

REVISED AGENDA
REGULAR BOARD OF EDUCATION MEETING
September 13, 2018
SBOR Welcome - 5:30 p.m.
Business Meeting – 6:30 p.m.
Education Service Center – Board Room

5:30 p.m. • Welcome Student Board of Representatives

1.00 Call to Order and Roll Call

2.00 Welcome and Pledge of Allegiance

3.00 Approval of Agenda

4.00 Consent Agenda

4.01 Approval of Minutes of Regular Board of Education Meeting 8/9/2018 –Garza

4.02 Approval of Matters Relating to Administrative Personnel –White

4.03 Approval of Matters Relating to Professional/Technical Personnel –Evans

4.04 Approval of Matters Relating to Licensed Personnel –White

4.05 Approval of Matters Relating to Educational Support Personnel –Evans

4.06 Approval of Matters Relating to Extra Curricular Personnel –Evans

4.07 Approval of Minutes of Special Board of Education Meeting 8/22/2018 –Garza

5.00 Board Update

5.01 Chief Officer Update

5.02 Student Board of Representatives Update

6.00 Open Forum (3 minute time limit for each speaker)

7.00 Action Items

7.01 Action on Policy Revisions

a. GBGA Staff Health – Andersen

b. GBGB Staff Personal Security & Safety – Andersen/Watson

7.02 Personnel Policy Revisions - Evans

a. GBCAG Staff Unpaid Leave of Absence

7.03 CASB Updates – Policy and Procedure Review (5 minutes) Fletcher

a. JF Admission and Denial of Admission

b. JFABB Admission of Non-immigrant Foreign Students

c. JFBA Intra-District Choice/Transfers

d. JFBB Inter-District Choice/Open Enrollment

e. JICEC Student Distribution of Noncurricular Materials

f. JRA/JRC Student Records/Release of Information on Students

7.04 Action on Resolution for Constitution Day – Hilts

7.05 Action on Official Survey Date for Impact Aid – Ridgway

7.06 Action on Mission Innovation Parameters/Calendar - Hilts

7.07 Action on 2019 Graduation Dates and Times – Hilts

7.08 Action on 2017/18 Supplemental Budget – Sprinz

7.09 Action on Updated Job Description – Finance Director – Ridgway

7.10 Action on Proposed Improvements to Substitute Teacher Pay System (5 minutes) Ridgway/Hilts

7.11 Items Removed from Consent Agenda

8.00 Information Items

- 8.01 Process Improvement Update
 - a. EF-E-1 Unpaid Meal Charges – **Deines-Henderson**
 - b. GBGA-R Staff Health – **Andersen**
 - c. JF-E Admission and Denial of Admission – **Fletcher**
 - d. JFABB-R Admission of Non-immigrant Foreign Students – **Fletcher**
 - e. JFBA-R Intra-District Choice/Transfers – **Fletcher**
 - f. JICEC-R Student Distribution of Noncurricular Materials – **Fletcher**
 - g. JRA-E-2/JRC-E-2 Student Records/Release of Information on Students – **Fletcher**
- 8.02 Expulsion Information - **Lemmond**
- 8.03 Student Study Trips – **Seeley**
- 8.04 Current Legal Issues – **Ridgway/Hathaway**
- 8.05 Board Sub-Committee Minutes – **Garza**

9.00 Discussions Items

- 9.01 2016 3B Projects Update (10 minutes) **Lee/Willhelm**
- 9.02 CD BOCES Report (10 minutes) **Ken Witt**
- 9.03 Increase Adult Breakfast Price (5 minutes) **Deines-Henderson**
- 9.04 iConnect Zone Performance Report (10 minutes) **Franko**
- 9.05 Enrollment Update (10 minutes) **Sprinz**

10.00 Other Business

- 10.01 Executive Session: Pursuant to C.R.S. 24-6-402(4)(f)(I) for discussion of performance of a specific staff member with prior written notification for Chief Operations Officer evaluation and review
- 10.02 Executive Session: Pursuant to C.R.S. 24-6-402(4)(b, f, & h) to obtain legal advice on specific legal matters, for discussion of performance of specific staff members with prior written notification, and to discuss student discipline matters involving specific students and issues related to extracurricular activities.

11.00 Adjournment

DATE OF POSTING: September 10, 2018

Donna Garza
Executive Assistant to the Board of Education

BOARD OF EDUCATION ITEM 4.01
BACKGROUND AND DOCUMENTATION FOR CONSENT OR ROUTINE AGENDA ITEMS

BOARD MEETING OF: September 13, 2018

PREPARED BY: D. Garza, Executive Assistant to the Board

TITLE OF AGENDA ITEM: Approval of Minutes of Regular Board of Education Meeting
8/9/18

ACTION/INFORMATION/DISCUSSION: Consent Agenda-Action

BACKGROUND OR RATIONALE

Board review and approval is required prior to posting minutes.

RELEVANT DATA AND EXPECTED OUTCOMES:

Once approved by the board, the minutes will be posted on the district website.

IMPACTS ON THE DISTRICT’S MISSION PRIORITIES—THE RINGS AND ROCKS:

Culture	<p>Inner Ring—How we treat each other</p> <p>Outer Ring—How we treat our work</p>	
Strategy	<p>Rock #1—Establish enduring <u>trust</u> throughout our community</p> <p>Rock #2—Research, design and implement programs for intentional <u>community</u> participation</p> <p>Rock #3— Grow a robust <u>portfolio</u> of distinct and exceptional <u>schools</u></p> <p>Rock #4— Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive</p> <p>Rock #5— Customize our educational systems to <u>launch each student toward success</u></p>	

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the consent agenda, including the minutes from the August 9th regular board of education meeting.

APPROVED BY: Dave Cruson, Board Secretary

DATE: August 31, 2018

BOARD OF EDUCATION ITEM 4.02
BACKGROUND AND DOCUMENTATION FOR CONSENT OR ROUTINE AGENDA ITEMS

BOARD MEETING OF: September 13, 2018

PREPARED BY: Paul Andersen, Director of Human Resources

TITLE OF AGENDA ITEM: Approval of Matters Relating to Administrative Personnel

ACTION/INFORMATION/DISCUSSION: Consent - Action

BACKGROUND OR RATIONALE

To gain Board of Education approval for personnel changes. The hiring and transfer actions on attached roster are to meet Board of Education objectives in student achievement. Retirement and resignations, if any, are included in this roster.

RELEVANT DATA AND EXPECTED OUTCOMES:

By addressing these actions, the Board of Education is approving the necessary actions that allow the district to continue its' function of hiring and other associated personnel activities that impact student achievement.

IMPACTS ON THE DISTRICT'S MISSION PRIORITIES—THE RINGS AND ROCKS:

Culture	<p>Inner Ring—How we treat each other</p> <p>Outer Ring—How we treat our work</p>	
Strategy	<p>Rock #1—Establish enduring <u>trust</u> throughout our community</p> <p>Rock #2—Research, design and implement programs for intentional <u>community</u> participation</p> <p>Rock #3— Grow a robust <u>portfolio</u> of distinct and exceptional <u>schools</u></p> <p>Rock #4— Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive</p> <p>Rock #5— Customize our educational systems to <u>launch each student toward success</u></p>	

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the attached personnel changes as recommended by the administration.

APPROVED BY: Peter Hilts, Chief Education Officer; Brett Ridgway, Chief Business Officer

DATE: August 31, 2018

BOARD OF EDUCATION ITEM 4.03
BACKGROUND AND DOCUMENTATION FOR CONSENT OR ROUTINE AGENDA ITEMS

BOARD MEETING OF: September 13, 2018

PREPARED BY: Paul Andersen, Director of Human Resources

TITLE OF AGENDA ITEM: Approval of Matters Relating to Professional Technical Personnel

ACTION/INFORMATION/DISCUSSION: Consent - Action

BACKGROUND OR RATIONALE

To gain Board of Education approval for personnel changes. The hiring and transfer actions on attached roster are to meet Board of Education objectives in student achievement. Retirement and resignations, if any, are included in this roster.

RELEVANT DATA AND EXPECTED OUTCOMES:

By addressing these actions, the Board of Education is approving the necessary actions that allow the district to continue its' function of hiring and other associated personnel activities that impact student achievement.

IMPACTS ON THE DISTRICT'S MISSION PRIORITIES—THE RINGS AND ROCKS:

Culture	<p>Inner Ring—How we treat each other</p> <p>Outer Ring—How we treat our work</p>	
Strategy	<p>Rock #1—Establish enduring <u>trust</u> throughout our community</p> <p>Rock #2—Research, design and implement programs for intentional <u>community</u> participation</p> <p>Rock #3— Grow a robust <u>portfolio</u> of distinct and exceptional <u>schools</u></p> <p>Rock #4— Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive</p> <p>Rock #5— Customize our educational systems to <u>launch each student toward success</u></p>	

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the attached personnel changes as recommended by the administration.

APPROVED BY: Peter Hilts, Chief Education Officer; Brett Ridgway, Chief Business Officer

DATE: August 31, 2018

BOARD OF EDUCATION ITEM 4.04
BACKGROUND AND DOCUMENTATION FOR CONSENT OR ROUTINE AGENDA ITEMS

BOARD MEETING OF: September 13, 2018

PREPARED BY: Melanie White, Human Resources Manager

TITLE OF AGENDA ITEM: Approval of Matters Relating to Licensed Personnel

ACTION/INFORMATION/DISCUSSION: Consent - Action

BACKGROUND OR RATIONALE

To gain Board of Education approval for personnel changes. The hiring and transfer actions on attached roster are to meet Board of Education objectives in student achievement. Retirement and resignations, if any, are included in this roster.

RELEVANT DATA AND EXPECTED OUTCOMES:

By addressing these actions, the Board of Education is approving the necessary actions that allow the district to continue its' function of hiring and other associated personnel activities that impact student achievement.

IMPACTS ON THE DISTRICT'S MISSION PRIORITIES—THE RINGS AND ROCKS:

Culture	<p>Inner Ring—How we treat each other</p> <p>Outer Ring—How we treat our work</p>	
Strategy	<p>Rock #1—Establish enduring <u>trust</u> throughout our community</p> <p>Rock #2—Research, design and implement programs for intentional <u>community</u> participation</p> <p>Rock #3— Grow a robust <u>portfolio</u> of distinct and exceptional <u>schools</u></p> <p>Rock #4— Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive</p> <p>Rock #5— Customize our educational systems to <u>launch each student toward success</u></p>	

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the attached personnel changes as recommended by the administration.

APPROVED BY: Peter Hilts, Chief Education Officer; Brett Ridgway, Chief Business Officer

DATE: August 31, 2018

BOARD OF EDUCATION ITEM 4.05
BACKGROUND AND DOCUMENTATION FOR CONSENT OR ROUTINE AGENDA ITEMS

BOARD MEETING OF: September 13, 2018

PREPARED BY: Nicole Evans, Human Resources Manager

TITLE OF AGENDA ITEM: Approval of Matters Relating to Educational Support Personnel

ACTION/INFORMATION/DISCUSSION: Consent - Action

BACKGROUND OR RATIONALE

To gain Board of Education approval for personnel changes. The hiring and transfer actions on attached roster are to meet Board of Education objectives in student achievement. Retirement and resignations, if any, are included in this roster.

RELEVANT DATA AND EXPECTED OUTCOMES:

By addressing these actions, the Board of Education is approving the necessary actions that allow the district to continue its' function of hiring and other associated personnel activities that impact student achievement.

IMPACTS ON THE DISTRICT'S MISSION PRIORITIES—THE RINGS AND ROCKS:

Culture	<p>Inner Ring—How we treat each other</p> <p>Outer Ring—How we treat our work</p>	
Strategy	<p>Rock #1—Establish enduring <u>trust</u> throughout our community</p> <p>Rock #2—Research, design and implement programs for intentional <u>community</u> participation</p> <p>Rock #3— Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u></p> <p>Rock #4— Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive</p> <p>Rock #5— Customize our educational systems to <u>launch each student toward success</u></p>	

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the attached personnel changes as recommended by the administration.

APPROVED BY: Peter Hilts, Chief Education Officer; Brett Ridgway, Chief Business Officer

DATE: August 31, 2018

BOARD OF EDUCATION ITEM 4.06
BACKGROUND AND DOCUMENTATION FOR CONSENT OR ROUTINE AGENDA ITEMS

BOARD MEETING OF: September 13, 2018

PREPARED BY: Nicole Evans, Human Resources Manager

TITLE OF AGENDA ITEM: Approval of Matters Relating to Extra-Curricular Personnel

ACTION/INFORMATION/DISCUSSION: Consent - Action

BACKGROUND OR RATIONALE

To gain Board of Education approval for personnel changes. The hiring and transfer actions on attached roster are to meet Board of Education objectives in student achievement. Retirement and resignations, if any, are included in this roster.

RELEVANT DATA AND EXPECTED OUTCOMES:

By addressing these actions, the Board of Education is approving the necessary actions that allow the district to continue its' function of hiring and other associated personnel activities that impact student achievement.

IMPACTS ON THE DISTRICT'S MISSION PRIORITIES—THE RINGS AND ROCKS:

Culture	<p>Inner Ring—How we treat each other</p> <p>Outer Ring—How we treat our work</p>	
Strategy	<p>Rock #1—Establish enduring <u>trust</u> throughout our community</p> <p>Rock #2—Research, design and implement programs for intentional <u>community</u> participation</p> <p>Rock #3— Grow a robust <u>portfolio</u> of distinct and exceptional <u>schools</u></p> <p>Rock #4— Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive</p> <p>Rock #5— Customize our educational systems to <u>launch each student toward success</u></p>	

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the attached personnel changes as recommended by the administration.

APPROVED BY: Peter Hilts, Chief Education Officer; Brett Ridgway, Chief Business Officer

DATE: August 31, 2018

BOARD OF EDUCATION ITEM 4.07
BACKGROUND AND DOCUMENTATION FOR CONSENT OR ROUTINE AGENDA ITEMS

BOARD MEETING OF: September 13, 2018

PREPARED BY: D. Garza, Executive Assistant to the Board

TITLE OF AGENDA ITEM: Approval of Minutes of Special Board of Education Meeting
8/22/18

ACTION/INFORMATION/DISCUSSION: Consent Agenda-Action

BACKGROUND OR RATIONALE

Board review and approval is required prior to posting minutes.

RELEVANT DATA AND EXPECTED OUTCOMES:

Once approved by the board, the minutes will be posted on the district website.

IMPACTS ON THE DISTRICT’S MISSION PRIORITIES—THE RINGS AND ROCKS:

Culture	<p>Inner Ring—How we treat each other</p> <p>Outer Ring—How we treat our work</p>	
Strategy	<p>Rock #1—Establish enduring <u>trust</u> throughout our community</p> <p>Rock #2—Research, design and implement programs for intentional <u>community</u> participation</p> <p>Rock #3— Grow a robust <u>portfolio</u> of distinct and exceptional <u>schools</u></p> <p>Rock #4— Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive</p> <p>Rock #5— Customize our educational systems to <u>launch each student toward success</u></p>	

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the consent agenda, including the minutes from the August 22nd special board of education meeting.

APPROVED BY: Dave Cruson, Board Secretary

DATE: August 31, 2018

BOARD OF EDUCATION ITEM 7.01
BACKGROUND AND DOCUMENTATION FOR CONSENT OR ROUTINE AGENDA ITEMS

BOARD MEETING OF: September 13, 2018

PREPARED BY: D. Garza, Executive Assistant to the BOE

TITLE OF AGENDA ITEM: Policy and Procedure Review

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND OR RATIONALE

Ongoing review of Board policies to ensure compliance with current laws and regulations and to ensure policies align with practices that best serve the district.

RELEVANT DATA AND EXPECTED OUTCOMES:

Board policies are routinely reviewed to ensure that they are current and reflect applicable federal and/or state regulations as well as the needs and processes of the districts.

No.	Designation	Title	Reviewed by	Recommendations
7.01a	GBGA	Staff Health	P Andersen	Revisions align our policies with CASB guidance
7.01b	GBGB	Staff Personal Security and Safety	P Andersen	Revisions align our policies with CASB guidance

IMPACTS ON THE DISTRICT’S MISSION PRIORITIES—THE RINGS AND ROCKS:

Culture	<p>Inner Ring—How we treat each other</p> <p>Outer Ring—How we treat our work</p>	
Strategy	<p>Rock #1—Establish enduring <u>trust</u> throughout our community</p> <p>Rock #2—Research, design and implement programs for intentional <u>community</u> participation</p> <p>Rock #3— Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u></p> <p>Rock #4— Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive</p> <p>Rock #7— Customize our educational systems to <u>launch</u> each student toward success</p>	<p>Updating policy to reflect current laws, regulations and best practices provides a solid foundation to lead the district.</p>

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: After board review at the previous work session, I move to approve the two policies in item 7.01 as recommended by the administration.

APPROVED BY: Peter Hilts, Chief Education Officer; Brett Ridgway, Chief Business Officer; Pedro Almeida, Chief Operations Officer

DATE: August 31, 2018



BOARD-APPROVED POLICY OF DISTRICT 49

Title	Staff Health and Medical Examination Requirements(Physical and Mental Health Examinations)
Designation	GBGA
Office/Custodian	Business/Director of Human Resources

Through its overall safety program and various policies pertaining to school personnel, the Board of Education shall seek to ensure the safety of District employees during working hours and assist them in the maintenance of good health. It shall encourage all its employees to maintain good health and practice good health habits.

Under the following circumstances, the Board may require ~~physical-medical~~ examinations of its employees or applicants for employment. The District shall pay for all such ~~physical-medical~~ examinations. Results of such ~~physical~~ examinations shall be maintained in separate medical files and not in the employee's personnel file and may be released only in limited circumstances.

Routine ~~physical-medical~~ examinations

Subsequent to a conditional offer of employment and prior to commencement of work, the District may require an applicant to have a medical examination and to meet any other health requirements that may be imposed by the state. The District may condition an offer of employment on the results of such examination if all entering employees in the applicable job category are subject to such examination.

All employees requiring a commercial driver's license shall be required to maintain a current Medical Examiner's Certificate in compliance with US Department of Transportation regulations. The cost of the physical examination to obtain this certificate will be paid by the District.

~~District requested~~ Special examinations

The Board recognizes that an individual's medical diagnosis is privileged information between the patient and medical professionals. However, whenever an employee's medical condition is such that it interferes with the ability to perform required duties or there is an unacceptable risk to the health and safety of others, the District shall take necessary steps to evaluate the employee's condition and make appropriate employment decisions.

The Board may request physical examinations and/or mental health examinations of any employee at any time to determine if the employee has a physical and/or mental condition, disease, or illness which may interfere with the ability to perform required duties or which may pose an unacceptable risk to the health, safety, or welfare of the employee or others. The District shall select the medical professional to conduct such examination and shall pay the costs associated with such examination.

When the employee cannot perform the essential functions of the job with reasonable accommodation or medical evidence establishes that the employee's condition poses a significant risk to the health, safety, or welfare of the employee or others, the District may suspend and/or terminate the employee in accordance with applicable policies and regulations, and applicable law.

Readily-transmitted communicable diseases

An employee with an acute, common communicable disease shall not report to work during the period of time when contagious/infectious. The District reserves the right to require a physician's statement prior to the employee's return to work.

An employee afflicted with a serious, readily-transmissible disease or condition shall be encouraged to report the existence of the condition or illness in case there are precautions that must be taken to protect the health of others.

HHV infection

~~Any employee who becomes aware of personal infection with the human immunodeficiency virus (HIV), which although life-threatening poses little risk of transmission in a school setting, is encouraged to report to a designated school administrator the diagnosis of HIV. The administrator shall follow the procedures accompanying this policy to evaluate the employment status of the staff member.~~

~~To encourage disclosure, the District shall endeavor to treat these employees in a fair, nondiscriminatory, and confidential manner consistent with the District's legal obligations. Federal and state law mandate, pursuant to provisions protecting persons with disabilities that such employees shall not be discriminated against on the basis of their disability and that reasonable accommodations shall be made to enable qualified individuals with disabilities to continue to work.~~

Confidentiality

In all instances, District personnel shall respect the individual's right to privacy and treat any information regarding the medical condition or medical history of an employee or applicant as confidential information. The ~~Chief Business Officer~~ or designee shall develop procedures to ensure that all medical information will be held in strict confidence. Any school staff member who violates confidentiality shall be subject to appropriate disciplinary measures.

- Adopted: date of manual revision
- Reviewed: May 11, 2000
- Revised: January 11, 2001
- Revised: March 12, 2009
- Revised: August 11, 2011
- Revised: May 10, 2018
- Revised: September 13, 2018

LEGAL REFS:

- 29 U.S.C. Sec. 794(1983) (*Sec. 504 of the Rehabilitation Act*)
- 42 U.S.C. Sec. 12101 et seq. (*Americans with Disabilities Act*)
- 49 C.F.R. Sec. 391.43 (*medical examination requirements for commercial driver's license holders*)
- C.R.S. 8-2-118 (*employer must bear cost of medical exam*)
- C.R.S. 22-32-110(1)(k) (*board's power to adopt policy related to safety, conduct and welfare of employees*)
- C.R.S. 22-63-301 (*grounds for teacher dismissal*)
- C.R.S. 24-34-401 et seq. (*discriminatory or unfair employment practices*)
- C.R.S. 25-4-101 et seq. (*disease control and sanitary regulations*)
- 1CCR 301-26, Rules 4204-R-~~5.002+0~~ (*regulations regarding operation of school transportation vehicles; medical exam requirements of physical exam every two years*)

CROSS REFS:

- EBBA, Prevention of Disease/Infection Transmission
- GBA, Open Hiring/Equal Employment Opportunity
- GBJ, Personnel Records and Files
- GBGG, Staff Sick Leave

- GCQF, Discipline, Suspension, and Dismissal of Professional Staff
- GDQD, Discipline, Suspension, and Dismissal of Support Staff



BOARD-APPROVED POLICY OF DISTRICT 49

Title	Staff Personal Security and Safety
Designation	GBGB
Office/Custodian	Business and Operations/Director of Human Resources and Director of Safety & Security

Offenses against school employees

The following procedures shall be followed in instances of assault, disorderly conduct, harassment, knowingly false allegation of child abuse, or any alleged offense under the “Colorado Criminal Code” by a student directed towards a teacher or other school employee.

These same procedures shall be followed in instances of damage by a student to the personal property of a teacher or other school employee occurring on district premises.

1. The teacher or employee shall file a written complaint with the building principal, ~~z~~Zone ~~H~~leader, ~~C~~chief ~~E~~ducation ~~O~~fficer, and the ~~B~~oard of ~~E~~ducation.
2. The principal shall, after receipt ~~both~~ of the complaint and ~~adequate~~ proof deemed adequate by the principal, of the charges, shall suspend the student for three days in accordance with established procedures.
3. The ~~C~~chief ~~E~~ducation ~~O~~fficer or designee shall initiate procedures for the further suspension or expulsion of the student when injury or property damage has occurred.
4. The ~~C~~chief ~~E~~ducation ~~O~~fficer or designee shall report the incident to the district attorney or the appropriate local law enforcement agency or officer who shall be requested, upon receiving the report, to then investigate the incident to determine the appropriateness of filing criminal charges or initiating delinquency proceedings.
- ~~5. A copy of this policy shall be distributed to each student through the Student Conduct and Discipline Code and posted in each building.~~

Communication of disciplinary information to teachers/counselors

The principal or designee shall communicate the discipline information above concerning any student enrolled in the district to all employees who have direct contact with that student. Any employee who is assigned a student with known serious behavior problems will be informed of the student’s behavior record. Any school employee who is provided this information shall maintain its confidentiality and shall not communicate it to any other person.

- Current practice codified: 1980
- Adopted: date of manual adoption
- Revised to conform with practice: date of manual revision
- Revised: May 19, 1994
- Revised: July 12, 2001
- Revised: March 12, 2009
- Revised: June 30, 2011
- Revised: January 12, 2017
- Revised: September 13, 2018

LEGAL REFS:

- C.R.S. 22-32-109.1 (3) (policy regarding offenses against school employees required as part of safe schools plan)
- C.R.S. 22-32-109.1 (9) (immunity provisions in safe schools law)
- C.R.S. 22-32-126 (5)(a) (communication of disciplinary information)

CROSS REFS:

- ECAC, Vandalism
- JK, Student Discipline
- JKD/JKE, Suspension/Expulsion of Students

BOARD OF EDUCATION ITEM 7.02
BACKGROUND AND DOCUMENTATION FOR CONSENT OR ROUTINE AGENDA ITEMS

BOARD MEETING OF: September 13, 2018

PREPARED BY: Nicole Evans, HR Manager

TITLE OF AGENDA ITEM: Proposed Changes to Personnel Policies

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND OR RATIONALE

The Human Resources team has been working on updating personnel policies to reflect current practice and ensure consist language between policies. Among them is policy GBCAG Staff Unpaid Leave of Absence which adds language that addresses benefit coverage while employees are on this leave of absence and makes the language consistent with benefit coverage language found in other leave specific policies.

RELEVANT DATA AND EXPECTED OUTCOMES:

This revised policy will align with current practice and bring consistency to our leave policies.

IMPACTS ON THE DISTRICT’S MISSION PRIORITIES—THE RINGS AND ROCKS:

Culture	<p>Inner Ring—How we treat each other</p> <p>Outer Ring—How we treat our work</p>	Strong, clear policies support a culture of trust, respect and responsibility for our staff.
Strategy	<p>Rock #1—Establish enduring <u>trust</u> throughout our community</p> <p>Rock #2—Research, design and implement programs for intentional <u>community</u> participation</p> <p>Rock #3— Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u></p> <p>Rock #4— Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive</p> <p>Rock #5— Customize our educational systems to <u>launch each student toward success</u></p>	Strong, clear policies are part of a firm foundation and foster trust in our community of learners.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approved revisions to policy GBCAG after a first read at the previous work session.

APPROVED BY: Brett Ridgway, Chief Business Officer

DATE: August 31, 2018



BOARD-APPROVED POLICY OF DISTRICT 49

Title	Staff Unpaid Leave of Absence
Designation	GBCAG
Office/Custodian	Business/Director of Human Resources

An employee, having completed three (3) consecutive years of satisfactory performance, may request an unpaid leave of absence for one school year. The employee must have fully completed the third year in order to be eligible to request this leave of absence. Such leave shall be submitted in writing to the Human Resources ~~Department~~, stating the purpose ~~and length~~ of the leave. The leave request must be reviewed and approved by the employee's direct supervisor and, if applicable, zone leader.

Normally, such a request should be submitted as soon as possible preceding the school year in which the leave is to be taken but no later than March 1st. Upon recommendation of the Chief ~~Education Officer/Chief Business~~ Officer and with the approval of the Board of Education, leave without compensation, increment or seniority credit may be granted for a period not to exceed one (1) school year.

However, the ~~d~~District may consider an extension based on the merits of the request and/or the needs of the ~~d~~District. Failure to so notify the ~~d~~District may be deemed to be refusal to obey reasonable rules of the ~~d~~District.

Notification of intent to return or request of an extension must be made in writing to the Human Resources ~~d~~Department by March 1st prior to the school year in question.

The employee's sick leave and vacation time accumulation and placement on the ~~salary pay~~ schedule shall be frozen. Personal, Vvacation and/or sick leave will not accrue during ~~a medical~~this approved leave of absence. Holiday and snow day pay will not be granted during the leave.

The employee returning from an unpaid leave shall not be guaranteed his/her previous position in the ~~D~~district but shall be guaranteed a position in the ~~D~~district commensurate with his/her training and/or experience.

The employee's elected district sponsored insurance benefits, if any, to include access to the Employee Assistance Program (EAP), Long Term Disability (LTD) and Life insurance coverage, will end the last day of the month following the employee's last annualized paycheck.

If the employee actively carries district sponsored insurance benefits (medical, dental, vision), the employee will be given the right to continue their insurance coverage, completely paid for by the employee, under the Consolidated Omnibus Budget Reconciliation Act (COBRA).

~~The employee's elected district sponsored insurance benefits, to include access to the Employee Assistance Program (EAP), will end the last day of the month following the employee's last annualized paycheck.~~

During the leave of absence, the ~~E~~employees may continue, ~~health and/or~~ or elect during open enrollment, other elective benefits in force, as annually contracted by the ~~d~~District, by making the full cost of the premium payments themselves directly to the insurance carrier, subject to any provisions and/or restrictions imposed by the insurance

carriers. ~~Payment in advance for said benefits shall be forwarded to the District in increments to be arranged between the District and employee.~~

When the employee returns to work in a position that is eligible for benefits, the employee will be eligible for district sponsored insurance benefits the first day of the month following the employee's first annualized paycheck.

- Adopted: June 17, 2009
- Revised: September 8, 2011
- ~~Revised September 13, 2018~~

BOARD OF EDUCATION ITEM 7.03
BACKGROUND AND DOCUMENTATION FOR CONSENT OR ROUTINE AGENDA ITEMS

BOARD MEETING OF: September 13, 2018

PREPARED BY: Director of Culture and Services (Dr. Lou Fletcher)

TITLE OF AGENDA ITEM: Policy and Procedure Review (CASB Updates)

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND OR RATIONALE

Annually and periodically the Colorado Association of School Boards (CASB) reviews state legislation and Colorado Department of Education (CDE) guidance in an effort to provide actionable model governance documents for member school boards in the state of Colorado. Hence the policies of D49 are informed by CASB models, but the district also preserves its own inputs that are uniquely germane to the district’s culture.

RELEVANT DATA AND EXPECTED OUTCOMES:

CASB model policies provide a baseline for good school district governance; therefore, the school district benefits by receiving an external interpretation from a school district-based coalition, which could be used to evaluate the relevance and/or accuracy of current polices or inspire the adoption of new polices. The D49 BOE reviews and approves or disapproves changes.

IMPACTS ON THE DISTRICT’S MISSION PRIORITIES—THE RINGS AND ROCKS:

Adoption of CASB guidance aligns the district with current legislation and CDE guidance.

Culture	<p>Inner Ring—How we treat each other</p> <p>Outer Ring—How we treat our work</p>	<p>Clear, concise, and accurate policies are the cornerstone of good governance and a culture of fair process, which fundamentally shapes how we treat each other and how we treat our work.</p>
Strategy	<p>Rock #1—Establish enduring <u>trust</u> throughout our community</p> <p>Rock #2—Research, design and implement programs for intentional <u>community</u> participation</p> <p>Rock #3— Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u></p> <p>Rock #4— Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive</p> <p>Rock #5— Customize our educational systems to <u>launch each student toward success</u></p>	<p>Policies that are transparent to the community build trust. District policies are available on D49.org; therefore, they invite intentional community participation. A robust portfolio of schools requires active governance using policies that are aligned with good educational practice. Firm foundations of knowledge can only be built in an orderly environment where fair process is an explicit goal. Although CASB provides guidance, the district preserves and/or adds elements to its adopted policies that customize educational systems to launch each student toward success.</p>

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Following the customary period of review, the Education Office requests a board motion for adoption and an action for approval at the next regular BOE meeting.

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: August 31, 2018



BOARD-APPROVED POLICY OF DISTRICT 49

Title	Admission and Denial of Admission
Designation	JF
Office/Custodian	Education/Director of Culture & Services

All persons age six (6) through age twenty-one (21) that have not graduated from high school or received any document evidencing completion of the equivalent of a secondary curriculum and reside within the boundaries of this district may be permitted to attend public school without payment of tuition. ~~In addition, persons who do not reside in the district may be admitted under Board policies relating to nonresident students or by specific action of the Board.~~

A birth certificate or other proof of legal age, as well as proof of residence, shall be required by the school administration.

~~Except as otherwise provided by state law concerning enrollment of student in out-of-home placements,~~ Students new to the district shall be enrolled conditionally until records, including discipline records, from the schools previously attended by the student are received by the district. Notice of the conditional enrollment status of new students shall be clearly indicated on all new student enrollment forms. In the event the student’s records indicate a reason to deny admission, the student’s conditional enrollment status shall be revoked. The student’s parent/guardian shall be provided with written notice of the denial of ~~enrollment~~admission. The notice shall inform the parent/’guardian of the right to request a hearing.

Students shall be urged to have a physical examination and to submit a report from the examining physician.

Denial of admission

The Board of Education or the Chief Education Officer may deny admission to the schools of the district in accordance with applicable law. (See Regulation JF-R and Exhibit JF-E.)

The Board shall provide due process of law to students and parents/guardians through written procedures consistent with law for denial of admission to a student.

The policy and procedures for denial of admission shall be the same as those for student suspension and expulsion in as much as the same section of the law governs these areas. (See Regulation JKD-R/JKE-R.)

Nondiscrimination

The Board, the Chief Officers, other administrators and district employees shall not unlawfully discriminate based on a student’s race, color, national origin, ancestry, creed, religion, sex, sexual orientation (which includes transgender), marital status, disability or need for special education services in the determination or recommendation of action under this policy.

- Adopted: November 3, 1977
- Revised to conform with practice: date of manual adoption
- Revised to conform with practice: date of manual revision
- Revised: August 10, 2000
- Revised: July 8, 2010
- Revised: July 27, 2012
- Revised: September 10, 2015
- Revised: October 13, 2016
- Revised: September 13, 2018

LEGAL REFS:

- C.R.S. 22-1-102 (*defines "resident"*)
- C.R.S. 22-1-102.5 (*defines "homeless child"*)
- C.R.S. 22-1-115 (*school age is any age over five and under twenty-one years*)
- C.R.S. 22-2-409 (*notification of risk*)
- C.R.S. 22-32-109 (1)(II) (*Board duty to adopt policies requiring enrollment decisions to be made in a non-discriminatory manner*)
- C.R.S. 22-32-115 (*tuition to another school district*)
- C.R.S. 22-32-116 (*non-resident students*)
- C.R.S. 22-32-138 (*enrollment of students in out-of-home placements*)
- C.R.S. 22-33-103 through 22-33-110 (*school attendance law*)
- C.R.S. 22-33-105 (2)(c) (*requiring hearing to be convened if requested within 10 days after denial of admission or expulsion*)

CROSS REFS:

- JEB, Entrance Age Requirements
- JKD/JKE, Suspension/Expulsion of Students
- JLCB, Immunization of Students



Title	Admission of Non-immigrant Foreign Exchange Students
Designation	JFABB
Office/Custodian	Education/Director of Culture & Services

School District 49 recognizes the educational and cultural value of international exchange programs and foreign exchange students and authorizes the admission of a limited number of nonimmigrant foreign exchange students to the education programs offered in the district's schools in accordance with this policy and accompanying regulation. The district reserves the right to deny admission to any student, in accordance with applicable law.

Foreign exchange students shall not be considered candidates for high school diplomas from the district. However, these students may be awarded a certificate of completion and at the end of their stay may participate in the graduation ceremony.

This policy and the accompanying regulation apply to non-immigrant foreign exchange students who temporarily reside within the district's boundaries without their parents/legal guardians for the purpose of attending school and who qualify for a visa under regulations issued pursuant to the Immigration and Naturalization Act. This policy and accompanying regulation do not apply to resident aliens, political exiles, or students from other countries residing within the district's boundaries with their parents/legal guardians.

Foreign exchange students will be expected to meet all appropriate standards of any student enrolled in District 49 Schools.

Foreign exchange students sponsored by an approved program (J-1 visa)

To protect the interests of the district, its schools and students, only foreign exchange students from an exchange program designated by the United States Department of State will be considered. Foreign exchange students admitted as part of an approved program are considered wards of the families with whom they reside.

Students in the United States on a tourist visa (B-1/B-2) may not enroll in School District 49.

Foreign students on a J-1 visa are not required by law to pay tuition.

Foreign exchange students privately sponsored (F-1 visa)

Privately sponsored foreign exchange students may be enrolled if an adult resident of the district has been given temporary guardianship and the student lives in the home of that guardian and if the student meets all legal requirements for a student visa. Foreign students on an F-1 visa shall only attend secondary schools within the district and are required by law to pay the district for the full, unsubsidized per capita cost to the district for providing education to the student for the period of his or her attendance. The period of attendance may not exceed 12 months.~~The district administration shall be prohibited from authorizing a "Certificate of Eligibility for Nonimmigrant (F-1) Student Status for Academic Language Students" or the I-20 form for foreign student not associated with recognized foreign exchange programs.~~

B-1/B-2 Non-Immigrant Visiting Students

In accordance with federal law, School District 49 will not enroll students entering the U.S. on a B-1/B-2 visa (visitor visa).

Acceptance and Enrollment Process

Applications for international exchange students wishing to attend a district high school must be completed and presented to the Chief Education Office or designee for screening before being forwarded to the principal or administrative designee of the designated coordinated school based on the host family's address for review and approval. The application must be submitted by June 1 for fall enrollment and by December 15 for spring enrollment. Typically placements of foreign exchange students are for full year only, however, exceptions may be made by the principal or administrative designee for single semester placements. No placements will be approved for less than a full semester in duration.

Any exchange program wishing to place international students must be a member in good standing with the Council of Standard for International Educational Travel (CSIET).

International students must arrive at the host family's home and complete the online enrollment process through the District 49 Central Registry website and personally come to the Central Enrollment office to complete enrollment prior to going to the high school to create a schedule. The enrollment application will require the host family's government issued identification, proof of residency and complete exchange application approved by the principal or administrative designee.

- Adopted: February 14, 1991
- Revised: November 6, 1997
- Reviewed: August 10, 2000
- Revised: April 28, 2010
- Revised: August 11, 2016
- Revised: April 12, 2018
- Revised: September 13, 2018

LEGAL REF:

- 8 U.S.C. 1101(a)(15)(F)(i)(definition of nonimmigrant student)
- 8 U.S.C 1184 (m)(admission of nonimmigrant elementary and secondary school students)
- 22 C.F.R.62.25 (eligibility for and administration of foreign exchange secondary student visitor programs)

CROSS REF:

- JFABA, Nonresident Tuition Charges



BOARD-APPROVED POLICY OF DISTRICT 49

Title	Intra-District Choice/Transfers<u>Open Enrollment</u>
Designation	JFBA
Office/Custodian	Education/Director of Culture & Services

District 49 is pleased to offer a robust portfolio of schools and educational opportunities to empower students and their families with the ability to seek out, define and pursue their best pathway.

