Substitute	Varies	November 9, 2016
Gehret, Kevin	Licensed Substitute	Varies	November 9, 2016
Hoover, Elise	Licensed Substitute	Varies	November 9, 2016
Kettinger, Amber	Licensed Substitute	Varies	November 9, 2016
Lynn, Jamie	Licensed Substitute	Varies	November 9, 2016
McBroom, Gina	Licensed Substitute	Varies	November 9, 2016
Nelson, Debbie	Licensed Substitute	Varies	November 9, 2016
Olsen, Marnie	Licensed Substitute	Varies	November 9, 2016
Sholar, Ashley	Licensed Substitute	Varies	November 9, 2016
Williamson, Joshua	Licensed Substitute	Varies	November 9, 2016
Young, Jean	Licensed Substitute	Varies	November 9, 2016

BOARD OF EDUCATION AGENDA ITEM 4.04 MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	Nicole Evans, Human Resources Manager
TITLE OF AGENDA ITEM:	Approval of Matters Relating to Educational Support Personnel
ACTION/INFORMATION/DISCUSSION:	Consent - Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: To gain Board of Education approval for personnel changes

RATIONALE: The hiring and transfer actions on attached roster are to meet Board of Education objectives in student achievement. Retirement and resignations, if any, are included in this roster.

RELEVANT DATA AND EXPECTED OUTCOMES: By addressing these action items, the Board of Education is approving the necessary actions that allow the District to continue its' function of hiring and other associated personnel activities that impact student achievement.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
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Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive.	
Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	

FUNDING REQUIRED: Yes

AMOUNT BUDGETED: In accordance with Board of Education approved salary tables.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the attached personnel changes as recommended by the administration.

APPROVED BY: Peter Hilts, Chief Education Officer;
Brett Ridgway, Chief Business Officer; Jay Bay, Chief Operations Officer

DATE: December 2, 2016

Harold made the motion; seconded by Graham. The motion passed 4-0.

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	Absent
VOTED NAY					
COMMENTED					

BOE Regular Meeting December 15, 2016
Item 4.04 continued

	BAY	HILTS	RIDGWAY		
COMMENTED					

EL PASO COUNTY SCHOOL DISTRICT 49**Approval of Matters Relating to ESP Personnel
December 15, 2016**

Be it resolved, that the following matters relating to ESP personnel be approved as recommended by the Chief Officers:

Appointments:

Name	Position	Location	Effective Date
Anders, Virginia	Health Assistant	Banning Lewis Ranch Academy	November 10, 2016
Baca, Linda	Nutrition Services Assistant	Meridian Ranch International Elementary School	November 28, 2016
Clasper, Brenda	Building Custodial Technician	Facilities Department	November 28, 2016
Couch, Jazmyn	Special Education Paraprofessional	Vista Ridge High School	November 17, 2016
Crandall, Chelsea	Special Education Paraprofessional	Falcon Elementary School	November 03, 2016
Cuadras, Dionica	Nutrition Services Assistant	Falcon Middle School	November 28, 2016
Dunson, Mariah	Health Assistant	Patriot High School	November 28, 2016
Eldard, Nikki	School Attendance Secretary	Falcon High School	November 28, 2016
Enos, Kimberly	Lunch Monitor	Meridian Ranch International Elementary School	November 10, 2016
Gillies, Jenny	Deaf/Hearing Paraprofessional	Special Services	November 28, 2016
Hawley, Stacey	Before and After School Site Lead	Evans International Elementary School	November 17, 2016
Hopmann, Andrea	Nutrition Services Assistant	Skyview Middle School	November 10, 2016
Martell, Nathan	Special Education Paraprofessional	Vista Ridge High School	November 10, 2016
Mulcahy, Monica	Nutrition Services Assistant	Pikes Peak School of Expeditionary Learning	November 28, 2016
Niko, Shannon	Special Education Paraprofessional	Evans International Elementary School	November 28, 2016
Pollock, Katherine	Special Education Paraprofessional	Horizon Middle School	December 07, 2016
Reid, Danielle	Hourly Reading Tutor	Meridian Ranch International Elementary School	November 16, 2016
Rico Taube, Rachael	Central Registrar	Education Service Center	November 17, 2016
Ruffalo, Heather	Nutrition Services Assistant	Skyview Middle School	November 28, 2016
Schink, Laurie	Temporary Regular Education Paraprofessional	Springs Studio for Academic Excellence	November 16, 2016
Scott, Alonza	Nutrition Services Manager	Skyview Middle School	January 17, 2017
Scovel, Heather	Special Education Paraprofessional	Woodmen Hills Elementary School	November 03, 2016
Small, Rachel	Special Education Paraprofessionanl	Skyview Middle School	November 03, 2016
Smith, Janea	Crossing Guard	Horizon Middle School	November 03, 2016
Smith, Janea	Lunch Monitor	Horizon Middle School	November 03, 2016
Wince, JoDeena	Nutrition Services Assistant	Pikes Peak School of Expeditionary Learning	November 17, 2016
Yeuredjian-Moore, Louiseen	Nutrition Services Catering Specialist	Nutrition Services Department	November 10, 2016

Substitutes:

Name	Position	Location	Effective Date
Alamo, Leslie	Classified Substitute	Varies	November 02, 2016
Amankulova, Aigul	Classified Substitute	Varies	November 02, 2016
Ardoyn, Asel	Classified Substitute	Varies	November 02, 2016
Cuadras, Dionicia	Classified Substitute	Varies	November 02, 2016
Hernandez-Alesi, Doris	Classified Substitute	Varies	November 02, 2016
Navarrette, Sharon	Classified Substitute	Varies	November 19, 2016
Rabago, Paula	Classified Substitute	Varies	November 02, 2016
Schink, Laurie	Classified Substitute	Varies	November 02, 2016
Sherman, Ryan	Classified Substitute	Varies	November 02, 2016
Wilson, Brandy	Classified Substitute	Varies	November 02, 2016
Winking, Brian	Classified Substitute	Varies	November 02, 2016

Transfers:

Name	Transfer From	Transfer To	Effective Date
Thrutchley, Celina	Planning Analyst	Accountant	December 01, 2016

Resignations:

Name	Position	Location	Effective Date
Atencio, AmyJo	Regular Education Paraprofessional	Evans International Elementary School	November 04, 2016
Avdem, Kristy	Health Technician	Patriot Learning Center	October 31, 2016
Baca, Linda	Nutrition Services Assistant	Meridian Ranch Elementary School	December 01, 2016
Couch, Leslie	Crossing Guard	Remington Elementary School	December 15, 2016
Dawson, Kristen	Nutrition Services Assistant	Meridian Ranch Elementary School	November 04, 2016
Gomez, Chandra	Nutrition Services Assistant	Skyview Middle School	November 10, 2016
Grawe, Jenny	Hourly Reading Tutor	Ridgeview Elementary School	December 15, 2016
Guerrero, Aracely	Building Custodial Technician	Odyssey Elementary School	December 31, 2016
Howe, Marie	Special Education Paraprofessional	Stetson Elementary School	December 16, 2016
Isler, Latasha	Central Registrar	Central Enrollment	November 15, 2016
Johnson, Stephanie	Counseling Secretary	Vista Ridge High School	November 29, 2016
Luttrell, Denise	Special Education Paraprofessional	Meridian Ranch Elementary School	November 25, 2016
Navarrette, Sharon	Crossing Guard	Ridgeview Elementary School	November 18, 2016
Navarrette, Sharon	Lunch Monitor	Ridgeview Elementary School	November 18, 2016
Peck, Mikayla	Special Education Paraprofessional	Horizon Middle School	November 04, 2016
Ropeter, Margaret	Regular Education Paraprofessional	Stetson Elementary School	November 28, 2016
Strickland, Janet	Bus Driver	Transportation Department	December 19, 2016
Wenzinger-Befus, Elissa	Nutrition Services Assistant	Pikes Peak School of Expeditionary Learning	November 03, 2016
Willborn, Sharon	Lunch Monitor	Stetson Elementary School	December 15, 2016
Willborn, Sharon	Crossing Guard	Stetson Elementary School	December 15, 2016

Retirements:

Name	Position	Location	Effective Date
DeGeorge, Carol	Bus Monitor	Transportation Department	November 18, 2016
Johnson, Karen	Special Education Paraprofessional	Sand Creek High School	December 16, 2016



BOARD OF EDUCATION AGENDA ITEM 4.05 MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	Nicole Evans, Human Resources Manager
TITLE OF AGENDA ITEM:	Approval of Matters Relating to Schedule B Personnel
ACTION/INFORMATION/DISCUSSION:	Consent - Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: To gain Board of Education approval for personnel changes

RATIONALE: The hiring and transfer actions on attached roster are to meet Board of Education objectives in student achievement. Retirement and resignations, if any, are included in this roster.

RELEVANT DATA AND EXPECTED OUTCOMES: By addressing these action items, the Board of Education is approving the necessary actions that allow the District to continue its' function of hiring and other associated personnel activities that impact student achievement.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u>	Major Impact
Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive.	
Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	

FUNDING REQUIRED: Yes

AMOUNT BUDGETED: In accordance with Board of Education approved salary tables.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the attached personnel changes as recommended by the administration.

APPROVED BY: Peter Hilts, Chief Education Officer;
Brett Ridgway, Chief Business Officer; Jay Bay, Chief Operations Officer

DATE: December 2, 2016

Harold made the motion; seconded by Graham. The motion passed 4-0.

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	Absent
VOTED NAY					
COMMENTED					



BOE Regular Meeting December 15, 2016
Item 4.05 continued

	BAY	HILTS	RIDGWAY		
COMMENTED					

EL PASO COUNTY SCHOOL DISTRICT 49

**Approval of Matters Relating to Schedule B Personnel
December 15, 2016**

Be it resolved, that the following matters relating to Schedule B personnel be approved as recommended by the Chief Officers:

Appointments:

Name	Position	Location
Barron, Justin	Assistant Wrestling	Falcon High School
Boehringer, Joe	Enrichment Team Lead	Skyview Middle School
Dunblazer, Devin	Assistant Wrestling	Falcon High School
Eberhardt, Stephanie	Assistant Girls Basketball	Falcon High School
Gunn, Chris	Assistant Girls Basketball	Sand Creek High School
Hall, Joshua	Winter Weights Program	Falcon High School
Holt, Mari	Interventionist Team Lead	Skyview Middle School
Langhoff, Charles	Assistant Girls Basketball	Falcon High School
Lusk, Aaron	8 th Grade Team Lead	Skyview Middle School
Rogers, Linda	Track	Horizon Middle School
Thornsby, Janna	Track	Horizon Middle School
Walters, Robin	Science Department Head	Sand Creek High School
Wolf, Jennifer	7 th Grade Team Lead	Skyview Middle School

BOARD OF EDUCATION AGENDA ITEM 7.01a MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	Cheryl DeGeorge, Principal at Falcon High School
TITLE OF AGENDA ITEM:	Career Math (FHS Course Proposals and Updates)
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: There has long been a concern at FHS that we do not have math options for students that are not headed to a four year college or do not need higher levels of math for their degree option or career training. This class in conjunction with our Financial Algebra class, offers other options for those students. It is a practical math class with an application rather than theoretical approach.

RATIONALE: Career Math covers material designed for career technical or general studies students who need to study particular mathematical topics. Topics may include measurement, algebra, geometry, trigonometry, graphs, and/or finance. These are presented on an introductory level and the emphasis is on applications. This is a course to provide students with the math skills needed for various trades. It focuses on specific math skills needed in various careers and is an alternative to the higher level math classes need for some four year college programs.

Additional math option for students choosing a career path not requiring traditional college prep math courses.

RELEVANT DATA AND EXPECTED OUTCOMES: Many programs at PPCC and other technical schools require this type of a math class. We are modeling this class after Math 107 at PPCC and plan to work with PPCC to eventually offer this course for college credit as well in many of their programs.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u>	
Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive.	Approval of the additional math class provides an opportunity for students interested in various pathways to meet their math requirements and obtain the math skills they need to succeed in their chosen professions.
Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	Approval of the additional math class provides an opportunity for students interested in various pathways to meet their math requirements and obtain the math skills they need to succeed in their chosen professions.

FUNDING REQUIRED: N/A

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: After discussion at the previous work session, I move to approve the Career Math class at Falcon High School as recommended by the administration.

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: December 2, 2016

BOE Regular Meeting December 15, 2016
Item 7.01a continued

Harold made the motion; seconded by Graham. The motion passed 4-0.

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	Absent
VOTED NAY					
COMMENTED				X	

	BAY	HILTS	RIDGWAY		
COMMENTED					

BOARD OF EDUCATION AGENDA ITEM 7.01b MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	David Kranz
TITLE OF AGENDA ITEM:	Introduction to Landscape Design, Installation, and Irrigation (FHS Course Proposals and Updates)
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Introduction to Landscape Design and Installation is the next course series in the growing Agricultural Pathway at FHS. This course is the only one of its kind at the High School level in the state of Colorado. It is a program that offers many cross-curricular opportunities for students. Students will be able to receive 10 Hour OSHA card training, design and apply the principles of art in preparing the residential landscape, prepare a site and install various aspects of landscaping, grow and maintain various aspects of landscaping, develop a Mathematical understanding of irrigation systems, assemble a simple irrigation system, and may have the opportunity to intern in the industry with possibility of future employment.

There is growing interest in this pathway from within FHS as well as outside the school and the district.

RATIONALE: Course Description: This course is designed to introduce students to the opportunities in the landscape industry. Students will be exposed to the design aspect of landscaping and preparing their own landscape design. Students will also be exposed to various typed of landscape construction and maintenance. In the second semester, the students will be involved in preparing and installing their own irrigation system. Finally, the students might be given the opportunity to do an internship with a local landscape company in Colorado Springs. Throughout, the focus will be on the many careers in the landscape industry. Students will also have an opportunity to learn and become familiar with the FFA, and develop their own Supervised Agricultural Experience Program. There is a \$25 course fee for the 10 hour OSHA Training card.

RELEVANT DATA AND EXPECTED OUTCOMES: Better flow through pathways across zones.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u>	
Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive.	Approval of additional CTE Agriculture courses supports the continued need for development of various academic pathways for Falcon High School Students
Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	Approval of the additional upper level Agriculture class provides an opportunity for students interested in this pathway to progress and possibly earn college credit and/or certifications.

FUNDING REQUIRED: N/A

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the Introduction to Landscape Design, Installation, and Irrigation course at FHS.

BOE Regular Meeting December 15, 2016
Item 7.01b continued

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: December 2, 2016

Harold made the motion; seconded by Graham. The motion passed 4-0.

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	Absent
VOTED NAY					
COMMENTED				X	

	BAY	HILTS	RIDGWAY		
COMMENTED					

BOARD OF EDUCATION AGENDA ITEM 7.01c MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	Gary Butcher
TITLE OF AGENDA ITEM:	Linux Programming I (FHS Course Proposals and Updates)
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Linux Programming I course is the next step in the expansion of the growing IT pathway at Falcon High School. Linux is an industry standard that students and industry have expressed an interest in at FHS.

RATIONALE: Linux Programming I: A student who successfully completes this program will gain additional programming skills and abilities consistent with STEAM guidelines and standards. The activities and projects incorporated in this curriculum will focus on project-based learning, student/peer directed scenarios requiring cooperation and team work. It will also require that teams successfully create a semester capstone project.
Description: This course is designed to help students acquire a sound foundation for preparing to pass CompTIA's Linux+ Certification exams LX0-101 and LX0-102. This CompTIA Certification is designed to meet industry demands by increasing focus on the configuration of network services and security. This course will cover Ubuntu Linux and will equip all students with the information necessary to remain current with industry standards.

RELEVANT DATA AND EXPECTED OUTCOMES: Our cybersecurity program continues to grow at FHS. This class will assist students wanting to pursue a career in cyber security and will also help further prepare them for Cyber Patriot Competitions.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Grow a robust <u>portfolio</u> of distinct and exceptional <u>schools</u>	
Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive.	Approval of additional CTE IT courses supports the continued need for development of various academic pathways for Falcon High School Students.
Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	Approval of the Additional upper level IT class provides an opportunity for students interested in this pathway to progress and possibly earn college credit.

FUNDING REQUIRED: N/A

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the Linux Programming I course at Falcon High School.

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: December 2, 2016

BOE Regular Meeting December 15, 2016
Item 7.01c continued

Harold made the motion; seconded by Graham. The motion passed 4-0.

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	Absent
VOTED NAY					
COMMENTED				X	

	BAY	HILTS	RIDGWAY		
COMMENTED					

BOARD OF EDUCATION AGENDA ITEM 7.01d MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	Cheryl DeGeorge, Principal at Falcon High School
TITLE OF AGENDA ITEM:	Essentials for Writing (Renaming / Adding Course Title)
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Currently, Falcon High School offers Composition 1 and PPCC Composition 121 (for concurrent enrollment). This often causes confusion for our students. Our current Composition 1 class is called designed as a class for struggling writers, thus the desire to change the name to Essentials for Writing.

Course Description Essentials for Writing: This semi-self-paced course is designed to help students with basic composition skills. This includes essay writing, short-constructed response, and grammar skills. Students will receive one-on-one help with writing assignments from other classes, peer-reviews, and instruction in grammar and essay writing.

RATIONALE: This will clarify expectations for students and avoid confusion between PPCC course titles for concurrent enrollment and pure high school courses.

RELEVANT DATA AND EXPECTED OUTCOMES: Clarity for concurrent enrollment.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Grow a robust <u>portfolio</u> of distinct and exceptional <u>schools</u>	
Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive.	
Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	Similar course titles between PPCC college course and the high school classes causes confusion for many students. We want to remove that confusion and clarify pathways for students.

FUNDING REQUIRED: N/A

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the course name change to Essentials for Writing at Falcon High School.

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: December 2, 2016

Harold made the motion; seconded by Graham. The motion passed 4-0.

BOE Regular Meeting December 15, 2016
Item 7.01d continued

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	Absent
VOTED NAY					
COMMENTED				X	

	BAY	HILTS	RIDGWAY		
COMMENTED					

BOARD OF EDUCATION AGENDA ITEM 7.01e MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	Cheryl DeGeorge, Principal at Falcon High School
TITLE OF AGENDA ITEM:	Digital Photography II (FHS Course Proposals and Updates)
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: 1. Addition of Digital Photography II course as part of the growing Arts pathway at Falcon High School

RATIONALE: Digital Photography II: This course will be an additional class as part of the Arts Pathway. This semester long course meets a need by offering students the opportunity to expand their learning from the Beginning Digital Photography class. It will focus on digital photography beyond the basics, in terms of design and description. Communication factors include color, visual design, lighting, graphics, and aesthetics.

RELEVANT DATA AND EXPECTED OUTCOMES: Over 110 students currently enrolled in the Beginning Digital Photography course being offered in FHS's Arts Pathway, have expressed interest in furthering their knowledge in this field. At least one section of this course will be filled every semester, if approved. It may provide an additional opportunity for students in this Pathway to earn college credit through articulated credits.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u>	
Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive.	Approval of additional CTE Art courses supports the continued need for development of various academic pathways for Falcon High School Students.
Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	Approval of the Additional upper level art class provides an opportunity for students interested in this pathway to progress and possibly earn college credit.

FUNDING REQUIRED: N/A

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the Digital Photography II Course at Falcon High School.