The culture of District 49 acknowledges that students may find their educational pathway outside of the school that is traditionally assigned to them based on where they reside. ~~School of Choice~~Open enrollment allows students to seek out alternative schools or programs based on their interests and foreseeable outcomes for their post-secondary and/or career objectives.

The Board of Education endorses the neighborhood school concept and makes many decisions based on student population within the attendance areas of residence. The Board recognizes, however, that resident students may wish to attend a school or participate in a program located in an area other than that of their assigned school. Therefore, students shall be allowed to attend any school or participate in any program of their choice on a space available, first-come, first-served basis.

~~Students may apply for School of Choice in a school outside their attendance area and such applications shall be approved, if there is space available and none of the reasons for denying admission apply.~~

~~Students within a designated attendance area shall have priority in registering at their neighborhood school.~~

~~Those students exercising choice under the federal No Child Left Behind Act (NCLB) (when school is on improvement status or designated as persistently dangerous or when student is a victim of a violent crime at school) have priority over other students in the exercise of open enrollment under this policy.~~

~~Nonresident students from other school districts within the state who are accepted pursuant to the regulations approved by the Board may enroll in particular programs or schools within this district on a space available basis, utilizing the School of Choice application process, without payment of tuition, except as otherwise provided by law.~~

In implementing the ~~School of Choice~~open enrollment program, the district is not required to:

1. Make alterations in the structure of the requested school or make alterations to the arrangement or function of rooms within a requested school.
2. Establish and offer any particular program in a school if such program is not currently offered in such school.
3. Alter or waive any established eligibility criteria for participation in a particular program, including age requirements, course prerequisites, and required levels of performance.

~~4. Add additional staff.~~

~~5. Add a modular or classroom.~~

~~6. Enroll any nonresident student in any program or school after October 1.~~

Notwithstanding the provisions of this policy, a student may be assigned outside the attendance area by mutual agreement of the principals in the special interest of the student and/or school.

School of Choice Enrollment**Open enrollment and Transfers**

Resident students and their parents/guardians shall be notified on an annual basis of the options available through open enrollment in sufficient time to apply.

Students, including home-schooled students desiring to take classes on a part-time basis, within designated attendance areas shall have priority in registering in that school. Students may apply for open enrollment in a school outside their attendance area and such applications shall be approved if there is space available in the requested school and the application has been submitted on or before April 1st in accordance with the regulations accompanying this policy.

Parents and/or students who desire a change of school after April 1st must submit a letter together with the required form requesting a transfer. The request shall be reviewed and acted upon in accordance with the regulations accompanying this policy.

Open enrollment and transfer students attending a school outside their attendance area shall be granted admission on a year-to-year basis.

Students granted permission to attend a school other than the school in their assigned attendance area shall have the same curricular and extracurricular status as all other students attending the school, as determined by applicable law, bylaws of the Colorado High School Activities Association and the district's eligibility requirements.

Any student enrolled pursuant to this policy shall be allowed to remain enrolled in the school or program through the end of the school year unless overcrowding or other undesirable conditions develop, as described in the accompanying regulation.~~Students, including home-schooled students desiring to take classes on a part-time basis, within designated attendance areas shall have priority in registering in that school. Students may apply for School of Choice in a school outside their attendance area. The Principal or designee will review such applications to determine if there is space available in the requested school and whether the school or program can meet the student's needs.~~

Students who were expelled from another school district during the preceding twelve (12) months or whose behavior in another school district during the preceding twelve (12) months was detrimental to the welfare or safety of other students or school personnel may be denied admission.

~~The Board reserves the right to rescind and/or amend any enrollment of resident or nonresident students if, in its opinion, overcrowding of facilities or other undesirable conditions develop.~~

Transportation

Transportation for nonresident students who enroll in the district or students granted permission to attend school outside their attendance area shall be furnished by the parents/guardians unless space is available in district buses without disruption of regular routes and loading areas. Homeless students, students in foster care and students with disabilities shall be transported, as necessary, in accordance with state and federal law. ~~See policy JFABD, Homeless Students. Students attending under the NCLB choice option shall be provided transportation at district expense to the extent required by law.~~

Nondiscrimination

The Board, the Chief Education Officer, other administrators and district employees shall not unlawfully discriminate based on a student's race, color, national origin, ancestry, creed, sex, sexual orientation (which

~~includes transgender~~), religion, marital status, disability or need for special education services in the determination or recommendation for action under this policy.

~~Employee-Connected School of Choice~~ **Open Enrollment Students**

If a student's parent or legal guardian is an employee of the district, the student may attend a district school regardless of his or her legal address with the yearly completion of the ~~School of Choice~~ **open enrollment** Form. Children of out of district employees, once enrolled in District 49 schools, will be allowed to attend that school for the duration of the academic year as determined by district administration. Employees of the district whose ~~child(ren)~~ **student(s)** enroll under ~~School of Choice~~ **open enrollment** into D49 schools will be required to follow "Maintenance of student(s) in good standing" policy. (JFBA-R)

~~School of Choice/Closed~~ **Overcapacity Schools Enrollment** ~~schools~~

Prior to the beginning of each school year and prior to the beginning of second semester, the Zone Leader along with the Principals in their zone shall determine which schools are open to ~~School of Choice~~ enrollment by students who do not reside within district boundaries or who wish to transfer between District 49 schools. Issues to be considered in determining ~~open or closed to enrollment~~ **overcapacity** schools are staffing levels, current enrollment, facilities, and anticipated growth.

Students desiring to attend a ~~closed to enrollment~~ **overcapacity** schools may be placed on a waiting list for an opening.

~~Assignment of Students/Choice/Open~~ **Enrollment Students**

Resident students and nonresident students from other Colorado school districts may, upon submission and approval of the proper application, ~~choice open~~ enroll in a district program or school outside of their assigned area of attendance. Approved applications for ~~School of Choice~~ **open** enrollment shall be valid for the duration of the academic level as determined by district administration. No student will be accepted for transfer or ~~School of Choice~~ **open** enrollment after October 1st without the consent of the Zone Leader or designee.

Students will be considered residents of the district if:

1. They live with parents or legal guardians who are residents of the district.
2. They reside within a foster home within the district.
3. They are foreign exchange students or emancipated juveniles living within the district.

Students who do not belong to a category listed above will be considered out-of-district students and must follow the ~~open~~ enrollment procedures in this document.

~~The Board reserves the right to rescind and/or amend any or all choice enrollments, or transfers if in its opinion overcrowding of facilities or other undesirable conditions develop.~~

Transfers

Students, who wish to change schools because of special or unusual circumstances, may apply for a transfer. When a parent or guardian feels that a transfer to another school is in the best interest of the student, he or she must submit the transfer request form, stating the reasons to the principal of the school in which the student is currently enrolled, and the principal of the requested school. Transfer requests may be approved for the remainder of the school year with consent of both school principals and Zone Leaders or designee. Only one transfer per level is permitted and students should transfer at semester to ensure grades and credits are recorded properly.

Changes in residence

Students whose place of residence changes within the district or who becomes a nonresident may remain at the school they are currently attending until the end of the current school year for elementary students and until the end of the semester for secondary students, but must fill out an [choice-open enrollment](#) form.

Students in the 12th grade may finish the school year at the current school. District 49 reserves the right to refuse out-of-district [School of Choiceopen](#) enrollment to any student whose past behavior indicates a potential risk to the safety and well-being of District 49 students or staff.

Revocation of [School of ChoiceOpen Enrollment](#) Privileges

Overview

There may be times when a [school of choicean open enrollment](#) request may be denied. It is the aim of District 49 to ensure that a student who resides in District is immediately transferred to their neighborhood with no lapse in educational services. For students who reside out of District, every effort will be made to notify the school district of residence based on the student's most current address in the student information system (SIS) to effectuate a quick transfer of records. When determined that the district of residence must be the party to initiate a records request, once received records will be sent to the requesting district within five (5) business days.

Revocation

If a student fails to maintain student in good standing status and/or the parent/guardian fails to communicate, respond or otherwise engage in their student's educational experience to the detriment of the student, a student's [School of Choiceopen enrollment](#) privileges may be revoked. If this occurs, and if the student's most current address in the student information system (SIS) reflects an address within the District boundaries, the student will be disenrolled from the choice school and transferred to their neighborhood school based on residence. The neighborhood school will accept the student based on the most current residency in the SIS but will have the right to request an updated acceptable proof of residency document from the parent.

The parents will be notified of the [choice-open enrollment](#) revocation by, at a minimum, an attempted phone call or email and a letter via certified mail return receipt requested. The times and dates of the phone call or email will be notated by school administration. The certified mail receipt and copy of the letter will be kept in the student's hard-copy file or will be electronically scanned, front and back sides, and uploaded to the student's permanent electronic file along with a copy of the letter.

The registrar at the [choice-open enrollment](#) school will work with the registrar at the neighborhood school to transfer the enrollment immediately upon parent notification. The [choice-open enrollment](#) school will send the receiving school the most receipt transcript and grades, when needed, to enable the receiving school to build a schedule and track attendance.

If after enrollment and proof of residency is provided it is determined that the student no longer resides within District 49 boundaries, continued enrollment will be based on Board Policy JFAB Continuing Enrollment of Students Who Become Nonresidents.

For students for whom it is determined that their residence is in fact within District 49 boundaries but not within the boundaries of the school that their enrollment was transferred to, based ~~on~~ upon the address within the Student Information System. ~~T,~~ the parent/guardian may request [an a School of Choiceopen enrollment](#) subject to Principal/Administrator approval. It will be up to the building administration to determine if an [School of Choiceopen enrollment](#) request will be approved or if the student will be transferred to the school that they are zoned to attend based on residence.

Special Education Students

Requests from the parents of special education students for School of Choice enrollment, or transfer to another school or program shall be considered in accordance with applicable state and federal laws. The student's current Individualized Education Program (IEP) shall be used to determine if the requested school or program can meet the student's needs. Once the student is admitted, the district shall conduct a staffing to update the IEP.

Athletics

~~Athletic/activities eligibility of students who are granted choice, open enrollment or transfers at the high school level will be determined in accordance with the rules and regulations of the district, Colorado High School Activities Association, and state law.~~

Appeal procedure

Should a request for ~~School of Choice~~open enrollment or transfer be denied, the parent/guardian will be advised that he/she may appeal the denial by contacting the Zone Leader. The receiving principal will be asked to submit the reason for denial of the request. The Zone Leader considering the appeal will review the parent/guardian request and the principal's decision, and then ~~make a determination of the~~ school assignment.

When necessary and upon request, the Chief Education Officer will review the decision of the Zone Leader. Upon request, the Board of Education will review the decision of the Chief Education Officer.

- Adopted: November 3, 1977
- Revised: October 20, 1988
- Revised: November 8, 1990
- Revised: November 6, 1997
- Revised: August 10, 2000
- Revised: July 19, 2004 (*emergency approval*)
- Revised: September 2, 2004
- Revised: January 10, 2008
- Revised: July 8, 2010
- Revised: June 30, 2011
- Revised: October 13, 2016
- Revised: April 13, 2017
- Revised: September 13, 2018

LEGAL REFS:

- 20 U.S.C. 1116 (*choice options when school in on improvement status under the No Child Left Behind Act of 2001*)
- 20 U.S.C. 7912 (*students who attend a school designated by state as persistently dangerous or who have been victim of a violent crime at school have the option to transfer to a safe school within the district pursuant to the No Child Left Behind Act of 2001*)
- C.R.S. 22-1-102 (*definition of district resident*)
- C.R.S. 22-32-109(1)(II) (*Board duty to adopt policies requiring enrollment decisions to be made in a nondiscriminatory manner*)
- C.R.S. 22-32-110 (1)(m) (*power to fix boundaries*)
- C.R.S. 22-36-101 et seq. (*open enrollment*)

CROSS REFS:

- EEA, Student Transportation
- IHBG, Home Schooling

- JFBB, Inter-District Choice
- JC, School Attendance Areas
- JF-R, Admission and Denial of Admission
- JJJ, Extracurricular Activity Eligibility
- JFABD, Enrollment of Homeless Students
- JFAB Continuing Enrollment of Students Who Become Nonresidents



BOARD-APPROVED POLICY OF DISTRICT 49

Title	Inter-District Choice/ <u>Open Enrollment</u> Open Enrollment
Designation	JFBB
Office/Custodian	Education/Director of Culture & Services

District 49 is pleased to offer a robust portfolio of schools and educational opportunities to empower students and their families with the ability to seek out, define and pursue their best pathway.

The culture of District 49 acknowledges that students may find their educational pathway outside of the school that is traditionally assigned to them based on where they reside. ~~School of Choice~~Open enrollment allows students to seek out alternative schools or programs based on their interests and foreseeable outcomes for their post-secondary and/or career objectives.

The Board of Education recognizes that students may benefit from having a choice of schools to attend within the public school system that is not limited by district boundaries.

Nonresident students from other school districts within the state who apply pursuant to the regulations approved by the Board may enroll in particular programs or schools within this district on a space-available basis without payment of tuition, except as otherwise provided by law.

In providing for ~~admission~~the open enrollment of nonresident students, the district shall not:

1. Make alterations in the structure of the requested school or to the arrangement or function of rooms within a requested school to accommodate the enrollment request.
2. Establish and offer any particular program in a school if such program is not currently offered in such school.
3. Alter or waive any established eligibility criteria for participation in a particular program, including age requirements, course prerequisites, and required levels of performance.
4. Enroll any nonresident student in any program or school after the pupil enrollment count day.

Before considering requests for ~~admission~~open enrollment from nonresidents, priority shall be given to resident students who apply under the district's ~~School of Choice~~or open enrollment/~~-~~transfer plan.

Students granted permission to attend a school pursuant to this policy shall have the same curricular and extracurricular status as all other students attending the school, as determined by applicable law, bylaws of the Colorado High School Activities Association and the district's eligibility requirements.

Students who were expelled from another school district during the preceding twelve (12) months or whose behavior in another school district during the preceding twelve (12) months was detrimental to the welfare or safety of other students or school personnel may be denied admission.

An elementary student who becomes a nonresident after enrollment or between school years shall be allowed to remain enrolled in or to re-enroll in elementary school in the district in accordance with state law and Board regulations. Secondary students who become nonresidents during the school year may complete the semester or other term for credit. Seniors who become nonresidents during the school year shall be allowed to finish the school year as residents.

The Board reserves the right to rescind and/or amend any enrollment of nonresident students if, in its opinion, overcrowding of facilities or other undesirable conditions develop.

Transportation

Transportation for students granted permission to enroll pursuant to this policy shall be furnished by their parents/guardians to a designated vehicle stop within the district if arrangements can be made to have the student ride on a district bus without disruption of regular routes and loading areas (not including special education buses and routes).

Homeless students, students in foster care and students with disabilities shall be transported, as necessary, in accordance with state and federal law. Buses from this district may enter the student's district of residence to pick up or deliver the student only with specific permission of the Board of Education of the district of residence.~~Transportation for nonresident students who enroll in the district shall be furnished by the parents/guardians unless it is determined that transportation is necessary for the district to comply with state and federal law requirements for homeless and disabled students.~~

Nondiscrimination

The Board, the Chief Education Officer, other administrators, and district employees shall not unlawfully discriminate based on a student's race, color, sex, sexual orientation (which includes transgender), national origin, ancestry, creed, religion, marital status, disability, or need for special education services in the determination or recommendation of action under this policy.

[LF1]

Special education

Requests from the parents/guardians of special education students for ~~admission~~ open enrollment shall be considered in accordance with applicable state and federal laws. The student's current Individualized Education Program (IEP) shall be used to determine if the requested school or program can meet the student's needs. Once the student is ~~admitted~~ enrolled, the district shall conduct a staffing to update the IEP.

Revocation of ~~School of Choice~~ Open Enrollment

When a student's ~~School of Choice~~ open enrollment privileges are revoked an attempt will be made to notify the district of residence based on the student's most current address in the student information system (SIS).

The primary goal in these instances is to ensure that the student has an active enrollment as quickly as possible.

As Colorado is an ~~choice~~ open enrollment state, it is not entirely within the powers of District 49 to ensure that a student not residing within our boundaries has an immediate transfer of enrollment. The parent/guardians will have the power to enroll within their neighborhood District, or any of multiple avenues of education within the state. In some instances, District 49 staff may be required to wait for a records request from the new school or District. When this occurs, records will be sent on a priority basis to the new school/District within five (5) business days.

- Adopted: May 16, 1996
- Revised: September 2, 1999
- Revised: November 11, 2010
- Revised: October 27, 2011
- Revised: October 13, 2016
- Revised: April 13, 2017
- Revised: September 14, 2017

- [Revised: September 13, 2018](#)

LEGAL REFS:

- C.R.S. 15-14-104 (*delegation of custodial power*)
- C.R.S. 19-1-115.5 (*child in foster care placement is considered resident of the school district in which foster home is located*)
- C.R.S. 22-1-102 (2) (*definition of resident of district*)
- C.R.S. 22-20-106 (*designation of general and special education responsibilities for students with disabilities*)
- C.R.S. 22-20-107.5 (*defining district of residence for students with disabilities*)
- C.R.S. 22-20-109 (*tuition for special education services*)
- C.R.S. 22-32-109 (1)(II) (*board duty to adopt policies requiring enrollment decisions to be made in a nondiscriminatory manner*)
- C.R.S. 22-32-113 (1)(c) (*transportation of students residing in another district*)
- C.R.S. 22-32-115 (*district may pay tuition for student to attend in another district not to exceed 120% of per pupil general fund cost*)
- C.R.S. 22-32-115 (2) (b) (*subject to 22-36-101 district must permit any student whose parents are residents of Colorado to attend w/o payment of tuition*)
- C.R.S. 22-32-115 (4) (a) (*district is not liable for tuition except pursuant to written agreement*)
- C.R.S. 22-32-116 (*if become non-resident may finish semester, if in 12th grade or may finish year, special rules for elementary students*)
- C.R.S. 22-33-103 (*any resident may attend district school w/o payment of tuition, tuition can be paid by district of resident pursuant to written agreement, parents may pay tuition if non-Colorado resident*)
- C.R.S. 22-33-106 (3) (*grounds to deny admission*)
- C.R.S. 22-36-101 et seq. (*open enrollment policy must have time line and reasons to deny enrollment*)
- C.R.S. 22-54-103 (10.5) (*definition of pupil enrollment count day*)

CROSS REFS:

- JF-R Admission and Denial of Admission
- JFAB, Continuing Enrollment of Students Who Become Nonresidents
- JFABA, Non-resident Tuition Charges
- [JFABD, Homeless Students](#)
- [JFABE*, Students in Foster Care](#)
- JFBA, Intra-District Choice/Transfers
- JJJ, Extracurricular Activity Eligibility



BOARD-APPROVED POLICY OF DISTRICT 49

Title	Student Distribution of Noncurricular Materials
Designation	JICEC
Office/Custodian	Education/Director of Culture & Services

To understand Constitutional values such as the right to free speech, students must not only study such principles but also have an opportunity to put them into practice. However, there are limitations on the right of student free speech in the school setting that have been upheld by the courts because of the unique nature of the school community.

It is the goal of this policy to strike a necessary balance between a student's right of free speech and the school's responsibility to maintain an orderly and safe school environment which respects the rights of all students on school grounds and during school-sponsored activities.

Students ~~shall be allowed to~~ may distribute non-curricular materials on school property in accordance with this policy, its subject to restrictions on time, place, and manner of distribution set out in the accompanying regulations ~~and the prohibitions set out below and inapplicable~~ state and federal law.

Prohibited distribution

Students shall not distribute any noncurricular materials on school property or at school-sponsored activities or events that in themselves or in the manner they are distributed:

- create or threaten to create a substantial disruption or material interference with the normal operation of the school, school activity or event;
- advocate or encourage unlawful conduct or conduct that violates Board policy, including but not limited to the Board's policies prohibiting unlawful discrimination, harassment and bullying;
- cause or threaten to cause injury to persons or property; or
- are obscene, defamatory or violate any person's privacy rights.

Students who distribute materials in violation of this policy and/or materials that cause a material and substantial disruption, damage to a person or property, or threaten violence to property or persons in the judgment of school officials, shall be subject to appropriate disciplinary action.

School equipment and supplies shall not be used for publication of such material unless authorized as a school-sponsored activity.

This policy and the accompanying regulations shall be made available to all students and teachers at the beginning of each school year and included in all student handbooks.

- Adopted: May 19, 1994
- Revised: September 2, 1999
- Revised: August 10, 2000
- Reviewed: January 14, 2010
- Revised: August 11, 2016
- Revised: September 13, 2018

LEGAL REFS:

- Tinker v. Des Moines Indep. Comm. Sch. Dist., 393 U.S. 503 (1968)
- Taylor v. Roswell Indep. Sch. Dist., 713 F.3d 25 (10th Cir. 2013)
- Colo. Const. Art 9, §5
- C.R.S. 22-1-120 (*rights of free expression for public school students*)
- C.R.S. 22-32-110 (1)(r) (*power to exclude materials that are immoral or pernicious*)

CROSS REFS:

- JICEA, School-Related Student Publications
- JICED, Student Expression Rights
- JK, Student Discipline, and subcodes
- KDEB, Controversial Communications
- KHC, Distribution/Posting of Promotional Materials



BOARD-APPROVED POLICY OF DISTRICT 49

Title	Student Records/Release of Information on Students
Designation	JRA/JRC
Office/Custodian	Education/Director of Culture & Services

In recognition of the confidential nature of student education records, no person or agency may access student education records without prior written consent from the student's parent/guardian or the eligible student, except as set forth in law and this policy.

The Chief Education Officer or designee shall provide for the proper administration of student records in accordance with law, including the implementation of safeguard measures or procedures regarding access to and disclosure of student education records.

Content and custody of student education records

The principal is the official custodian of the records of students in his or her building.

Student education records in all formats and media, including photographic and electronic, are those records that relate directly to a student. Student education records may contain, but will not necessarily be limited to, the following information: identifying data; academic work completed; level of achievement (grades, standardized achievement test scores); attendance data; scores on standardized intelligence, aptitude, and psychological tests; interest inventory results; health and medical information; family background information; teacher or counselor ratings and observations; reports of serious or recurrent behavior patterns, and any individual education program (IEP).

Student education records do not include records maintained by a law enforcement unit of the school or school district that are created by that unit for the purpose of law enforcement.

Nothing in this policy shall prevent administrators, teachers, or staff from disclosing information derived from personal knowledge or observation and not derived from a student's education records.

[In accordance with applicable law, requests for inspection and review of student education records, requests for copies of such records, and disclosure of personally identifiable information therein shall be maintained as a part of each student's education record.](#)

[School personnel shall use reasonable methods to authenticate the identity of parents, students, school officials, and any other party to whom they disclose student education records. Authentication of identity prior to disclosure of electronic records through passwords or other security measures shall be required. All requests for inspection and review of student education records and requests for copies of such records, as well as disclosure of personally identifiable information except as provided by law, shall be maintained as a part of each student's record.](#)

Access to student education records by parents and eligible students

A parent/guardian ("parent") has the right to inspect and review their child's education records, if the student is under eighteen (18) years of age. If a student is eighteen (18) years old or older ("eligible student"), the student may inspect or review his or her own education records and provide written consent for disclosure of such records and personally identifiable information therein. However, the parent is also entitled to access his/her child's education records, despite the lack of written consent from the eligible student, if the eligible

student is a dependent for federal income tax purposes or the disclosure is in connection with a health or safety emergency.

Access to student education records by parents or eligible students shall be in accordance with the regulation accompanying this policy.

Request to amend student education records

A parent or eligible student may ask the District to amend a student education record they believe is inaccurate, misleading, or otherwise violates the privacy rights of the student. Student grades cannot be challenged pursuant to this policy. Requests to amend a student education record shall be in accordance with the regulation accompanying this policy.

Disclosure with written consent

Whenever the District is required by law or policy to seek written consent prior to disclosing personally identifiable information from a student's education record, the notice provided to the parent or eligible student shall contain the following:

- a. The specific records to be disclosed;
- b. The specific reasons for such disclosure;
- c. The specific identity of any person, agency, or organization requesting such information and the intended uses of the information;
- d. The method or manner by which the records will be disclosed; and
- e. The right to review or receive a copy of the records to be disclosed.

The parent's or eligible student's consent shall only be valid for the specific instance for which it was given. Consent for a student to participate in any course, school activity, special education program, or in any other school program shall not constitute the specific written consent required by this policy.

All signed consent forms shall be retained by the District.

Disclosure without written consent

The District may disclose student education records or personally identifiable information contained therein without written consent of the parent or eligible student if the disclosure meets one of the following conditions:

1. The disclosure is to a school official having a legitimate educational interest in the student education record or the personal identifiable information contained therein. In accordance with law, only those school officials who have a legitimate educational interest as described in this policy shall be permitted access to specific student education records.
 - a. For purposes of this policy, a "school official" is a person employed by the District as an administrator, supervisor, teacher or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the Board of Education; a person or company with whom the District has outsourced services or functions it would otherwise use its own employees to perform (such as attorney, auditors, consultants or therapist); a parent or student serving on an official committee, such as a disciplinary or grievance committee; or a parent, student or other volunteer assisting another school official in performing his or her tasks.

- ~~b.~~ A school official has a “legitimate educational interest” if disclosure to the school official is:
- ~~e.~~ (1) necessary for that official to perform appropriate tasks that are specified in his or her position description or by a contract agreement; (2) used within the context of official district business and not for purposes extraneous to the official’s areas of responsibility; (3) relevant to the accomplishment of some task or to a determination about the student; and (4) consistent with the purposes for which the data are maintained.
- ~~necessary for that official to perform appropriate tasks that are specified in his or her position description or by a contract agreement;~~
- ~~1. used within the context of official District business and not for purposes extraneous to the official’s area of responsibility;~~
- ~~2. relevant to the accomplishment of some task or to a determination about the student; and~~
- ~~3.b. consistent with the purposes for which the data are maintained.~~
2. The disclosure is to officials of another school, school system or postsecondary institution that has requested the records and in which the student seeks or intends to enroll, or has enrolled. Any records sent during the student’s application or transfer period may be supplemented, updated or corrected as necessary.
 3. The disclosure is to authorized representatives of the Comptroller General of the United States, the Attorney General of the United States, the Secretary of the U.S. Department of Education or state and local educational authorities.
 4. The disclosure is in connection with a student’s application for, or receipt of, financial aid.
 5. The disclosure is to state and local officials and concerns the juvenile justice system’s ability to effectively serve, prior to adjudication, the student whose records are disclosed as provided under the Colorado Open Records Act and Colorado Children’s Code. Such records and personally identifiable information shall only be disclosed upon written certification by the officials that the records and information will not be disclosed to any other party, except as specifically authorized or required by law, without the prior written consent of the parent or eligible student.
 6. The disclosure is to organizations conducting studies for, or on behalf of, educational agencies or institutions to develop, validate or administer predictive tests; to administer student aid programs; or to improve instruction.
 7. The disclosure is to accrediting organizations for accrediting functions.
 8. The disclosure is to the parent of an eligible student and the student is a dependent for IRS tax purposes.
 9. The disclosure is in connection with an emergency, if knowledge of the information is necessary to protect the health or safety of the student or others.
 10. The disclosure is to comply with a judicial order or lawful subpoena. The District shall make a reasonable effort to notify the parent or eligible student prior to complying with the order or subpoena unless:
 - a. The court order or subpoena prohibits such notification; or
 - b. The parent is a party to a court proceeding involving child abuse and neglect or dependency matters and the court order is issued in the context of that proceeding.

11. The disclosure is to the Secretary of Agriculture, or authorized representative from the USDA Food and Nutrition Service or contractors acting on behalf of the USDA Food and Nutrition Service, for the purposes of conducting program monitoring, evaluations and performance measurements of state and local educational agencies receiving funding or providing benefits of program(s) authorized under the National School Lunch Act or Child Nutrition Act.
12. The disclosure is to an agency caseworker or other representative of a state or local child welfare agency or tribal organization who has the right to access the student's case plan because such agency or organization is legally responsible, in accordance with applicable state or tribal law, for the care and protection of the student.
13. The disclosure is of "directory information" as defined by this policy.

Disclosure of directory information

Directory information may also be disclosed without written consent of the parent or eligible student. "Directory information" means information contained in a student's education record that would not generally be considered harmful or an invasion of privacy if disclosed. Directory information which may be released includes but is not limited to the student's name, e-mail address, photograph, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, grade level, enrollment status, degrees, honors and awards received, the most recent previous education agency or institution attended by the student, and other similar information. Directory information also includes a student identification number or other unique personal identifier displayed on a student ID badge or used by the student to access or communicate in electronic systems, but only if the identifier cannot be used to gain access to student education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a password known only by the authorized user.

Student telephone numbers and addresses shall not be disclosed pursuant to this section.

The parent or eligible student has the right to refuse to permit the designation of any or all of the categories or directory information if such refusal is received in writing in the office of the principal of the school where the student is in attendance no later than September 7 or the following Monday if September 7 is a Saturday or Sunday.

Disclosure of disciplinary information to school personnel

In accordance with state law, the principal or designee shall communicate disciplinary information concerning any student enrolled in the school to any teacher who has direct contact with the student in the classroom and to any counselor who has direct contact with the student. Any teacher or counselor to whom disciplinary information is reported shall maintain the confidentiality of the information and shall not communicate it to any other person.

State law requires the principal or designee to inform the student and the student's parent when disciplinary information is communicated and to provide a copy of the shared disciplinary information. The student and/or the student's parent may challenge the accuracy of disciplinary information through the process outlined in this policy and accompanying regulation.

Disclosure to military recruiting officers

Names, addresses, and home telephone numbers as well as directory information of secondary school students shall be released to military recruiting officers within 90 days of the request unless a parent or eligible student submits a written request that such information not be released. Reasonable and customary actual expenses directly incurred by the district in furnishing this information will be paid by the requesting service.

Disclosure to Medicaid

In all cases in which a student is enrolled in the Colorado Medicaid program, the district shall release directory information consisting of the student's name, date of birth, and gender to Health Care Policy and Financing (Colorado's Medicaid agency) to verify Medicaid eligibility of students. The district shall obtain written consent annually from a parent before the release of any non-directory information required for billing. To accomplish this, the district shall do at least one ~~or more~~ of the following:

- Include a consent form with the "start of school" information each fall.
- Include a consent provision on the Medical Emergency form.
- Include a consent form with IEP packet materials.

Disclosure to the Colorado Commission on Higher Education (CCHE)

On or before December 31 of each school year, the school district shall disclose to the CCHE the names and mailing addresses of those students enrolled in the eighth grade for use in mailing the notice of postsecondary educational opportunities and higher education admission guidelines as required by state law.

Annual notification of rights

The District shall notify parents and eligible students of their rights pursuant to this policy at the beginning of each academic year. For notice to parents or eligible students who are disabled or whose primary or home language is other than English, the format or method of notice will be modified so it is reasonably likely to inform them of their rights.

A copy of the Family Educational Rights and Privacy Act and this policy and accompanying regulation and exhibit may be obtained from the office of the Chief Education Officer during normal business hours.

Governing law

The ~~d~~District shall comply with the Family Educational Rights and Privacy Act (FERPA) and its regulations as well as state law governing the confidentiality of student education records. The District shall be entitled to take all actions and exercise all options authorized under the law.

In the event this policy or accompanying regulation does not address a provision in applicable state or federal law, or is inconsistent with or in conflict with applicable state or federal law, the provisions of applicable state or federal law shall control.

- Adopted: November 3, 1977
- Revised to conform with practice: date of manual adoption
- Revised to conform with practice: date of manual revision
- Revised: August 4, 1994
- Revised: September 7, 2000
- Revised: August 9, 2001
- Revised: July 10, 2003
- Revised: November 3, 2005
- Revised: July 8, 2010
- Revised: June 30, 2011
- Revised: March 10, 2016
- Revised: September 13, 2018

LEGAL REFS:

- [20 U.S.C. 1232g \(Family Educational Rights and Privacy Act\)](#)
- [20 U.S.C. 7908 \(military recruiter access to student records\)](#)~~20 U.S.C. 7908 (military recruiter information contained in No Child Left Behind Act of 2001)~~
- 34 C.F.R. §99.1 *et seq.* (FERPA Regulations)
- C.R.S. 19-1-303 and 304 (records and information sharing under Colorado Children's Code)
- C.R.S. 22-1-123 (district shall comply with FERPA)
- C.R.S. 22-32-109 (1)(ff) (duty to establish policy on disclosing eighth grade students names and mailing addresses to the Colorado Commission on Higher Education)
- C.R.S. 22-32-109.1 (6) (duty to establish policy on sharing information consistent with state and federal law in the interest of making schools safe)
- C.R.S. 22-32-109.3 (2) (duty to share disciplinary and attendance information with criminal justice agencies)
- C.R.S. 22-33-106.5 (court to notify of conviction of crime of violence and unlawful sexual behavior)
- C.R.S. 22-33-107.5 (school district to notify of failure to attend school)
- C.R.S. 22-72-204 (2)(e) (denial of inspection of materials received, made or kept by Safe2Tell Program)
- C.R.S. 24-72-204 (3)(a)(IV) (schools cannot disclose address and phone numbers without consent)
- C.R.S. 24-72-204 (3)(d) (information to military recruiters)
- C.R.S. 24-72-204 (3)(e)(I) (certain FERPA provisions enacted into Colorado Law)
- C.R.S. 24-72-204 (3)(e)(II) (disclosure by staff of information gained through personal knowledge or observation)
- C.R.S. 24-72-205 (5) (fee for copying public record)
- C.R.S. 25.5010116 (confidentiality of HCPF records)

CROSS REFS:

- JK, Student Discipline

- JLC, Student Health Services and Requirements
- JRCA, Sharing of Student Records/Information between School District and State Agencies
- KLMA, Relations with Military Recruiters, Postsecondary Institutions, and Prospective Employers

BOARD OF EDUCATION AGENDA ITEM 7.04

BOARD MEETING OF:	September 13, 2018
PREPARED BY:	Peter Hilts, Chief Education Officer
TITLE OF AGENDA ITEM:	Resolution for Constitution Day 9-17-18
ACTION/INFORMATION/DISCUSSION:	Action

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Constitution week is an opportunity for our schools to focus on the very important part of our country’s heritage. We are fortunate to live in a community that believes that the preparation for the next generation of leaders is the responsibility of the entire community. Teachers in the district welcome the opportunity to review with our students the importance of this document to our country.

RATIONALE: Recognition of the importance of setting aside a specific period of time to focus as a district on the Constitution of the United States.

RELEVANT DATA AND EXPECTED OUTCOMES: The community and staff will understand the Board’s commitment to and support of Constitution Week.

IMPACTS ON THE DISTRICT’S STRATEGIC PRIORITIES—THE BIG ROCKS:

Culture	Inner Ring —How we treat each other	
	Outer Ring —How we treat our work	
Strategy	Rock #1 —Establish enduring <u>trust</u> throughout our community	
	Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	As a culture and community, we rely on the structure and rule of law provided under the U.S. Constitution. This action connects our district with that larger community legacy.
	Rock #3 — Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u>	
	Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive	
	Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	

FUNDING REQUIRED: No

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move to approve the attached resolution supporting Constitution Day.

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: September 6, 2018



**RESOLUTION
NATIONAL CONSTITUTION DAY
September 17th 2018**

WHEREAS, District 49 recognizes the importance of the U.S. Constitution in the development of our country; and

WHEREAS, District 49 is dedicated to providing a quality education for the students; and

WHEREAS, the traditions of our constitutional republic include a robust system of public education; and

WHEREAS, The students, staff, and stakeholders in District 49 express pride and appreciation for the traditions of democracy enshrined in the U.S. Constitution; and

WHEREAS, studying the history and tradition of the United States promotes greater civic participation and active citizenship; and

WHEREAS, it is appropriate for District 49 to endorse the observance of National Constitution Day as an opportunity to support better understanding of our nation's history and culture;

NOW THEREFORE, WE THE DISTRICT 49 BOARD OF EDUCATION PROCLAIM September 17th 2018 NATIONAL CONSTITUTION DAY.

ADOPTED AND APPROVED this 13th day of September 2018.

(District Seal)

Marie La Vere-Wright, President

John Graham, Vice President

Kevin Butcher, Treasurer

Dave Cruson, Secretary

Joshua Fry, Director

Peter Hiltz, Chief Education Officer

BOARD OF EDUCATION ITEM 7.05
BACKGROUND AND DOCUMENTATION FOR CONSENT OR ROUTINE AGENDA ITEMS

BOARD MEETING OF: September 13, 2018

PREPARED BY: Heather Diaz, Business Office Analyst

TITLE OF AGENDA ITEM: Approval of Official Survey Date for Impact Aid, October 30, 2018

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND OR RATIONALE: Each year, the District must set an official survey date for Impact Aid – Public Law 107-110. This survey determines where students are connected to other federal programs; in our case, largely the US Military. The District receives a federal revenue subsidy each year that is based on this student count. In general, there is a delay in the count data and the dollars that are remitted related to the count. So, while this particular count technically has no impact on the current year budget, it will have an impact on the 2019-2020 budget and so is still a very important exercise. Tuesday, October 30, 2018 is the recommended date for this year. Being a Tuesday, it is believed that this will give schools an opportunity to distribute the forms to the students and the families will have that week as well as the weekend to complete the form and return them early the following week. The final due date will be Friday, November 16, 2018.

RELEVANT DATA AND EXPECTED OUTCOMES:

Our process for impact aid tracking has evolved over the last couple of years to be much more rigorous and we believe that the effort will result in better funding results in coming years.

IMPACTS ON THE DISTRICT’S MISSION PRIORITIES—THE RINGS AND ROCKS:

Culture	<p>Inner Ring—How we treat each other</p> <p>Outer Ring—How we treat our work</p>	
Strategy	<p>Rock #1—Establish enduring <u>trust</u> throughout our community</p> <p>Rock #2—Research, design and implement programs for intentional <u>community</u> participation</p> <p>Rock #3— Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u></p> <p>Rock #4— Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive</p> <p>Rock #5— Customize our educational systems to <u>launch each student toward success</u></p>	<p><i>Clarity and transparency in financial management strategies and decisions.</i></p> <p><i>Impact Aid is a community participation item in that we are asking the community for their assistance and they have the direct ability, then, to impact a revenue stream available to the District.</i></p>

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: move to approve Tuesday, October 30, 2018 as the Official Impact Aid Survey Date for the 2018-2019 school year.

APPROVED BY: Brett Ridgway, Chief Business Officer

DATE: September 5, 2018

BOARD OF EDUCATION ITEM 7.06

OPPORTUNITY AND RISK: DECISION ANALYSIS FOR MAJOR DISCUSSION AND ACTION ITEMS

BOARD MEETING OF: September 13, 2018

PREPARED BY: Peter Hilts, Chief Education Officer

TITLE OF AGENDA ITEM: Mission Innovation 2.0 in 2018

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION: DESCRIPTION OF EXPECTATION/NEED/ OPPORTUNITY:

In 2011, District 49 began innovating all aspects of district operations. From replacing the superintendent with a team of three chief officers to reorganizing the district into innovation zones based on feeder school systems, nearly every aspect of district performance was subject to change and improvement. Some of those early innovations were excellent ideas that have paid significant dividends, like the move to give schools more control of curriculum and instruction. Others, like differentiating the calendar by zone, were not as successful and were later reversed. Through years of experience, we have learned that systematic, thoughtful, and deliberate innovation proposals are more likely to be successful than isolated, impulsive, and rushed proposals. Even some of our best ideas have failed to thrive when we don't support them with sufficient thought, resources, and time. So, Mission Innovation is our commitment to improve the way we innovate.

Whenever we seek to improve our performance, we follow the district's mission to Learn, Work, and Lead. In this instance, our major source of learning has been the input through the Voice of the Workforce on our VOW Annual survey as well as several VOW monthly surveys. We also heard clearly through our cultural compass survey and other sources like the teacher compensation task force, that many of our colleagues do not feel like their ideas are received or appreciated. We aim to change that. Some staff feel like they have good opportunities to influence their leaders, but others might not feel heard. So, with that learning in mind, we are working to build a systematic process that will bring staff leadership to the forefront of district improvement. We that process Mission Innovation because we fulfill our mission by being innovative, and we envision a future where innovation drives our mission upward toward peak performance.

In the 1.0 version of Mission Innovation, we had a wide range of proposals, from some costing multiple millions of dollars, to some that required little or no investment. Some were ambitious and transformational, and others were less ambitious and impactful. The proposed revisions to Mission Innovation are intended to increase the quality and impact of proposals by raising the minimum investment and requiring multi-year plans.

RATIONALE:

Systematic innovation will drive further continuous improvement.

RELEVANT DATA AND EXPECTED OUTCOMES:

The expected outcomes for each proposal will accompany the packet presented to the board.

INNOVATION AND INTELLIGENT RISK:

An innovation and intelligent risk analysis for each MI proposal will be incorporated in each packet presented to the Board. The business office will complete a financial analysis to consider for incorporating into the 2018-19 budget. The operations and education office will analyze projected impacts on district operations and programs.

IMPACTS ON THE DISTRICT'S MISSION PRIORITIES—THE RINGS AND ROCKS:

Systematic innovation is respectful to our workforce, and trusts workforce members with generating and implementing constructive innovations, so it fulfills the inner ring of our compass. It is also a way of being

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Item 7.06 continued

purposeful and learning about options, so it fulfills the outer ring of our compass. Each proposal will have unique impacts in support of our strategic priorities, and may also support specific aspects of our cultural compass.

BUDGET IMPACT: The budget impact is highly variable and dependent on the timing and scale of adoption. Individual proposals detail general financial implications, but we will need to develop more precise projections based on the board's direction.

AMOUNT BUDGETED: In most cases, the MI proposal will rely on funds that are not yet identified or budgeted.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move to approve the recommendation that the board identify one or two proposals for deeper evaluation and cost projections, along with guidance about timeframe and scope. For example, the board might direct administration to adopt a specific proposal with a three year commitment as a pilot in a specific zone.

APPROVED BY: Pedro Almeida, Peter Hilts, Brett Ridgway

DATE: September 6, 2018

BOARD OF EDUCATION ITEM 7.07
BACKGROUND AND DOCUMENTATION FOR CONSENT OR ROUTINE AGENDA ITEMS

BOARD MEETING OF: September 13, 2018

PREPARED BY: Barbara Austin-Seeley, Executive Assistant to CEO

TITLE OF AGENDA ITEM: Action on Graduation Dates and Times

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND OR RATIONALE

The Board of Education takes this action to secure the World Arena for graduation 2019. For the class of 2019, graduation will be held at the World Arena on Saturday, May 25, 2019 with FHS at 9:00 am, VRHS at 1:00 pm and SCHS at 5:00 pm. Saturday, May 23, 2020 and Saturday, May 29, 2021 are also currently being held with the World Arena.

RELEVANT DATA AND EXPECTED OUTCOMES:

This item will lead to clarity regarding the date and times for the graduation ceremonies for 2019.

IMPACTS ON THE DISTRICT’S MISSION PRIORITIES—THE RINGS AND ROCKS:

Culture	<p>Inner Ring—How we treat each other</p> <p>Outer Ring—How we treat our work</p>	
Strategy	<p>Rock #1—Establish enduring <u>trust</u> throughout our community</p> <p>Rock #2—Research, design and implement programs for intentional <u>community</u> participation</p> <p>Rock #3— Grow a robust <u>portfolio</u> of distinct and exceptional <u>schools</u></p> <p>Rock #4— Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive</p> <p>Rock #5— Customize our educational systems to <u>launch each student toward success</u></p>	

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the graduation dates and times listed in item 7.04 as recommended by the administration.

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: August 31, 2018

BOARD OF EDUCATION WORK SESSION ITEM 7.08
OPPORTUNITY AND RISK: DECISION ANALYSIS FOR MAJOR DISCUSSION AND ACTION ITEMS

BOARD MEETING OF: September 13, 2018

PREPARED BY: Brett Ridgway, Chief Business Officer

TITLE OF AGENDA ITEM: Supplemental Budget Requests

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION: DESCRIPTION OF EXPECTATION/NEED/ OPPORTUNITY: Colorado Revised Statute 22-44-110(5) indicates that "...where money for a specific purpose from other than ad valorem taxes subsequently becomes available to meet a contingency, the board may adopt a supplemental budget for expenditures not to exceed the amount of said money and may appropriate said money therefrom.". This action item is presented to satisfy that legal requirement.

RATIONALE: During the ongoing year-end analyses, a couple of funds recognized some revenue sources for 2017/18 that were not budgeted, and expenses were appropriately incurred related to those revenue sources. To appropriately inform and account for those revenues and related expenses, and so as to not exceed previously set appropriation limits, a supplemental budget is necessary and appropriate.

RELEVANT DATA AND EXPECTED OUTCOMES: Supplemental budget requests are presented for funds 15 (Capital projects - related to ALLIES financing), fund 18 (insurance reserve - related to unanticipated claims), fund 21 (nutrition services – related to unbudgeted federal revenue), fund 25 (fee for service transportation – related to improved allocations between SPED and regular transportation that drives a change in funding assumptions back from the general fund subsidy process).

INNOVATION AND INTELLIGENT RISK: There is no risk to the general fund spend going over budget as a result of these actions. This action supports improved and/or infrequent accounting processes.

IMPACTS ON THE DISTRICT’S MISSION PRIORITIES—THE RINGS AND ROCKS:

Culture	Inner Ring —How we treat each other	
	Outer Ring —How we treat our work	
Strategy	Rock #1 —Establish enduring <u>trust</u> throughout our community	<i>Presenting such information in an open and transparent manner validates the importance placed on community trust</i>
	Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
	Rock #3 — Grow a robust <u>portfolio</u> of distinct and exceptional <u>schools</u>	
	Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive	<i>Informed decision making and organizational agility are key strategies we continue to pursue.</i>
	Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	<i>Informed decision making and organizational agility are key strategies we continue to pursue.</i>

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Item 7.08 continued

BUDGET IMPACT: Yes

<u>AMOUNT BUDGETED:</u>	Amended Budget for impacted funds	= \$9.0mm.	
	Supplemental Budget increase	= 4.1mm	(\$3.0mm related to ALLIES Capital lease accounting)
	Supplemental Budget Proposed	<u>\$13.1mm</u>	

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move to approve the 2017/18 supplemental budget described in item 7.08 as recommended by the administration.

APPROVED BY: Brett Ridgway, Chief Business Officer

DATE: August 31, 2018

Supplemental Budget 17/18



- Supplemental Budgets can be passed by BOE when unanticipated sources of revenue were not budgeted.
- -17/18 Summary of requested Supplemental Budgets: \$4.13M
 - 17/18 Supplemental Budgeted revenue requested in Fund 15 (Capital): \$3.03M
 - 17/18 Supplemental Budgeted revenue requested in Fund 18 (Prop Ins): \$270K
 - 17/18 Supplemental Budgeted revenue requested in Fund 21 (Nutrition): \$350K
 - 17/18 Supplemental Budgeted revenue requested in Fund 25 (Trans): \$480K
 - 17/18 Supplemental Budgeted revenue requested in Fund 39 (COP Repay): \$8.3M
- The following slides have Individual Fund Details

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Supplemental Budget 17/18



- 17/18 Amended Budgeted revenue in Fund 15 (Capital) did not include Revenue for:
 - Financing for the ALLIES Building : \$3.0M
 - Interest Earnings : \$32K
- We are requesting a supplemental budget in the amount of \$3.03M in order to account for the increased revenue and to offset the increase spend due to this category.

Capital – Fund 15 Supplemental



Fund 15 - Capital Reserve - General Fund Summary of 17/18 Revenue & Expenses	<u>13/14</u> Actual	<u>14/15</u> Actual	<u>15/16</u> Actual	<u>16/17</u> Actual	<u>17/18</u> Adopted	<u>17/18</u> Amended	Difference	<u>17/18</u> Supplemental
Beginning Fund Balance	\$ 923,793	\$ 537,515.00	\$ 1,222,484.00	\$ 1,286,849.41	\$ -	\$ 450,750	\$ -	\$ 450,750
Capital Reserve - Revenue								
Allocation from General Fund (10)	\$ 2,000,000	\$ 4,000,000	\$ 3,500,000	\$ 3,500,000	\$ 2,500,000	\$ 2,777,000	\$ -	\$ 2,777,000
Other (ALLIES Financing +Interest)	\$ 123,950	\$ 3,831	\$ 479,218	\$ 55,484	\$ -	\$ -	\$ 3,031,302	\$ 3,031,302
Total Revenue Capital Reserve	\$ 2,123,950	\$ 4,003,831	\$ 3,979,218	\$ 3,555,484	\$ 2,500,000	\$ 2,777,000	\$ 3,031,302	\$ 5,808,302
Total Funds Available	\$ 3,047,743	\$ 4,541,346	\$ 5,201,702	\$ 4,842,333	\$ 2,500,000	\$ 3,227,750	\$ 3,031,302	\$ 6,259,052
Expenditures by Object Code								
01 - Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
02 - Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
03 - Purchased Prof & Tech Services	\$ 73,039	\$ 70,400	\$ -	\$ 81,749	\$ -	\$ -	\$ -	\$ -
04 - Purchased Property Services	\$ 463,394	\$ 488,275	\$ 993,217	\$ 814,538	\$ 1,000,000	\$ 295,235	\$ -	\$ 295,235
05 - Other Purchased Services	\$ -	\$ 25,224	\$ 31,231	\$ -	\$ 500,000	\$ -	\$ -	\$ -
06 - Supplies	\$ 102,599	\$ 62,839	\$ 8,663	\$ -	\$ -	\$ -	\$ -	\$ -
07 - Property	\$ 1,383,687	\$ 2,132,393	\$ 2,133,664	\$ 2,877,167	\$ 500,000	\$ 1,483,330	\$ 3,031,302	\$ 4,514,632
08 - Other	\$ 649,310	\$ 539,731	\$ 246,581	\$ 228,619	\$ -	\$ 245,187	\$ -	\$ 245,187
09 - Other Uses of Funds	\$ (161,799)	\$ -	\$ 501,496	\$ 389,510	\$ 500,000	\$ 1,203,998	\$ -	\$ 1,203,998
Total Expense Capital Reserve	\$ 2,510,230.00	\$ 3,318,862.00	\$ 3,914,852.28	\$ 4,391,583.19	\$ 2,500,000.00	\$ 3,227,750.14	\$ 3,031,302.00	\$ 6,259,052
Ending Fund Balance	\$ 537,513	\$ 1,222,484	\$ 1,286,849	\$ 450,750.14	\$ -	\$ -	\$ -	\$ -

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Supplemental Budget 17/18



- 17/18 Amended Budgeted revenue in Fund 18 (Property Insurance) did not include Revenue for:
 - Higher insurance reimbursements due to unanticipated event claims : \$270K
- We are requesting a supplemental budget in the amount of \$270K in order to account for the increased revenue and to offset the increase spend due to this category.

Prop Ins – Fund 18 Supplemental



Fund 18 - Insurance Fund - General Fund									
Summary of 17/18 Expenses									
	13/14	14/15	15/16	16/17	17/18	17/18		17/18	
	Actual	Actual	Actual	Actual	Adopted	Amended	Difference	Supplemental	
Beginning Fund Balance	\$ 218,607	\$ 283,898	\$ 262,402	\$ 380,653	\$ 381,018	\$ 1,138,775	\$ -	\$ 1,138,775	
Mill Levy Override - Revenue									
Other Revenue	\$ 129,640	\$ 13,631	\$ 118,027	\$ 1,454,109	\$ 100,000	\$ 100,000	\$ 270,000	\$ 370,000	
Allocation from General Fund	\$ 600,000	\$ 625,000	\$ 750,000	\$ 750,000	\$ 900,000	\$ 800,000	\$ -	\$ 800,000	
Total Revenue	\$ 729,640	\$ 638,631	\$ 868,027	\$ 2,204,109	\$ 1,000,000	\$ 900,000	\$ 270,000	\$ 1,170,000	
Total Funds Available	\$ 948,247	\$ 922,529	\$ 1,130,429	\$ 2,584,761	\$ 1,381,018	\$ 2,038,775	\$ 270,000	\$ 2,308,775	
Expenditures:									
Insurance Premiums-Property/Liability	\$ 544,035	\$ 643,321	\$ 641,259	\$ 678,784	\$ 900,000	\$ 865,000	\$ -	\$ 865,000	
Consulting Fees				\$ 32,000		\$ 35,000	\$ -	\$ 35,000	
Deductibles: Repairs & Replacements							\$ -	\$ -	
Vandalism Claims	\$ -	\$ -	\$ 8,217	\$ -	\$ -	\$ -	\$ -	\$ -	
Purchased Prof & Tech Svs	\$ -	\$ -	\$ 99,835	\$ 17,352	\$ 50,000	\$ -	\$ -	\$ -	
Purchased Property Services	\$ 5,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Purchased Services	\$ 30,711	\$ -	\$ 100	\$ 18,529	\$ -	\$ -	\$ -	\$ -	
Hail Claims	\$ -	\$ -	\$ -	\$ 667,503	\$ 50,000	\$ 738,775	\$ 270,000	\$ 1,008,775	
Property	\$ 84,203	\$ 16,807	\$ 365	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Expenses				\$ 31,818	\$ -	\$ 50,000	\$ -	\$ 50,000	
Total Expense Capital Reserve	\$ 664,349	\$ 660,128	\$ 749,776	\$ 1,445,986	\$ 1,000,000	\$ 1,688,775	\$ 270,000	\$ 1,958,775	
Ending Fund Balance	\$ 283,898	\$ 262,402	\$ 380,653	\$ 1,138,775	\$ 381,018	\$ 350,000	\$ -	\$ 350,000	

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Supplemental Budget 17/18



- 17/18 Amended Budgeted revenue in Fund 21 (Nutrition) did not include Revenue for:
 - Unanticipated Federal revenues : \$350K
- We are requesting a supplemental budget in the amount of \$350K in order to account for the increased revenue and to offset the increase spend according to the provisions of the program.

Nutrition – Fund 21 Supplemental



Fund 21 - Nutrition Services - Enterprise Fund									
Summary of 17/18 Expenses									
	13/14	14/15	15/16	16/17	17/18	17/18			17/18
	Actual	Actual	Actual	Actual	Adopted	Amended	Difference		Supplemental
Beginning Fund Balance	\$ 1,182,378	\$ 1,306,293	\$ 1,243,087	\$ 1,431,315.86	\$ 1,230,682.60	\$ 1,267,423	\$ -		\$ 1,267,423
PP Adj		\$ 207,263							
Nutrition - Revenue									
Food Sales - Local	\$ 1,740,492	\$ 1,638,116	\$ 1,563,762	\$ 1,565,459	\$ 1,749,948	\$ 1,749,948	\$ -		\$ 1,749,948
Other - Local	\$ 47,632	\$ 30,812	\$ 7,082	\$ -	\$ -	\$ -	\$ -		\$ -
Reimbursements	\$ 1,549,809	\$ 1,697,456	\$ 2,068,071	\$ 2,140,083	\$ 1,810,590	\$ 1,810,590	\$ 350,000		\$ 2,160,590
U.S.D.A Commodities - Federal	\$ 254,636	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Total Revenue	\$ 3,592,569	\$ 3,366,384	\$ 3,638,915	\$ 3,705,543	\$ 3,560,538	\$ 3,560,538	\$ 350,000		\$ 3,910,538
Total Funds Available	\$ 4,774,946	\$ 4,672,676	\$ 4,882,001	\$ 5,136,858	\$ 4,791,221	\$ 4,827,961	\$ 350,000		\$ 5,177,961
Expenditures:									
01 - Salaries	\$ 1,153,931	\$ 1,096,519	\$ 1,126,795	\$ 1,226,735	\$ 1,205,359	\$ 1,205,359	\$ -		\$ 1,205,359
02 - Benefits	\$ 311,083	\$ 327,257	\$ 337,402	\$ 372,518	\$ 383,899	\$ 383,899	\$ -		\$ 383,899
03 - Purchased Prof & Tech Services	\$ 3,988	\$ 2,421	\$ 7,117	\$ 5,987	\$ 15,750	\$ 15,750	\$ -		\$ 15,750
04 - Purchased Property Services	\$ 125,298	\$ 110,849	\$ 127,181	\$ 160,542	\$ 33,000	\$ 33,000	\$ -		\$ 33,000
05 - Other Purchased Services	\$ 66,386	\$ 68,705	\$ 73,739	\$ 102,306	\$ 99,850	\$ 99,850	\$ -		\$ 99,850
06-Cost of Food and Milk Items	\$ 1,442,367	\$ 1,453,009	\$ 1,299,775	\$ 1,441,345	\$ 1,285,911	\$ 1,102,979	\$ 350,000		\$ 1,452,979
06 - Cost of Non-Food Items	\$ 131,596	\$ 125,172	\$ 96,596	\$ 114,889	\$ -	\$ -	\$ -		\$ -
06 - Supplies	\$ 7,554	\$ 9,489	\$ 9,397	\$ 8,564	\$ -	\$ -	\$ -		\$ -
06 - U.S.D.A. Commodities	\$ 254,636	\$ -	\$ 299,228	\$ 326,131	\$ -	\$ 182,932	\$ -		\$ 182,932
07 - Equipment Replacement	\$ 1,387	\$ 184	\$ 4,690	\$ 798	\$ 50,000	\$ 50,000	\$ -		\$ 50,000
07 - Depreciation	\$ 28,722	\$ 28,722	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
08 - Other Operating Expense	\$ 17,316	\$ -	\$ 18,766	\$ 100,000	\$ 215,415	\$ 215,415	\$ -		\$ 215,415
08 - Indirect Costs	\$ -	\$ -	\$ 50,000	\$ 9,622	\$ 105,671	\$ 282,671	\$ -		\$ 282,671
09 - Contingency	\$ -	\$ -	\$ -	\$ -	\$ 165,684	\$ 165,684	\$ -		\$ 165,684
Total Expense Capital Reserve	\$ 3,544,264	\$ 3,222,327	\$ 3,450,685	\$ 3,869,435	\$ 3,560,538	\$ 3,737,538	\$ 350,000		\$ 4,087,538
Ending Fund Balance	\$ 1,230,683	\$ 1,243,087	\$ 1,431,316	\$ 1,267,423	\$ 1,230,682	\$ 1,090,423	\$ 0		\$ 1,090,423

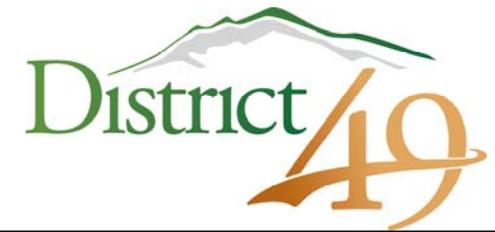
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Supplemental Budget 17/18



- 17/18 Amended Budgeted revenue in Fund 25 (Transportation) did not include Revenue for:
 - Improved Expense Allocation between General Education and SPED, right sizing the spend breakout. The result being the need to correct the BOE revenue subsidy : \$480K
- We are requesting a supplemental revenue budget in the amount of \$480K in order to account for the increased expenses identified as Gen Ed (FFS) spend.

Trans(FFS)–Fund 25 Supplemental



Fund 25 - Transportation								
Summary of 17/18 Expenses								
	13/14	14/15	15/16	16/17	17/18	17/18		17/18
	Actual	Actual	Actual	Actual	Adopted	Amended	Difference	Supplemental
Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transportation - Revenue								
State Transportation Subsidy	\$ 442,436	\$ 465,148	\$ 515,215	\$ 419,938	\$ 462,000	\$ 420,554	\$ -	\$ 420,554
General Fund Subsidy	\$ 291,252	\$ 362,136	\$ 295,653	\$ 342,998	\$ 458,986	\$ 500,432	\$ 480,000	\$ 980,432
Transportation Fees	\$ 295,115	\$ 326,682	\$ 364,619	\$ 472,750	\$ 349,574	\$ 349,574	\$ -	\$ 349,574
Total Revenue	\$ 1,028,803	\$ 1,153,966	\$ 1,175,486	\$ 1,235,686	\$ 1,270,560	\$ 1,270,560	\$ 480,000	\$ 1,750,560
Total Funds Available	\$ 1,028,803	\$ 1,153,966	\$ 1,175,486	\$ 1,235,686	\$ 1,270,560	\$ 1,270,560	\$ 480,000	\$ 1,750,560
Expenditures:								
01 - Salaries	\$ 504,690	\$ 585,819	\$ 676,596	\$ 625,055.93	\$ 634,767	\$ 634,767	\$ 120,000	\$ 754,767
02 - Benefits	\$ 290,230	\$ 322,581	\$ 366,224	\$ 407,215.21	\$ 422,293	\$ 422,293	\$ 190,000	\$ 612,293
03 - Purchased Prof & Tech Services	\$ 558	\$ 266	\$ 112	\$ 82	\$ -	\$ -	\$ 27,000	\$ 27,000
04 - Purchased Property Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
05 - Other Purchased Services	\$ 26,929	\$ 23,388	\$ 27,857	\$ 281	\$ 3,500	\$ 3,500	\$ 30,000	\$ 33,500
06 - Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
07 - Property Equipment	\$ -	\$ -	\$ -	\$ 0	\$ -	\$ -	\$ -	\$ -
08 - Other Operating Expense	\$ 206,396	\$ 221,913	\$ 104,697	\$ 203,052	\$ 210,000	\$ 210,000	\$ 113,000	\$ 323,000
09 - Other Uses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expense Grant Funds	\$ 1,028,803	\$ 1,153,966	\$ 1,175,486	\$ 1,235,686	\$ 1,270,561	\$ 1,270,561	\$ 480,000	\$ 1,750,561
Ending Fund Balance	\$ -	\$ -	\$ -	\$ (0)	\$ (0)	\$ (0)	\$ -	\$ (0)

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Supplemental Budget 17/18



- 17/18 Amended Budgeted revenue in Fund 39 (COP Repayment) did not include Revenue for:
 - Moving the COP Repayments for both Fund 14 MLO 3a and Fund 16 MLO 3b from each corresponding fund to Fund 39. The result being the need to add the correct revenue and expense in Fund 39 : \$8.3M
- We are requesting a supplemental revenue budget in the amount of \$8.3M in order to account for the increased expenses identified as MLO 3a & 3b COP Repayments.

COP Repay–Fund 39 Supplemental



Fund 39 - COP Repayment Fund												
Summary of 17/18 Expenses												
	12/13	13/14	14/15	15/16	16/17	17/18	Bridge to		17/18			
	Actual	Actual	Actual	Actual	Actual	Actual	Amended	Budget	Supplemental			
Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Revenue												
General Fund - Allocation (Funds 14 & 16)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,298,588	\$ -	\$ 8,298,588	\$ -	
Earnings on Investments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,298,588	\$ -	\$ 8,298,588	\$ -	
Total Funds Available	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,298,588	\$ -	\$ 8,298,588	\$ -	
Expenditures:												
COP Principal Payments - Fund 14 & 16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,740,000	\$ -	\$ 1,740,000	\$ -	
COP Interest Payments - Fund 14 & 16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,558,588	\$ -	\$ 6,558,588	\$ -	
Total Expense Grant Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,298,588	\$ -	\$ 8,298,588	\$ -	
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

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BOARD OF EDUCATION ITEM 7.09

OPPORTUNITY AND RISK: DECISION ANALYSIS FOR MAJOR DISCUSSION AND ACTION ITEMS

BOARD MEETING OF: September 13, 2018

PREPARED BY: Brett Ridgway, Chief Business Officer

TITLE OF AGENDA ITEM: Updated Job Description – Finance Director

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION: DESCRIPTION OF EXPECTATION/NEED/ OPPORTUNITY: District 49 has not had a Director of Finance since the reorganization in January of 2011, when the role was eliminated, along with the Chief Financial Officer role, replaced by a single Chief Business Officer role. The District has had a Finance Group Manager role for the last four years. With growth in the District over these years, and for better business continuity planning I am recommending reintroduction of the Director of Finance role and that the person in the Finance Group Manager role be assigned to this newly updated description and that the Finance Group Manager job description go dormant, not to be refilled as a result of this action.

RATIONALE: With increased workload and success of that workload, good business continuity planning for the Business Office, a Director of Finance role is now appropriate for our organization.

RELEVANT DATA AND EXPECTED OUTCOMES: We expect to transfer person occupying the current Finance Group Manager position to the Director of Finance role, allowing the Finance Group Manager role to go dormant so there is no increase to staff FTE.

INNOVATION AND INTELLIGENT RISK: Taking this step mitigates risk in business continuity that has increased beyond a tolerable level.

IMPACTS ON THE DISTRICT’S MISSION PRIORITIES—THE RINGS AND ROCKS:

Culture	Inner Ring —How we treat each other	<i>Recognizing undue risk in staff design and addressing it in appropriate timing.</i>
	Outer Ring —How we treat our work	
Strategy	Rock #1 —Establish enduring <u>trust</u> throughout our community	<i>Making changes in staff design with clarity and transparency for our constituents.</i>
	Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
	Rock #3 — Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u>	
	Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive	
	Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	

BUDGET IMPACT: There will be a change in compensation for the individual in this role, but no additional staff.

AMOUNT BUDGETED: Group Manager range is \$78k-102; Director range is \$95k-119.



BOE Regular Meeting September 13, 2018
Item 7.09 continued

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move to approved the revised job description for the Finance Director as recommended by the administration.

APPROVED BY: Brett Ridgway, Chief Business Officer

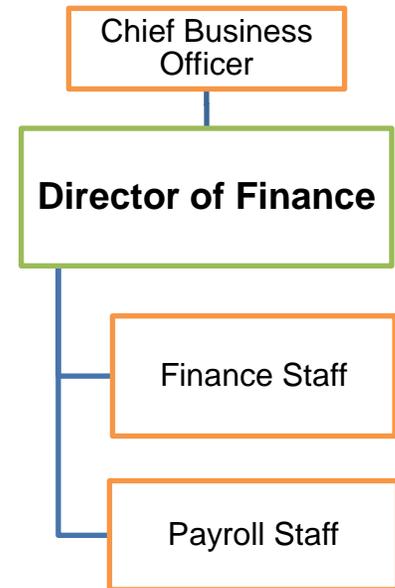
DATE: August 31, 2018



DIRECTOR ~~FOR OF~~ FINANCE ~~OPERATIONS~~

Job Title:	Director for of Finance Operations
Initial:	May 26, 2010
Revised:	September 13 August 22 15, 2018
Work Year:	260+ days
Office:	Business
Department:	Finance
Reports To:	Chief Financial Business Officer
FLSA Status:	Exempt
Pay Range:	Administrative Salary Schedule – <u>Director Level</u>

Related Organization Chart



POSITION SUMMARY: ~~Manage the recording of all financial transactions within the district, analyze the information and report to all users in meaningful ways, and assist in the budget process. Prepare and present monthly and annual periodic, informative financial reports for the board Board of education Education, ensure reporting of annual financial data to the Colorado Department of Education, and prepare financial and statistical analyses to assist administrative staff in decisions and policy making. Safeguard and invest all district financial assets. This includes budget processing and preparation of tools to accumulate budget information from all departments and aspects of the organization. The Director of Finance works with, and leads, Finance staff and designated staff in the Education and Operations Departments to ensure they are well-trained in their responsibilities and execute those responsibilities appropriately. The Director of Finance maintains knowledge of legal and regulatory changes relevant to public entities and Colorado K-12 education. Responsible for the planning and directing of the financial reporting, controls and procedures of the district, including training/orientation of administrative, clerical and bookkeeping personnel with regards to the district's current financial system and business processes. Work is assigned by Chief Business Officer. This position requires application of position knowledge to efficiently assist others with accounting issues and follow/comply with grant guidelines. Work is guided by district policies and procedures, Colorado State Statute, and relevant regulatory agencies and professional standards (e.g. GAAP, GAS, EMMA, etc.). Decision-making requires collaboration with other Business Office Staff, District Administrators, teachers and other colleagues.~~

ESSENTIAL DUTIES AND RESPONSIBILITIES

The following statements of essential functions and responsibilities are intended to describe the general nature and level of work being performed by individuals assigned to this position. These statements are not intended to be an exhaustive list of all duties and responsibilities required of all personnel within this position. Actual duties and responsibilities may vary depending on ~~building work~~ assignment and other factors.

- ~~Establish and maintain budget/forecast systems for all funds and projects. Manage the district cash flow of all~~

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

district funds.

- ~~Monitor budgets and actual results to ensure funds are being received and expended appropriately and as projected.~~ Prepare or direct in the preparation of various state and federal reports. Some reports are annual, monthly or quarterly. Direct the preparation of the district's comprehensive annual financial report, including the annual financial report, the annual transportation report and the annual child nutrition report to the Colorado Department of Education, and manage annual audit. Direct the preparation of the district interim financial reports for the board of education on a monthly basis.
- ~~Assist~~ ~~Coordinate with the purchasing~~ Purchasing & Contracts department Manager and Accounting Group Manager in the with preparation of various requests for services, ~~for proposals, (RFP) for~~ and seek banking, financial, investing, and auditing ~~services.~~ services.
- ~~Establish budgets with designated administrators. Coordinate cost factors, receipts and budget administration~~ Assist in preparation of various district budgets.
- Assist ~~chief~~ Chief financial Business officer Officer with the management of district debts financing arrangements, the preparation of ~~debt related~~ official statements, and ~~make interest and principal payments~~ ensuring that related financing payments are made accurately and on time.
- ~~Direct the activities of the accounting department. Direct the senior accountant in supervising the accounts payable department.~~
- Perform financial and statistical analyses to assist staff in decision-making and policy-making.
- ~~Coordinate with the Accounting Group Manager to d~~ Develop and implement proper accounting controls and procedures to ensure the safekeeping of district assets.
- Act as authorized fiscal representative for the district.
- Supervise, direct and evaluate assigned staff.
- Oversee the payroll process of the district to ensure complete, valid and accurate results on a consistent basis.
- ~~Direct functional processes and contracts for financial modules. Serve as the contact person and liaison for the district's financial software system provider and related groups and associates.~~
- ~~Ensure controls and processes are in place to comply with IRS 1099 reporting requirements.~~
- ~~Develop and manage the annual budget for the accounting department.~~
- Assist the ~~chief~~ Chief financial Business officer Officer in representing the district at the local and state level on business and finance-related issues.
- Prepare schedules, maintain appropriate legal records, and oversee the district's compliance with arbitrage regulations, as required by the IRS and the district's long-term debt agreements.
- ~~Serve as the District CFO in his/her absence.~~
- Perform other duties as assigned.

Supervision & Technical Responsibilities: ~~Directly supervises payroll, accounts payable and accounting departments. Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws.~~ This position supervises the Payroll and Finance departments.

Budget Responsibility: ~~Responsible for monitoring and coordinating the assigned budgets and initiating requisitions.~~ This position has budget responsibilities.

QUALIFICATIONS

The requirements listed below are representative of the education, experience, knowledge, skills, and/or abilities required for this position.

Education & Training:

- Master's Degree in ~~of Finance or accounting~~ Accounting degree preferred.

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

-
- Bachelor's Degree and/or advanced training and experience in Finance or Accounting **required**.

Experience:

- Minimum ten years of experience that includes demonstrated leadership and work product in both Finance and Accounting~~More than five (5) years of senior level accounting with supervision experience.~~

Knowledge Skills & Abilities:

- Operating knowledge of and experience with personal computers, software, **and** basic office equipment.
- Advanced written and oral communication skills, curriculum, policy and procedure, management, accounting, interpersonal relations, evaluation, negotiation and technology.

Certificates, Licenses, & Registrations:

- Certified Public Accountant **(CPA) license** preferred.
- Criminal background check required for hire.

OTHER WORK FACTORS:

The physical demands, work environment factors, and mental functions described below are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands: While performing the duties of this job, the employee is regularly required to sit. The employee frequently is required to use hands to finger, handle or feel; reach with hands and arms; talk or hear. The employee is occasionally required to stand; walk, climb or balance; and stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

Work Environment: While performing the duties of this job, the employee will work primarily in a usual office or school environment.

Mental Functions: While performing the duties of this job, the employee is frequently required to compare, analyze, communicate, coordinate, instruct, compute, synthesize, evaluate, use interpersonal skills and compile. Occasionally required to negotiate.

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.



BOARD OF EDUCATION ITEM 7.10

OPPORTUNITY AND RISK: DECISION ANALYSIS FOR MAJOR DISCUSSION AND ACTION ITEMS

BOARD MEETING OF: September 13, 2018

PREPARED BY: Paul Andersen, Director of Human Resources

TITLE OF AGENDA ITEM: Proposed Improvements to Substitute Teacher Pay System

ACTION/INFORMATION/DISCUSSION: Action/Discussion

BACKGROUND INFORMATION: DESCRIPTION OF EXPECTATION/NEED/ OPPORTUNITY: One of the top ongoing workforce challenges is providing effective and adequate coverage when classroom teachers are absent. Substitute Teachers, sometimes referred to as Guest Teachers, are an important segment of our workforce that provide valuable contributions to the educational process. Challenges associated with this workforce segment have to do with both the supply (quantity) and the quality of substitute teachers

To address this challenge, District 49 is taking a multi-faceted approach. As previously reported at the July 2018 regular BoE meeting, this fall the district will begin a pilot with a third party provider of substitute teachers - TAGG. In addition, the district is evaluating ways to improve our ability to compete in the market for substitute teachers. This agenda item proposes ideas changes to compensation for substitute teachers. It will also provide a preview of some other ideas to improve our ability to attract and retain substitute teachers and to improve the effectiveness of the substitute workforce segment.

RATIONALE: District 49’s pay rates for Guest Teachers is currently the lowest in the Pikes Peak region. Our base rate has been set at \$90/day for at least six years. Other districts in the region pay between \$100 and \$125/per day for Guest Teachers.

RELEVANT DATA AND EXPECTED OUTCOMES: The administration requests immediate approval of the proposed pay schedule, making it effective September 1, 2018 and then hold full discussion of the item at the September 26, 2018 work session.

INNOVATION AND INTELLIGENT RISK: In addition to the discussion in July 2018, there have been previous presentations and discussions that well establish the deficiency in both the quantity and quality of Guest Teachers in D49. Rather than simply ‘throwing money at it’ by just increasing pay rates, we are pursuing a more strategic approach to not only change our place in the competition for current supply, but also looking for other supply sources with the State Board of Education waiver request and working with a new vendor. This kind of approach should be more likely to yield results than simply increasing rates which would, in all likelihood, simply be responded to by other area districts, leaving us in basically the same position – just paying more for it. However, increasing pay still needs to be a component of our strategy, and this proposal is presented for that purpose, but it is how this proposal fits into the overall strategy is probably more important.

IMPACTS ON THE DISTRICT’S MISSION PRIORITIES: The intent of the proposed changes to the Guest Teacher pay schedule and system will enhance the district’s ability to compete for substitute teacher talent. Additionally, the updated approach should result in more effective substitute teachers in our classrooms

Culture	Inner Ring —How we treat each other	<i>Recognizing the value of Guest Teachers and making recommendations that reflect that contribution.</i>
	Outer Ring —How we treat our work	<i>This proposal represents a very purposeful approach to substitute pay.</i>
Str	Rock #1 —Establish enduring <u>trust</u> throughout our community	<i>Pursuing fixes on issues with strategy and intention rather than just ‘more money’.</i>

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 Item 7.10 continued

Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
Rock #3 — Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u>	
Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive	<i>A more consistent and effective substitute teacher workforce supports firm foundations and launching students toward success.</i>
Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	

BUDGET IMPACT: Schools and zones would absorb most, if not all, of the cost of placing teachers in Tier 2 or Tier 3. The costs of upgrading the pay ranges in 2018-2019 would be shared between an MLO group spend and individual schools/zones on a normalized basis. While there will be some increase to overall budget spend, it is not expected to be anything that materially effects the overall budget.

AMOUNT BUDGETED: Current = \$1.568mm

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move to approve the changes in Guest Teacher compensation as requested by the Administration, with continued discussion at future board meetings to follow.