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: December 2, 2016

Harold made the motion; seconded by Graham. The motion passed 4-0.

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	Absent
VOTED NAY					
COMMENTED				X	

BOE Regular Meeting December 15, 2016
Item 7.01e continued

	BAY	HILTS	RIDGWAY		
COMMENTED					

BOARD OF EDUCATION AGENDA ITEM 7.01f MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	Cheryl DeGeorge, Principal at Falcon High School
TITLE OF AGENDA ITEM:	Algebra III (Renaming / Adding Course Title)
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Currently, Falcon High School offers College Algebra and PPCC Math 121 College Algebra (for concurrent enrollment). This often causes confusion for our students. Our current College Algebra class is called Algebra III in many other districts. It is in fact a preparatory class for a true College Algebra class.

Course Description: Algebra III provides a step between Algebra II and PreCalculus. Students will begin the course with a brief overview of algebra, equations and inequalities, and functions and their graphs. In addition, students will explore exponential and logarithmic functions, linear and nonlinear systems, graphing of the conic sections; study sequences and series, permutations and combinations, the binomial theorem, and theory of equations.

RATIONALE: This will clarify expectations for students and avoid confusion between PPCC course titles for concurrent enrollment and pure high school courses.

RELEVANT DATA AND EXPECTED OUTCOMES: Clarity for concurrent enrollment.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u>	
Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive.	
Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	Similar course titles between PPCC college course and the high school classes causes confusion for many students. We want to remove that confusion and clarify pathways for students.

FUNDING REQUIRED: N/A

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the course name change to Algebra III at Falcon High School.

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: December 2, 2016

Harold made the motion; seconded by Graham. The motion passed 4-0.

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	Absent
VOTED NAY					
COMMENTED				X	

BOE Regular Meeting December 15, 2016
Item 7.01f continued

	BAY	HILTS	RIDGWAY		
COMMENTED					

BOARD OF EDUCATION AGENDA ITEM 7.01g MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	Eric Canuel
TITLE OF AGENDA ITEM:	Intermediate 3D Art (Renaming / Adding Course Title)
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Currently, Falcon High School and Sand Creek High School offer Advanced 3D Art, and Vista Ridge does not have a similarly named course. As we attempt to align all three of our schools it is necessary to rename them so we can coordinate the course descriptions. By having Intermediate 3D Art replace Advanced as a course title, it will allow us to more sensibly structure our pathways upward into Pre-AP and AP courses.

Intermediate 3D Art Course Description: This class further develops on the concepts learned in the Intro to 3D Art course and extends knowledge of artistic technique and historical content. Students will focus on creating more in-depth projects—in both size and level of difficulty. A variety of media will be used, possibly including but not limited to ceramics, fiber, wheel throwing, plaster, wire, plastic, wood, mixed media, and recycled materials. Students will further develop their abilities to critically problem-solve, analyze, brainstorm, and reflect on their own artwork and the artwork of others.

RATIONALE: Create common course titles and course descriptions.

RELEVANT DATA AND EXPECTED OUTCOMES: Better flow through pathways across zones.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u>	
Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive.	
Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	Similar courses throughout the zones will accommodate students transferring between zones.

FUNDING REQUIRED: N/A

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the course name change to Intermediate 3D Art in D49 high schools.

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: December 2, 2016

Harold made the motion; seconded by Graham. The motion passed 4-0.

BOE Regular Meeting December 15, 2016
Item 7.01g continued

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	Absent
VOTED NAY					
COMMENTED				X	

	BAY	HILTS	RIDGWAY		
COMMENTED					

BOARD OF EDUCATION AGENDA ITEM 7.01h MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	Eric Canuel
TITLE OF AGENDA ITEM:	Intermediate 2D Art (Renaming / Adding Course Title)
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Currently, Falcon High School offers Advanced 2D Art, Sand Creek offers Art I and Vista Ridge offers Intro to 2D Art. These 3 courses are primarily the same. As we attempt to align all three of our schools it is necessary to rename them so we can coordinate the course descriptions. By having Intermediate 2D Art replace all of these course titles, it will allow us to more sensibly structure our pathways upward into Pre-AP and AP courses.

Intermediate 2D Art Course Description: This class further develops on the concepts learned in the Intro to 2D course and extends knowledge of artistic technique and historical content. A variety of media will be used, possibly including but not limited to graphite, charcoal, ink, colored pencil, printmaking, pastel, mixed media, watercolor paint, and acrylic paint. Students will further develop their abilities to critically problem-solve, analyze, brainstorm, and reflect on their own artwork and the artwork of others.

RATIONALE: Create common course titles and course descriptions.

RELEVANT DATA AND EXPECTED OUTCOMES: Better flow through pathways across zones.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u>	
Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive.	
Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	Similar courses throughout the zones will accommodate students transferring between zones.

FUNDING REQUIRED: N/A

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the course name change to Intermediate 2D Art in D49 high schools.

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: December 15, 2016

Harold made the motion; seconded by Graham. The motion passed 4-0.

BOE Regular Meeting December 15, 2016
Item 7.01h continued

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	Absent
VOTED NAY					
COMMENTED				X	

	BAY	HILTS	RIDGWAY		
COMMENTED					

BOARD OF EDUCATION AGENDA ITEM 7.01i MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	Brandon Ager
TITLE OF AGENDA ITEM:	Pre-AP Studio Art (Renaming / Adding Course Title)
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Currently, Sand Creek H.S. and Vista Ridge H.S. have a common course preceding *Advanced Placement Studio Art*. The art teachers at these schools would like this course to be titled *Pre-AP*. *Pre-AP* would take the place of *Art I* at Sand Creek H.S. and Vista Ridge H.S. The class fee and course descriptions will stay the same as the *Art I* description. Falcon H.S. does not currently have a course preceding *AP Studio Art*. Students that have been taking *AP Studio Art* two years in a row will now enroll in *Pre-AP*, then *AP Studio Art*.

RATIONALE: Create common course titles.

RELEVANT DATA AND EXPECTED OUTCOMES: Better understanding of flow to classes.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u>	
Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive.	
Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	Similar courses throughout the zones will accommodate students transferring between zones.

FUNDING REQUIRED: N/A

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the course name change to Pre AP Art in D49 high schools.

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: December 2, 2016

Harold made the motion; seconded by Graham. The motion passed 4-0.

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	Absent
VOTED NAY					
COMMENTED				X	

	BAY	HILTS	RIDGWAY		
COMMENTED					

BOARD OF EDUCATION AGENDA ITEM 7.02 MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	Cheryl DeGeorge, Principal, Falcon High School
TITLE OF AGENDA ITEM:	Falcon High School Proposed Graduation Requirements
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: The Colorado Department of Education has created graduation guidelines and when the class of 2021 starts 9th grade in the fall 2017, Colorado school districts will begin implementing revised local high school graduation requirements that meet or exceed the Colorado Graduation Guidelines approved in September 2015 by the Colorado State Board of Education. This includes offering a list of options that students may use to demonstrate their readiness for college and careers in order to graduate from high school. Falcon High School and Falcon Middle School have been working together over the last several months to ensure that we meet the State's expectations and have the information available to our students and their families prior to registration for the 2017_2018 freshman class.

RATIONALE: We in the Falcon Zone want to ensure that our students enter high school knowing what the graduation requirements are and the various pathways that are possible for meeting those requirements. Our goal is to ensure that we meet or exceed all state guidelines, as well as meet our district expectations. We are proposing one diploma with three possible endorsements: 1. Career Ready, 2. College Ready, or 3. College 12+. A student may earn one, two or all three endorsements.

RELEVANT DATA AND EXPECTED OUTCOMES: Currently over half of our students do not choose to attend a 4-year college. We want to ensure that every student that receives a diploma from Falcon High School is prepared to attend a four year college and/or enter a two year college and has a marketable skill set for their chosen career.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u>	
Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive.	Students will be required to <u>demonstrate</u> that they have met the State Standards/Expectations and have planned for and acquired the skills needed to be successful in their career and/or college.
Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	Students will work with counselors and ICAP advisors to plan and complete a customized course of study to ensure that students meet their educational and career goals

FUNDING REQUIRED: N/A

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the proposed graduation requirements for the class of 2021 and beyond at Falcon High School.

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: December 2, 2016

BOE Regular Meeting December 15, 2016
Item 7.02 continued

Harold made the motion; seconded by Graham. LaVere-Wright stated that this is the first high school that's aligning with the new graduation requirements for the state. Every district high school in the state is going to be meeting these new guidelines for the class of 2021, which is our current 8th graders. Falcon High has just taken the lead. There was a lot of community engagement around this, parent meetings at the middle school because it will be us middle school parents whose kids meet these requirements as well as the presentation to the board. These have been vetted throughout that community before they were brought to us. The motion passed 4-0.

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	Absent
VOTED NAY					
COMMENTED				X	

	BAY	HILTS	RIDGWAY		
COMMENTED					

BOARD OF EDUCATION AGENDA ITEM 7.03 MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	Dan Mulay, Principal, Patriot High School
TITLE OF AGENDA ITEM:	CTE course in Construction I & II
ACTION/INFORMATION/DISCUSSION:	Request approval to offer course for 2017-18 school year

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Provide a capstone course for the construction trades program at Patriot High School.

RATIONALE: This course is intended to phase out Mass Production in Woods, which is currently in existence at PHS. This will be the main course in the Woods program and contains Units 1-5 of the PACT core, which allows students to work toward the PACT Core certification.

RELEVANT DATA AND EXPECTED OUTCOMES: See attached description.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	Guaranteed, viable curriculum in Construction trades.
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	Course based on DACUM analysis leading to PACT certification in construction trades.
Rock #3 — Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u>	CTE offering exclusively at PHS.
Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive.	Skills foundation based on industry analysis and viable workplace skills.
Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	Meets the specific needs of industry and a growing numbers of students.