APPROVED BY: Peter Hiltz, Chief Education Officer
 Brett Ridgway, Chief Business Officer

DATE: September 10, 2018



Proposed Improvements to Substitute Teacher Pay System

Paul Andersen, Director of Human Resources

Peter Hilts, Chief Education Officer

Brett Ridgway, Chief Business Officer

September 2018

Background



- One of our current top workforce challenges is providing effective and adequate coverage when classroom teachers are absent
- The base guest teacher rate has been set at \$90/day for at least six years
- D49 currently offers the lowest daily rate in the Pikes Peak region for guest teachers
- Other districts in the region pay between \$100 and \$125/per day

Proposed Day-To-Day Assignment Rates



CURRENT	Tier 1 (Days 1 through 45)	Tier 2 (Days 46 through 90)	Tier 3 (Day 91 and beyond)
Full day:	\$90	\$120	\$140
Half day:	\$54	\$72	\$84

PROPOSED	Tier 1 (Days 1 through 45)	Tier 2 (Days 46 through 90)	Tier 3 (Day 91 and beyond)
Full day:	\$100	\$125	\$150
Half day:	\$60	\$75	\$90

Notes:

Full Day = Working over 4 hours

Half Day = Working 4 hours or less

Proposed Long-Term Assignment Rates



CURRENT	Tier 1 (Days 21 through 45)	Tier 2 (Days 46 or more)
Full day:	\$110	\$130
Half day:	\$66	\$78

PROPOSED	Tier 1 (Days 21 through 45)	Tier 2 (Days 46 or more)
Full day:	\$125	\$150
Half day:	\$75	\$90

Notes:

Full Day = Working over 4 hours

Half Day = Working 4 hours or less

How the Pay Tiers Work



- Pay rates increase as subs work more days in a school year
 - In SY17-18, 88 guest teachers achieved pay tier 2
 - Of those, 43 went on to achieve tier 3
- Under the current system, pay tiers reset at the start of each school year

Propose Allowing Subs to Maintain Pay Tiers



- The administration proposes allowing subs to maintain the tier achieved in the prior school year
- Subs who earned tier 2 or tier 3 status in 2017-18 retain that status into 18-19
- Going forward, subs need to maintain the 45 or 90 day status for two years to earn a lock-in at tier 2 or tier 3
- Days within a given tier will still reset at the start of the new school year

Funding the New Approach



- Schools and zones would absorb some or all of the cost of placing teachers in tier 2 or tier 3
- The costs of upgrading the pay ranges in 2018-19 would be shared between an MLO group spend and individual schools/zones on a normalized basis

Additional Proposed Elements



- To support improved effectiveness, D49 will develop:
 - A badging system for professional development
 - An evaluation system to assess effectiveness
- Both elements will be future components to progressing in the ‘tiered’ compensation structure
- Details regarding these elements will be presented at the September work session



Discussion / Questions

BOARD OF EDUCATION ITEM 8.01
BACKGROUND AND DOCUMENTATION FOR CONSENT OR ROUTINE AGENDA ITEMS

BOARD MEETING OF: September 13, 2018

PREPARED BY: D. Garza, Executive Assistant to the BOE

TITLE OF AGENDA ITEM: Process Improvement Update

ACTION/INFORMATION/DISCUSSION: Information

BACKGROUND OR RATIONALE

We seek to continuously improve our processes in the district.

RELEVANT DATA AND EXPECTED OUTCOMES:

Administrative regulation development, revision and systematic review of district policies are designed to increase the probability of an effective and efficient school system.

No.	Designation	Title	Reviewed by	Recommendations
8.01a	EF-E-1	Unpaid Meal Charges	M Deines-Henderson	USDA requires all Districts to have an unpaid meal charge policy
8.01b	GBGA-R	Staff Health	P Andersen	Revisions align our policies with CASB guidance
8.01c	JF-E	Admission and Denial of Admission	L Fletcher	Revisions align our policies with CASB guidance
8.01d	JFABB-R	Admission of Non-immigrant Foreign Exchange Students	L Fletcher	Revisions align our policies with CASB guidance
8.01e	JFBA-R	Intra-District Choice/ Open Enrollment	L Fletcher	Revisions align our policies with CASB guidance
8.01f	JICEC-R	Student Distribution of Noncurricular Materials	L Fletcher	Revisions align our policies with CASB guidance
8.01g	JRA-E-2/JRC-E-2	Student Records/ Release of Information on Students	L Fletcher	Revisions align our policies with CASB guidance

IMPACTS ON THE DISTRICT’S MISSION PRIORITIES—THE RINGS AND ROCKS:

Culture	<p>Inner Ring—How we treat each other</p> <p>Outer Ring—How we treat our work</p>	
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Strategy	<p>Rock #1—Establish enduring <u>trust</u> throughout our community</p> <p>Rock #2—Research, design and implement programs for intentional <u>community</u> participation</p> <p>Rock #3— Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u></p> <p>Rock #4— Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive</p> <p>Rock #5— Customize our educational systems to <u>launch each student toward success</u></p>	<p>Updating policy to reflect current laws, regulations and best practices provides a solid foundation to lead the district.</p>
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RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Information only

APPROVED BY: Peter Hilts, Chief Education Officer; Brett Ridgway, Chief Business Officer

DATE: August 31, 2018



BOARD-APPROVED POLICY OF DISTRICT 49

Title	School Meal Payments
Designation	EF-E-1
Office/Custodian	Operations/Director of Nutrition Services

The district is committed to ensuring that all students receive the nutrition they need to engage in active learning during the school day. In accordance with applicable federal guidance from the United States Department of Agriculture (USDA), this policy is intended to serve the purposes of meeting student needs, minimizing the identification of students with insufficient funds to pay for school meals and maintaining the fiscal integrity of the district's school food service account.

Student meal accounts and meal charges

Student meal accounts shall be established by the district.

Parents will be encouraged to pre-pay for students paying full or reduced price for meals. The district shall ensure that parents have access to at least one no-cost method of paying for meal services, such as the ability to pay in person.

Students will be permitted to pay for meals and/or add funds to student accounts on the day of service.

If a student has money to purchase a full or reduced price meal at the time of the meal service, the student must be provided a meal. The student's money may not be used to repay previously unpaid charges if the student intended to use the money to purchase that day's meal.

A meal account balance remains with the student until the student is no longer enrolled in the district. Students with unused credit in their accounts at the point of disenrollment or graduation will receive a refund in the amount of the credit when requested by the parent or guardian.

Students in elementary school paying full price for meals and who do not have money in their account or in hand to cover the cost of a meal at the time of service will be permitted to charge up to *3 regular meals for both breakfast and lunch at full price, then 3 complimentary meals of either cereal and milk or a sandwich and milk will be provided* before the student will no longer be permitted to charge meals. A student is not permitted to charge a la carte items.

Students in middle school or high school paying full price, along with high school students paying reduced price for meals and who do not have money in their account or in hand to cover the cost of a meal at the time of service are not permitted to charge meals and shall not receive a complimentary meal or a la carte items.

Notification of low or negative balances

Notification of a low balance on an elementary student account will be provided privately by one of the following means: email, telephone call, low/negative balance letter sent home with student and student notification. A low balance is considered to be $-\$0.01$ on a student that participates in the school meal program.

When notified of a low balance on a student account, parents will be reminded of this policy and the process for submitting applications for free or reduced price meal benefits. Parents will also be notified that any school meal debt accrued prior to the district's determination that the student is eligible for free or reduced lunch remains the parent's responsibility.

Collection of meal charge debt

In collecting debt, the district shall ensure that collection efforts do not have a negative impact on the students involved and instead focus on the adult(s) in the household responsible for providing funds for student meal purchases. The district will work with parents to establish repayment plans with payment levels and due dates appropriate to the household's particular circumstances.

For students with delinquent meal charges, the following process will be used to collect debt: email, telephone call, negative balance letters generator by District Auto notification system or *food service manager*.

Collection efforts from one school year will continue into the following school year.

Annual notice

The district shall notify students and their parents about this policy at the beginning of each school year. Notification shall also be provided to those students who transfer into the district during the school year. Information about this policy may also be included in student handbooks, student enrollment or registration packets and/or back-to-school packets and posted on district and school websites.

This policy will also be communicated to school and district-level staff responsible for this policy's enforcement, such as school food service staff responsible for collecting payment for meals at the point of service, staff involved in notifying families of low or negative balances, and staff involved in enforcing any other aspects of this policy.

- Adopted: September 13, 2018

LEGAL REFS:

- USDA Guidance SP 46-2016 (*requires written policy regarding unpaid meal charges*)



Title	Staff Health (Staff Members with HIV/AIDS/Communicable Diseases)
Designation	GBGA-R
Office/Custodian	Business/Director of Human Resources

The following procedures shall be followed ~~when evaluating the employment status of an employee infected with human immunodeficiency virus (HIV) including those staff members diagnosed as having Acquired Immune Deficiency Syndrome (AIDS) and those suspected of being infected with HIV.~~

~~These procedures also shall apply~~ whenever a school official has reasonable cause to suspect that a staff member is seriously ill and the illness is affecting the employee's ability to perform job responsibilities or posing an unacceptable risk to the health and safety of the employee or others. Reasonable cause may exist in but not be limited to situations where the employee's health is observed to be deteriorating to the point of interfering with the performance of duties, when the employee displays persistent physical symptoms of illness, or where there is similar reasonable evidence of such disease/illness.

Reporting suspected or confirmed cases

The director of Human Resources or designee~~Department~~ will be responsible for coordinating the District's effort to evaluate the employment status of an employee in accordance with these procedures. For purpose of these procedures, the Director of Human Resources will be referred to as the "school officer."

It is improper for any employee who has knowledge or reasonable grounds to suspect that he/she is infected with a communicable disease to willfully expose or infect another with such a disease, or to knowingly perform an act or engage in conduct which exposes or infects another person with such a disease.

Any staff member infected with HIV is encouraged to report this fact directly to the school officer.

If a supervisor has been informed or has reasonable cause to believe that an employee has an illness that is interfering with job performance or posing an unacceptable health risk to the employee or others, the supervisor shall notify the school officer immediately as soon as possible. The school officer shall confer individually with the supervisor and the staff member to assess the situation.

Evaluation of employment status

~~HIV infection is not transmitted casually; therefore, it is not itself a reason to remove a staff member from school. The school officer will determine whether the person who is infected with HIV has a secondary infection such as active tuberculosis that constitutes a recognized risk of transmission in the school setting. This is a medical question which the school officer will answer by consulting with the infected person's physician, a qualified public health official who is responsible for such determinations, and the infected person.~~

~~In determining an appropriate response, the District shall consider the most current and reliable medical information available, with particular reference to the dangers of increased risk of transmission to others, and the health risk to the employee as well as the expected type of interaction with others.~~

~~If there is no secondary infection that constitutes a medically-recognized risk of transmission in the school setting, the infected person's job assignment will not be altered unless a reassignment is requested as a reasonable accommodation.~~

~~If there is no secondary infection that constitutes a medically-recognized risk of transmission in the school setting, the school officer will consult with the physician, public health official, and the infected person. If~~

~~necessary, they will develop an individually tailored plan for the staff member. Additional persons may be consulted if this is essential for gaining additional information, but the infected staff member must approve of the notification of any additional persons who would know staff member's identity. Utmost confidentiality will be observed throughout this process.~~

When an employee is determined to be unfit for continued duty because of being incapable of performing the essential functions of the position or poses a direct threat to the health or safety of himself/herself or others, the employee will be entitled to use any accumulated sick leave in accordance with Board policies.

When an employee has exhausted all sick leave and other applicable leave options and is deemed unfit to resume duties, employment will be terminated through the employee's resignation, retirement, or dismissal in accordance with applicable Board policies and applicable law.

~~The school official will review the case periodically with the infected person and the medical advisors described above.~~

Confidentiality

All information gained by the District through the application of the accompanying policy and these procedures ~~including the identity of an employee infected with HIV~~, shall be treated as confidential. Information will be disclosed only as appropriate in connection with these procedures.

~~Persons who may know the identity of a staff member infected with HIV are those who with the infected person will determine whether the person has a secondary infection that constitutes a medically recognized risk of transmission in the school setting. They are the school officer, the personal physician of the infected person, and a public health official who may be able to study the facts of the case sufficiently without needing to know the identity of the staff member to make a decision.~~

~~The decision makers listed above and the infected person will determine whether additional persons such as the school nurse or principal need to know that an infected person works at a specific school. The additional persons will not know the name of the infected person without this person's consent.~~

~~All persons shall treat all medical information as highly confidential. No information will be divulged directly or indirectly to any other individuals or groups without the written consent of the infected staff member. All medical information and written documentation of discussions, telephone conversations, proceedings, and meetings will be kept by the school officer in a locked file. Access to this file will be granted only to those persons who have the written consent of the infected staff member.~~

~~To further protect confidentiality, names will not be used in documents except when essential. Any document containing the name or any other information that would reveal the identity of the infected person will not be shared with any person, not even for the purposes of work processing or reproduction.~~

- Adopted: date of manual revision
- Reviewed: May 11, 2000
- Revised: January 11, 2001
- Revised: March 12, 2009
- Revised: August 11, 2011
- Revised: January 10, 2013
- Revised: May 10, 2018
- Revised: September 13, 2018



BOARD-APPROVED POLICY OF DISTRICT 49

Title	Admission and Denial of Admission
Designation	JF-E
Office/Custodian	Education/Director of Culture & Services

According to the Colorado Revised Statutes 22-33-106(2), subject to the district's responsibilities under The Exceptional Children's Education Act (see policy JK-2, Discipline of Students with Disabilities), and other laws pertaining to the education of students with disabilities, the following may be grounds for denial of admission to a public school or diversion to an appropriate alternate program:

1. Physical or mental disability such that the child cannot reasonably benefit from the programs available.
2. Physical or mental disability or disease causing the attendance of the child suffering therefrom to be inimical to the welfare of other students.

According to C.R.S. 22-33-106 (3)(a-f), the following may constitute additional grounds for denial of admission to a public school:

1. Graduating from the 12th grade of any school or receipt of any document evidencing completion of the equivalent of a secondary education.
2. Failure to meet age requirements.
3. Having been expelled from any school district during the preceding 12 months.
4. Not being a resident of the district unless otherwise entitled to attend under C.R.S. 22, Articles 23 (migrant children) or 32 (exclusion of non-residents) or 36 (schools of choice).
5. Failure to comply with the provisions of Part 9, Article 4, Title 25, C.R.S. (immunization requirements). Any denial of admission for such failure to comply shall not be recorded as a disciplinary action but may be recorded with the student's immunization record with an appropriate explanation.
6. Behavior in another school district during the preceding twelve (12) months that is detrimental to the welfare or safety of other pupils or of school personnel.

According to C.R.S. 22-33-106(4)(a), a student who has been expelled shall be prohibited from enrolling or re-enrolling in the same school in which the victim of the offense or member of the victim's immediate family is enrolled or employed when:

1. The expelled student was convicted of a crime, adjudicated a juvenile delinquent, received a deferred judgment, or was placed in a diversion program as a result of committing the offense for which the student was expelled;
2. There is an identifiable victim of the expelled student's offense; and
3. The offense for which the student was expelled does not constitute a crime against property.

If the district has no actual knowledge of the name of the victim, the expelled student shall be prohibited from enrolling or re-enrolling only upon request of the victim or a member of the victim's immediate family.

Students in out-of-home placements

State law limits the grounds for denial of enrollment regarding students in out-of-home placements, as defined by C.R.S. 22-32-138(1)(e) and provided in regulation JF-R, Admission and Denial of Admission (Procedures for Students in Out-of-Home Placements).

- Adopted: September 7, 2000
- Revised: July 8, 2010
- Revised: July 27, 2012
- Revised: October 13, 2016
- Revised: September 13, 2018



Title	Admission of Non-immigrant Foreign Exchange Students
Designation	JFABB-R
Office/Custodian	Education/Director of Culture & Services

Academic requirements

No foreign exchange student will be admitted who has already graduated from the equivalent of the 12th grade in his/her home country or who will reach the age of 18 years and six months before the program’s start date.

The student must have average or above-average grades in school.

Except as required by applicable law, the district will not provide foreign exchange students with admission to English as a Second Language programs, concurrent enrollment programs, or other special programs.

General requirements

Foreign exchange students are responsible for complying with all district policies and regulations.

Foreign exchange students are expected to pay for meals, books, athletic and student activity fees, yearbook costs, transportation and all other fees and expenses normally borne by students in the district, unless the student is considered indigent and/or determined eligible for free or reduced price meals.

The eligibility requirements of the Colorado High School Activities Association shall be followed.

The sponsor, host family, and local program representative must maintain personal contact with the school, must be available and willing to meet with school personnel when problems or circumstances require and must assume full and final responsibility for resolving problems including the early return of the student if personal, family, or school difficulties cannot be resolved.

If a student’s grades, attendance, conduct, or discipline are deemed unsatisfactory by the school, the student may be withdrawn.

The international student exchange organization, if applicable, must be approved by and in good standing with the Council on Standards for International Educational Travel (CSIET).

Admissions process

Approvals for admission must be obtained from the principal or administrative designee by June 1 for fall enrollment or by December 15 for spring enrollment, except under unusual circumstances.

All applications will be screened by the Chief Education Officer or designee before they are forwarded for review and approval of the principal or administrative designee of the designed coordinated school based on the host family’s address.

When an international exchange organization wants to enroll an international exchange student, its representative will present required documentation to the Chief Education Officer or designee. The designated school district official will determine if the student’s application meets standards established by the District. If the application is approved by the Chief Education Office or designee and the high school principal where the

student wishes to enroll, the high school principal or administrative designee will sign the exchange organization's enrollment form. School District 49 has the right to reject applications.

The student must attend the school in the attendance area in which the host family or sponsor lives, unless an appropriate transfer is approved by the District. Should a large number of foreign exchange students be scheduled for a particular school, a transfer to another school may be recommended by the District in order to create a balance in foreign exchange student enrollment.

Upon the student's arrival in the District, the adult sponsor (host family and/or local representative of the exchange program) and student must complete the online enrollment process through the District 49 Central Registry website [and](#) personally come to the Central [Enrollment-Registration](#) office to complete [enrollment registration](#) prior to going to the high school to create a schedule. The international student's passport must be shown at the time of registration. Students must arrive in sufficient time for attendance on the first day of school.

In addition to the district's admission requirements, foreign exchange students requesting admission must submit:

1. Birth certificate or other proof of age.
2. Recent official transcript with English translation reflecting courses taken and grades earned.
3. Records showing required immunizations.
4. A letter of application written in English that provides pertinent information about the student, including student's name, age, birth date, home address and phone number, level of education, reasons for wanting to attend school in the District, and the projected duration of enrollment.
5. The names, addresses and phone numbers of the exchange student's own parents/guardians, the host family, and the local exchange program representative.
6. A current notarized temporary custody agreement between the student's parents and the host family and/or exchange program.

Foreign students sponsored by an approved program (J-1 Visa)

Only programs designated by the United States Department of State will be considered for placement of foreign students on J-1 visas.

The program must have a local representative residing in or near the District who will meet with the student, host family, and school personnel on a regular basis.

Orientation, both pre-departure and upon arrival in the United States, must be provided to help foreign students adjust to a new culture. Ongoing contact and support from the local representative of the exchange program must also be provided.

Orientation must be provided to the host family in advance of the foreign student's arrival. The family should be acquainted with the needs and requirements of housing a visitor for a long period of time, advised of potential problems in hosting a foreign exchange student, and provided with suggestions for coping with these problems. Ongoing contact and support from the local representative of the exchange program must also be provided.

Foreign exchange students privately sponsored (F-1 Visa)

Pursuant to federal law, only high school students are eligible for F-1 visas. A student may receive F-1 status for no more than twelve months in a public school system. The student must have reimbursed the school district in advance for the full, unsubsidized cost of educating the student. This amount will be determined by the Chief Education Officer or designee.

Should a student not be able to obtain a visa or not attend for some other reason, the tuition will be refunded in full. Should a student attend for less than a full school year, tuition will only be refunded if a true hardship situation is demonstrated.~~Foreign students on J-1 visas are not subject to tuition.~~

~~Foreign students sponsored by relatives or friends (F-1 visa) are not authorized to attend school in the district.~~

In accordance with federal law, District 49 will not enroll students entering the U.S. on a B-1/B-2 visitor visa.

- Approved: February 14, 1991
- Revised: November 6, 1997
- Revised: September 2, 1999
- Revised: April 28, 2010
- Revised: October 27, 2011
- Revised: August 11, 2016
- Revised: April 12, 2018
- Revised: September 13, 2018



BOARD-APPROVED POLICY OF DISTRICT 49

Title	Intra-District Choice/Open Enrollment
Designation	JFBA-R
Office/Custodian	Education/Director of Culture & Services

Definitions:

Academic Level- Academic Level refers to the level at which a student is currently enrolled. Levels are divided as follows: Elementary, Middle school and High School.

Administrative Transfer - An Administrative Transfer is a process whereby a student may transfer from one district school to another. Transportation may not be provided.

Attendance Areas - An Attendance Area is defined as a Board-designated geographical area within which the students attend a particular school (i.e. the neighborhood school).

Choice Open Enrollment - ~~Choice is defined as~~ the process by which resident families may apply to have their children attend another district school. Nonresident families may apply for their children to attend a district school for the duration of an academic level. Transportation may not be provided.

Choice School/Open Enrollment School - ~~A Choice School is defined as~~ the school currently attended by a resident student that is not the neighborhood school they would normally attend based on their address or is the school that has accepted a non-resident student.

Closed - A closed class, grade level, program, or school is defined as having reached a maximum number of students.

Neighborhood School - A Neighborhood School is defined as the school to which a student would attend because the student is a resident and resides within that school's attendance area.

Nonresident - A Nonresident is defined as a student living outside the District 49 boundaries (see policy JFBA).

Resident - A Resident is defined as living within the district boundaries when verified by a warranty deed, a bill of sale, a settlement statement from closing, a current formal lease agreement, a current El Paso County tax notice, current utility bill in the parent/guardian's name or a quarters assignment letter from Military Housing, plus Custody documentation if the student does not reside with both biological parents. If the student resides with one biological parent, the documentation must be a court order detailing custody arrangements. Absent of court orders to the contrary, if the person enrolling is listed on the birth certificate, they will be allowed to enroll the child. If the student resides with someone other than a biological parent, proof of legal guardianship is required. (C.R.S. 22-1-102) (see policy JFBA)

Attendance areas

Students will attend the district school determined by their residence unless a request to ~~attend-enroll in~~ another school or program is approved. No student will be enrolled in a school or program outside the attendance area without prior approval in accordance with these regulations.

The Principal of each school will be responsible for checking student enrollment records to determine that each student is a legal resident of that school's attendance area or has an approved ~~application for School of Choice~~authorization for open enrollment or transfer.

Students must register in the school serving their attendance area even though a request is pending for ~~School of Choice~~open enrollment or transfer. Enrollment in the requested school will not be permitted until the student has received written approval for ~~School of Choice~~open enrollment or transfer.

To be considered for ~~School of Choice~~open enrollment or transfer, students:

1. Must be passing all subjects (subject to principal or designee's discretion).
2. Must not have been suspended from school for a major disciplinary infraction during the previous semester (subject to principal or designee's discretion).
3. Must not have been expelled from school during the previous calendar year.
4. Must provide attendance records from previous school year if requested.

~~School of Choice~~Open Enrollment Application process

The ~~School of Choice~~open enrollment application process is ongoing with no end date. New in-district students as well as students not residing within District 49 boundaries may request ~~School of Choice~~open enrollment at any time throughout the year.

The Principal of the school where ~~School of Choice~~open enrollment has been requested will make the decision as to whether the ~~School of Choice~~open enrollment application is accepted or rejected based on criteria established in state law and Board policy. ~~When a parent seeks to exercise the No Child Left Behind Act (NCLB) School of Choice option, this decision shall be made in consultation with central administration of the school district.~~ The Principal will be responsible for notifying the parents/guardians and students of approval or disapproval of an ~~enrollment~~open enrollment request no later than the end of the academic year in which the request is made for the following year or as soon as possible when the request is made during the summer when the school is not in session.

~~School of Choice~~Open enrollment ~~a~~Applications are available at the district office, ~~on the district and~~ website, and must be returned to the Principal of the school where ~~School of Choice~~open enrollment is being requested. The applicant will be informed by the Principal or designee regarding the request before the end of the current school year or within a reasonable time if the request is submitted during the summer when school is not in session.

When the number of eligible applicants exceeds the spaces available in a particular program or school to which admission is sought under ~~School of Choice~~open enrollment, the following priority system shall be used:

First Priority - Resident and Employee Children applicants seeking to renew their [School of Choice open enrollment](#) placement. Siblings of students placed in a specific school based upon educational programming needs. Sibling placement must be renewed annually.

Second Priority - Other resident applicants including siblings of those already attending the same [School of Choice open enrollment](#) school and students requesting to continue in a school or feeder pattern to maintain continuity of a program such as International Baccalaureate (IB) or Science Technology Engineering and Math (STEM).

Third Priority - Non-resident applicants currently enrolled in District 49 schools seeking to renew [School of Choice open enrollment](#) placements.

Fourth Priority- Non-resident applicants new to the district.

The selection of one student from a family does not entitle other students from that family to enroll in the desired program or school.

Grounds for denying [School of Choice Open Enrollment](#)

Reasons used by the Principal to accept or reject [School of Choice open enrollment](#) requests shall be limited to any of the following:

1. There is a lack of space or teaching staff within a particular program or school requested.
2. The requested school does not offer appropriate programs or is not structured or equipped with the necessary facilities to meet the special needs of the student or does not offer the particular program requested.
3. The student does not meet the established eligibility criteria for participation in a particular program including age requirements, course prerequisites, and required levels of performance.
4. The student has been expelled or is in the process of being expelled from any district during the preceding twelve months because of habitually disruptive behavior or for committing a serious offense for which expulsion is mandatory.
5. The student exhibited behavior detrimental to the welfare and safety of other pupils or school personnel in another school or school district in the previous twelve months.
6. The student fails to comply with the district policy with regards to immunizations.
7. A desegregation plan is in effect for the school district, and such denial is necessary in order to enable compliance with the desegregation plan.

Upon enrollment at a school outside the attendance area, the student should plan to remain in that school for a full academic year. Once a student is accepted under [the School of Choice enrollment plan open enrollment](#), every effort will be made to permit the student to complete the highest grade in that building subject to the rights of residents of the attendance area. ~~and students exercising the NCLB School of Choice option.~~

Students who wish to return to their home school or to [pursue choice open enrollment](#) in ~~to~~ a different school must submit an [School of Choice open enrollment](#) request in accordance with these regulations.

Each principal will maintain a file of all [School of Choice open enrollment](#) requests to that building. A copy will be forwarded to the central office for district-wide data collection purposes.

Those students who apply for [School of Choice open enrollment](#) and cannot be accepted at the time of application will be placed on a waiting list in the order in which the applications are received and will be considered for approval at a later date if space becomes available. The waiting list will be maintained until the end of the 1st semester of each year, after which a new waiting list will be developed for the next 12 months.

Returning to Neighborhood School

If a student changes to a different school, his/her eligibility for transportation may be impacted. Students and parents are advised to review district transportation policies and procedures

Students will be permitted to return to their neighborhood school during the regular school year providing there are special or unusual circumstances dictating the need to return. The parent/guardians will contact the neighborhood school and present a current proof of residency document and their identification. The Registrar will then work to transfer the student's enrollment back to the neighborhood school.

Transportation

Transportation services shall become the responsibility of the resident and non-resident families who utilize the district's [School of Choice open enrollment](#) option. Parents should review District 49 transportation policies.

Transfers

Students who wish to change district schools during the school year may apply for a transfer. When a parent or guardian feels that a transfer to another school is in the best interest of the student, he or she must submit the transfer request stating the reasons to the principal of the school in which the student is currently enrolled and the principal of the requested school. Transfer requests may be approved for the remainder of the school year. Only one transfer per level is permitted and students should transfer at semester to ensure grades and credits are recorded properly.

If a transfer request is initiated by the school, the principal of the school in which the student is currently enrolled will convene a conference that must include the principal, the parents or guardians of the student, and the principal of the school to which a transfer is requested. In addition, transfers may be initiated by the Chief Education Officer or designee. Both principals and Zone Leader must approve a transfer.

Transfers will be considered only when the move is educationally desirable. Transfers also may be denied for any reason which would justify denying [School of Choice open enrollment](#) applications.

Maintenance of student in good standing status

Once a student transfer is approved to attend an [School of Choice open enrollment](#) school or is transferred to another school within the district, he/she must continue to meet high standards both academically and behaviorally. They are expected to:

1. Have passing grades in all subjects.
2. Adhere to the district's attendance policy
3. ~~Not have not participate in activities that could result in~~ [been a school suspension or district expulsion from school.](#)

At the principal's discretion, a 9-week probationary period may be granted.

Revocation of School of Choice

When a student's [School of Choice open enrollment](#) privileges are revoked and it is determined that the student resides within District 49 boundaries, the student's enrollment will be immediately transferred to the neighborhood school of residence. When residing outside of District 49 boundaries an attempt will be made to notify the district of residence based on the student's most current address in the student information system (SIS).

The primary goal in these instances is to ensure that the student has an active enrollment within District 49 or within their District of residence as quickly as possible.

As Colorado is an [choice open enrollment](#) state, it is not entirely within the powers of District 49 to ensure that a student not residing within our boundaries has an immediate transfer of enrollment. The parent/guardians will have the power to enroll within their neighborhood District, or any of multiple avenues of education within the state. In some instances, District 49 staff may be required to wait for a records request from the new school or District. When this occurs, records will be sent on a priority basis to the new school/District within five (5) business days.

Criteria to determine availability of space or teaching staff

School of Choice enrollment and transfers within the district will be approved subject to space availability in the school requested contingent upon district class size guidelines and subject [to](#) availability as determined by the receiving principal taking enrollment projections into consideration. Students whose [School of Choice open enrollment](#) or transfer requests have been approved will be assigned to classrooms on the basis of available staff and support services as well as the best use of classroom space. Mobile units will not be taken into consideration when determining availability of classroom space.

Requests for enrollment in particular programs will take into consideration the applicant's qualifications for the program.

An [School of Choice open](#) enrollment or transfer granted to one child in a family will not necessarily support an approved School of Choice enrollment or transfer of another child in the family.

Continuing enrollment criteria

Any student enrolled pursuant to this policy shall be allowed to remain enrolled in the school or program through the end of the school year unless the student is expelled from the school or program or the district determines that the student's application contained material misstatements or omissions.

Permission for a student to attend a district school may be rescinded at the end of the school year if the school's growth in enrollment due to an increase in students living in the school's boundary results in inadequate space or resources for enrolled students. In such cases, open enrollment or transfer students will be rescinded for particular schools or programs.

Any open enrollment or transfer student may be denied enrollment for the next school year if, due to a change in circumstances, the school would be required to add programs, space or teaching staff or make an alteration to facilities or equipment in order to serve the student or the student no longer meets the established eligibility criteria for the school.

Students whose place of residence changes within the school district during the school year must complete transfer forms for record-keeping purposes. Students will be required to attend the school of their new attendance area the following year unless application is made for open enrollment or transfer.~~Any student enrolled pursuant to this policy shall be allowed to remain enrolled in the school or program through the end of the school year unless:~~

- ~~1. The student is expelled from the school or program~~
- ~~2. The student's continued participation in the school or program requires the district to make alterations in the structure of the school or to the arrangement or function of rooms~~
- ~~3. There is a lack of space or teaching staff~~
- ~~4. The school does not offer appropriate programs or is not equipped to meet the special needs of the student~~
- ~~5. The school does not offer a program requested by the student~~
- ~~6. The student does not meet established eligibility criteria~~

~~Students whose place of residence changes within the school district during the school year must complete School of Choice forms for record-keeping purposes. Students will be required to attend the school of their new attendance area the following year unless application is made and approved for School of Choice.~~

Eligibility for activities

Eligibility for participation in extracurricular and interscholastic activities will be determined in accordance with applicable law, the bylaws of the Colorado High School Activities Association and the district's eligibility requirements.

Any student who enrolls in a school outside of the attendance area by falsifying the address forfeits eligibility to participate in the school's activities.

Appeal procedure

Should a request for [School of Choice](#) enrollment or transfer be denied, the parent/guardian will be advised by the Principal that they may appeal the denial by contacting the Zone Leader of the zone in which the school is located.

The Principal shall submit the reason for denial of the request, and the parent/guardian's request, to the Zone Leader considering the appeal. The Zone Leader will review the parent/guardian request and the principal's decision and then make a determination.

Upon request of either the Zone Leader or the parent/guardian, the Chief Education Officer will review the decision of the administrator. The Chief Education Officer's decision shall be final.

- Approved: November 8, 1990
- Revised: November 6, 1997
- Reviewed: August 10, 2000
- Revised: January 10, 2008
- Revised: July 8, 2010
- Revised: June 30, 2011
- Revised: October 13, 2016
- Revised: April 13, 2017
- Revised: September 13, 2018

LEGAL REFS:

- Constitution of Colorado, Article IX, Sections 1,2,15
- C.R.S. 22-32-101 (*Corporate status of school districts*)
- C.R.S. 22-32-102 (*Corporate status-when questioned*)



Title	Student Distribution of Noncurricular Materials
Designation	JICEC-R
Office/Custodian	Education/ Director of Culture & Services

Approval required prior to distribution

Students who wish to distribute [more than 10 items or copies of](#) noncurricular materials on school property or at a school-sponsored activity or event shall submit the material to the school principal for approval at least five school days in advance of the planned distribution date. The principal or principal's designee shall respond to such requests within three school days.

Appeal

If the principal does not approve the materials for distribution, the principal or principal's designee shall provide a written explanation of why the materials were not approved under the policy accompanying this regulation.

The student may then appeal the decision as follows:

1. Within 10 school days of receiving the principal's or designee's decision, the student may file a written notice of appeal with the Chief Education Officer.
2. The Chief Education Officer shall make a written determination within 10 school days of receiving the student's appeal.
3. Within 10 school days of receiving the Chief Education Officer's decision, the student may submit a written appeal to the Chief Education Officer, requesting a hearing before the Board.
4. The Chief Education Officer shall schedule the hearing on the agenda of the next regularly scheduled Board meeting, which generally will be held within 30 days of the filing of a request for a hearing.

After providing the student with an opportunity to be heard, the Board shall render a decision, which shall be final.

The following restrictions will apply to all requests for distribution of noncurricular materials by students:

1. **Place.** Distribution of ~~printed~~ materials must be made at places within the school or on school grounds as designated by the principal, except that in no event may such materials be distributed in any classroom of any building then being occupied by a regularly-scheduled class.
2. **Time.** Distribution may be made one-half hour before school and/or during regularly scheduled lunch periods and/or 15 minutes after the close of school. Any other times during the school day are considered to be disruptive of normal school activities.
3. **Littering.** All distributed ~~noncurricular materials~~~~items~~ discarded in school or on school grounds must be removed by the persons distributing such materials.
4. **Manner.** No student may in any way be compelled or coerced to accept any noncurricular materials. In the alternative, no school official or student may interfere with materials distributed in accordance with this regulation and its accompanying policy.

Violation of ~~any of these~~[this](#) regulation ~~and/or accompanying policies~~ will be sufficient cause for denial of the privilege to distribute materials at future dates and ~~may be cause~~ for disciplinary action, [including suspension and/or expulsion](#).

- Approved: May 19, 1994
- Revised: August 10, 2000
- Revised: January 14, 2010
- Revised: August 11, 2016
- Revised: September 13, 2018



BOARD-APPROVED POLICY OF DISTRICT 49

Title	Student Records/Release of Information on Students Opt-Out Form for Disclosure of Information to Military Recruiters
Designation	JRA-E-2/JRC-E-2
Office/Custodian	Education/Director of Culture & Services

As a parent, I request that my child's name, address, telephone number and any other directory information not be released to any United States military recruiter.

Signature of parent/guardian

Student's name

Date

As a student who is 18 years of age or older, I request that my name, address, telephone number and any other directory information not be released to any United States military recruiter.

Signature of student

Student's name

Date ~~{ } Do not disclose my child's/my name, address, telephone number or directory information to any United States military recruiter.~~

Signature of parent/guardian or student*

Student's name _____ Date _____

~~*Student must be 18 years of age or older to sign.~~

- Adopted: July 8, 2010
- Reviewed: July 14, 2016
- Revised: September 13, 2018

BOARD OF EDUCATION ITEM 8.02
BACKGROUND AND DOCUMENTATION FOR CONSENT OR ROUTINE AGENDA ITEMS

BOARD MEETING OF: September 13, 2018

PREPARED BY: N. Lemmond, Executive Director of Individualized Education

TITLE OF AGENDA ITEM: Expulsion Information

ACTION/INFORMATION/DISCUSSION: Information

BACKGROUND OR RATIONALE

See attached confidential sheet for list of expulsions in August, 2018 per board policy.

RELEVANT DATA AND EXPECTED OUTCOMES:

IMPACTS ON THE DISTRICT’S MISSION PRIORITIES—THE RINGS AND ROCKS:

Culture	<p>Inner Ring—How we treat each other</p> <p>Outer Ring—How we treat our work</p>	
Strategy	<p>Rock #1—Establish enduring <u>trust</u> throughout our community</p> <p>Rock #2—Research, design and implement programs for intentional <u>community</u> participation</p> <p>Rock #3— Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u></p> <p>Rock #4— Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive</p> <p>Rock #5— Customize our educational systems to <u>launch each student toward success</u></p>	<p>Ensures compliance with all Colorado Revised Statutes. Provide alternative pathways to students that align with 49 Pathways Initiative.</p>

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Information only

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: August 31, 2018

BOARD OF EDUCATION ITEM 8.03
BACKGROUND AND DOCUMENTATION FOR CONSENT OR ROUTINE AGENDA ITEMS

BOARD MEETING OF: September 13, 2018

PREPARED BY: Barbara Austin-Seeley, Executive Assistant to the CEO

TITLE OF AGENDA ITEM: Student Study Trips

ACTION/INFORMATION/DISCUSSION: Information

BACKGROUND OR RATIONALE

SMS

Washington DC/New York Educational Tour

Depart 6/17/19 Return 6/22/19

45 Students will attend this trip.

Cost of the trip will be \$2,245 per student and includes transportation, meals, lodging, insurance, tours, security and other items.

This event helps with connections between self and the community, nation, world. The kids will visit historical and critical landmarks. They will see and touch and discover the nation's most treasured national sites. They visit the Statue of Liberty, Washington's home, Kennedy's grave, The White House, Capitol building, and Lincoln's Memorial. There will be much, much more. The kids will learn about history of the nation, our presidents, our wins and losses. The patriotism we have come to know will be something our students can now feel and experience.

Fundraising will not be part of this trip.

FMS

Trip to Peru

Depart 3/16/20 Return 3/27/20

20 Students will attend this trip.

Cost of the trip will be \$3,500 per student and includes transportation, meals, lodging, insurance and tours.

Goal: Transform Firebird Nation's Students' Perspective on the world by experiencing Peru with unforgettable moments that bring people, places and cultures to life! Students will return home better prepared to navigate an interconnected world and adapt to change with confidence.

Fundraising will not be part of this trip.

RELEVANT DATA AND EXPECTED OUTCOMES:

IMPACTS ON THE DISTRICT'S MISSION PRIORITIES—THE RINGS AND ROCKS:

Culture	Inner Ring —How we treat each other	
	Outer Ring —How we treat our work	

BOE Regular Meeting September 13, 2018
 Item 8.03 continued

Strategy	<p>Rock #1—Establish enduring <u>trust</u> throughout our community</p> <p>Rock #2—Research, design and implement programs for intentional <u>community</u> participation</p> <p>Rock #3— Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u></p> <p>Rock #4— Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive</p> <p>Rock #5— Customize our educational systems to <u>launch each student toward success</u></p>	<p>Travel study is an important component of an appealing education, and participation in student leadership is central to our commitment to be the best district for leaders.</p>
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RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Information only.

APPROVED BY: PETER HILTS, CHIEF EDUCATION OFFICER

DATE: August 5, 2018

BOARD OF EDUCATION ITEM 8.04
BACKGROUND AND DOCUMENTATION FOR CONSENT OR ROUTINE AGENDA ITEMS

BOARD MEETING OF: September 13, 2018

PREPARED BY: Shannon Hathaway, Risk & Benefits Manager

TITLE OF AGENDA ITEM: Current Legal Issues

ACTION/INFORMATION/DISCUSSION: Information - Confidential

BACKGROUND OR RATIONALE

With an organization the size of District 49, serving 20,000+ plus students, with 2,000 + employees and a constituency of over 85,000, with 80 busses on the road every day, serving the public good in public education, there will always be legal situations in at hand. This report will be a regular, confidential, information item so that the Board can be aware of what current issues, what that issue is about, and who is involved.

RELEVANT DATA AND EXPECTED OUTCOMES:

District 49 Business Office Staff, along with legal counsel will always work to protect the institution and ideals of public education, pursuing the best possible outcome on each legal situation. Sometimes, the best outcome does involve a settlement or other action that is recommended by either legal counsel or insurance representatives.

IMPACTS ON THE DISTRICT'S MISSION PRIORITIES—THE RINGS AND ROCKS:

C u l t u r e	<p>Inner Ring—How we treat each other</p> <p>Outer Ring—How we treat our work</p>	<p><i>Handling legal issues with intentionality for the appropriate outcome, to protect the District, its vision and mission, supports cultural priorities.</i></p>
S t r a t e g y	<p>Rock #1—Establish enduring <u>trust</u> throughout our community</p> <p>Rock #2—Research, design and implement programs for intentional <u>community</u> participation</p> <p>Rock #3— Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u></p> <p>Rock #4— Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive</p> <p>Rock #5— Customize our educational systems to <u>launch each student toward success</u></p>	<p><i>Risk Management is not about simply avoiding risk, but measuring the cost and feasibility of various levels of risk avoidance against potential lost opportunity. Risk is not simply monetary, but perceptual and strategic as well. Our Risk Management strives to balance these priorities in support of the district vision, mission, culture and strategic goals.</i></p>

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: No action necessary – information only. All information presented in this item should be kept strictly confidential. ****No changes from last month.****

APPROVED BY: Brett Ridgway, Chief Business Officer

DATE: September 5, 2018

BOARD OF EDUCATION ITEM 8.05
BACKGROUND AND DOCUMENTATION FOR CONSENT OR ROUTINE AGENDA ITEMS

BOARD MEETING OF: September 13, 2018

PREPARED BY: D. Garza, Executive Assistant to the Board

TITLE OF AGENDA ITEM: Board Sub-Committee Minutes

ACTION/INFORMATION/DISCUSSION: Information Item

BACKGROUND OR RATIONALE

At the 2018 Annual Peak Planning meeting the Board requested the inclusion of board sub-committee minutes as an information item in the board packet.

RELEVANT DATA AND EXPECTED OUTCOMES:

IMPACTS ON THE DISTRICT’S MISSION PRIORITIES—THE RINGS AND ROCKS:

Culture	<p>Inner Ring—How we treat each other</p> <p>Outer Ring—How we treat our work</p>	
Strategy	<p>Rock #1—Establish enduring <u>trust</u> throughout our community</p> <p>Rock #2—Research, design and implement programs for intentional <u>community</u> participation</p> <p>Rock #3— Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u></p> <p>Rock #4— Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive</p> <p>Rock #5— Customize our educational systems to <u>launch each student toward success</u></p>	

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Information only.

APPROVED BY: Dave Cruson, Board Secretary

DATE: August 31, 2018



District-wide Wellness Advisory Council Meeting
August 21, 2018
12pm - 3pm
Creekside Success Center –Peakview Hall
3850 Pony Tracks Drive, Colorado Springs, CO 80922
Lunch will be available at 11:30am

Attendees: Melissa Ardolf, Jennifer Benitez, Rebekah Davis, Monica Deines-Henderson, Amy Kruse, Joey Lee, Anthony Marino, Jeff Ingram, Rocio Padilla, Erika Radcliff, Lori Dion, Matt Monfre, Jill Miller, Shannon Hathaway, Sheryl Yee, Sam Baldwin, Lindsay Mock, Aaron Villescace, Emma Cook, Jennifer Tomme

12pm - 12:45pm: Welcome and Introductions Video highlighting Colorado Healthy School Champion (Manitou Springs High School)

- **Program/School Wellness Updates** School representatives, district personnel, and community partners updated the council on programs and resources (i.e. hydration stations, new infrastructure and supplies supporting health/wellness for students and staff, new initiatives, compliance with district wellness plan, etc).
- **Healthy Schools Leadership Retreat Share Out** Erika Radcliff and others shared thoughts on engaging city/community resources (patterned after Manitou Springs' community health model), and shared ideas on non-food rewards to encourage healthier behaviors in schools. Also, shared out about physical activity in classrooms (presented by Matt Monfre at the leadership retreat). Suicide prevention stats made an impression on attendees, and the keynote speaker at the conference spoke about building administrative support for wellness programming. Cheryl updated us on the link between suicide prevention and the Medicaid funds that can also support that as well as SPED supplies, busses, support for staff, etc. Row Padilla paraphrased the keynote speaker about "living life on purpose" and explained the usefulness of the life on purpose app.
- **District Updates** Rachel shared data from the staff wellness survey (401 responses), D49 staff responses showed positive reactions for

continuing D4.9K and Hot on Yoga programs, and positive support for the D49 vs. ASD20 Physical Activity Challenge and other health/wellness challenges (Online Challenge and Maintain, Don't Gain challenge).

- Funding sources: CDE, CHF, Medicaid, Anthem
- D4.9K - 9/29/18 @ FHS, starts at 9:00 am. Limit 625 participants, \$10 for D49 staff and students, \$15 for family and community members.
 - Suggestion for next year: Earlier in the school year (mid-August)

12:45pm - 1:45pm: DWAC Past, Present, Future: Colorado School Health Efforts

Advancing Dynamic (AD) Solutions, LLC Amy Dyett (from AD Solutions)

presented statewide progress in school health efforts:

- Future efforts will focus on combining online resources into a central “Hub” to better help schools, districts, etc find and share resources.
- Emphasis on partnerships with families, community, and youth to enhance school health efforts and their effectiveness.
- Success stories from Manitou Springs High School and Fraser Valley Elementary were shared.
- Getting wellness into schools - support from Every Student Succeeds Act, and District Wellness Policy. Title I, Title II, and Title IV funding can now support health and wellness within school districts.
- Data and Research - SmartSource, attendance data, research is showing that health and wellness has a positive impact on attendance, learning readiness, engagement, achievement, test scores, etc. Erika Radcliff shared that the top reason for chronic absenteeism is Asthma-related absences, highlighting the direct correlation between health/wellness programming and school performance indicators.

Amy Dillon (AD Solutions) presented Healthy Kids Colorado Survey results specific for D49 (see District Snapshot for more details). Survey responses where there was a significant statistical difference between D49 and State of Colorado were highlighted and discussed.

SmartSource data was also shared and D49 scores were compared to State totals. Healthy Kids Colorado data and SmartSource data was analyzed side-by-side for correlations between what students reported and what schools have implemented

Suggested strategies (surveys, PD, building trusting relationships, creating welcoming environments, etc) were shared. The group discussed if and how the data surprised them and what actions can be taken to address the concerning data.

1:45pm - 2pm: Physical Activity Break - *Advancing Dynamic (AD) Solutions, LLC*

2pm - 2:55pm: DWAC Past, Present, Future: Team Prioritization & Structure *Advancing Dynamic (AD) Solutions, LLC*

Analysis of the D49 mission and vision and how wellness aligns to the D49 Strategic Plan. Groups provided a basis for how the DWAC will support the D49 Strategic Plan, especially in the areas of community and success. As the health conversation shifts from physical and nutritional health toward mental, social, and emotional health, these district pillars will be impacted by the health and wellness initiatives.

The group brainstormed and prioritized on chart paper where and how the DWAC's efforts should be focused for this year, the next 3-5 years, etc. Advancing Dynamics will work with Rachel Duerr to condense the information and come up with strategic ideas to further the work of the DWAC.

2:55pm: Launch - VRHS Challenge Day www.challengeday.org Challenge day is an event where social/emotional health is emphasized with a focus on inclusivity among students. VRHS will host their 5th annual challenge day event on September 4th, 5th, and 6th.

Registration for the District-wide Wellness Advisory Council Meeting (Course 913875) at ahanet.org is required to earn credit for attendance.

District Accountability Advisory Committee (DAAC)-Draft Minutes

May 15, 2018

Boardroom-Education Service Center: 6p-8p

Call Meeting to Order: 1801 by David Rex

Introductions:

Approval of Agenda: Unanimously approved

Approval of Minutes: Unanimously approved

Administration Update: Kim Boyd-Thank you for coming and participating

Board Update: Joshua Fry-Excited for the end of the year and looking forward to graduation

Presentations: (Military Family Life Counselor)Kris Lemond-How MFLC Contributes to District 49

-see presentation

-Kim Boyd asked about the difference between the “duty to warn” vs the “duty to protect”. Kris clarified that they are the same in the military and that the right to confidentiality is forfeited if there is concern for the child, then the counselor will work with the district.

-Sharon Smith-do you provide referrals? Yes, if it is something more than long-term.

-We service active duty dependents, reserve dependents and dependents of those who have retired within the last 6 months

-KIA-dependents are considered gold stars and are eligible for services.

-What schools have MFLC? There are currently 3 and they are based on the military impact aid statement.

-MFLCs are not allowed to reach out to parents

-Melissa Dashner is under the BRIGHT grant and she is able to reach out to parents.

-Melissa is able to help in schools where they may not qualify for an MFLC, but a student still needs help.

-Is the MFLC consent form online? Not currently, but we can get you one.

-Melissa has spot online and can put a consent form online.

-Fort Carson is a compassion post. What is the district doing for that? We can refer them out and provide them with resources.

David Nancarrow – Finish D49 name change discussion

-Presented to the board on May 10.

-The most recent survey that was sent out focused on a group of 5 names. School District 49 was the most popular. The most suggested name (less than 150) was Falcon District 49. Peter Hilts response as he moved around the district was pretty lukewarm. Overall, the board requested that we look at an updated resolution. So, they will take a new resolution to the board in June. The board will then vote on that resolution in June.

-The DAAC recommendation was to slow this down. So, still the concern of why are we even looking at this.

-So, the resolution would be changing the legal name, taking El Paso county off, not exactly changing the entire name.

-In regard to the new school, the board has recommended that the district slow down in looking at a name since it doesn't open until August of 2019.

Next meeting: August 28, 2018 at the Education Service Center in the BoardRoom

Subcommittee updates:

- Budget/MLO (meets 4:30 before DAAC): Teacher compensation component under 3B. 3A-a lot of technology requests. 3A program update: Flight program at VRHS-15 students went through. The teacher is getting his ground instructor certification. 3A: safety and security, technology, teacher compensation, programs (college and careers). We interpreted it that these programs would be “new” or funded through 3A for about 3 years and then the funds will be absorbed into the budget. MLO would like feedback from SACs to see if it would be okay to use the 3A money to maintain and sustain programs that are in place. For example, CKLA, Dibels, etc.
- Bylaws (4:15 after agenda setting meeting): John updated section on membership and will make sure that it aligns with the subcommittee membership.
- Charter-Met Thursday. We are one of the only districts who accepts applications in the spring. We need to review applications by June 3. We each rank our own and we each get to say what we feel. How is SPED notified? The district currently uses a model in which we provide all the special services for the charter school. There are different sections that each group rates: admin, DAAC. The rating looks at whether the school will succeed, but not is it good for the district. Reviewed Rocky Mountain, Imagine and GOAL. Imagine got a 1 year continuation: it is not financially sustainable. DAAC Charter subcommittee doesn't see the contract negotiation. But, we want to make sure we are servicing our current schools. GOAL got a 3 year continuation. Rocky Mountain got a 5 year continuation. DAAC Charter subcommittee also writes in questions about the interview process.
- Parent Engagement (meet at 5:15 prior to DAAC): Kim Boyd is putting out a climate survey that we may be able to be a part of. A small sample of parents report that they are more inclined to read information if it comes via the D49 auto dialer. They do not pay much attention to facebook and the website is overwhelming. Will be putting together informational videos for SPED.
- Restorative Practices (meets monthly, 2nd Wednesday): Lou will be available for the summer is any subcommittees need help.
- Unified Improvement Plan: Did not meet

Unfinished Business:

New Business: Patriot High school said that they will cater all of our meetings next year.

SAC Reports:

FMS-did not meet

RES-Volunteer appreciation lunch Friday. Remington was selected as a feature school for the district of promise on the literacy pillar.

BLRA-SAC was new and talked about the things the admin wants to get done? What do parents want?

What does faculty want?

FHSP-no updates

SCHS-talked about parent engagement, created potential meeting dates, talked about MLO changes.

HMS-didn't meet, approved MLO changes via e-mail

EIES-no update

PPSEL-parent engagement-email was the best way to communicate. Went over MLO items, teacher compensation, adding a math interventionist, and expanding parking lot.

ALLIES-Brett Ridgeway spoke with parents about how ALLIES fits into the district budget. Performance dashboard and measuring critical thinking. Celebrated their first year as a school.

VRHS-FEF approved a grant for kids to write poems and had the books published.

Next meeting: August 28, 2018 at the Education Service Center in the BoardRoom

SMS-not meeting.

RVES-Received National showcase award for Capturing Kids Hearts.

MRES-ESY and Extended School year are there this summer. Maker Space coming in.

BRES-Finished interviewing. Putting together PTA. Passed the torch for the planning committee to the staff

RMCA-not met

ICA-met 3 months ago.

Adjournment:

NOTE: DAAC meeting dates for next year: August 28th, September 25th, October 23rd, December 4th, January 22nd, February 26th, March 12th, April 23rd, May 14th with agenda setting meeting: August 14th, September 11th, October 2nd, November 13th, January 8th, February 12th, February 26th, April 9th, April 30th.

Next meeting: August 28, 2018 at the Education Service Center in the BoardRoom

BOARD OF EDUCATION ITEM 9.01
BACKGROUND AND DOCUMENTATION FOR CONSENT OR ROUTINE AGENDA ITEMS

BOARD MEETING OF: September 31, 2018

PREPARED BY: Ron Lee, Director of 3B MLO

TITLE OF AGENDA ITEM: 3B MLO Projects Update

ACTION/INFORMATION/DISCUSSION: Discussion Item

BACKGROUND OR RATIONALE

Discussion item, 3B project updates.

RELEVANT DATA AND EXPECTED OUTCOMES:

Clarity of understanding our current 3B MLO projects and status of the projects.

IMPACTS ON THE DISTRICT’S MISSION PRIORITIES—THE RINGS AND ROCKS:

Culture	<p>Inner Ring—How we treat each other</p> <p>Outer Ring—How we treat our work</p>	<p>Always mindful with our integrity, we manage every project to the best possible outcome.</p>
Strategy	<p>Rock #1—Establish enduring <u>trust</u> throughout our community</p> <p>Rock #2—Research, design and implement programs for intentional <u>community</u> participation</p> <p>Rock #3— Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u></p> <p>Rock #4— Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive</p> <p>Rock #5— Customize our educational systems to <u>launch each student toward success</u></p>	<p>Continually provide clear and concise communication with our community and carry out their requests with effectiveness and efficiency.</p> <p>Providing newly refreshed and safe learning environments assists with the growth and development towards this distinction of exceptional schools.</p>

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

Review of the current 3B MLO report and make any inquiries needed for clarity or direction

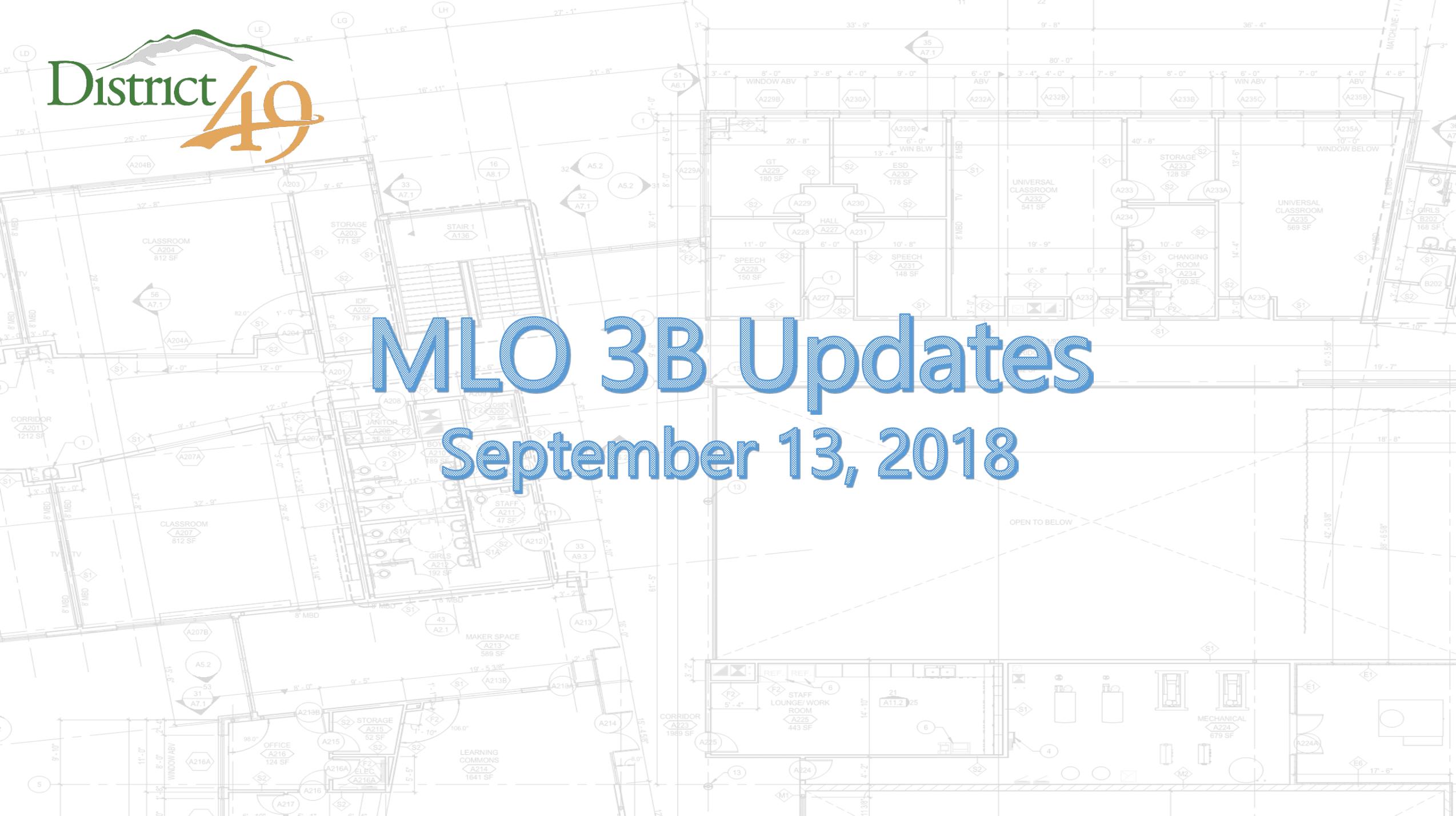
APPROVED BY: Pedro Almeida, Chief Operations Officer

DATE: August 31, 2018



MLO 3B Updates

September 13, 2018



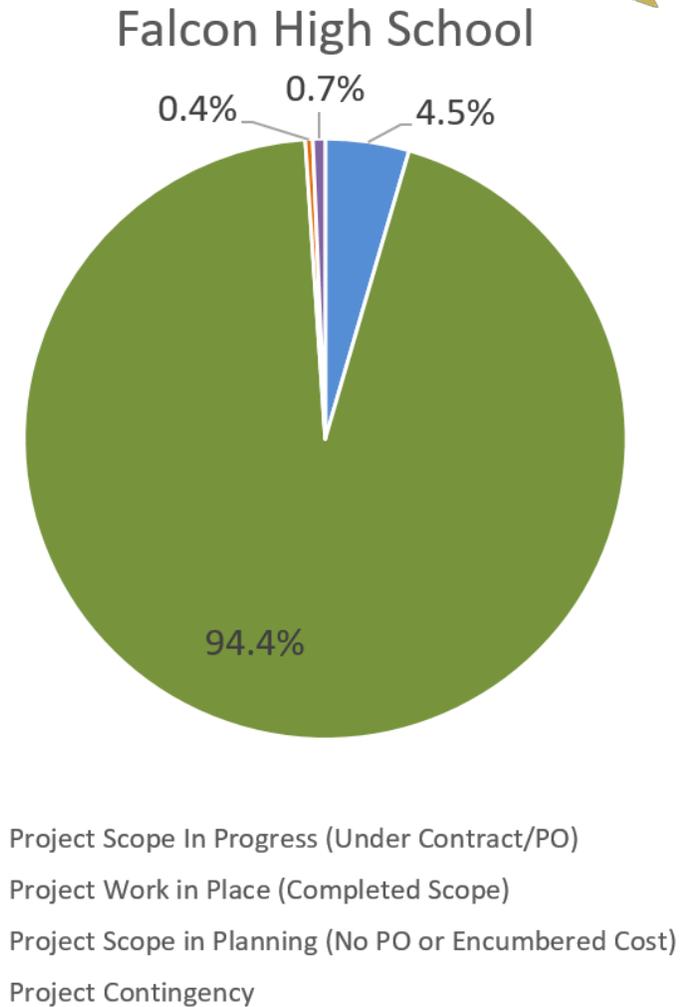


Falcon High School



Milestones

- Addition is occupied
- Final close-out and owner training continues to occur
- This project will be under warranty for the next 12 months
- Wember is working with Cheryl Goodyear-DeGeorge on allocation of remaining contingency to consider any additional purchases





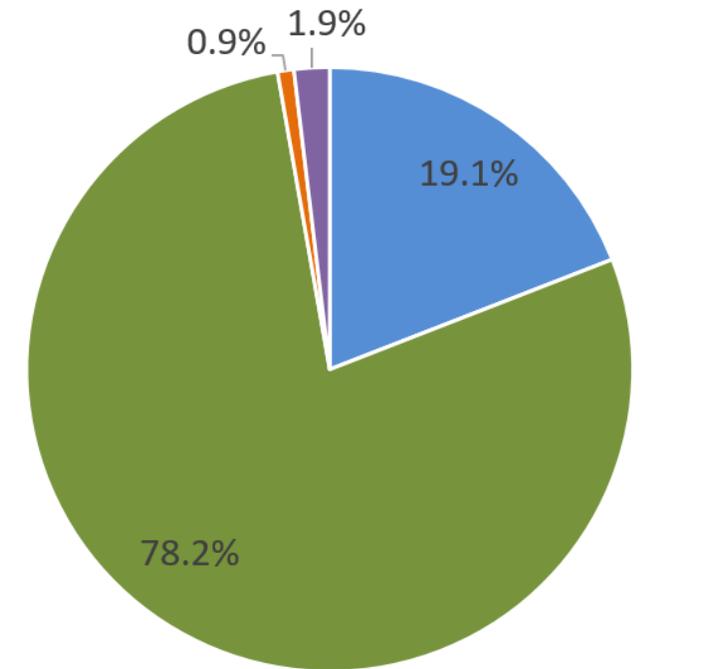
Vista Ridge High School



Milestones

- Construction is in progress and on schedule.
- Classroom Addition has received all necessary inspections and a partial occupancy has been issued.
- Flooring will receive a final finish.
- Plumbing fixtures are installed in the new locker rooms. Plumbing Inspection and approval has taken place.
- Tiered seating will arrive for theater in the coming weeks.
- Stage flooring to receive final finish.
- Chair lift is installed. Final inspections will take place the first week of September.
- Classroom behind the stage is complete.
- Exterior stucco is completed.
- Chiller tie-in to the new addition is being reviewed and finalized.
- Construction completion of gym and theater are scheduled for September 7.

Vista Ridge High School



- Project Scope In Progress (Under Contract/PO)
- Project Work in Place (Completed Scope)
- Project Scope in Planning (No PO or Encumbered Cost)
- Project Contingency



Vista Ridge High School





Vista Ridge High School





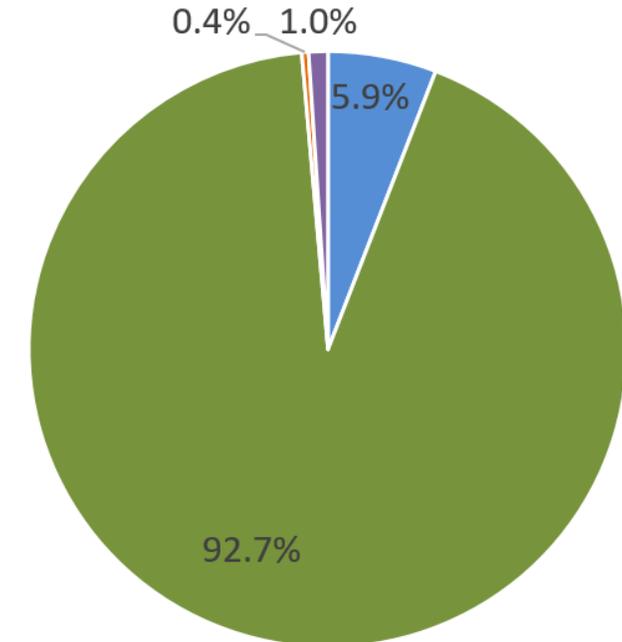
Sand Creek High School



Milestones

- Summer Construction is complete accept for the added lighting between the building and the athletic field
- Bi-weekly construction meetings continue to occur
- Final close-out and owner training continues to occur
- This project will be under warranty for the next 12 months
- Wember is working with Audra Lane on allocation on allocation of remaining contingency to consider any additional purchases

Sand Creek High School



- Project Scope In Progress (Under Contract/PO)
- Project Work in Place (Completed Scope)
- Project Scope in Planning (No PO or Encumbered Cost)
- Project Contingency



Bennett Ranch Elementary



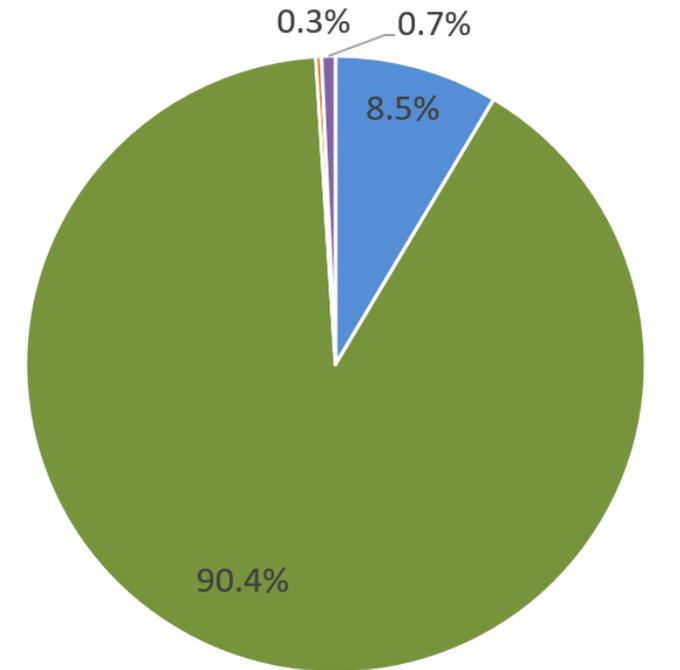
Milestones

- Building is occupied
- This project will be under warranty for the next 12 months
- Wember is working with Brian Smith and Mandy Maranville on allocation of remaining contingency to consider any additional purchases
- Many items will have wrapped up the last week of August that were on the construction punch list – sodding, seeding, monument signs, exterior window sills, roofing repairs, and miscellaneous site work
- Weekly calls are occurring with the contractor to complete this work
- Replacement and / or repairs on furniture due from damage during shipping are still occurring.

Challenges

- There are a few items that need additional work in the school. These will happen in evenings and weekends or over breaks. Some of these items include, concrete floors, additional millwork, operable partition installation, and adjustment of building controls. None of these items affect the ability of building to perform it's needed functions.

Bennett Ranch Elementary School



- Project Scope In Progress (Under Contract/PO)
- Project Work in Place (Completed Scope)
- Project Scope in Planning (No PO or Encumbered Cost)
- Project Contingency

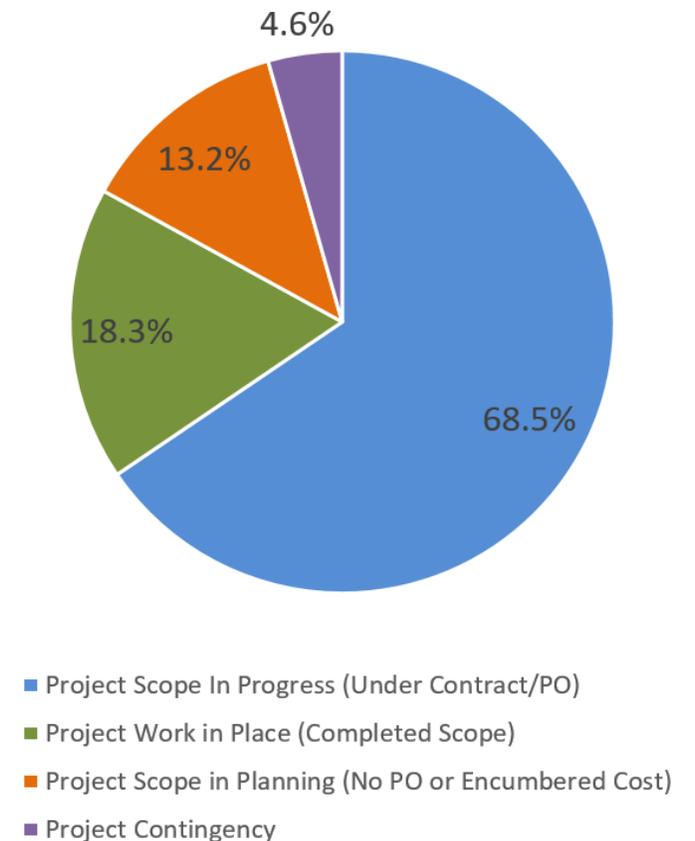


Vista Del Pico Elementary

Milestones

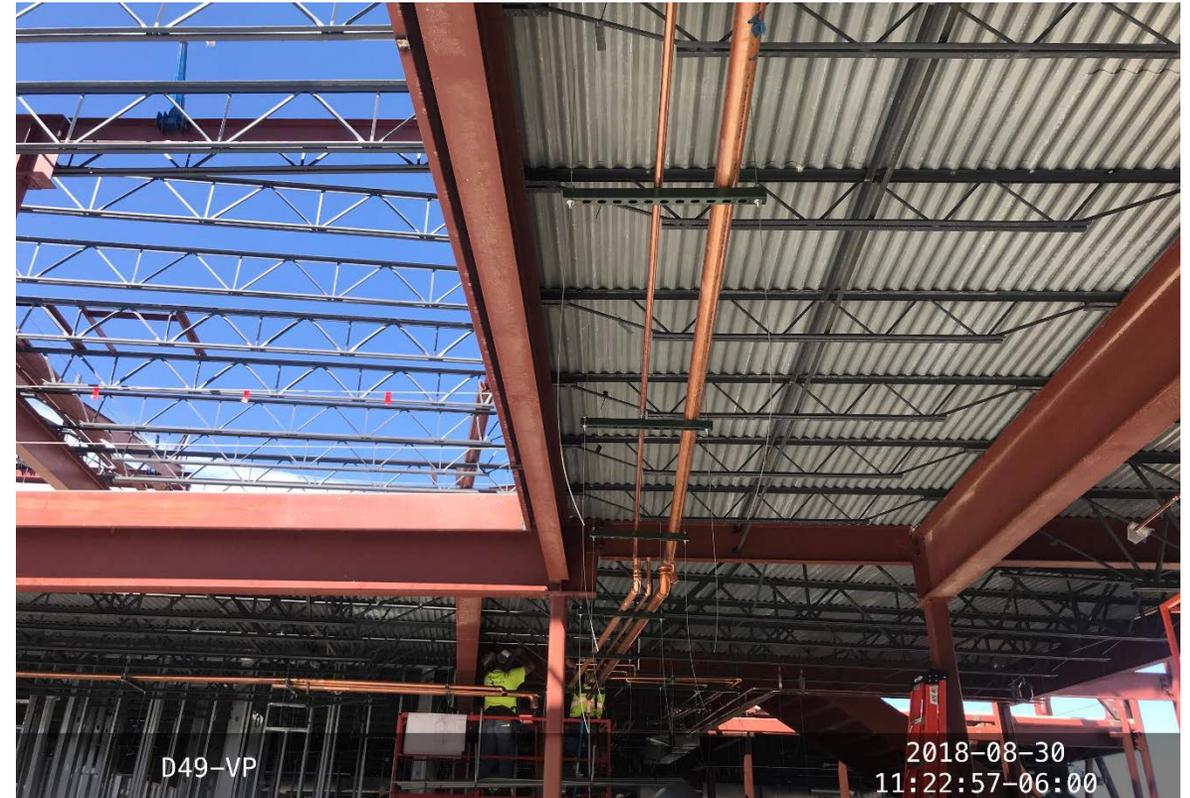
- Construction is in progress and on schedule.
- A majority of Level 1 floor slabs are complete.
- Level 2 slab on deck is being poured.
- Level 2 and Roof steel framing is on-going
- Exterior and interior wall framing has started
- Underground utilities are being located and installed.
- An exterior mock-up is scheduled to be complete the last week of August.
- Contractor is anticipating to complete the north parking lot before fall.
- A beam raising ceremony will take place on September 14th. The public will be able to sign the beam prior to this date.
- Construction completion is scheduled for July 2019.