FUNDING REQUIRED: None

AMOUNT BUDGETED: None

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the CTE course in Construction I and II for 2017-18 school year.

APPROVED BY: Andy Franko, iConnect Zone Leader,
Peter Hilts, Chief Education Officer

DATE: 12/2/16

Harold made the motion; seconded by Graham. Graham stated that he is very excited to see the Construction classes. This is getting students ready for a trade, just like the Landscape Design in Falcon High School. This is getting students ready for adult life, not necessarily those going on to university or college. I'm very excited about these opportunities that we continue to present to the students. The motion passed 4-0.

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	Absent
VOTED NAY					
COMMENTED		X		X	

BOE Regular Meeting December 15, 2016
Item 7.03 continued

	BAY	HILTS	RIDGWAY		
COMMENTED					

BOARD OF EDUCATION AGENDA ITEM 7.04 MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	Dr. Lou Fletcher, Director of Culture and Services
TITLE OF AGENDA ITEM:	Cultural Compass Regulation AD-R
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: The cultural compass is the embodiment of how District 49 treats each other and our work. The Cultural Compass has its genesis in a BOE retreat and has been further refined by district practice. It was developed into the current form through a collaborative process and it is displayed as a physical icon throughout the district.

RATIONALE: Currently all of the information about the compass resides on the district's webpage. Therefore a movement was motivated to codify the compass's intent. Hence regulation AD-R was theorized to capture the compass's meaning and formally integrate the compass into district policy.

RELEVANT DATA AND EXPECTED OUTCOMES: Formally adopting the compass and its precepts into the formal body of policy will facilitate access and understanding for the entire District 49 community, which would in turn honor the compass's tenet of transparency.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	The compass points the district toward transparency, which is a key component of being trustworthy in the eyes of the taxpayer.
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	The compass points the district toward being strategic, which allows the district to plan for intentional community participation.
Rock #3 — Grow a robust <u>portfolio</u> of distinct and exceptional <u>schools</u>	The compass points the district toward being creative and innovative, which leads to a distinct and exceptional portfolio of schools.
Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive.	The compass points the district toward accountability, respect, and caring, which is the social-emotional foundation that supports learners so that their KSAs can thrive.
Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	The compass points the district toward learning, which enables the continuous improvement process that launches each student toward success.

FUNDING REQUIRED: N/A

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve regulation AD-R as recommended by the administration.

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: December 2, 2016

Harold made the motion; seconded by Graham. The motion passed 4-0.

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	Absent
VOTED NAY					
COMMENTED				X	

BOE Regular Meeting December 15, 2016
Item 7.04 continued

	BAY	HILTS	RIDGWAY		
COMMENTED					

BOARD OF EDUCATION AGENDA ITEM 7.05 MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	D. Richer, Executive Assistant to the BOE
TITLE OF AGENDA ITEM:	Policy and Procedure Review
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Ongoing review of Board policies to ensure compliance with current laws and regulations and to ensure policies align with practices that best serve the district.

RATIONALE: Board policies are routinely reviewed to ensure that they are current and reflect applicable federal and/or state regulations as well as the needs and processes of the districts.

RELEVANT DATA AND EXPECTED OUTCOMES:

No.	Designation	Title	Reviewed by	Recommendations
7.05a	AE	Accountability/Commitment to Accomplishment	A. Whetstine	Reviewed; no changes recommended
7.05b	ECAC	Vandalism	D. Watson	Reviewed; no changes recommended
7.05c	EDE	Waste Management and Recycling	R. Lee	Reviewed; minor revisions
7.05d	EEAEG	Use of Wireless Communication Devices While Operating a District Vehicle	G. Hammond S. Hathway	Align with CASB; Recommend repeal of regulation, combined with policy
7.05e	GCLC	Length of Instructional Staff School Year	A. Whetsine P. Andersen	Minor revision
7.05f	GDK	Educational Support Staff Schedules and Calendars	A. Whetstine P. Andersen	Add co-custodian
7.05g	JHCA	Open/Closed Campus	D. Watson	Reviewed; no changes recommended
7.05h	JLC	Student Health Services and Records	N. Lemmond	Reviewed; no changes recommended
7.05i	JLCA	Physical Examinations of Students	N. Lemmond	Reviewed; no changes recommended

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Grow a robust <u>portfolio</u> of distinct and exceptional <u>schools</u>	Updating policy to reflect current laws, regulations and best practices provides a solid foundation to lead the District.
Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive.	

BOE Regular Meeting December 15, 2016
Item 7.05 continued

Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	
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FUNDING REQUIRED: No

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: After review and discussion, I move to approve the 9 policies in item 7.05.

REVIEWED BY: Chief Officers

DATE: December 2, 2016

Harold made the motion; seconded by Graham. The motion passed 4-0.

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	Absent
VOTED NAY					
COMMENTED				X	

	BAY	HILTS	RIDGWAY		
COMMENTED					

BOARD OF EDUCATION AGENDA ITEM 7.06 MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	Amber Whetstone, Executive Director of Learning Services
TITLE OF AGENDA ITEM:	Learning Services New / Revised Job Descriptions
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Job descriptions within the Learning Services Department have been updated to more accurately reflect the duties fulfilled by current employees and align with industry standard responsibilities and compensation. Although some position titles have been updated to reflect these changes, no new positions will be added.

RATIONALE: Accurate job descriptions provide employees clarity regarding job responsibilities and help us perform more effectively and efficiently as an organization.

RELEVANT DATA AND EXPECTED OUTCOMES: The proposed changes will not add to our current personnel count within Learning Services or the District.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	Accurate job descriptions provide employees clarity regarding job responsibilities and help us perform more effectively and efficiently as an organization.
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u>	
Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive.	
Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	

FUNDING REQUIRED: \$15,650 plus benefits

AMOUNT BUDGETED: \$15,650 plus benefits

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the 7 job descriptions in item 7.06 as recommended by the administration.

APPROVED BY: Peter Hilts, CEO

DATE: December 2, 2016

Harold made the motion; seconded by Graham. The motion passed 4-0.

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	Absent
VOTED NAY					
COMMENTED					

BOE Regular Meeting December 15, 2016
Item 7.06 continued

	BAY	HILTS	RIDGWAY		
COMMENTED					



BOARD OF EDUCATION AGENDA ITEM 7.07 MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	Brett Ridgway, Chief Business Officer
TITLE OF AGENDA ITEM:	Certification of Mill Levies for Property Tax Year 2016
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Each year, the District must certify to the El Paso County Commissioners, the property tax mill levy. The Mill Levy to be assigned is for the tax year 2016 that will be collected in 2017 as part of the District's 2016-17 fiscal year. The Mill Levy can have many components, but for District 49, there are only four components: Total Program (General Fund) Voter-Approved Override (Mill Levy Override related to the District's issuance of Certificates of Participation to construct new facilities according to the November 2005 election and re-characterized in the 2014 election ballot 3A), Abatement, and the Bond Redemption Fund.

RATIONALE: The Total Program (General) portion of the Mill Levy is set by the Colorado Department of Education according to the School Finance Act of 1994 and so there is no 'decision' to be made. The Abatement portion of the Mill Levy is directed by another section of statute that requires abatements issued in one tax year to be covered by property owners in the subsequent tax year. The abatements are quantified and communicated by El Paso County so, again, there is no 'decision' to be made. The Bond Redemption Fund portion of the Mill Levy are necessary to fulfill the terms of Voter-approved ballot measures related to building construction, and the cost to service the related debt instruments (Bonds) in the District.

In November 2014, the voters of District 49 approved a measure put forth by the District (2014-3A) that would allow the District to utilize a portion of the then already-approved annual Mill Levy Override revenues originally established by the November 2005 election. The MLO passed in November 2005 was capped at \$7.5mm of annual collections to service MLO certificates that had been issued to fund the construction program of 2006-2010. This year, for the first time, the District's Assessed value has grown to the point that the traditional 9.800 mills collected would exceed the \$7.5mm cap. Accordingly, this year's assessment for the 2014-3A MLO will be reduced to 9.577 mills.

In November 2016, the voters of District 49 approved a measure put forth by the District (2016-3B) that would allow the District to transition the then expiring Bond Levy into a new Mill Levy Override so that the combined levy for both items would not exceed 10.159 mills. The 2016 assessment, to be collected in 2017 is the 'transition year' where both items will be active. The bond levy will total 5.980 mills, and 2016-3B will total 4.179 mills, for the combined total of 10.159 mills.

In the actual assessment, the two separate Mill Levy Override assessment rates will be combined into a single rate, while the Bond Levy remains separate. Therefore the combination of 2014-3A (9.577 mills) and 2016-3B (4.179 mills) will combine to a single assessment rate of 13.756 mills. The Bond Levy will be set at 5.980 mills. The combination of all three items is 19.736 mills. The 2016 election campaign promised that the combination would not exceed 19.959 mills, so we are happy to report the reduction in rates that was not planned.

The General, Abatement, and Override portions of the Mill Levy combine to determine the total General Funds' Mill Levy.

RELEVANT DATA AND EXPECTED OUTCOMES: The Total Program Levy should be 24.459 mills, the Abatement Levy should be 0.222 mills, the Override Levy should be 13.756 mills, and the Bond Redemption Levy should be 5.890 mills; all applied to a Gross Assessed Value of property in the district of \$ 783,104,780.

It is also interesting and appropriate to note that the 'what if' assessment that considers what the total assessment would be in the absence of state support would project to 213.344 mills – an amount that is nearly 5x the proposed actual assessment.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:



Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	<i>Explaining and having clarity on assessing taxes to our constituents.</i>
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead	
Rock #4 — Grow a robust portfolio of distinct and exceptional schools	
Rock #5 — Customize our educational systems to launch each student toward success	

FUNDING REQUIRED: N/A

AMOUNT BUDGETED: \$ 34,783,165

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to certify, to the El Paso County Commissioners, a Mill Levy to property owners within the district totaling 44.417 mills, comprised of a General Funds Levy of 38.437 mills, and a Bond Redemption Fund Mill Levy of 5.980 mills.