Vista Del Pico Elementary School



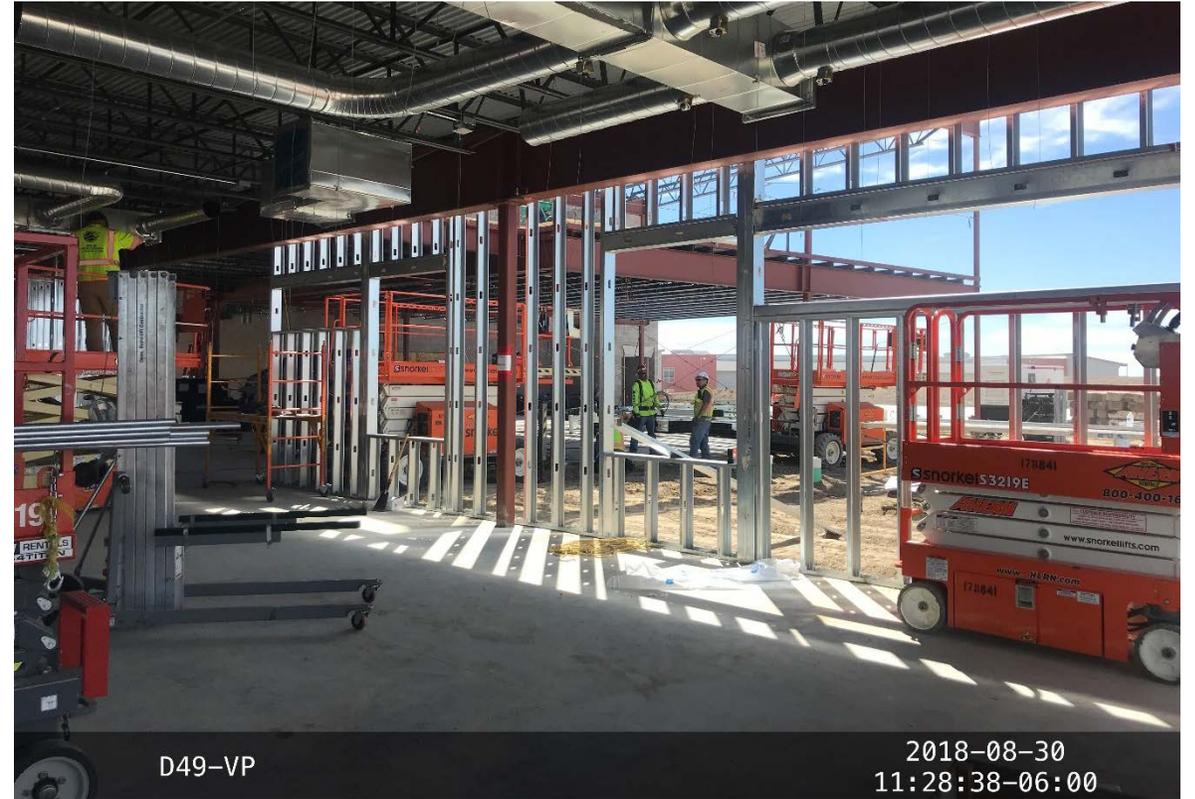


Vista Del Pico Elementary





Vista Del Pico Elementary





Vista Del Pico Elementary



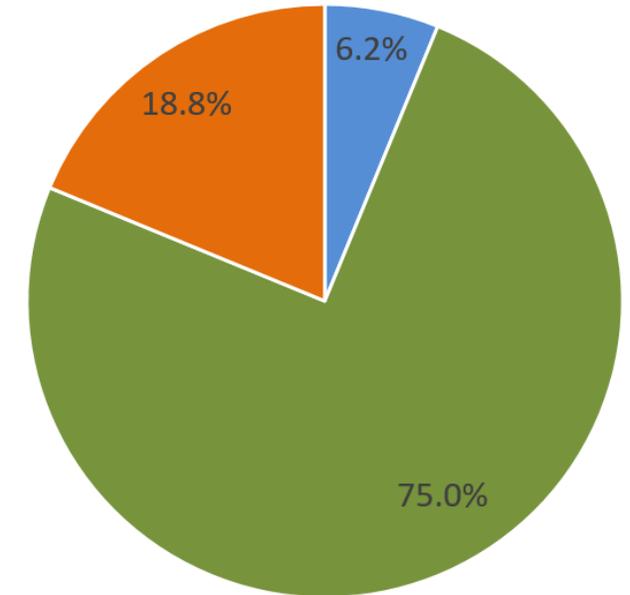


P2 Projects

Project Info:

- Wember and District have met with each Elementary and Middle School principal to review budget and MLO priorities for any adjustments to be made going into the next planning push.
- There are five schools that will get a majority of attention moving forward because they have the most funds remaining:
 - Falcon Middle School
 - Falcon Elementary School
 - Stetson Elementary
 - Sand Creek High School
 - Evans Elementary School
- Projects are currently being planned for Fall, Winter, and Spring Break

District 49 P2 Projects



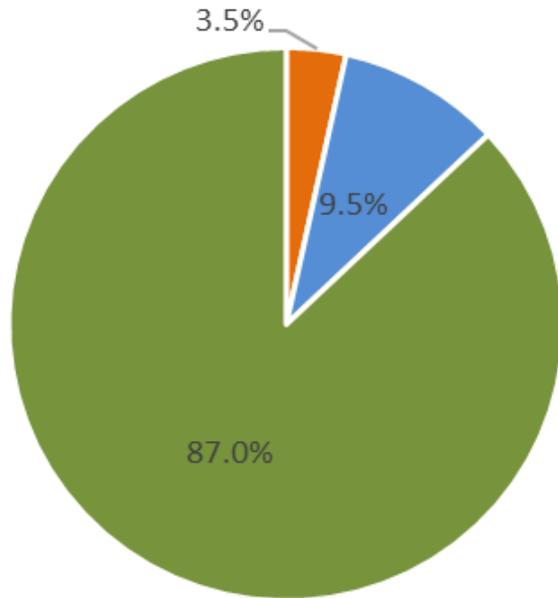
- Project Scope In Progress (Under Contract/PO)
- Project Work in Place (Completed Scope)
- Project Scope in Planning (No PO or Encumbered Cost)



P2 Projects

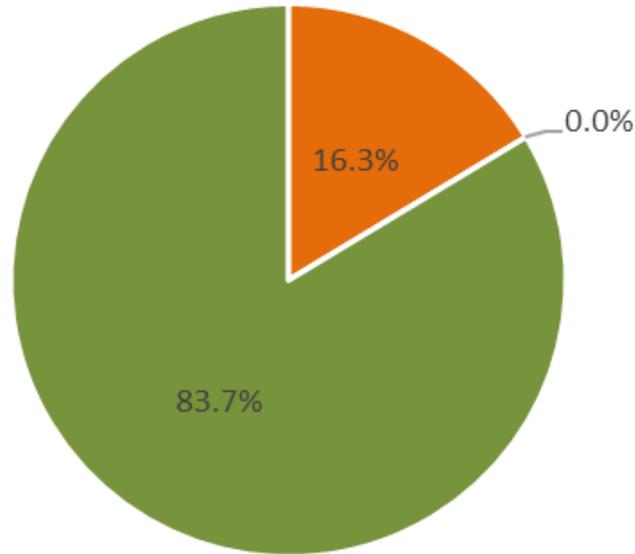
Projects With Less than \$20,000 Remaining:

Odyssey Elementary



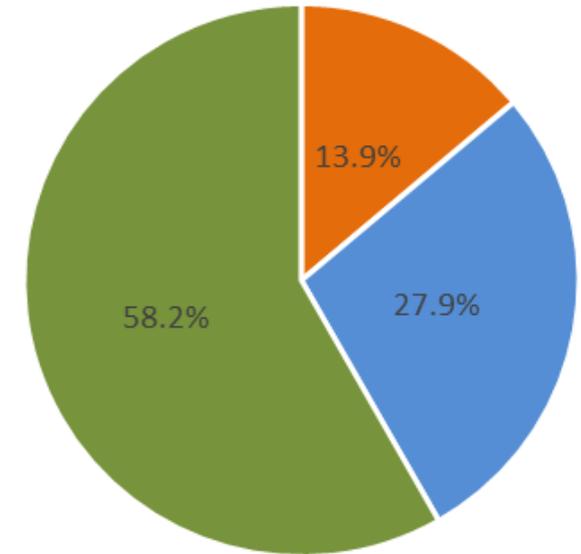
- Projects in Planning (No PO or Encumbered Cost)
- Projects In Progress (Under Contract/PO)
- Project Work in Place (Completed Scope)

Springs Studio



- Projects in Planning (No PO or Encumbered Cost)
- Projects In Progress (Under Contract/PO)
- Project Work in Place (Completed Scope)

Mohawk



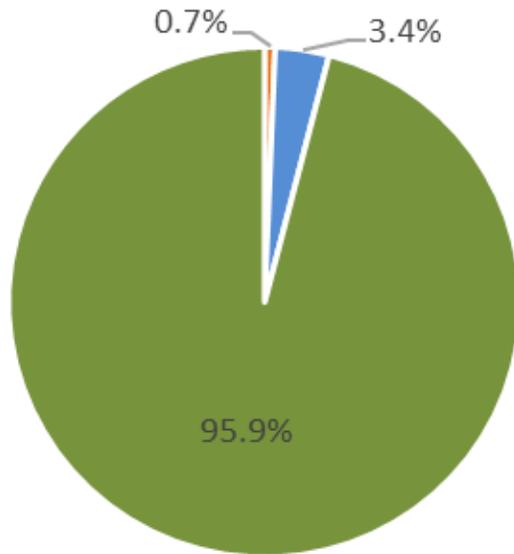
- Projects in Planning (No PO or Encumbered Cost)
- Projects In Progress (Under Contract/PO)
- Project Work in Place (Completed Scope)



P2 Projects

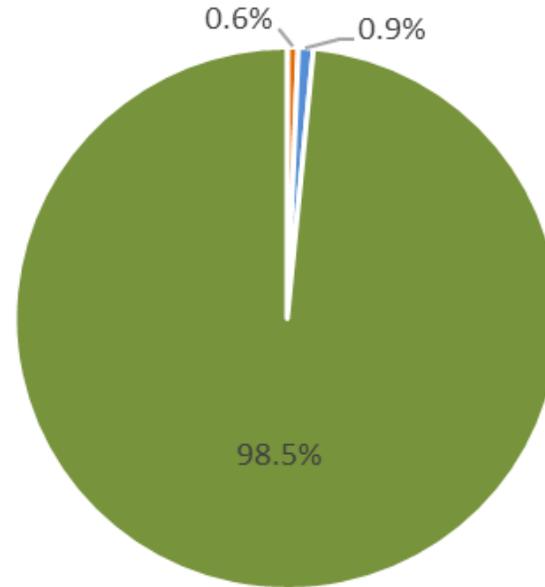
Projects With Less than \$10,000 Remaining:

Falcon Legacy Campus



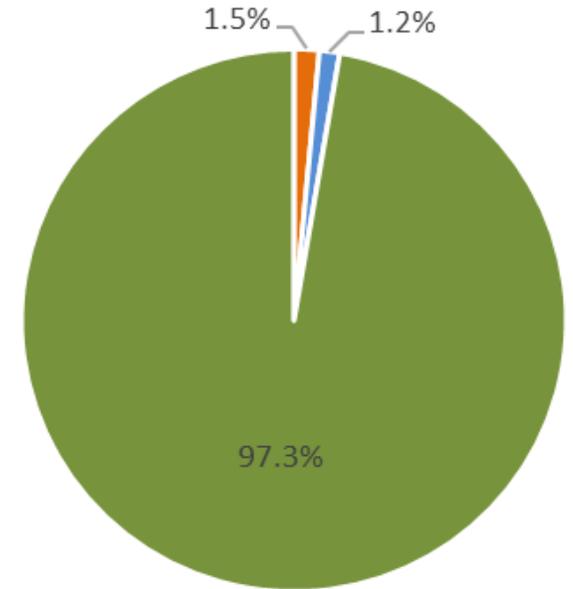
- Projects in Planning (No PO or Encumbered Cost)
- Projects In Progress (Under Contract/PO)
- Project Work in Place (Completed Scope)

Meridian Ranch Elementary

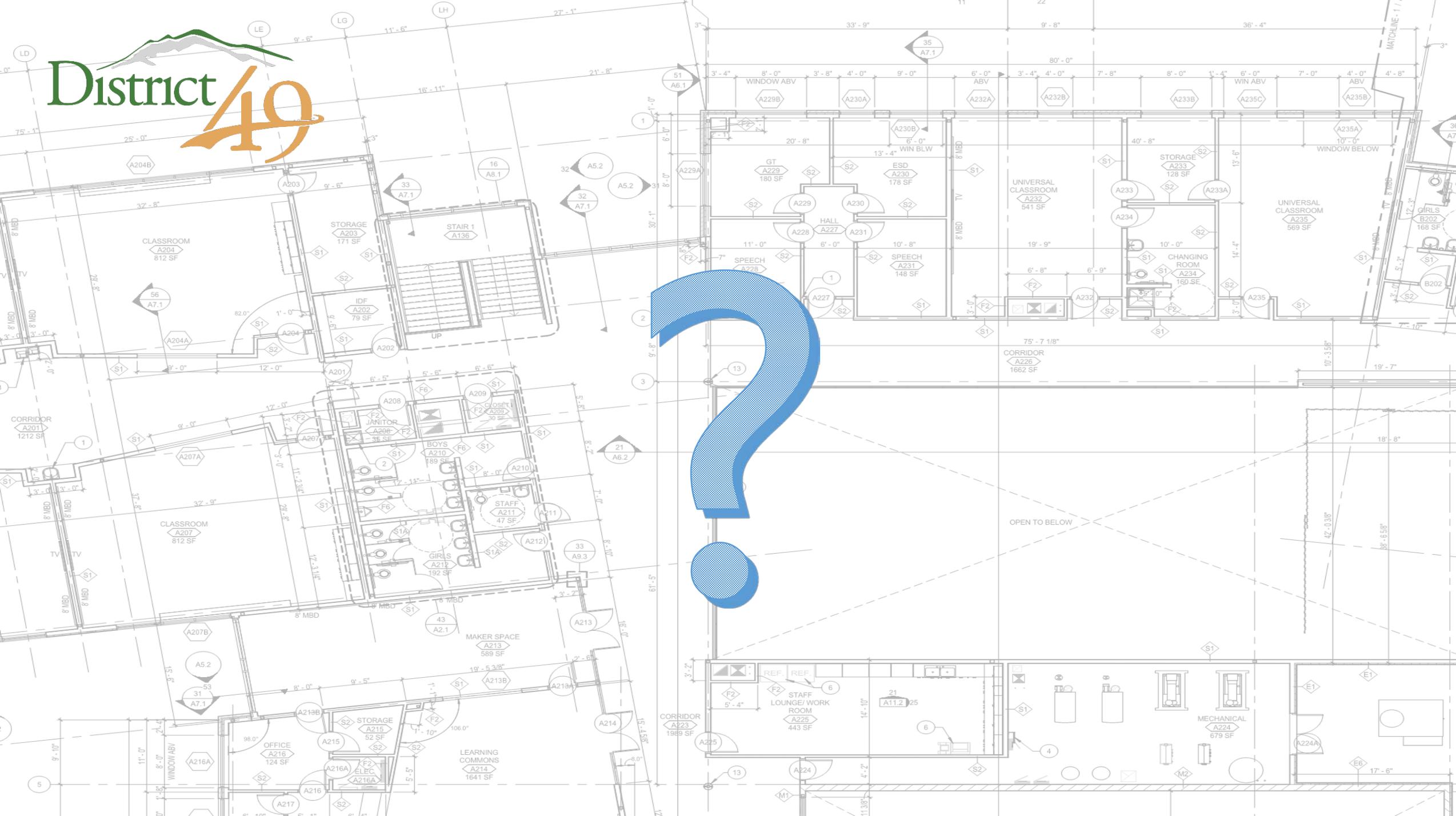


- Projects in Planning (No PO or Encumbered Cost)
- Projects In Progress (Under Contract/PO)
- Project Work in Place (Completed Scope)

Horizon Middle School



- Projects in Planning (No PO or Encumbered Cost)
- Projects In Progress (Under Contract/PO)
- Project Work in Place (Completed Scope)



Project Update Report

Project Name: District 49 Schools – P3 & P4 Projects
Wember Inc. Project Number: 2016.63
Issue Date: August 30, 2018

The purpose of this update is to report on the current status of the District 49 School P3 & P4 Projects. This report is to serve as a summary of pertinent information related to the project at this point:

Summary

Sand Creek

- Summer Construction is complete.

Bennett Ranch

- Select areas require continued construction and will be completed during outside of school hours.
 - Many items will have wrapped up the last week of August – sodding, seeding, Monument sign, adjustments to the alarm system, adjustments to exterior window sills, roofing repairs, and miscellaneous site work.
 - Some work will occur over Fall Break including: Additional and replacement millwork, re-staining on the stage floor, higher level of finish to the exposed concrete floors, tiling in the Preschool restrooms, and installation of an operable partition.
- Additional technology that was not completed prior to the start of school has been installed.
- Replacement or repairs on furniture due from damage during shipping are still occurring.

Falcon High

- Final close-out and owner training is occurring.

Vista Ridge

- Contingency is as anticipated. Currently approx. 70% of the contingency has been spent.
- Construction is in progress and on schedule.
 - Classroom Addition has received all necessary inspections and a partial occupancy has been issued. Space can be used by the school at the start of the 2018 – 2019 school year. Minor adjustments to ductwork, lighting, TV installation, and seating to occurring in coming weeks. Contractors to work outside of school hours.
 - Flooring will receive a final finish in the next couple weeks.
 - Plumbing fixtures are installed in the new locker rooms.
 - Tiered seating will arrive for theater in the coming weeks.
 - Theater lighting is nearing completion. Walls and catwalk are completed. Stage flooring to receive final finish.
 - Chair lift is installed. Final inspections will take place the first week of September.
 - Classroom behind the stage is complete.
 - Exterior stucco is completed.
 - Sidewalks around the additions have been poured and completed.
 - Mechanical tie-in to the new addition is on-going.
- Final furniture and equipment is on order.
- Construction completion of gym and theater are scheduled for September 7.

Vista Del Pico

- Permits for both foundation and the building packages have been released.
- Construction is in progress and on schedule.
 - Level 1 floor slabs are complete.
 - Level 2 slab on deck is being poured.
 - Level 2 and Roof steel framing is on-going
 - Underground utilities are being located and installed.
 - An exterior mock-up is scheduled to be complete the last week of August.
 - Contractor is working towards completing the north parking lot before fall.

- A beam raising ceremony will take place mid-September.
- Upcoming meeting is scheduled for Home School program to review finish materials and furniture selection.
- Construction completion is scheduled for July 2019.

Overall Budget

		C Current Budget	G Committed Cost	H Projected To Complete	I Projected (Over)/Under	J Incurred Costs
A	Falcon High School	\$5,650,000.00	\$5,589,972.04	\$42,198.00	\$17,829.96	\$5,335,982.57
B	Bennett Ranch Elementary	\$23,300,000.00	\$23,062,558.31	\$204,616.53	\$32,825.16	\$21,074,252.80
C	Sand Creek High School	\$4,850,000.00	\$4,781,932.63	\$55,484.25	\$12,583.12	\$4,497,662.81
D	Vista Del Pico Elementary	\$24,400,000.00	\$21,187,157.48	\$3,138,107.00	\$74,735.52	\$4,474,318.33
E	Vista Ridge High School	\$7,000,000.00	\$6,806,770.77	\$167,107.00	\$26,122.23	\$5,471,654.41
	Total	\$65,200,000.00	\$61,428,391.23	\$3,607,512.78	\$164,095.99	\$40,853,870.92

- Individual budgets for each project can be found on following pages.
- Committed Cost is only amounts under contract or PO. Project to Complete are costs estimated for project.

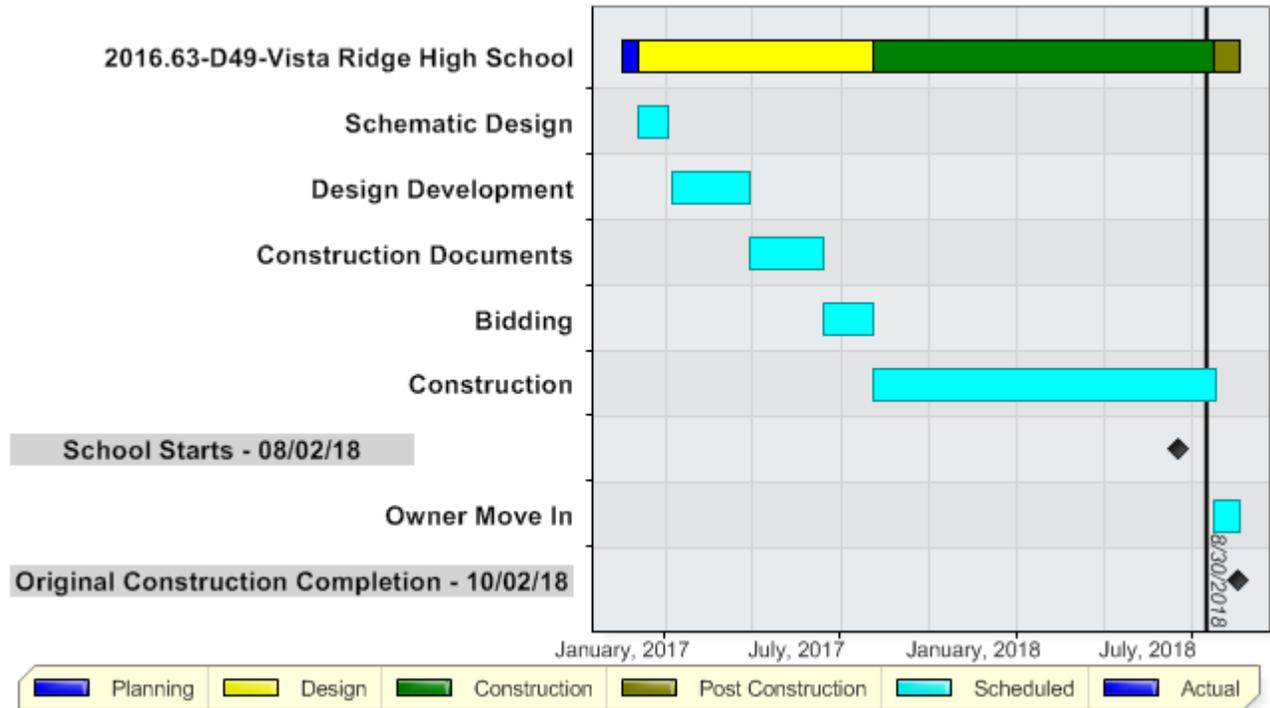
Next Steps

- Continue coordination of construction completion at Bennett Ranch and Vista Ridge. Weekly meetings continue to be held to discuss all items related to construction completion.
- Continue to coordinate final completion of all close-out items at Falcon High.
- Continue to attend weekly meetings for Vista Del Pico.
- Attend and organize meetings to finalize select finishes, coordinate any pending owner decisions, and furniture selection for Vista Del Pico.

Submitted by:
Ashley Trunnell / Matt Wilhelm

Falcon High School Schedule

Below are some of the key milestone dates. The master more detailed schedule is in progress and should be done before the end of the month.



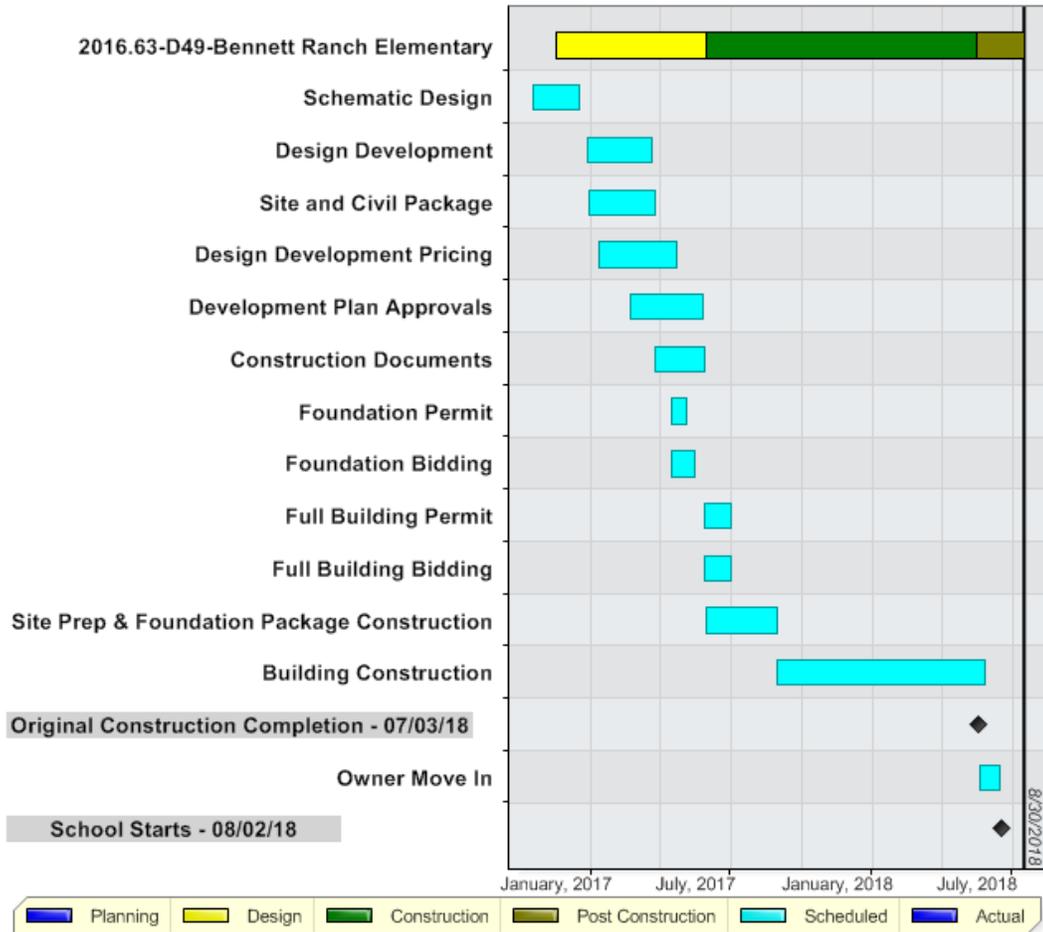
Falcon High School Financial

		C Current Budget	G Committed Cost	H Projected To Complete	I Projected (Over)/Under	J Incurred Costs
A	Land & Lease Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
B	Professional Services	\$889,117.00	\$876,810.00	\$12,307.00	\$0.00	\$745,848.35
C	Construction	\$5,856,530.00	\$5,856,526.00	\$0.00	\$4.00	\$4,699,201.36
D	Permits & Fees	\$21,895.00	\$17,094.72	\$4,800.00	\$0.28	\$17,094.72
E	Furniture, Fixtures & Equip	\$25,000.00	\$17,624.00	\$0.00	\$7,376.00	\$8,812.00
F	Technology	\$75,000.00	\$38,716.05	\$20,000.00	\$16,283.95	\$697.98
G	Contingencies & Escalation	\$132,458.00	\$0.00	\$130,000.00	\$2,458.00	\$0.00
	Total	\$7,000,000.00	\$6,806,770.77	\$167,107.00	\$26,122.23	\$5,471,654.41

- All contracts, invoices, and documents to date are available on Owner Insite <http://app.owner-insite.com/User/Project/Accounting/TotalProjectBudget.aspx?project=8149>

Bennett Ranch Elementary Schedule

Project is on Schedule. Below are some of the key milestone dates. The more detailed master schedule and construction schedules can also be found on Owner Insite.



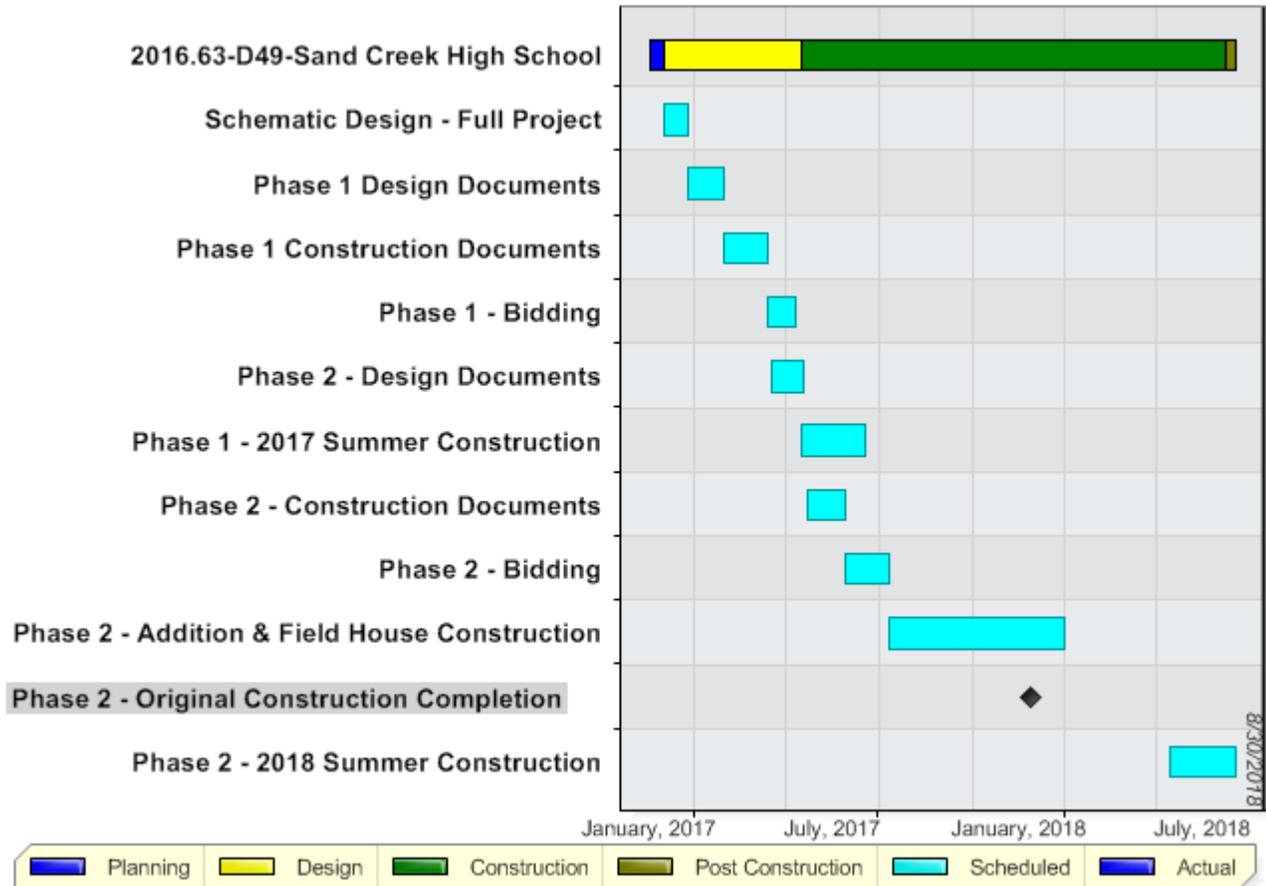
Bennett Ranch Elementary Financials

		C Current Budget	G Committed Cost	H Projected To Complete	I Projected (Over)/Under	J Incurred Costs
A	Land & Lease Cost	\$1,000.00	\$559.00	\$0.00	\$441.00	\$559.00
B	Professional Services	\$3,171,539.00	\$3,159,500.92	\$10,000.00	\$2,038.08	\$3,114,117.21
C	Construction	\$18,022,952.00	\$18,022,952.00	\$0.00	\$0.00	\$17,335,150.64
D	Permits & Fees	\$457,382.00	\$440,916.46	\$10,832.13	\$5,633.41	\$84,873.02
E	Furniture, Fixtures & Equip	\$1,049,310.00	\$1,040,974.02	\$12,051.86	(\$3,715.88)	\$281,225.41
F	Technology	\$430,000.00	\$397,655.91	\$21,732.54	\$10,611.55	\$258,327.52
G	Contingencies & Escalation	\$167,817.00	\$0.00	\$150,000.00	\$17,817.00	\$0.00
	Total	\$23,300,000.00	\$23,062,558.31	\$204,616.53	\$32,825.16	\$21,074,252.80

- All contracts, invoices, and documents to date are available on Owner Insite <http://app.owner-insite.com/User/Project/Accounting/TotalProjectBudget.aspx?project=8128>

Sand Creek High School Schedule

Project is on Schedule. Below are some of the key milestone dates. The more detailed master schedule and construction schedules can also be found on Owner Insite.



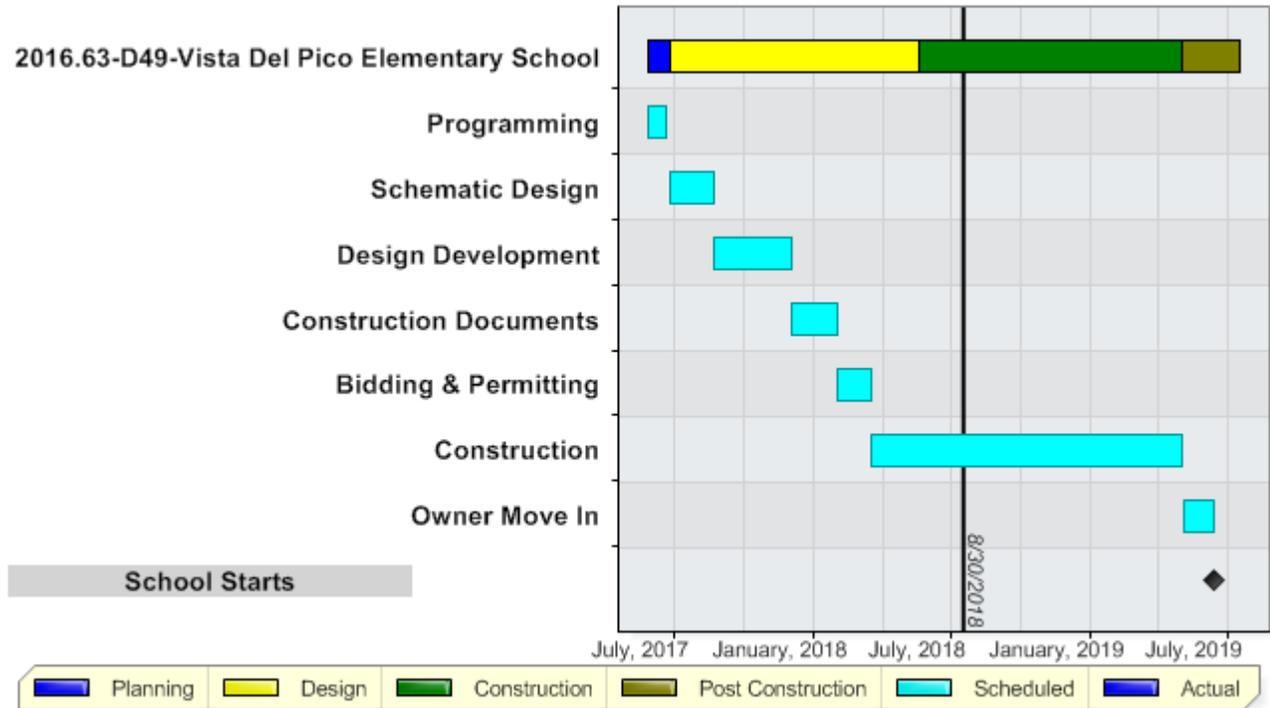
Sand Creek High School Financial

	C	G	H	I	J
	Current Budget	Committed Cost	Projected To Complete	Projected (Over)/Under	Incurred Costs
A Land & Lease Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
B Professional Services	\$672,503.00	\$671,919.50	\$0.00	\$583.50	\$603,024.94
C Construction	\$3,767,961.75	\$3,766,555.05	\$0.00	\$1,406.70	\$3,595,300.91
D Permits & Fees	\$16,531.00	\$16,529.95	\$0.00	\$1.05	\$16,529.95
E Furniture, Fixtures & Equip	\$307,520.00	\$302,323.09	\$5,000.00	\$196.91	\$268,942.01
F Technology	\$35,000.00	\$24,605.04	\$0.00	\$10,394.96	\$13,865.00
G Contingencies & Escalation	\$50,484.25	\$0.00	\$50,484.25	\$0.00	\$0.00
Total	\$4,850,000.00	\$4,781,932.63	\$55,484.25	\$12,583.12	\$4,497,662.81

- All contracts, invoices, and documents to date are available on Owner Insite <http://app.owner-insite.com/User/Project/Accounting/TotalProjectBudget.aspx?project=8148>

Vista Del Pico Elementary Schedule

Project is on Schedule. Below are some of the key milestone dates. The more detailed master schedule and construction schedules can also be found on Owner Insite.



Vista Del Pico Elementary Financials

	C	G	H	I	J
	Current Budget	Committed Cost	Projected To Complete	Projected (Over)/Under	Incurred Costs
A Land & Lease Cost	\$1,000.00	\$269.00	\$731.00	\$0.00	\$269.00
B Professional Services	\$1,966,204.00	\$1,884,619.00	\$58,875.00	\$22,710.00	\$1,322,795.62
C Construction	\$19,062,148.95	\$19,062,148.95	\$0.00	\$0.00	\$2,916,907.18
D Permits & Fees	\$394,975.00	\$240,120.53	\$123,501.00	\$31,353.47	\$234,346.53
E Furniture, Fixtures & Equip	\$1,385,000.00	\$0.00	\$1,385,000.00	\$0.00	\$0.00
F Technology	\$470,000.00	\$0.00	\$470,000.00	\$0.00	\$0.00
G Contingencies & Escalation	\$1,120,672.05	\$0.00	\$1,100,000.00	\$20,672.05	\$0.00
Total	\$24,400,000.00	\$21,187,157.48	\$3,138,107.00	\$74,735.52	\$4,474,318.33

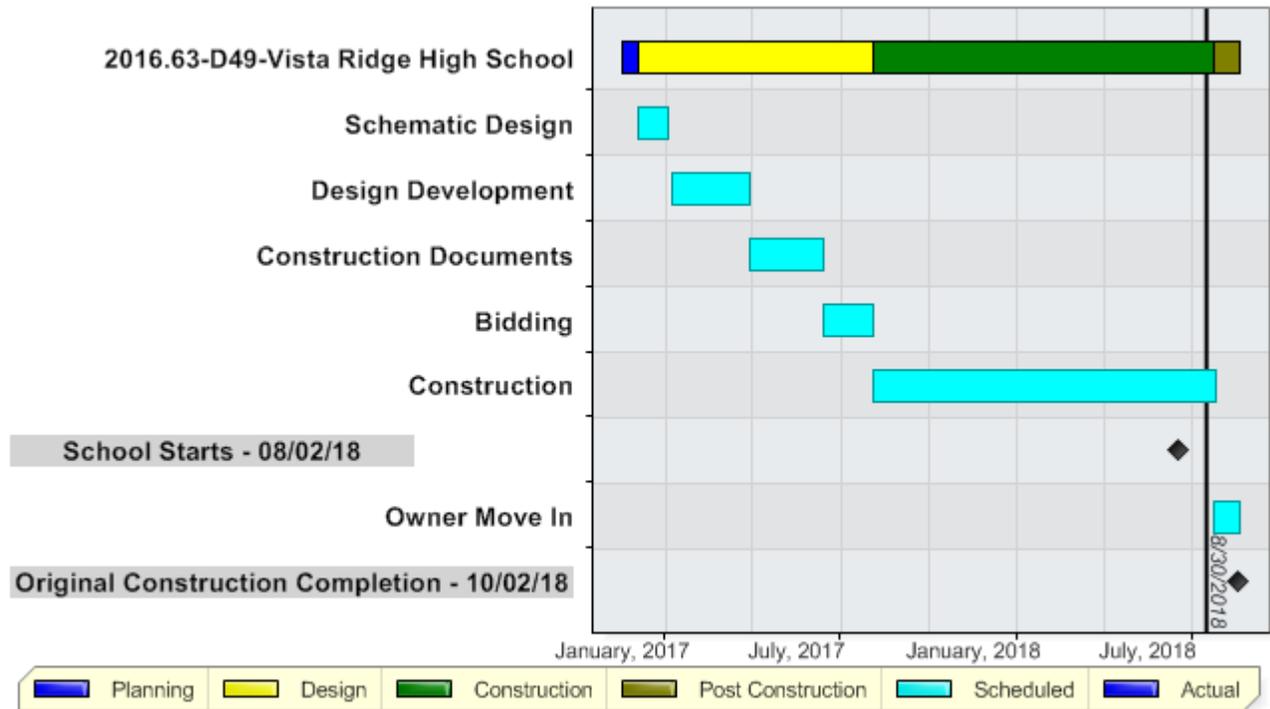
- All contracts, invoices, and documents to date are available on Owner Insite <http://app.owner-insite.com/User/Project/Accounting/TotalProjectBudget.aspx?project=8151>

Vista Del Pico Elementary



Vista Ridge High School Schedule

Below are some of the key milestone dates. The master more detailed schedule is in progress and should be done before the end of the month.

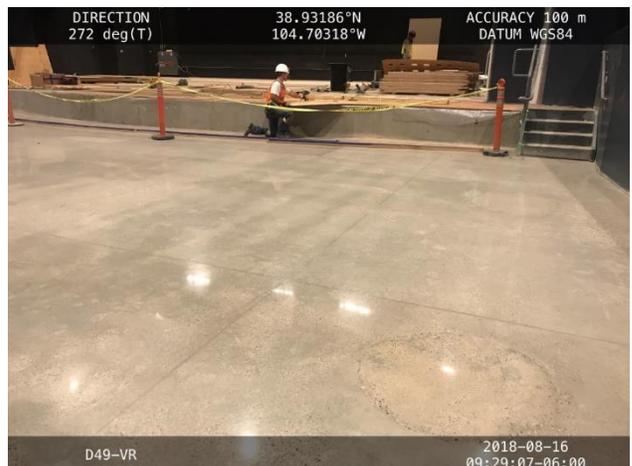
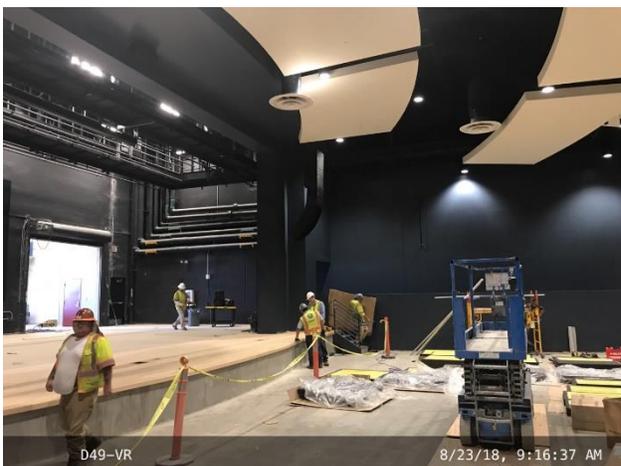


Vista Ridge High School Financial

		C Current Budget	G Committed Cost	H Projected To Complete	I Projected (Over)/Under	J Incurred Costs
A	Land & Lease Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
B	Professional Services	\$889,117.00	\$876,810.00	\$12,307.00	\$0.00	\$745,848.35
C	Construction	\$5,856,530.00	\$5,856,526.00	\$0.00	\$4.00	\$4,699,201.36
D	Permits & Fees	\$21,895.00	\$17,094.72	\$4,800.00	\$0.28	\$17,094.72
E	Furniture, Fixtures & Equip	\$25,000.00	\$17,624.00	\$0.00	\$7,376.00	\$8,812.00
F	Technology	\$75,000.00	\$38,716.05	\$20,000.00	\$16,283.95	\$697.98
G	Contingencies & Escalation	\$132,458.00	\$0.00	\$130,000.00	\$2,458.00	\$0.00
	Total	\$7,000,000.00	\$6,806,770.77	\$167,107.00	\$26,122.23	\$5,471,654.41

- All contracts, invoices, and documents to date are available on Owner Insite <http://app.owner-insite.com/User/Project/Accounting/TotalProjectBudget.aspx?project=8150>

Vista Ridge High School



Project Update Report

Project Name: District 49 Schools – P2 Projects
Wember Inc. Project Number: 2016.63
Issue Date: August 30, 2018

The purpose of this update is to report on the current status of the District 49 School P2 Projects. This report is to serve as a summary of pertinent information related to the project at this point:

Summary

- Projects below are information thru August 28th, 2018

Budget Key

Initial Budget	Approved Budget for the MLO approved by the schools SAC.
Current Forecast	Current planned funds to be expended on the Project. Number may be different the Initial Budget due to understanding of Costs Estimated or Contracted during the Planning and Bidding Process.
Committed Cost	Contracts, Purchases or any cost that has been encumbered as a PO. Nothing is considered Committed till a PO is in place.
Projected to Complete	Estimated costs to complete project. Estimates could be those of a contractors or just the Project Team.
Projected (Over)/Under	Amount project is over or Under from the "Initial Budget" (Not Current Forecast)

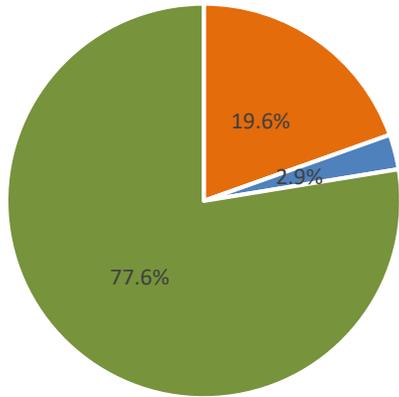
Other Definitions

- GC - General Contractor
 HVAC - Heating, Ventilation, & Air Conditioning
 Substantial Complete - State in the progress of Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so the Owner can occupy or utilize the Work for its intended use.
 Value Engineering (VE) - An organized team effort directed at analyzing the functions of systems, equipment, facilities, services, and supplies for the purpose of achieving the essential functions at the lowest life-cycle cost consistent with required performance, reliability, quality, and safety.

Overall P2 Budget Summary

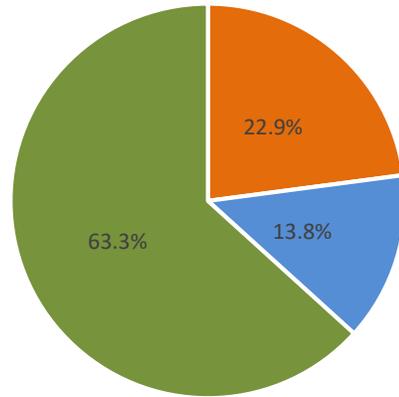
			A Initial Budget	C Current Budget	G Committed Cost	H Projected To Complete	I Projected (Over)/Under
A	Falcon Zone		\$6,124,500.00	\$6,124,500.00	\$4,926,421.72	\$847,270.07	\$350,808.21
	A.1	FHS - Falcon High School	\$1,378,000.00	\$1,377,655.00	\$1,169,265.84	\$73,038.01	\$135,351.15
	A.2	FMS - Falcon Middle School	\$2,441,000.00	\$2,441,345.00	\$1,823,549.22	\$457,681.00	\$160,114.78
	A.3	FES - Falcon Elementary School of Technology	\$1,039,500.00	\$1,039,500.00	\$712,727.04	\$296,051.06	\$30,721.90
	A.4	MRE - Meridian Ranch Elementary School	\$571,000.00	\$571,000.00	\$567,320.29	\$0.00	\$3,679.71
	A.5	WHE - Woodmen Hills Elementary School	\$695,000.00	\$695,000.00	\$653,559.33	\$20,500.00	\$20,940.67
B	Power Zone		\$4,783,000.00	\$4,783,000.00	\$3,687,292.99	\$479,563.60	\$616,143.41
	B.1	VRH - Vista Ridge High School	\$1,167,500.00	\$1,167,500.00	\$865,562.74	\$112,503.00	\$189,434.26
	B.2	SMS - Skyview Middle School	\$1,549,500.00	\$1,549,500.00	\$1,226,974.33	\$70,000.00	\$252,525.67
	B.3	OES - Odyssey Elementary School	\$384,000.00	\$384,000.00	\$370,693.90	\$0.00	\$13,306.10
	B.4	RVE - Ridgeview Elementary School	\$680,500.00	\$680,500.00	\$579,356.96	\$101,456.10	(\$313.06)
	B.5	SES - Stetson Elementary School	\$1,001,500.00	\$1,001,500.00	\$644,705.06	\$195,604.50	\$161,190.44
C	Sand Creek Zone		\$6,946,500.00	\$7,546,500.00	\$6,201,425.01	\$1,004,029.37	\$341,045.62
	C.1	SCH - Sand Creek High School	\$2,711,500.00	\$3,311,500.00	\$2,631,442.37	\$551,208.92	\$128,848.71
	C.2	HMS - Horizon Middle School	\$1,538,500.00	\$1,538,500.00	\$1,515,597.01	\$0.00	\$22,902.99
	C.3	EES - Evans International Elementary School	\$1,230,500.00	\$1,230,500.00	\$738,695.76	\$402,620.36	\$89,183.88
	C.4	RME - Remington Elementary School	\$791,500.00	\$791,500.00	\$697,971.78	\$38,655.00	\$54,873.22
	C.5	SRE - Springs Ranch Elementary	\$674,500.00	\$674,500.00	\$617,718.09	\$11,545.09	\$45,236.82
D	I Connect Zone		\$1,154,000.00	\$1,404,000.00	\$1,371,263.34	\$9,000.00	\$23,736.66
	D.1	SSAE - Springs Studio for Academic Excellence	\$75,500.00	\$75,500.00	\$63,161.39	\$4,000.00	\$8,338.61
	D.2	FLC - Falcon Legacy Campus	\$990,000.00	\$1,240,000.00	\$1,231,870.08	\$0.00	\$8,129.92
	D.3	MOH -Mohawk (Home School Program)	\$88,500.00	\$88,500.00	\$76,231.87	\$5,000.00	\$7,268.13
E	Charter Schools		\$992,000.00	\$1,037,000.00	\$689,303.86	\$334,815.34	\$12,880.80
	E.1	BLA - Banning Lewis Ranch Academy	\$399,000.00	\$444,000.00	\$208,119.78	\$231,400.00	\$4,480.22
	E.2	ICA - Imagine Classical Academy	\$258,500.00	\$258,500.00	\$258,500.00	\$0.00	\$0.00
	E.3	PPS - Pikes Peak School or Expeditionary Learning	\$209,000.00	\$209,000.00	\$156,829.42	\$49,270.00	\$2,900.58
	E.4	RMCA - Rocky Mountain Classical Academy	\$125,500.00	\$125,500.00	\$65,854.66	\$54,145.34	\$5,500.00
F	Owner Requirements		\$0.00	\$0.00	\$98,800.00	\$0.00	(\$98,800.00)
Total			\$20,000,000.00	\$20,895,000.00	\$16,974,506.92	\$2,674,678.38	\$1,245,814.70

Falcon Zone



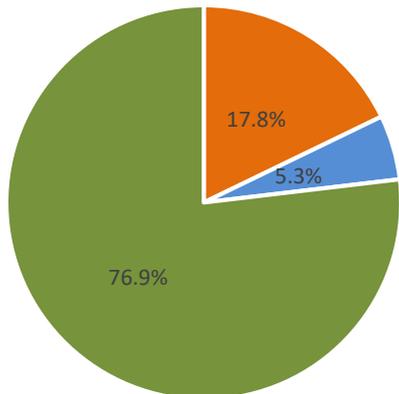
- Projects in Planning (No PO or Encumbered Cost)
- Projects In Progress (Under Contract/PO)
- Project Work in Place (Completed Scope)

Power Zone



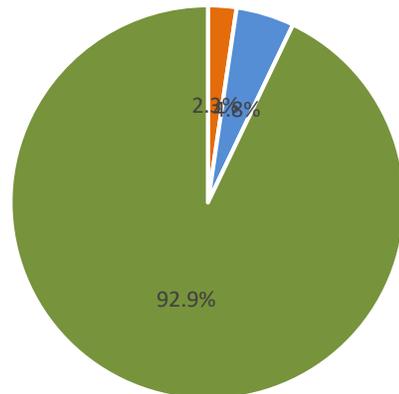
- Projects in Planning (No PO or Encumbered Cost)
- Projects In Progress (Under Contract/PO)
- Project Work in Place (Completed Scope)

Sand Creek Zone



- Projects in Planning (No PO or Encumbered Cost)
- Projects In Progress (Under Contract/PO)
- Project Work in Place (Completed Scope)

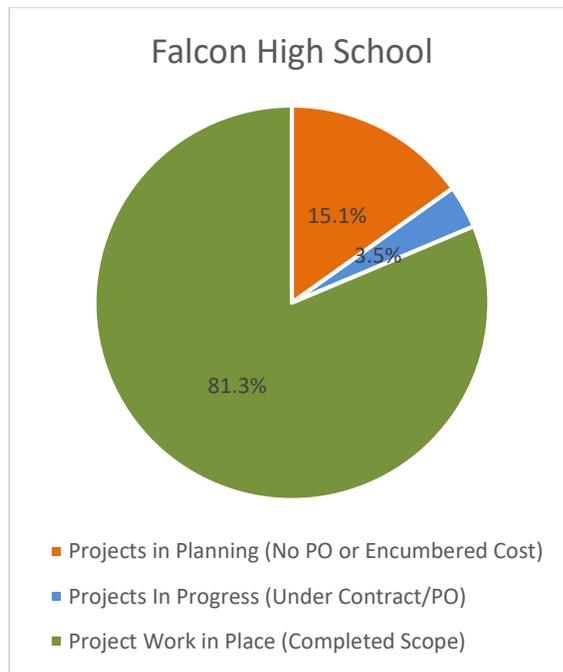
I Connect



- Projects in Planning (No PO or Encumbered Cost)
- Projects In Progress (Under Contract/PO)
- Project Work in Place (Completed Scope)

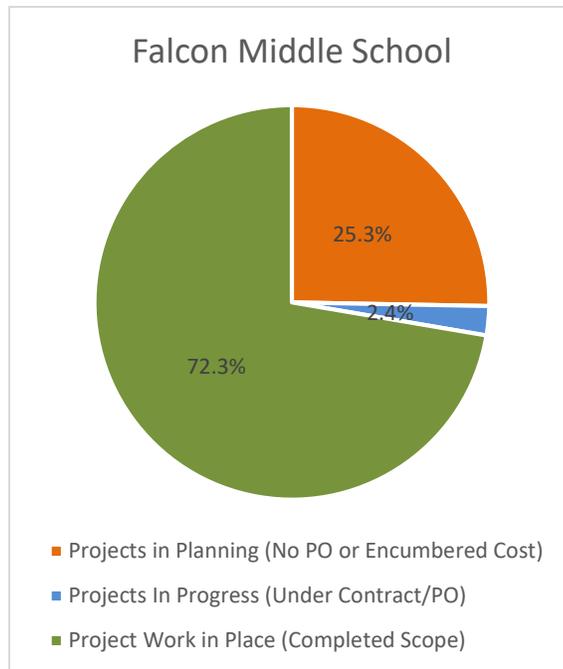
Falcon High School P2 Financial

Falcon High School P2 Financial		A Initial Budget	C Current Forecast	G Committed Cost	H Projected To Complete	I Projected (Over)/Under A-(G+H)
A.1.A	FHS-01-HVAC System	\$200,000.00	\$210,670.00	\$210,670.00	\$0.00	\$0.00
A.1.B	FHS-02-Turf Baseball Field	\$633,000.00	\$633,000.00	\$605,742.10	\$0.00	\$27,257.90
A.1.C	FHS-03-Flooring	\$100,000.00	\$100,000.00	\$100,000.00	\$0.00	\$0.00
A.1.D	FHS-04-Paint - Interior Classrooms & Gym	\$70,000.00	\$70,000.00	\$70,000.00	\$0.00	\$0.00
A.1.E	FHS-05-Paint - Exterior Doors & Trim	\$29,700.00	\$29,892.00	\$29,891.75	\$0.00	\$0.25
A.1.F	FHS-06-Lighting & Automation	\$100,000.00	\$100,000.00	\$100,000.00	\$0.00	\$0.00
A.1.G	FHS-07-Auditorium Lights & Sounds	\$90,000.00	\$90,000.00	\$19,756.00	\$70,244.00	\$0.00
A.1.H	FHS-08-Urinal Replacement	\$36,000.00	\$36,000.00	\$33,205.99	\$2,794.01	\$0.00
A.1.I	FHS-Contingency - Unallocated Funds	\$119,300.00	\$108,093.00	\$0.00	\$0.00	\$108,093.00
Total		\$1,378,000.00	\$1,377,655.00	\$1,169,265.84	\$73,038.01	\$135,351.15



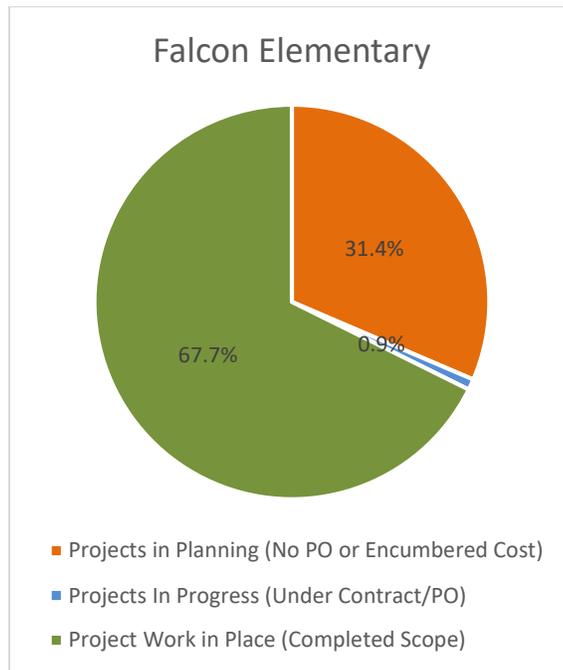
Falcon Middle School P2 Financial

		A Initial Budget	C Current Forecast	G Committed Cost	H Projected To Complete	I Projected (Over)/Under A-(G+H)
A.2.A	FMS-01-Library/Office Reconfigure	\$685,000.00	\$685,000.00	\$681,445.14	\$0.00	\$3,554.86
A.2.B	FMS-02-Science Lab	\$365,000.00	\$365,345.00	\$365,345.00	\$0.00	\$0.00
A.2.C	FMS-03-Classroom Flooring - Bldg Efficiency	\$170,000.00	\$170,000.00	\$101,009.66	\$68,846.00	\$144.34
A.2.D	FMS-07-Roof Replacement	\$175,000.00	\$175,000.00	\$174,545.00	\$0.00	\$455.00
A.2.E	FMS-05-LED Fixture Upgrade	\$200,000.00	\$200,000.00	\$52,208.28	\$147,791.00	\$0.72
A.2.F	FMS-08-Fixed Furnishings	\$126,000.00	\$126,000.00	\$50,455.81	\$75,544.00	\$0.19
A.2.G	FMS-09-Paving - Bus Loop	\$229,000.00	\$252,539.00	\$252,539.00	\$0.00	\$0.00
A.2.H	FMS-10-Ext Conc Repair and Drainage	\$32,000.00	\$32,000.00	\$31,535.00	\$0.00	\$465.00
A.2.I	FMS-11-Custodial Equip	\$30,000.00	\$30,000.00	\$0.00	\$30,000.00	\$0.00
A.2.J	FMS-12-Safety & Security Package	\$45,500.00	\$45,500.00	\$0.00	\$45,500.00	\$0.00
A.2.K	FMS-13-Bldg Automation Upgrade	\$90,000.00	\$90,000.00	\$0.00	\$90,000.00	\$0.00
A.2.L	FMS-04-Paint Refresh	\$60,000.00	\$66,599.00	\$66,599.00	\$0.00	\$0.00
A.2.M	FMS-Contingency - Unallocated Funds	\$188,500.00	\$155,388.00	\$0.00	\$0.00	\$155,388.00
A.2.N	FMS-06-Commons & Gymnasium Sound Board	\$45,000.00	\$47,974.00	\$47,867.33	\$0.00	\$106.67
Total		\$2,441,000.00	\$2,441,345.00	\$1,823,549.22	\$457,681.00	\$160,114.78



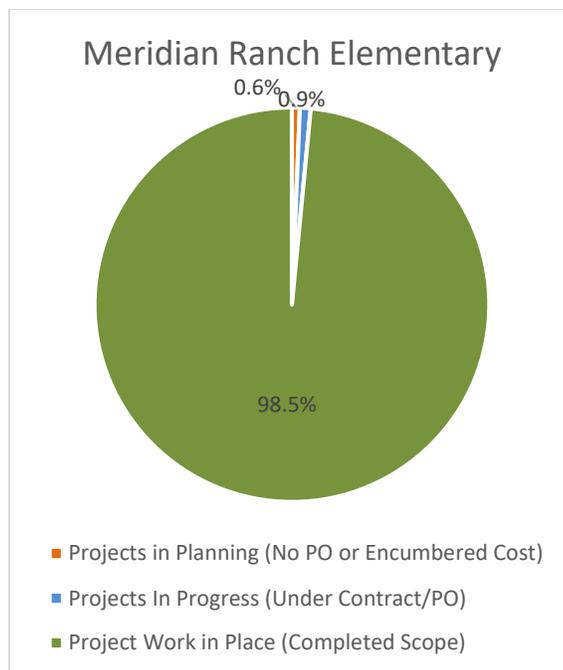
Falcon Elementary School P2 Financial

		A Initial Budget	C Current Forecast	G Committed Cost	H Projected To Complete	I Projected (Over)/Under
A.3.A	FES-01-Safe Entry	\$155,000.00	\$186,893.00	\$187,608.26	(\$715.26)	\$0.00
A.3.B	FES-02-Intercom System	\$71,000.00	\$64,098.00	\$64,097.13	\$0.00	\$0.87
A.3.C	FES-03-Refresh Exterior Play Area	\$278,000.00	\$278,000.00	\$243,283.68	\$34,716.32	\$0.00
A.3.D	FES-04-Flooring	\$160,000.00	\$160,000.00	\$158,767.19	\$0.00	\$1,232.81
A.3.E	FES-05-Paint Classrooms	\$75,000.00	\$75,000.00	\$12,730.00	\$62,270.00	\$0.00
A.3.F	FES-06-Electronic Marquee	\$15,000.00	\$15,000.00	\$0.00	\$15,000.00	\$0.00
A.3.G	FES-07-Replace Drinking Fountain	\$8,000.00	\$8,000.00	\$6,021.47	\$0.00	\$1,978.53
A.3.H	FES-08-LED Fixture Upgrade	\$125,000.00	\$125,000.00	\$40,219.31	\$84,780.00	\$0.69
A.3.I	FES-09-Update Fixed Furnishings	\$100,000.00	\$100,000.00	\$0.00	\$100,000.00	\$0.00
A.3.J	FES-Contingency - Unallocated Funds	\$52,500.00	\$27,509.00	\$0.00	\$0.00	\$27,509.00
Total		\$1,039,500.00	\$1,039,500.00	\$712,727.04	\$296,051.06	\$30,721.90



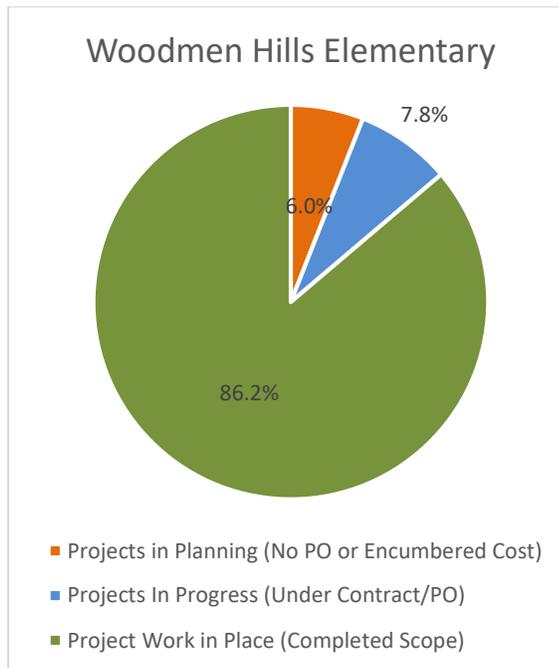
Meridian Ranch Elementary School P2 Financial

		A Initial Budget	C Current Forecast	G Committed Cost	H Projected To Complete	I Projected (Over)/Under
A.4.A	MRE-01-Paint Refresh	\$50,000.00	\$54,425.00	\$54,425.00	\$0.00	\$0.00
A.4.B	MRE-02-Flooring Refresh	\$222,924.00	\$246,309.00	\$246,309.00	\$0.00	\$0.00
A.4.C	MRE-03-Restroom Update	\$88,000.00	\$74,380.00	\$70,720.53	\$0.00	\$3,659.47
A.4.D	MRE-04-Exterior Play Area Upgrade	\$100,000.00	\$142,703.00	\$142,702.87	\$0.00	\$0.13
A.4.E	MRE-05-Secure Safe Entry	\$65,000.00	\$53,183.00	\$53,162.89	\$0.00	\$20.11
A.4.F	MRE-06-Building Automation	\$55,000.00	\$0.00	\$0.00	\$0.00	\$0.00
A.4.G	MRE-Contingency - Unallocated Funds	(\$9,924.00)	\$0.00	\$0.00	\$0.00	\$0.00
Total		\$571,000.00	\$571,000.00	\$567,320.29	\$0.00	\$3,679.71



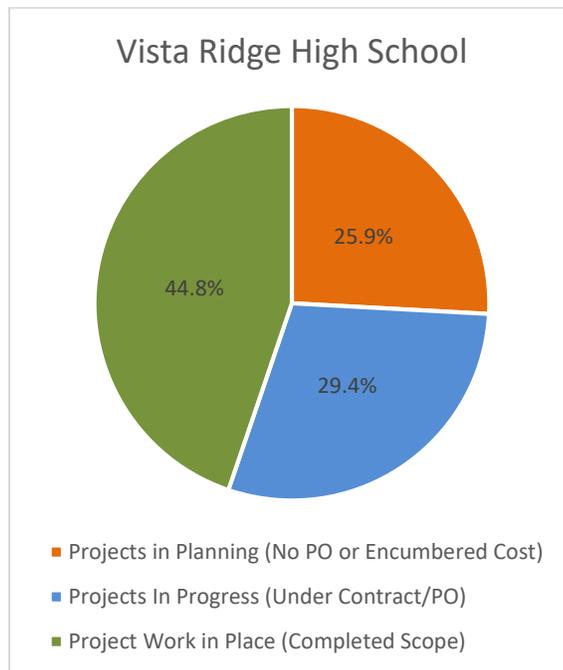
Woodmen Hills Elementary School P2 Financial

		A Initial Budget	C Current Forecast	G Committed Cost	H Projected To Complete	I Projected (Over)/Under
A.5.A	WHE-01-Secure Front Entry	\$65,000.00	\$71,437.00	\$71,437.00	\$0.00	\$0.00
A.5.B	WHE-02-Flooring Refresh	\$206,412.00	\$230,594.00	\$230,593.56	\$0.00	\$0.44
A.5.C	WHE-03-Paint Refresh	\$95,000.00	\$53,655.00	\$53,655.00	\$0.00	\$0.00
A.5.D	WHE-04-Pick Up / Drop Off in Back (increased parking)	\$260,000.00	\$246,255.00	\$246,255.00	\$0.00	\$0.00
A.5.E	WHE-05-Safety & Security Package	\$20,500.00	\$20,500.00	\$0.00	\$20,500.00	\$0.00
A.5.F	WHE-06-Bldg Automation	\$35,000.00	\$0.00	\$0.00	\$0.00	\$0.00
A.5.G	WHE-07-Exterior Play Area Upgrade	\$128,625.00	\$72,559.00	\$51,618.77	\$0.00	\$20,940.23
A.5.H	WHE-08-LED Fixture Upgrade	\$45,000.00	\$0.00	\$0.00	\$0.00	\$0.00
A.5.I	WHE-Contingency - Unallocated Funds	(\$160,537.00)	\$0.00	\$0.00	\$0.00	\$0.00
Total		\$695,000.00	\$695,000.00	\$653,559.33	\$20,500.00	\$20,940.67

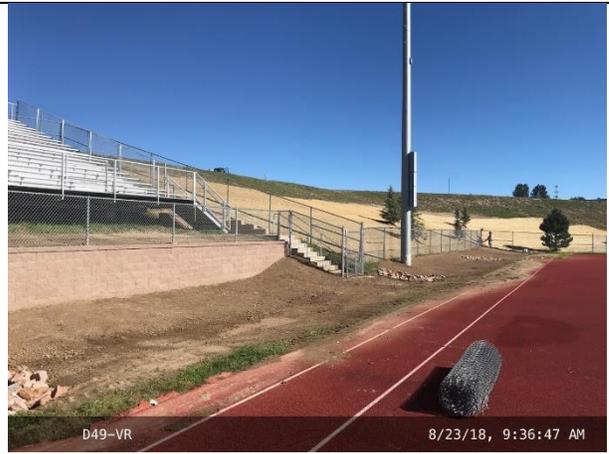


Vista Ridge High School P2 Financial

		A Initial Budget	C Current Forecast	G Committed Cost	H Projected To Complete	I Projected (Over)/Under
B.1.A	VRH-01-Security - Cameras, Storage & Lights	\$58,500.00	\$58,500.00	\$5,997.00	\$52,503.00	\$0.00
B.1.B	VRH-03-Auditorium Seating Upgrade	\$300,000.00	\$285,232.00	\$285,232.00	\$0.00	\$0.00
B.1.C	VRH-04-Auditorium Lighting Upgrade	\$175,000.00	\$189,768.00	\$189,768.00	\$0.00	\$0.00
B.1.D	VRH-05-HVAC Improvements Gym	\$200,000.00	\$209,350.00	\$209,350.00	\$0.00	\$0.00
B.1.E	VRH-02-ADA Access & Concessions Area	\$40,000.00	\$40,000.00	\$29,064.74	\$0.00	\$10,935.26
B.1.F	VRH-06-Landscape - Retaining Wall & Logo	\$175,000.00	\$175,000.00	\$146,151.00	\$0.00	\$28,849.00
B.1.G	VRH-07-Site Circulation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
B.1.H	VRH-08-Custodial Equipment	\$60,000.00	\$60,000.00	\$0.00	\$60,000.00	\$0.00
B.1.I	VRH-Contingency - Unallocated Funds	\$159,000.00	\$149,650.00	\$0.00	\$0.00	\$149,650.00
Total		\$1,167,500.00	\$1,167,500.00	\$865,562.74	\$112,503.00	\$189,434.26

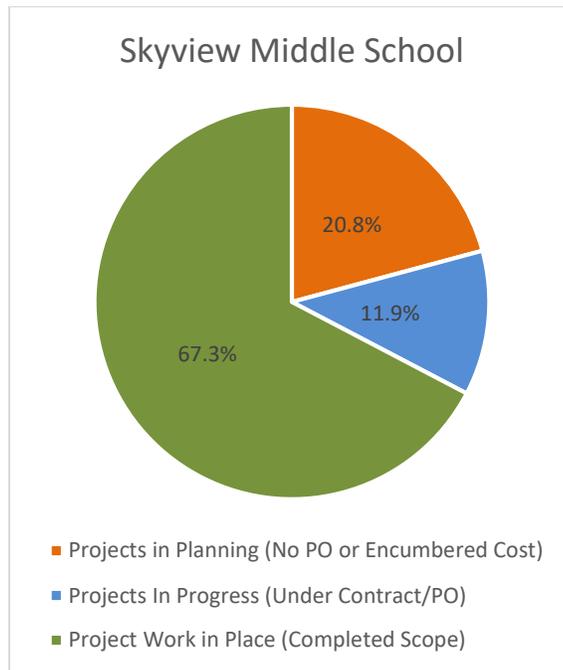


Vista Ridge High School



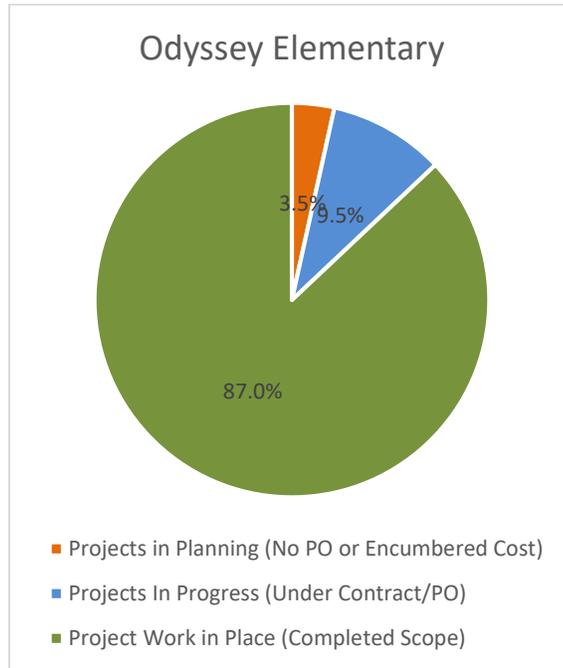
Skyview Middle School P2 Financial

		A Initial Budget	C Current Forecast	G Committed Cost	H Projected To Complete	I Projected (Over)/Under
B.2.A	SMS-01-Flooring Refresh	\$525,000.00	\$529,542.00	\$529,541.47	\$0.00	\$0.53
B.2.B	SMS-02-Paint Refresh	\$180,000.00	\$180,000.00	\$166,920.00	\$0.00	\$13,080.00
B.2.C	SMS-03-Security Entry	\$150,000.00	\$150,000.00	\$112,491.81	\$0.00	\$37,508.19
B.2.D	SMS-04-LED Fixture Upgrade	\$165,000.00	\$178,367.00	\$178,366.63	\$0.00	\$0.37
B.2.E	SMS-05-HVAC System - Gym AC	\$180,000.00	\$180,000.00	\$123,998.00	\$0.00	\$56,002.00
B.2.F	SMS-06-Building Automation	\$20,000.00	\$20,000.00	\$0.00	\$20,000.00	\$0.00
B.2.G	SMS-07-Roof Replacement	\$200,000.00	\$200,000.00	\$91,028.71	\$50,000.00	\$58,971.29
B.2.H	SMS-08-Bleachers - Softball & Football	\$36,500.00	\$36,500.00	\$24,627.71	\$0.00	\$11,872.29
B.2.I	SMS-09-Logo - Gym Floor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
B.2.J	SMS-Contingency – Unallocated Funds	\$93,000.00	\$75,091.00	\$0.00	\$0.00	\$75,091.00
Total		\$1,549,500.00	\$1,549,500.00	\$1,226,974.33	\$70,000.00	\$252,525.67



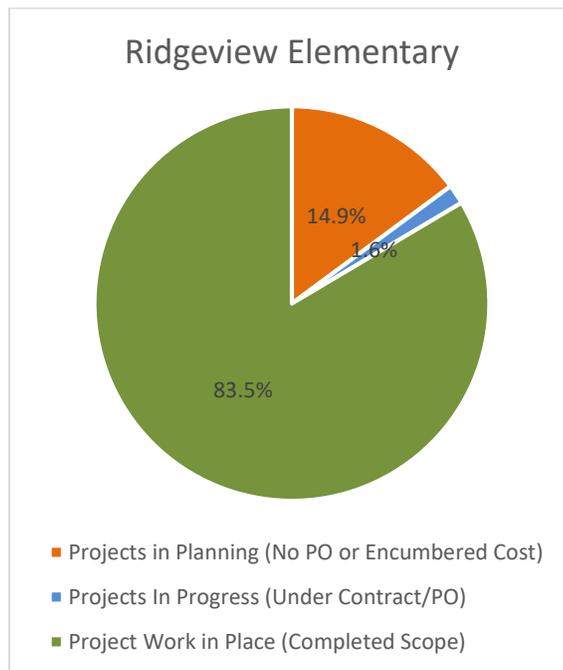
Odyssey Elementary School P2 Financial

		A Initial Budget	C Current Forecast	G Committed Cost	H Projected To Complete	I Projected (Over)/Under
B.3.A	OES-01-Sprung Building	\$265,000.00	\$265,000.00	\$265,323.01	\$0.00	(\$323.01)
B.3.B	OES-02-Safe Entry	\$65,000.00	\$72,688.00	\$72,687.89	\$0.00	\$0.11
B.3.C	OES-03-Replace Student Furniture	\$34,800.00	\$34,800.00	\$32,683.00	\$0.00	\$2,117.00
B.3.D	OES-Contingency - Unallocated Funds	\$19,200.00	\$11,512.00	\$0.00	\$0.00	\$11,512.00
Total		\$384,000.00	\$384,000.00	\$370,693.90	\$0.00	\$13,306.10



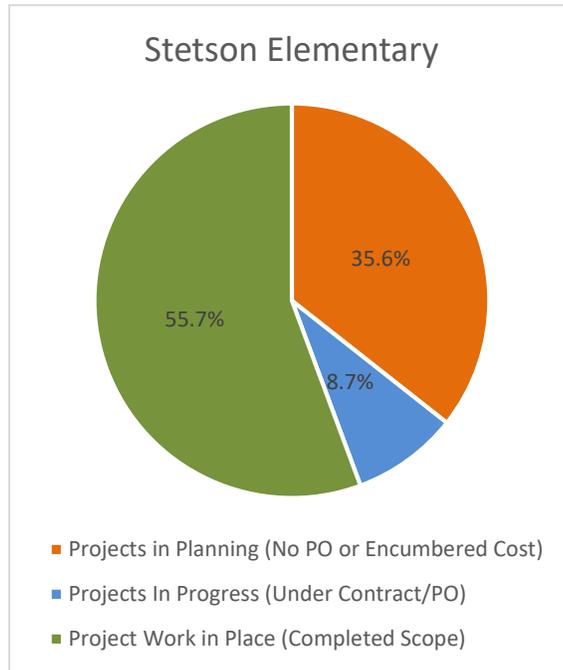
Ridgeview Elementary School P2 Financial

		A Initial Budget	C Current Budget	G Committed Cost	H Projected To Complete	I Projected (Over)/Under
B.4.A	RVE-01-Secure Front Entry	\$74,463.00	\$74,463.00	\$74,462.40	\$0.60	\$0.00
B.4.B	RVE-02-Fencing	\$5,840.00	\$5,840.00	\$5,840.00	\$0.00	\$0.00
B.4.C	RVE-03-Safety & Security Package	\$35,000.00	\$35,000.00	\$13,306.50	\$21,693.50	\$0.00
B.4.D	RVE-04-Interior Paint Refresh	\$145,000.00	\$141,947.00	\$62,184.97	\$79,762.00	\$0.03
B.4.E	RVE-05-Flooring	\$239,344.00	\$250,235.00	\$250,549.75	\$0.00	(\$314.75)
B.4.F	RVE-06-Landscaping/Play Area Upgrade	\$153,000.00	\$152,916.00	\$152,915.13	\$0.00	\$0.87
B.4.G	RVE-07-Custodial Equipment	\$10,000.00	\$10,843.00	\$10,842.66	\$0.00	\$0.34
B.4.H	RVE-08-LED Fixture Upgrade	\$10,000.00	\$9,256.00	\$9,255.55	\$0.00	\$0.45
B.4.I	RVE-Contingency - Unallocated Funds	\$7,853.00	\$0.00	\$0.00	\$0.00	\$0.00
Total		\$680,500.00	\$680,500.00	\$579,356.96	\$101,456.10	(\$313.06)