APPROVED BY: Brett Ridgway, Chief Business Officer

DATE: December 8, 2016

Harold made the motion; seconded by Graham. Ridgway explained that the Mill levy has gone down for the 3^d year in a row. The attached form goes to the state every year. In the override sections is the original 2006 mill levy override that we re-characterized with 3B and 3A. We're still recognizing a decrease in the assessment rates. The 4.179 was revised, as the bond levy matures, the new bond levy will come on board. The promise that we made in the election was that the 10.159 would remain the same total every year. The motion passed 4-0.

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	Absent
VOTED NAY					
COMMENTED				X	

	BAY	HILTS	RIDGWAY		
COMMENTED			X		

BOARD OF EDUCATION AGENDA ITEM 7.08 MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	Nancy Lemmond, PhD, Director of Individualized Education
TITLE OF AGENDA ITEM:	New Job Description: Assistant Director of Special Education
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: D49 continues to grow in student population and student need. Historical data from 6 years indicates increases in special populations enrollment coupled with increases in reports of safety concerns. To continue providing quality services and meet staff, student, and family needs, an additional administrator is requested.

RATIONALE: Individualized Education desires to continue moving forward with improving services and supports for all students by hiring an Assistant Director of Special Education and re-organizing the department to best meet internal and external stakeholders requests and expectations.

RELEVANT DATA AND EXPECTED OUTCOMES: Approval of the reorganization and Assistant Director of Special Education job description and posting.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	We have favorably moved into a Culture of Compliance. We are seeking to move into a Culture of Care and continue building trust.
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u>	
Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive.	
Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	Adjusting our organization to best utilize staff member's skills and expertise for the care of the whole child.

FUNDING REQUIRED: Yes

AMOUNT BUDGETED: \$73K - \$92K

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the Assistant Director of Special Education job description.

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: 12/02/16

Harold made the motion; seconded by Graham. The motion passed 4-0.

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	Absent
VOTED NAY					
COMMENTED					

BOE Regular Meeting December 15, 2016
Item 7.08 continued

	BAY	HILTS	RIDGWAY		
COMMENTED					

BOARD OF EDUCATION AGENDA ITEM 7.09 MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	Kathlynn Jackson, Director of Special Education
TITLE OF AGENDA ITEM:	Pikes Peak BOCES Annual Contract
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: The Pikes Peak Board of Cooperative Educational Services (BOCES) is utilized by Falcon School District 49 for providing a number of mandated special education services, including Transition services for students ages 18-21 years of age. These services are delineated in an additional contract in the amount of \$22,200.00 for the 2016-17 school-year. The BOCES offers these services through their Journey's program.

RATIONALE: These are federally (IDEIA) and state (ECEA) required Special Education services. The Journeys Program services are for out-of-district Transition placements. Contracting these services through the Pikes Peak BOCES has been discussed with the IEP team; other options were considered.

RELEVANT DATA AND EXPECTED OUTCOMES: Journeys Program Contract: \$22,200/Annually

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	The IEP team decision to support the student attending the Journey's program while having considered other options.
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Grow a robust <u>portfolio</u> of distinct and exceptional <u>schools</u>	Supports Best District in a manner that shows our commitment to meet the needs of all students and leverage additional program support.
Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive.	Supports portfolio of schools for students with high needs and still maintaining service commitment and high level of support.
Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	Focus on the individual needs of the student to excel academically, behaviorally, and socially.

FUNDING REQUIRED: \$22,200.00

AMOUNT BUDGETED: \$22,200.00

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the Pikes Peak Annual BOCES contract in item 7.09 as recommended by the administration.

APPROVED BY: Brett Ridgway, Chief Business Officer

DATE: November 22, 2016

Harold made the motion; seconded by Graham. The motion passed 4-0.

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	Absent
VOTED NAY					
COMMENTED					



BOE Regular Meeting December 15, 2016
Item 7.09 continued

	BAY	HILTS	RIDGWAY		
COMMENTED					

BOARD OF EDUCATION AGENDA ITEM 7.10 MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	Paul Andersen, Director of Human Resources
TITLE OF AGENDA ITEM:	ESP Salary Schedule Adjustments
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: With the passage of Amendment 70, Colorado's minimum wage will increase to \$9.30 per hour on January 1, 2017. Some of the district's starting wages are currently below \$9.30 per hour. More than 20 employees currently earn below \$9.30 per hour. To reflect the increase in the state minimum wage, we are making adjustments to the Educational Support Personnel and Support Substitute salary schedules. Additionally, we intend make pay adjustments for some employees on the pay ranges that currently start below \$9.30 per hour.

RATIONALE: An updated salary schedule will enable the district to keep pace with changes in the market and make pay adjustments for certain staff members.

RELEVANT DATA AND EXPECTED OUTCOMES:

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u>	
Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive.	
Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	

FUNDING REQUIRED: Yes

AMOUNT BUDGETED: TBD

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Request approval of the revised salary schedule as presented by the business office administration.

APPROVED BY: Brett Ridgway, Chief Business Officer

DATE: December 1, 2016

Harold made the motion; seconded by Graham. Nicole Evans stated that with the passage of Amendment 70, minimum wage was increased to \$9.30 per hour and will increase 80 cents per year. The educational support salary schedule had to be adjusted. The motion passed 4-0.

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	Absent
VOTED NAY					
COMMENTED				X	

BOE Regular Meeting December 15, 2016
Item 7.10 continued

	BAY	HILTS	RIDGWAY	EVANS	
COMMENTED				X	



BOARD OF EDUCATION AGENDA ITEM 7.11 MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	Brett Ridgway, Chief Business Officer
TITLE OF AGENDA ITEM:	Approval of Contract for new Student Information System and new Business Processing System
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: For over a decade, District 49 has used the platform of Infinite Campus for its Student Information System and has used Widenhammer Alio as its Business Processing System. With each of those systems getting up in years, and with District 49 pursuing innovation on a regular, even increasing basis, it is in the best interests of the District to pursue new systems for each priority (Education and Business). The Operations Department is running well and settling in to its use of Schooldude, which has been building up for them over the last few years.

When it became apparent that it would be wise to pursue new systems, a working group of district staff was formed to investigate different options for future system platforms – including the possibility of remaining on current systems with a new configuration. That process was led by Director of Culture and Services, Dr. Louis Fletcher, and included staff from both the Education and Business Offices. The group concluded that while there was some opportunity to improve the configuration and performance of the existing systems, that a new system would be the best option.

RATIONALE: Data is ever increasing in its importance to the management of education. For that data to be truly informative, however, it needs to be consistently complete, valid, and accurate. It also needs to be integrated in a complete data set that can be analyzed both routinely for regular information and periodically for specific issues as they arise. Through the evaluation process, it was determined that the current platforms, even with improvements to its configuration would not achieve the desired levels of data integrity and integration, and so, new systems were then considered very intentionally.

RELEVANT DATA AND EXPECTED OUTCOMES: The system evaluation group identified SunGard Public Sector as the preferred option for a new system – specifically their eSchoolPLUS and BusinessPLUS offerings, combined with a coordinated analysis tool known as Integr8PLUS that will help bring data from all District systems together for improved data integration across systems to lead to new and improved data analysis abilities and insights to inform future decisions on a macro level as well as a micro and even student-specific level.

As exploratory discussions with SunGard increased and transitioned to more intentional proposals, SunGard volunteered several pricing and conversion process benefits to their standard package to incentivize action from District 49 prior to the end of the 2016 calendar year. These benefits in terms of pricing and conversion assistance are very significant and worthy of consideration and execution to lead District 49 into an eighteen month conversion cycle designed to have the District fully converted onto the new systems by July 1, 2018.

A significant factor in the pricing and process of conversion will be D49's ability to self-manage the cost structure to specifically fill in needs of either expertise or capacity that will be necessary and beneficial to the success of the conversion. There will not be spends for resources that either go unused or are ineffective or inefficient processes.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment.	<i>Understanding opportunities available to the District and presenting those opportunities in a way to give comfort to leadership to make an informed decision on a quick turn-around to recognize the benefits of favorable price and service options provided.</i>
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	

Rock #3 — Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u> .	
Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive.	<i>Firm Foundations will be facilitated to a higher degree with improved data integrity, data integration and analytics.</i>
Rock #5 — Customize our educational systems to <u>launch each student toward success</u> .	<i>Every Student's potential success will be facilitated to a higher degree with improved data integrity, data integration and analytics.</i>

FUNDING REQUIRED: Yes, conversion costs and parallel processing

AMOUNT BUDGETED: \$ 1,129,518
(additional cost over three fiscal years)

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to authorize the Chief Business Officer to execute a Master Software License, Maintenance and Service Agreement with SunGard Public Sector LLC to include subscriptions to their eSchoolPLUS, BusinessPLUS, and Integr8PLUS programs and platforms, as well as support for conversions of existing data and processes to those systems, for a cost of \$1,622,486 to be spent over the 2016/17, 2017/18 and 2018/19 fiscal years.

APPROVED BY: Brett Ridgway, Chief Business Officer
Peter Hiltz, Chief Education Officer
Jack Bay, Chief Operations Officer

DATE: December 8, 2016

Harold made the motion; seconded by Graham. A presentation was made by Ridgway and Fletcher. Questions from the Board were answered. Looking at an 18-36 month timeframe to convert two of our core operating systems to a new platform. Harold reminded them to revisit this in 18 months especially if additional funding is necessary. The motion passed 4-0.

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	Absent
VOTED NAY					
COMMENTED			X	X	

	BAY	HILTS	RIDGWAY	FLETCHER	
COMMENTED	X	X	X	X	

BOARD OF EDUCATION AGENDA ITEM 8.01 MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	D. Richer, Executive Assistant to the BOE
TITLE OF AGENDA ITEM:	Process Improvement Update
ACTION/INFORMATION/DISCUSSION:	Discussion

BACKGROUND INFORMATION, DESCRIPTION OF NEED: We seek to continuously improve our processes in the district.

RATIONALE: Administrative regulation development and revision and systematic review of district policies are designed to increase the probability of an effective and efficient school system.

RELEVANT DATA AND EXPECTED OUTCOMES:

No.	Designation	Title	Reviewed by	Recommendations
8.01a	AE-R	Accountability/Commitment to Accomplishment	A. Whetstone	Reviewed; no changes recommended
8.01b	EC-R	Buildings/Grounds/Property Management	R. Lee	Reviewed: Minor Revisions
8.01c	EEAEG-R	Use of Wireless Communication Devices While Operating a District Vehicle	G. Hammond S. Hathway	Align with CASB; Recommend repeal of regulation, combined with policy
8.01d	JLC-R	Student Health Services and Records	N. Lemmond	Reviewed; no changes recommended

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u>	Updating policy to reflect current laws, regulations and best practices provides a solid foundation to lead the District.
Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive.	
Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	

FUNDING REQUIRED: No

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Information only

REVIEWED BY: Chief Officers

DATE: December 2, 2016

BOE Regular Meeting December 15, 2016
Item 8.01 continued

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
COMMENTED					
	BAY	HILTS	RIDGWAY		
COMMENTED					

BOARD OF EDUCATION AGENDA ITEM 8.02 MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	Nancy Lemmond, Executive Director of Individualized Education
TITLE OF AGENDA ITEM:	Expulsion Information
ACTION/INFORMATION/DISCUSSION:	Information

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

See attached confidential sheet for list of expulsions in November 2016.

RATIONALE: Board Policy

RELEVANT DATA AND EXPECTED OUTCOMES: See attachment

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Grow a robust <u>portfolio</u> of distinct and exceptional <u>schools</u>	Ensures compliance with all Colorado Revised Statutes
Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive	
Rock #5 — Customize our educational systems to launch each student toward success	Provide alternative pathways to students that align with 49 Pathways Initiative

FUNDING REQUIRED: No

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: N/A

APPROVED BY: Peter Hilts, CEO

DATE: December 2, 2016

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
COMMENTED					
	BAY	HILTS	RIDGWAY		
COMMENTED					

BOARD OF EDUCATION AGENDA ITEM 8.03 MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	Barbara Seeley, Executive Assistant to CEO
TITLE OF AGENDA ITEM:	Student Study Trips
ACTION/INFORMATION/DISCUSSION:	Information

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

VRHS

Washington DC Trip

Depart-1/19/17 Return-1/22/17

3 Students will attend this trip.

Cost of trip will be \$2,099 per student and includes transportation, meals, lodging, insurance and tours.

This is a great opportunity for our students to experience government in action at the inaugural address as well as seeing various museums and monuments.

Fundraising will not be part of this trip.

RATIONALE:

RELEVANT DATA AND EXPECTED OUTCOMES:

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u>	Travel study is an important component of an appealing education, and participation in student leadership is central to our commitment to be the best district for leaders.
Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive.	
Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	

FUNDING REQUIRED: No

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: N/A

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: December 2, 2016

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
COMMENTED					
	BAY	HILTS	RIDGWAY		
COMMENTED					

BOARD OF EDUCATION AGENDA ITEM 8.04 MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	Marie LaVere-Wright, Board President
TITLE OF AGENDA ITEM:	Chief Business Officer's Goals for 2016-17
ACTION/INFORMATION/DISCUSSION:	Information

BACKGROUND INFORMATION, DESCRIPTION OF NEED: The Board of Education and the Chief Officers have developed a process to efficiently evaluate their performance on an annual basis.

RATIONALE: Once the Board of Education completes the review process for a Chief Officer in Executive Session, the Chief Officer's goals for the upcoming year are published.

RELEVANT DATA AND EXPECTED OUTCOMES:

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	<p>Rock – 1 By providing transparent information regarding operating performance including the Goals of the Chief Operation Officer we continue to move in the direction of maintaining Taxpayer Trust</p> <p>Rock -2 The Chief Officers can make a significant impact on the community though their involvement and interaction with community stakeholders and professional groups that can leave a positive and lasting impact. By providing key performance metrics, benchmarking performance and continually reviewing performance of its personnel including executive leadership on an annual basis, the district will accomplish this Big Rock</p>
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Grow a robust <u>portfolio</u> of distinct and exceptional <u>schools</u>	
Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive.	
Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	

FUNDING REQUIRED: No

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Information only.

APPROVED BY: Marie LaVere-Wright, Board President,
Brett Ridgway, Chief Business Officer

DATE: December 2, 2016

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
COMMENTED					
	BAY	HILTS	RIDGWAY		
COMMENTED					



BOARD OF EDUCATION AGENDA ITEM 9.01 MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	Brett Ridgway, Chief Business Officer Ryan Johanson, Accounting Group Manager
TITLE OF AGENDA ITEM:	Audit Results
ACTION/INFORMATION/DISCUSSION:	Discussion

BACKGROUND INFORMATION, DESCRIPTION OF NEED: School District 49, like all Colorado public entities, is required to go through an annual, independent examination of its financial results and financial control procedures. As this happens every year, and as the results consistently show an 'unqualified opinion' (i.e. a good, or 'clean' result), we do not make a formal presentation of the results each year. This year the district has enhanced its financial report by issuing a Comprehensive Annual Financial Report (CAFR) instead of the basic audit report, prompting a formal presentation.

RATIONALE: In an effort to be more transparent with our stakeholders, we would like Hoelting & Co. to talk about the financial condition of the district. Along with the issuance of a CAFR, it would be beneficial to educate the public about the report.

RELEVANT DATA AND EXPECTED OUTCOMES: District 49 received an unqualified opinion for the 2015-16 fiscal year, as did all other component units. This result is a good affirmation of the actions and leadership at the district and charter school level.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	<i>The existence of the audit process itself, and the transparency of that process, identifying challenges and difficulties – as well as strengths and opportunities, for our leaders and constituents to see is fundamental to having trust with our community.</i>
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u>	
Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive	
Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	

FUNDING REQUIRED:

AMOUNT BUDGETED: \$47,525

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: N/A

APPROVED BY: Brett Ridgway, Chief Business Officer

DATE: December 9, 2016

BOE Regular Meeting December 15, 2016
Item 9.01 continued

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
COMMENTED	X		X	X	
	BAY	HILTS	RIDGWAY	JOHANSON	AUDITOR
COMMENTED	X			X	X

BOARD OF EDUCATION AGENDA ITEM 9.02 MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	Andy Franko, iConnect Zone Leader
TITLE OF AGENDA ITEM:	Colorado Military Academy Charter Application Public Presentation
ACTION/INFORMATION/DISCUSSION:	Information

BACKGROUND INFORMATION, DESCRIPTION OF NEED: The founding board of Colorado Military Academy has submitted an application to charter a K-12 school in District 49. The application has been reviewed by members of the District Accountability Committee, an external panel of experts, and district level administration. In addition, the applicant board was interviewed to determine its capacity to operate the proposed school.

RATIONALE: The presentation of the Colorado Military Academy allows District 49 board of education and community to have a public hearing about the potential school. The application is the thorough description of the proposed school. The public hearing allows the applicant to put a face to the name.

RELEVANT DATA AND EXPECTED OUTCOMES:

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	Strong connection
Rock #3 — Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u>	Strong connection
Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive.	
Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	

FUNDING REQUIRED:

AMOUNT BUDGETED:

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move application approval to an action item for the Jan. 12, 2017 BOE meeting.

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: December 2, 2016

Move this item for action at the January 12th regular board meeting.

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
COMMENTED	X	X	X	X	
	BAY	HILTS	RIDGWAY	FRANKO	EVANS
COMMENTED		X		X	X
	HAYS	MARVIN	BROCK		
COMMENTED	X	X	X		

BOARD OF EDUCATION AGENDA ITEM 9.03 MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	Andy Franko, iConnect Zone Leader
TITLE OF AGENDA ITEM:	Liberty Tree Classical Academy Charter Application Public Presentation
ACTION/INFORMATION/DISCUSSION:	Information

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

The founding board of Liberty Tree Classical Academy has submitted an application to charter a K-12 school in District 49. The application has been reviewed by members of the District Accountability Committee, an external panel of experts, and district level administration. In addition, the applicant board was interviewed to determine its capacity to operate the proposed school.

RATIONALE:

The presentation of the Liberty Tree Classical Academy allows District 49 board of education and community to have a public hearing about the potential school. The application is the thorough description of the proposed school. The public hearing allows the applicant to put a face to the name.

RELEVANT DATA AND EXPECTED OUTCOMES:

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	Strong connection
Rock #3 — Grow a robust <u>portfolio</u> of distinct and exceptional <u>schools</u>	Strong connection
Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive.	
Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	

FUNDING REQUIRED:

AMOUNT BUDGETED:

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

Move application approval to an action item for the Jan. 12, 2017 BOE meeting.

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: December 2, 2016

Move this item for action at the January 12th regular board meeting.

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
COMMENTED	X		X	X	
	BAY	HILTS	RIDGWAY	FRANKO	WILSON
COMMENTED		X		X	X

BOARD OF EDUCATION AGENDA ITEM 9.04 MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	Amber Whetstine, Executive Director of Learning Services
TITLE OF AGENDA ITEM:	Accreditation Update
ACTION/INFORMATION/DISCUSSION:	Discussion

BACKGROUND INFORMATION, DESCRIPTION OF NEED: The Colorado Department of Education recently released Preliminary District and School Performance Framework reports to districts in Colorado. Frameworks include indicators of performance in the areas of Finance, Safety, Test Participation, Academic Achievement, Academic Growth, and Post-Secondary Work Force Readiness (high school). The District's and each school's preliminary rating suggests the accreditation and plan type assigned for improvement planning and accountability purposes. Districts are accredited by the State Board of Education with distinction, or with a performance, improvement, priority improvement or turnaround plan type. Schools are assigned a performance, improvement, priority improvement or a turnaround plan type, but are accredited by the local Board of Education. Alternative Education Campus Preliminary School Performance Frameworks were released to Districts in November.

RATIONALE: District 49 will continue to offer accredited schools and use the District and School Performance Frameworks as tools to improve student achievement.

RELEVANT DATA AND EXPECTED OUTCOMES: Review preliminary AEC results. Discuss request to reconsider process.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u>	By accrediting each of our coordinated, charter, alternative and virtual schools, the Board commits to growing and supporting our portfolio of schools.
Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive.	
Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	

FUNDING REQUIRED: N/A

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: N/A

APPROVED BY: Peter Hilts, CEO

DATE: 12/1/16

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
COMMENTED				X	
	BAY	HILTS	RIDGWAY	WHETSTINE	BROCK
COMMENTED				X	X

BOARD OF EDUCATION AGENDA ITEM 9.05 MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	Mike Pickering, POWER Zone Leader
TITLE OF AGENDA ITEM:	Center for Literacy & Innovation Excellence
ACTION/INFORMATION/DISCUSSION:	Discussion

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

POWER Zone would like to present a proposal to open a new learning center within the zone entitled the Center for Literacy and Innovation Excellence (CLIE). This innovative learning center has one purpose: increasing the quality of life for the students we serve. This will be accomplished by delivering more children the power to read, understand, and respond to text. By filling the educational gap that currently exists within public education for students with significant reading differences, POWER Zone will be opening up opportunity for students to learn to read who would otherwise continue to struggle long into adulthood.

RATIONALE:

In August of 2014 POWER Zone opened the Literacy Excellence programming at OES. This programming serves students who fit a profile for dyslexia. These students have been receiving an Orton-Gillingham based multisensory reading intervention targeted to the specific needs of these students. Trained and licensed Literacy Excellence interventionists, who are also Certified Academic Language Therapists, provide this intervention. After two years of the programming data began to emerge that the intervention was moving students significantly faster towards proficiency than “like” peers who were not receiving the programming.

RELEVANT DATA AND EXPECTED OUTCOMES:

The zone will share the data referred to in the rationale section. We believe that we are now into the 3rd phase of District 49’s Learn, Work, Lead cycle with this particular innovation. It is now time, heading into the end of year 3, to either end the programming, extend the programming as is, or commit to a true transformation that has the potential to open up more opportunity for a wider range of learners than ever before. We believe it's time to transform!

IMPACTS ON THE DISTRICT’S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	Offering high quality and innovative programming that meets the needs of more students is one way to show our taxpayers that we take their investment seriously.
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	The core literacy programming embed in CLIE emerged initially from a proposal that was then voted on by OES staff, admin, and parents.
Rock #3 — Establish District 49 as the <u>best district</u> in Colorado to learn, work and lead	Educator, parent, and student qualitative responses to the programming have been very strong. When you begin to move dynamically struggling readers in the right direction, after perhaps years of struggle, educators begin to feel empowered and more excited about their ability to truly make a difference.
Rock #4 — Grow a robust portfolio of distinct and exceptional schools	Schools become exceptional, in part, by having high quality programming that meets the individual needs of our students.
Rock #5 — Customize our educational systems to launch each student toward success	CLIE embodies customization of learning within its core reading programming, its innovation/makerspace, and its blended learning opportunities.



BOE Regular Meeting December 15, 2016
Item 9.05 continued

FUNDING REQUIRED:

AMOUNT BUDGETED:

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move for further consideration of a detailed proposal at the January work session to include a facility plan, staffing plan with job descriptions, and preliminary budget.

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: December 2, 2016

Move this item to the January work session and the board's annual planning workshop for further discussion.

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
COMMENTED	X			X	
	BAY	HILTS	RIDGWAY	PICKERING	THOMPSON
COMMENTED				X	X

BOARD OF EDUCATION AGENDA ITEM 9.06 MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	D. Richer, Executive Assistant to the BOE
TITLE OF AGENDA ITEM:	Policy and Procedure Review
ACTION/INFORMATION/DISCUSSION:	Discussion

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Ongoing review of Board policies to ensure compliance with current laws and regulations and to ensure policies align with practices that best serve the district.

RATIONALE: Board policies are routinely reviewed to ensure that they are current and reflect applicable federal and/or state regulations as well as the needs and processes of the districts.

RELEVANT DATA AND EXPECTED OUTCOMES:

No.	Designation	Title	Reviewed by	Recommendations
9.06a	DA	Fiscal Management Goals/ Priority Objectives	R. Sprinz	Reviewed; no changes recommended
9.06b	DGA/DGB	Authorized Signatures/Check Writing Services	R. Johanson	Recommend repeal
9.06c	DIA/DIB	Accounting System/Types of Funds	R. Johanson	Recommend repeal, in Colorado statutes
9.06d	DIC	Financial Reports and Statements	R. Johanson	Recommend repeal
9.06e	DJ/DJA	Purchasing/Purchasing Authority	J. Rohr	Reviewed; no changes recommended
9.06f	DJB, DJB-R	Purchasing Procedures	J. Rohr	Reviewed; no changes recommended
9.06g	DJD	Cooperative Purchasing	J. Rohr	Reviewed; no changes recommended
9.06h	DJG	Vendor Relations	J. Rohr	Reviewed; no changes recommended
9.06i	DK, DK-R	Payment Procedures	R. Johanson	Recommend repeal, in Colorado statutes
9.06j	DN, DN-E, DN-R	School Properties Disposition	J. Rohr	Reviewed; no changes recommended
9.06k	FBC, FBC-R	Prioritization of Facility Improvements	M. Andrews	Reviewed; no changes recommended
9.06l	GBA	Open Hiring/Equal Employment Opportunity	P. Andersen	Revise to comply with state and federal regulations per CASB guidelines. Modify title.
9.06m	GBEBC	Gifts to and Solicitations by Staff	P. Andersen	Repeal. This content currently exists in GBEA Staff Ethics and Conflicts of Interest.
9.06n	GBGB	Staff Personal Security and Safety	P. Andersen, D. Watson	Review and update with minor edits.
9.06o	GBM, GBM-R	Staff Identification Cards	P. Andersen	Review and update to reflect current practice.
9.06p	GCKAA, GCKAA-R	Teacher Displacement	P. Andersen	Review and update policy and regulation.

BOE Regular Meeting December 15, 2016
Item 9.06 continued

9.06q	GCQA, GCQA-R	Instructional Staff Reduction In Force	P. Andersen	Review and update policy and regulation.
9.06r	GDM	Educational Support Staff Career Development	P. Andersen	Repeal. This content will be added to GDO/GDO-R.
9.06s	GDO, GDO-R	Evaluation of Educational Support Staff	P. Andersen	Review and update to reflect current practice. Add content from GDM.
9.06t	GDQB, GDQB-R	Resignation of Educational Support Staff	P. Andersen	Update policy. Adopt regulation added to reflect current practice.
9.06u	JHD, JHD-E	Exclusions and Exemptions from Student Attendance	L. Fletcher	Revised to acknowledge the possibility of revocation of an erroneous enrollment if a student would have been denied based on the policies prohibitions.
9.06v	JS, JS-R	Student Use of the Internet and Electronic Communications	J. Litchenberg	Reviewed policy and updated regulation.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u>	Updating policy to reflect current laws, regulations and best practices provides a solid foundation to lead the District.
Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive.	
Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	

FUNDING REQUIRED: No

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: After review and discussion, move the 22 policies in item 9.06 for action at the next regular board meeting.

REVIEWED BY: Chief Officers

DATE: December 2, 2016

Move these policies for action at the January 12th meeting.

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
COMMENTED				X	
	BAY	HILTS	RIDGWAY		
COMMENTED					

BOARD OF EDUCATION AGENDA ITEM 9.07 MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	Brett Ridgway, Chief Business Officer Ron Sprinz, Finance Group Manager
TITLE OF AGENDA ITEM:	Amended Budget
ACTION/INFORMATION/DISCUSSION:	Discussion

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Under current statute, Colorado school districts' program formula funding is largely based on the 'October Count' of full time equivalent students (SFTE). Like many districts, we try and monitor how enrollment is trending as compared to the adopted budget.

RATIONALE: sFTE is the largest variable in determining program formula funding and since program formula funding accounts for 93% of our total general fund revenue budget, and since we are continuing to move toward a full student-based funding model, it is very appropriate to monitor sFTE early in the school year to determine what issues may come from fluctuations to the adopted budget in terms of sFTE by school.

RELEVANT DATA AND EXPECTED OUTCOMES: The actual October Count result will be the driving factor in compiling the amended budget, to be approved by the Board of Education prior to January 31, 2016. Estimates of how the October Count will unfold, and how that will affect each school and zone in turn, in terms of financial impacts, will be used in strategic decisioning throughout the course of the fall semester.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	<i>Presenting such information in an open and transparent manner validates the importance placed on community trust.</i>
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u>	<i>Informed decision making and organizational agility are key strategies we continue to pursue.</i>
Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive	
Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	

FUNDING REQUIRED:

AMOUNT BUDGETED: \$ 158,904,642

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: N/A

APPROVED BY: Brett Ridgway, Chief Business Officer

DATE: December 7, 2016

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
COMMENTED					
	BAY	HILTS	RIDGWAY	SPRINZ	
COMMENTED				X	

BOARD OF EDUCATION AGENDA ITEM 9.08 MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	Brett Ridgway, Chief Business Officer
TITLE OF AGENDA ITEM:	General Contractor Selection Criteria
ACTION/INFORMATION/DISCUSSION:	Discussion

BACKGROUND INFORMATION, DESCRIPTION OF NEED: After the passage of 2016-3B in the general election last month, it is now appropriate for the District to begin selecting vendors to assist with the completion of goals stated in that initiative. Goals 3 and 4 in particular are large capital projects that will require the services of a General Contractor. How we proceed with selecting general contractors to oversee the work is a key part of the selection criteria. This is a normal question about 'will you use local contractors?'. Of course that is the ideal choice, but we also have the fiduciary responsibility of getting the best result for basically the best price..

RATIONALE: The basic question we need to consider, then, is how much (if any) additional cost are we willing to accept to utilize a local vendor vs. one from out of town. What does out-of-town mean? D49 boundaries? Colorado Springs metro area? include Monument, Woodland Park? include Eastern El Paso County? What about Pueblo vs. Denver? Is out-of-town just that, or would we prefer Southern Colorado to Denver? We could go deep in the rabbit hole with this, which wouldn't be good, but we need to consider specific 'what if' scenarios so we (staff) don't have to make interpretations as we go either..

RELEVANT DATA AND EXPECTED OUTCOMES: We will be hiring owner's rep services/temporary staff that will help with day-to-day project oversight, but that will be a decisions for later in February. The General Contractor selections will come first so we can get them connected with the Architects for planning each project. Statute requires that cost be our biggest evaluation criteria - but it does not have to be a majority factor by itself.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	<i>Clarity and transparency in key decisions to implement voter-approved initiatives.</i>
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u>	
Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive.	
Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	

FUNDING REQUIRED: No

AMOUNT BUDGETED: \$83.5mm
projects

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Discuss and present guidance to staff for selection criteria related to General Contractors to fulfill the plans of ballot initiative 2016-3B.

APPROVED BY: Brett Ridgway, Chief Business Officer

DATE: December 8, 2016

BOE Regular Meeting December 15, 2016
Item 9.08 continued

The Board delegated Kevin Butcher to work with the Administration on the Board's behalf to develop the criteria to move this item forward to the next board meeting.

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
COMMENTED	X	X	X	X	
	BAY	HILTS	RIDGWAY	ROHR	ANDREWS
COMMENTED	X		X	X	X

BOARD OF EDUCATION AGENDA ITEM 9.09 MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	Brett Ridgway, Chief Business Officer Matt Meister, Director of Communications
TITLE OF AGENDA ITEM:	3B Follow-Up
ACTION/INFORMATION/DISCUSSION:	Discussion

BACKGROUND INFORMATION, DESCRIPTION OF NEED: The Board of Education previously provided guidance to the Administration to conduct primary research for needs, options and financing vehicles for potential participation in the November 2016 election. That work resulted in the development of a plan dubbed “Building our Future Community” and requisite language that will be placed on the November 2016 general election ballot as a result of the Board’s decision at a special meeting held on August 24, 2016. That election question subsequently passed with a near 65/35 ratio on November 8, 2016.

With that success, another set of work processes and sequences begins. We must take the direction approved for us by the constituents and implement those plans with full integrity and appropriate urgency to allow students, staff, and constituents to realize the maximum benefit from the plan for the maximum duration.

RATIONALE: Some portions of the early steps may feel like a ‘hurry up and wait’ scenario where work will be done internally to get all necessary items set, presented, and executed before visible construction begins.

RELEVANT DATA AND EXPECTED OUTCOMES: We expect to execute a plan that is faithfully consistent with the plans presented for the election question, and for those plans to be fully compliant with the ballot language approved. We expect to move with intention and urgency to drive completion of stated projects in an optimal timeframe.

IMPACTS ON THE DISTRICT’S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	<i>Clarity and transparency in revenue generation strategies and related decisions.</i>
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	<i>There is no closer engagement for community participation than an election. Pursuing an election question in 2016 will need significant community participation for it to be reflective of the community’s wishes for D49</i>
Rock #3 — Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u>	<i>The election proposal has clear connections to increasing our portfolio of distinct and exceptional schools</i>
Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive.	<i>Recognizing that the efficiencies D49 has achieved the last several years puts the district in a position to be trusted, to be innovative and through the continuous exercise of both; building a firm foundation for the future..</i>
Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	<i>A commitment to improving facilities and programs will have a positive contribution to ensuring each student has their best opportunity for success.</i>

FUNDING REQUIRED: No

AMOUNT BUDGETED: \$83.5mm
projects
\$1mm
teacher comp.



BOE Regular Meeting December 15, 2016
Item 9.09 continued

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Proceed with plans and action steps to bring the 2016-3B ballot initiative to life.

APPROVED BY: Brett Ridgway, Chief Business Officer

DATE: December 2, 2016

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
COMMENTED					
	BAY	HILTS	RIDGWAY	MEISTER	
COMMENTED				X	

BOARD OF EDUCATION AGENDA ITEM 9.10 MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	Matt Meister, Director of Communications
TITLE OF AGENDA ITEM:	Revised Job Description, Marketing and Communications Specialist
ACTION/INFORMATION/DISCUSSION:	Discussion

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Job descriptions within the communications department are being updated to more accurately reflect the duties fulfilled by current employees given the realignment of department goals, productivity and processes since April 2014. The updates also reflect industry standard responsibilities and compensation.

RATIONALE: Accurate job descriptions provide employees clarity regarding job responsibilities and help the district increase performance through increased efficiency.

RELEVANT DATA AND EXPECTED OUTCOMES: Competitor and comparison districts in Colorado compensate at rates much higher than District 49. Similar positions compensate at \$40-50K plus. The proposed changes will not add to our current personnel count within the communications department or district.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	Accurate job descriptions provide employees clarity regarding job responsibilities and analysis of industry standard compensation keeps the district competitive for high performing workers in a competitive market space.
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	The communication department serves as the direct link between the life impacts created in the classroom and the larger community. A high performing communication department increases community engagement with district activities.
Rock #3 — Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u>	The marketing and communication specialist markets the portfolio of schools to potential customer segments.
Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive.	
Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	The marketing and communication specialist informs the community and stakeholder populations about educational opportunities meeting the needs of each student.

FUNDING REQUIRED: \$2,485.60 plus benefits

AMOUNT BUDGETED: \$2,485.60 plus benefits

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move to action item at January regular board meeting.

APPROVED BY: Peter Hilts, CEO

DATE: November 22, 2016

Move this item for action at the January 12th regular Board meeting.

BOE Regular Meeting December 15, 2016
Item 9.10 continued

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
COMMENTED				X	
	BAY	HILTS	RIDGWAY	MEISTER	
COMMENTED				X	

BOARD OF EDUCATION AGENDA ITEM 9.11 MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	Marie LaVere-Wright, Board President
TITLE OF AGENDA ITEM:	Board Annual Planning Workshop
ACTION/INFORMATION/DISCUSSION:	Discussion

BACKGROUND INFORMATION, DESCRIPTION OF NEED: The Board is mindful of the importance of planning, brainstorming and thoughtful discussion without action.

RATIONALE: The Board plans to hold an Annual Planning Workshop on the last Saturday in January, which shall be open to the public. No action shall be taken during this workshop.

RELEVANT DATA AND EXPECTED OUTCOMES: Public notice of the workshop, including the topics for discussion and study, shall be provided.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	The Annual Planning Workshop gives the Board and invited administrators a chance to examine the district's strategic and cultural priorities at a more detailed level.
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Grow a robust <u>portfolio</u> of distinct and exceptional <u>schools</u>	
Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive	
Rock #5 — Customize our educational systems to launch each student toward success	

FUNDING REQUIRED: N/A

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: The Board should determine agenda topics and timeframe for the Annual Planning Workshop.

APPROVED BY: Marie LaVere-Wright, Board President

DATE: December 2, 2016

Two items were added to this agenda, process improvement around the Chief Officer evaluations and a discussion of land use and district property.

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
COMMENTED	X	X	X	X	
	BAY	HILTS	RIDGWAY		
COMMENTED			X		

BOARD OF EDUCATION AGENDA ITEM 10.01 MINUTES

BOARD MEETING OF:	December 15, 2016
PREPARED BY:	D. Richer, Executive Assistant to BOE
TITLE OF AGENDA ITEM:	Executive Session: Pursuant to C.R.S. § 24-6-402(4)(f)(I) for discussion of a specific staff member with prior written notification for Chief Education Officer evaluation and review
ACTION/INFORMATION/DISCUSSION:	Discussion

BACKGROUND INFORMATION, DESCRIPTION OF NEED:

RATIONALE:

RELEVANT DATA AND EXPECTED OUTCOMES:

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES—THE BIG ROCKS:

Rock #1 —Reestablishing the district as a <u>trustworthy</u> recipient of taxpayer investment	
Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u>	
Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive	
Rock #5 — Customize our educational systems to launch each student toward success	

FUNDING REQUIRED: No

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to go into Executive Session: Pursuant to C.R.S. § 24-6-402(4)(f)(I) for discussion of performance of a specific staff member with prior written notification for Chief Education Officer evaluation and review.

APPROVED BY: Marie LaVere-Wright, Board President

DATE: December 2, 2016

Harold made the motion; seconded by Graham. The motion passed 4-0.

	BUTCHER	GRAHAM	HAROLD	LAVERE-WRIGHT	MOORE
VOTED AYE	X	X	X	X	Absent
VOTED NAY					
COMMENTED					

	BAY	HILTS	RIDGWAY		
COMMENTED					