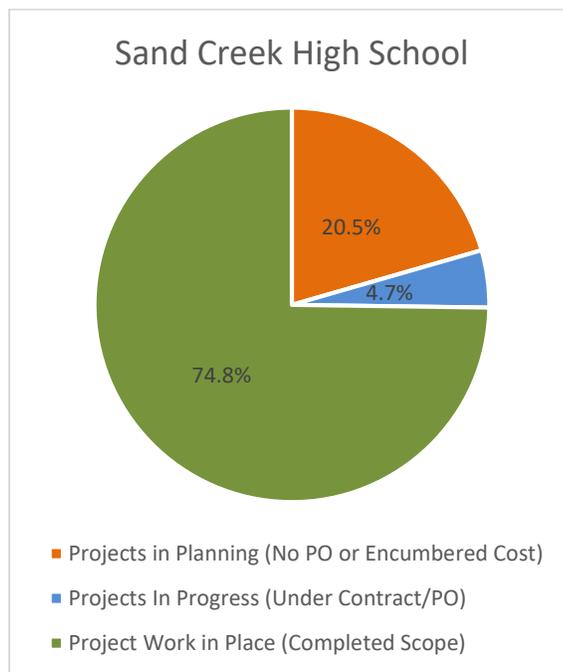
Stetson Elementary School P2 Financial & Schedule

		A Initial Budget	C Current Forecast	G Committed Cost	H Projected To Complete	I Projected (Over)/Under
B.5.A	SES-01-Secure Front Entry	\$82,000.00	\$85,036.00	\$85,035.41	\$0.00	\$0.59
B.5.B	SES-02-Restroom Refresh	\$117,000.00	\$133,014.00	\$133,013.13	\$0.00	\$0.87
B.5.C	SES-03-Playground Refresh	\$123,000.00	\$132,946.00	\$132,945.71	\$0.00	\$0.29
B.5.D	SES-04-Flooring	\$200,892.00	\$232,411.00	\$232,410.31	\$0.00	\$0.69
B.5.E	SES-05-Fixed Furnishings	\$50,000.00	\$50,060.00	\$15,553.83	\$33,743.17	\$763.00
B.5.F	SES-06-Paint Refresh	\$40,000.00	\$40,000.00	\$9,100.00	\$30,900.00	\$0.00
B.5.G	SES-07-Blinds for Classroom	\$35,000.00	\$35,000.00	\$17,548.00	\$17,452.00	\$0.00
B.5.H	SES-08-Removable Wall in Gym/Music	\$40,000.00	\$40,000.00	\$0.00	\$40,000.00	\$0.00
B.5.I	SES-09-Gym Sound System	\$27,500.00	\$27,500.00	\$0.00	\$27,500.00	\$0.00
B.5.J	SES-10-Staff Lounge Refresh	\$15,000.00	\$15,000.00	\$0.00	\$15,000.00	\$0.00
B.5.K	SES-11-Parking Repair	\$175,000.00	\$160,425.00	\$0.00	\$0.00	\$160,425.00
B.5.L	SES-12-Library Furniture	\$15,000.00	\$15,000.00	\$0.00	\$15,000.00	\$0.00
B.5.M	SES-13-LED Fixture Upgrade	\$35,108.00	\$35,108.00	\$19,098.67	\$16,009.33	\$0.00
B.5.N	SES-Contingency - Unallocated Funds	\$46,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Total		\$1,001,500.00	\$1,001,500.00	\$644,705.06	\$195,604.50	\$161,190.44

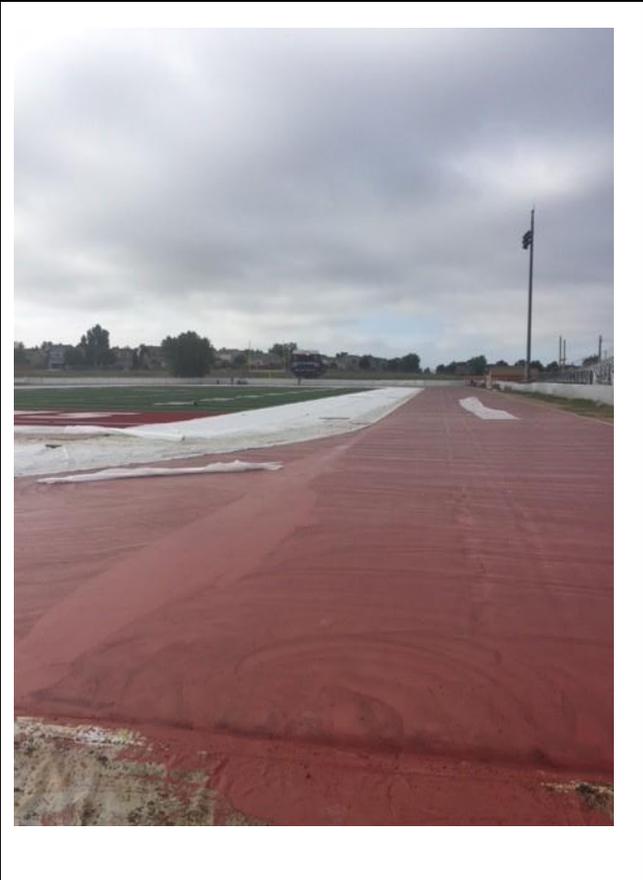


Sand Creek High School P2 Financial

		A Initial Budget	C Current Forecast	G Committed Cost	H Projected To Complete	I Projected (Over)/Under
C.1.A	SCH-01-Secure Front Entry	\$22,000.00	\$22,000.00	\$21,230.94	\$0.00	\$769.06
C.1.B	SCH-02-Athletic Package (Field & Track)	\$890,000.00	\$1,490,000.00	\$1,437,595.08	\$52,404.92	\$0.00
C.1.C	SCH-03-Flooring Refresh	\$592,000.00	\$592,000.00	\$585,592.41	\$0.00	\$6,407.59
C.1.D	SCH-04-LED Fixture Upgrade	\$99,000.00	\$105,788.00	\$105,787.32	\$0.00	\$0.68
C.1.E	SCH-05-Paint Refresh	\$300,000.00	\$300,000.00	\$275,113.00	\$0.00	\$24,887.00
C.1.F	SCH-06-Auditorium Refresh	\$295,000.00	\$295,000.00	\$173,220.62	\$121,779.00	\$0.38
C.1.G	SCH-07-Fire Safety - Electrical Upgrades	\$28,500.00	\$28,500.00	\$24,928.00	\$0.00	\$3,572.00
C.1.I	SCH-09-Scoreboards	\$95,000.00	\$95,000.00	\$0.00	\$95,000.00	\$0.00
C.1.J	SCH-10-Classroom Furniture	\$140,000.00	\$140,000.00	\$0.00	\$140,000.00	\$0.00
C.1.K	SCH-11-Replace Gym Bleachers	\$150,000.00	\$150,000.00	\$7,975.00	\$142,025.00	\$0.00
C.1.L	SCH-12-Safety & Security Package	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
C.1.M	SCH-Contingency - Unallocated Funds	\$100,000.00	\$93,212.00	\$0.00	\$0.00	\$93,212.00
Total		\$2,711,500.00	\$3,311,500.00	\$2,631,442.37	\$551,208.92	\$128,848.71

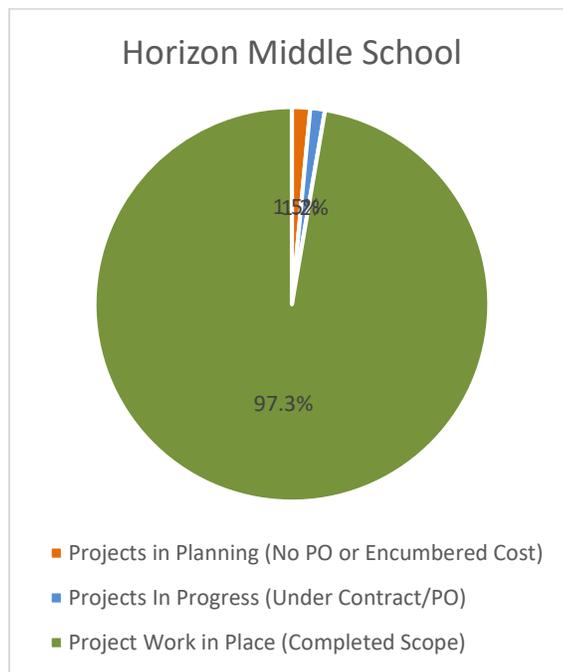


Sand Creek High School



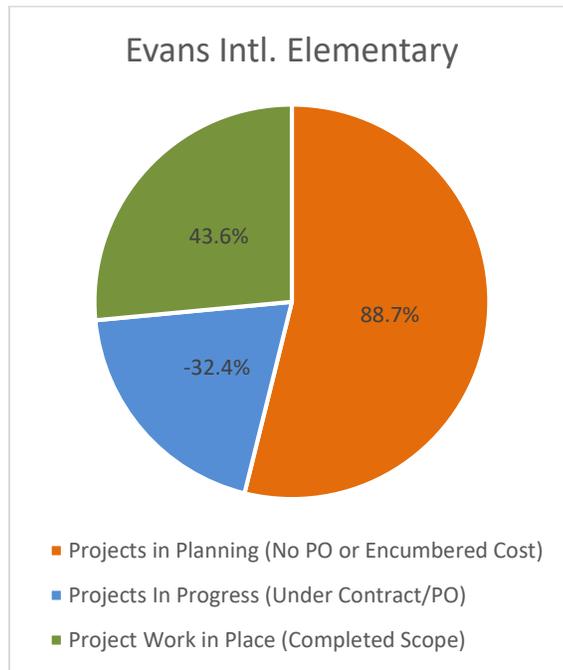
Horizon Middle School Financial

		A Initial Budget	C Current Forecast	G Committed Cost	H Projected To Complete	I Projected (Over)/Under
C.2.A	HMS-01-Entry/Safe Entry/Reconfigure Admin	\$1,085,758.00	\$1,085,758.00	\$1,079,543.74	\$0.00	\$6,214.26
C.2.B	HMS-02-ADA Ramp Access to Field/Track	\$21,215.00	\$21,216.00	\$21,215.09	\$0.00	\$0.91
C.2.C	HMS-03-Exterior Door Replacement (6 doors)	\$31,794.00	\$31,794.00	\$31,794.00	\$0.00	\$0.00
C.2.D	HMS-04-LED Fixture Upgrade	\$156,985.00	\$156,985.00	\$156,326.00	\$0.00	\$659.00
C.2.E	HMS-05-Paint Interior Trim	\$10,529.00	\$10,529.00	\$10,369.00	\$0.00	\$160.00
C.2.F	HMS-06-Library Refresh	\$79,230.00	\$79,230.00	\$79,004.94	\$0.00	\$225.06
C.2.G	HMS-07-Flooring Classrooms	\$129,850.00	\$129,850.00	\$122,255.00	\$0.00	\$7,595.00
C.2.H	HMS-Contingency - Unallocated Funds	\$23,139.00	\$23,138.00	\$15,089.24	\$0.00	\$8,048.76
Total		\$1,538,500.00	\$1,538,500.00	\$1,515,597.01	\$0.00	\$22,902.99



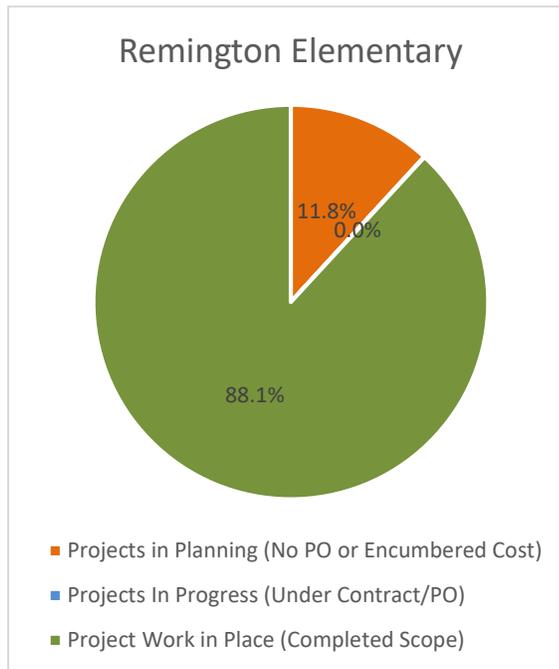
Evans International Elementary School Financial

		A Initial Budget	C Current Forecast	G Committed Cost	H Projected To Complete	I Projected (Over)/Under
C.3.A	EES-01-Secure Front Entry	\$200,000.00	\$206,169.00	\$206,883.38	(\$714.38)	\$0.00
C.3.B	EES-02-Safety & Security Package	\$91,200.00	\$91,200.00	\$79,905.26	\$11,294.74	\$0.00
C.3.C	EES-03-HVAC System Improvements	\$75,000.00	\$75,000.00	\$61,326.68	\$0.00	\$13,673.32
C.3.D	EES-04-Fire System Upgrade	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00
C.3.E	EES-05-Bldg Automation Upgrade	\$25,000.00	\$25,000.00	\$0.00	\$25,000.00	\$0.00
C.3.F	EES-06-Exterior Landscaping & Play Area Upgrade	\$100,000.00	\$100,000.00	\$94,439.25	\$0.00	\$5,560.75
C.3.G	EES-07-Flooring Refresh	\$215,000.00	\$261,359.19	\$261,681.19	\$0.00	(\$322.00)
C.3.H	EES-08-Restroom Refresh	\$62,500.00	\$62,500.00	\$34,460.00	\$28,040.00	\$0.00
C.3.I	EES-09-LED Fixture Upgrade	\$104,000.00	\$104,000.00	\$0.00	\$104,000.00	\$0.00
C.3.J	EES-10-Fixed Furnishings Update	\$115,000.00	\$115,000.00	\$0.00	\$115,000.00	\$0.00
C.3.K	EES-11-Weatherproof Southwest Ext False Wall	\$15,000.00	\$15,000.00	\$0.00	\$15,000.00	\$0.00
C.3.L	EES-12-Paint Refresh	\$105,000.00	\$105,000.00	\$0.00	\$105,000.00	\$0.00
C.3.M	EES-Contingency - Unallocated Funds	\$97,800.00	\$45,271.81	\$0.00	\$0.00	\$45,271.81
Total		\$1,230,500.00	\$1,230,500.00	\$738,695.76	\$402,620.36	\$89,183.88



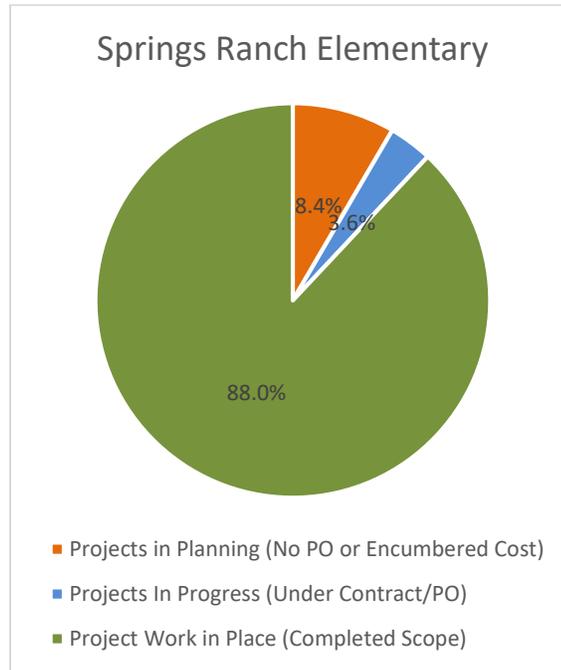
Remington Elementary School Financial

		A Initial Budget	C Current Forecast	G Committed Cost	H Projected To Complete	I Projected (Over)/Under
C.4.A	RME-01-Play Area Upgrade	\$319,833.00	\$319,833.00	\$277,148.65	\$0.00	\$42,684.35
C.4.B	RME-02-Paint Refresh - Wallpaper Removal	\$66,050.00	\$66,050.00	\$38,050.00	\$28,000.00	\$0.00
C.4.C	RME-03-Flooring Refresh	\$177,210.00	\$177,210.00	\$177,208.00	\$0.00	\$2.00
C.4.D	RME-04-Replace Basketball Court	\$47,052.00	\$47,052.00	\$47,052.00	\$0.00	\$0.00
C.4.E	RME-05-Safety & Security Package	\$91,200.00	\$91,200.00	\$68,699.60	\$10,655.00	\$11,845.40
C.4.F	RME-06-Secure Front Entry	\$76,883.00	\$76,883.00	\$76,883.00	\$0.00	\$0.00
C.4.G	RME-07-Cafeteria Tables	\$13,272.00	\$13,272.00	\$12,930.53	\$0.00	\$341.47
C.4.H	RME- Contingency - Unallocated Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total		\$791,500.00	\$791,500.00	\$697,971.78	\$38,655.00	\$54,873.22



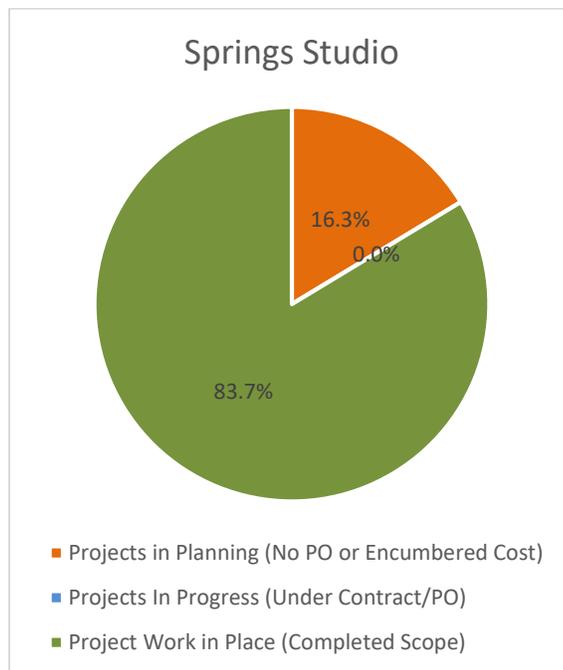
Springs Ranch Elementary School Financial

		A Initial Budget	C Current Forecast	G Committed Cost	H Projected To Complete	I Projected (Over)/Under
C.5.A	SRE-01-Safe Entry	\$70,878.00	\$71,437.00	\$71,437.00	\$0.00	\$0.00
C.5.B	SRE-02-Safety & Security Package	\$5,502.00	\$5,502.00	\$4,901.70	\$0.00	\$600.30
C.5.C	SRE-03-Flooring	\$240,492.00	\$240,984.00	\$238,130.00	\$0.00	\$2,854.00
C.5.D	SRE-04-Exterior Landscaping	\$74,705.00	\$74,706.00	\$74,705.98	\$0.00	\$0.02
C.5.E	SRE-05-School Yard Garden	\$35,000.00	\$35,000.00	\$22,056.29	\$0.00	\$12,943.71
C.5.F	SRE-06-Replace Turf Play Area	\$200,000.00	\$206,488.00	\$206,487.12	\$0.00	\$0.88
C.5.G	SRE-07-Restroom Refresh (8 restrooms)	\$7,500.00	\$7,500.00	\$0.00	\$7,500.00	\$0.00
C.5.H	SRE-08-Intercom System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
C.5.I	SRE-Contingency - Unallocated Funds	\$40,423.00	\$32,883.00	\$0.00	\$4,045.09	\$28,837.91
Total		\$674,500.00	\$674,500.00	\$617,718.09	\$11,545.09	\$45,236.82



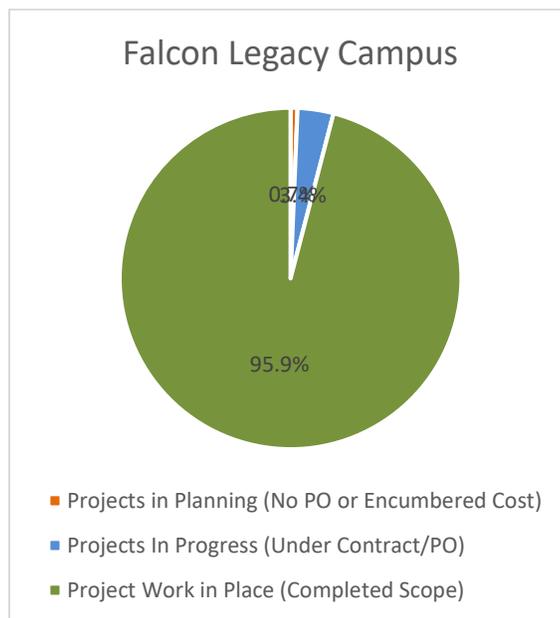
Springs Studio for Academic Excellence Financial

		A Initial Budget	C Current Forecast	G Committed Cost	H Projected To Complete	I Projected (Over)/Under
D.1.A	SSAE-01-Loftwall System	\$21,000.00	\$16,359.00	\$16,359.00	\$0.00	\$0.00
D.1.B	SSAE-02-3 Form Wall System/Counselor	\$3,000.00	\$3,000.00	\$2,979.65	\$0.00	\$20.35
D.1.C	SSAE-03-Pour in Place Playground	\$41,000.00	\$43,823.00	\$43,822.74	\$0.00	\$0.26
D.1.D	SSAE-04- K-1 Kitchen Carpet Install	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	\$0.00
D.1.E	SSAE-05-Two Water Bottle Fillers	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00
D.1.F	SSAE-06-Sound Dampening Tiles	\$3,000.00	\$3,000.00	\$0.00	\$3,000.00	\$0.00
D.1.G	SSAE-Contingency-Unallocated Funds	\$21,000.00	\$16,359.00	\$16,359.00	\$0.00	\$0.00
Total		\$75,500.00	\$75,500.00	\$63,161.39	\$4,000.00	\$8,338.61



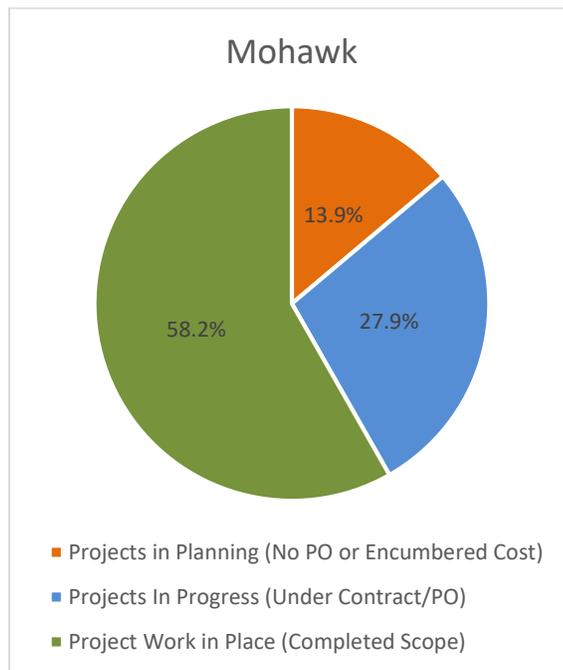
Falcon Legacy Campus Financial

		A Initial Budget	C Current Forecast	G Committed Cost	H Projected To Complete	I Projected (Over)/Under
D.2.A	FLC-01-Technology Refresh (Switches, Cables, Panels, etc.)	\$129,310.00	\$129,310.00	\$129,310.00	\$0.00	\$0.00
D.2.B	FLC-02-Safety & Security (Roof Leaks, Walkways, Bathroom Repairs, etc.)	\$122,500.00	\$122,500.00	\$122,500.00	\$0.00	\$0.00
D.2.C	FLC-02-Reconfigure Old Bathroom, Concrete Work, Etc	\$101,821.00	\$101,821.00	\$101,821.00	\$0.00	\$0.00
D.2.D	FLC-03-Bathroom Expansion Walls, Drywall	\$4,050.00	\$4,050.00	\$4,050.00	\$0.00	\$0.00
D.2.E	FLC-04-Plumbing Fixtures	\$2,850.00	\$2,850.00	\$2,850.00	\$0.00	\$0.00
D.2.F	FLC-05-Toilet Compartments	\$4,600.00	\$4,600.00	\$4,600.00	\$0.00	\$0.00
D.2.G	FLC-06-Conference Room Carpet	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	\$0.00
D.2.H	FLC-07-New Ceiling Grid	\$2,400.00	\$2,400.00	\$2,400.00	\$0.00	\$0.00
D.2.I	FLC-08-Wall Tile Install Boys, Girls, and Staff	\$7,500.00	\$7,500.00	\$7,500.00	\$0.00	\$0.00
D.2.J	FLC-09-Final Electrical	\$4,500.00	\$4,500.00	\$4,500.00	\$0.00	\$0.00
D.2.K	FLC-10-Plumbing Underground - Water Runs	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	\$0.00
D.2.L	FLC-11-Concrete Repair	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	\$0.00
D.2.M	FLC-12-Add Additional Parking Lot Pole	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00
D.2.N	FLC-13-Parking Lot Lights	\$65,000.00	\$65,000.00	\$65,000.00	\$0.00	\$0.00
D.2.O	FLC-14-Parking Lot Final Upgrades	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00	\$0.00
D.2.P	FLC-15-Exterior Painting	\$16,000.00	\$16,000.00	\$15,350.00	\$0.00	\$650.00
D.2.Q	FLC-16-Safe Entry (Hwy 24 PHS side)	\$37,000.00	\$37,936.00	\$37,935.62	\$0.00	\$0.38
D.2.R	FLC-17-Culinary Arts Room Expansion	\$146,000.00	\$359,084.00	\$359,083.89	\$0.00	\$0.11
D.2.S	FLC-18-Carpet Entire Building	\$166,157.00	\$344,202.00	\$344,201.67	\$0.00	\$0.33
D.2.T	FLC-19-Curb Appeal-Outdoor Learning/Eating Space/Paint Exterior/Landscaping and Signage	\$1,268.00	\$1,268.00	\$1,267.90	\$0.00	\$0.10
D.2.U	FLC-Contingency - Unallocated Funds	\$149,544.00	\$7,479.00	\$0.00	\$0.00	\$7,479.00
Total		\$990,000.00	\$1,240,000.00	\$1,231,870.08	\$0.00	\$8,129.92



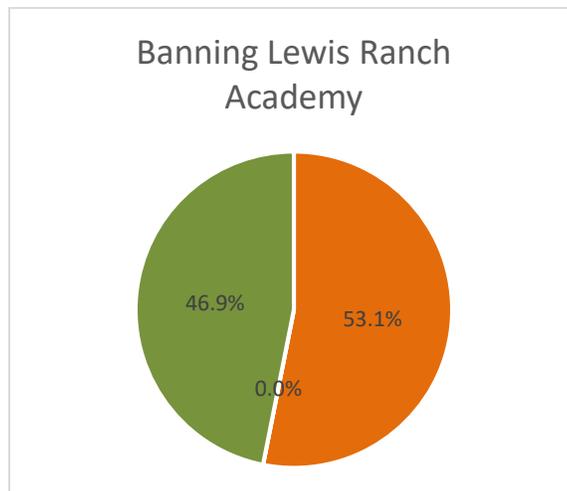
Mohawk (Home School Program) Financial

		A Initial Budget	C Current Forecast	G Committed Cost	H Projected To Complete	I Projected (Over)/Under
D.3.A	MOH-01-Exterior Doors/Door Alarm	\$3,857.00	\$3,857.00	\$3,286.25	\$0.00	\$570.75
D.3.B	MOH-02-Fencing	\$7,112.00	\$7,112.00	\$7,112.00	\$0.00	\$0.00
D.3.C	MOH-03- Surveillance Cameras	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
D.3.D	MOH-04- Shoretel Phones	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
D.3.E	MOH-05-Building Security	\$367.00	\$367.00	\$367.00	\$0.00	\$0.00
D.3.F	MOH-06-Carpet	\$813.00	\$813.00	\$812.80	\$0.00	\$0.20
D.3.G	MOH-07-Playground Install	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00
D.3.H	MOH-08-Paint	\$30,810.00	\$30,810.00	\$30,810.00	\$0.00	\$0.00
D.3.I	MOH- Contingency-Unallocated Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total		\$88,500.00	\$88,500.00	\$76,231.87	\$5,000.00	\$7,268.13



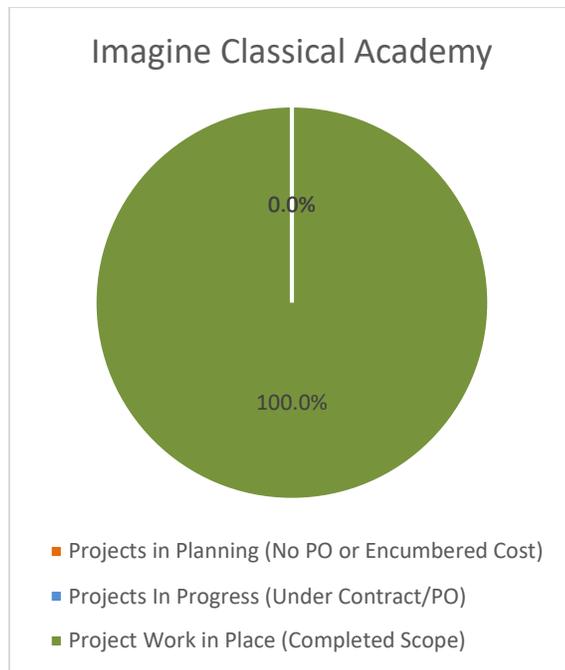
Banning Lewis Ranch Academy Financial

Banning Lewis Ranch Academy Financial		A Initial Budget	C Current Forecast	G Committed Cost	H Projected To Complete	I Projected (Over)/Under
E.1.A	BLA-01-Additional Classroom Furniture	\$37,012.00	\$37,012.00	\$37,012.99	\$0.00	(\$0.99)
E.1.B	BLA-02-Hallway & Classroom Painting	\$2,993.00	\$2,993.00	\$2,992.86	\$0.00	\$0.14
E.1.C	BLA-03-Landscape Playground & Equip	\$15,954.00	\$15,954.00	\$15,953.57	\$0.00	\$0.43
E.1.D	BLA-04- Improve Safety of Front Vest	\$40,000.00	\$40,000.00	\$37,395.00	\$0.00	\$2,605.00
E.1.E	BLA-05-Parking Lot Sign Out Front	\$144.00	\$144.00	\$143.62	\$0.00	\$0.38
E.1.F	BLA-06-Replace Four Security Cameras	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00
E.1.G	BLA-07-Replace Three No Parking Sign	\$1,500.00	\$1,500.00	\$0.00	\$1,500.00	\$0.00
E.1.H	BLA-08 - Repurpose Locker Room as Flex Teaching Space	\$36,483.00	\$36,483.00	\$36,482.93	\$0.00	\$0.07
E.1.I	BLA-09-Two Television Monitors	\$700.00	\$700.00	\$699.98	\$0.00	\$0.02
E.1.J	BLA-10-Two Water Bottle Fillers	\$1,184.00	\$1,184.00	\$1,183.20	\$0.00	\$0.80
E.1.K	BLA-11-Upgrade Chairs & Desks	\$39,457.00	\$39,457.00	\$39,456.49	\$0.00	\$0.51
E.1.L	BLA-12-Re-Carpet 2 Modular Classroom	\$4,830.00	\$4,830.00	\$4,830.00	\$0.00	\$0.00
E.1.M	BLA-13-Divider Screen & Elect in Gym	\$13,940.00	\$13,940.00	\$13,940.00	\$0.00	\$0.00
E.1.N	BLA-14-Gates for Hallway Security	\$710.00	\$710.00	\$710.14	\$0.00	(\$0.14)
E.1.O	BLA-15-Refresh Landscaping	\$21,225.00	\$21,225.00	\$10,225.00	\$11,000.00	\$0.00
E.1.P	BLA-16-Test and Tune-up HVAC Control	\$14,594.00	\$14,594.00	\$7,094.00	\$7,500.00	\$0.00
E.1.Q	BLA-17-Re-Caulk front Patio and Curb	\$56,000.00	\$101,000.00	\$0.00	\$101,000.00	\$0.00
E.1.R	BLA-18-Repair/Paint Exterior of Building	\$25,000.00	\$25,000.00	\$0.00	\$25,000.00	\$0.00
E.1.S	BLA-19-Re-Lamping	\$63,000.00	\$63,000.00	\$0.00	\$63,000.00	\$0.00
E.1.T	BLA-20-5th Grade Room Add Light Switches Speakers & Cameras	\$10,000.00	\$10,000.00	\$0.00	\$10,000.00	\$0.00
E.1.U	BLA-21-Repair Seams & Seals on Flat Rubber Roof Sections	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00
E.1.V	BLA-22-Automatic Closures & Locks to Staff Bathrooms	\$2,400.00	\$2,400.00	\$0.00	\$2,400.00	\$0.00
E.1.W	BLA-Contingency - Unallocated Funds	\$1,874.00	\$1,874.00	\$0.00	\$0.00	\$1,874.00
Total		\$399,000.00	\$444,000.00	\$208,119.78	\$231,400.00	\$4,480.22



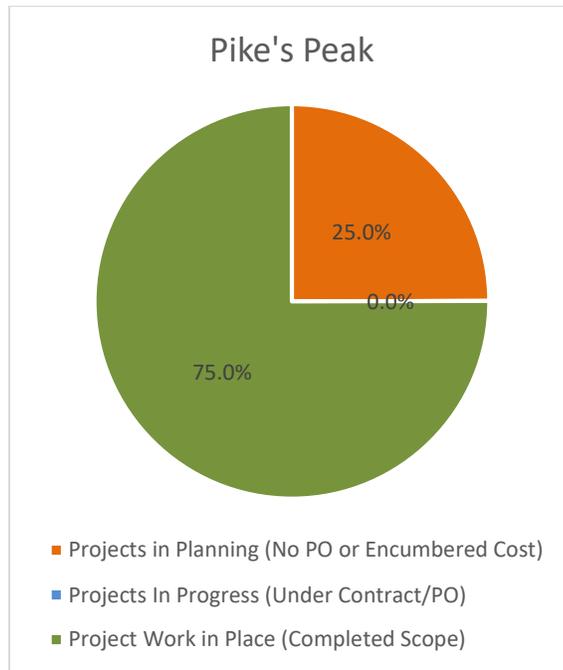
Imagine Classical Academy Financial

		A Initial Budget	C Current Forecast	G Committed Cost	H Projected To Complete	I Projected (Over)/Under
E.2.A	ICA-01-Parking 1	\$51,000.00	\$51,000.00	\$51,000.00	\$0.00	\$0.00
E.2.B	ICA-02-Basketball	\$18,000.00	\$18,000.00	\$18,000.00	\$0.00	\$0.00
E.2.C	ICA-03-Pour in Place	\$18,750.00	\$18,750.00	\$18,750.00	\$0.00	\$0.00
E.2.D	ICA-04-Play Equipment	\$75,000.00	\$88,500.00	\$88,500.00	\$0.00	\$0.00
E.2.E	ICA-05-Turf Play Area	\$82,250.00	\$82,250.00	\$82,250.00	\$0.00	\$0.00
E.2.F	ICA-06-Fencing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E.2.G	ICA-Contingency - Unallocated Funds	\$13,500.00	\$0.00	\$0.00	\$0.00	\$0.00
Total		\$258,500.00	\$258,500.00	\$258,500.00	\$0.00	\$0.00



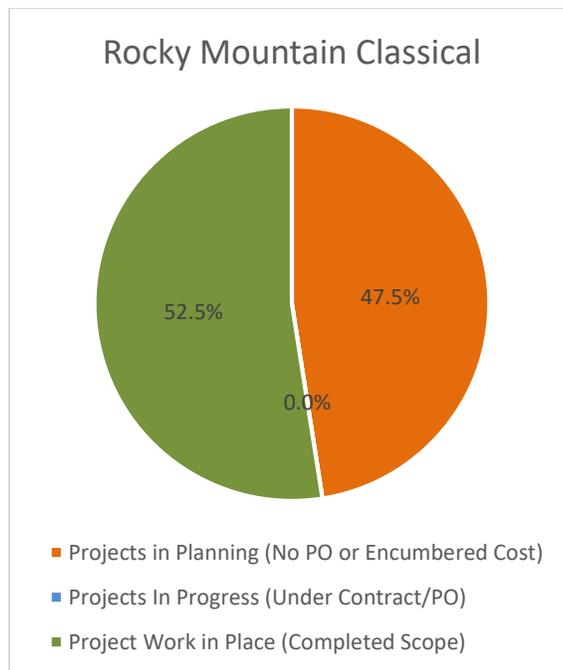
Pikes Peak School of Expeditionary Learning Financial

		A Initial Budget	C Current Forecast	G Committed Cost	H Projected To Complete	I Projected (Over)/Under
E.3.A	PPS-01-Turf Play Area	\$64,000.00	\$64,000.00	\$63,650.31	\$0.00	\$349.69
E.3.B	PPS-02-Pour-in-Place	\$85,000.00	\$87,450.00	\$87,449.11	\$0.00	\$0.89
E.3.C	PPS-03-Pave and Repair Fire Lane	\$55,000.00	\$55,000.00	\$5,730.00	\$49,270.00	\$0.00
E.3.D	PPS-Contingency - Unallocated Funds	\$5,000.00	\$2,550.00	\$0.00	\$0.00	\$2,550.00
Total		\$209,000.00	\$209,000.00	\$156,829.42	\$49,270.00	\$2,900.58



Rocky Mountain Classical Academy Financial

		A Initial Budget	C Current Forecast	G Committed Cost	H Projected To Complete	I Projected (Over)/Under
E.4.A	RMCA-01-Reconfigure Office Area into Classrooms	\$76,500.00	\$76,500.00	\$65,854.66	\$10,645.34	\$0.00
E.4.B	RMCA-02-Install Bathrooms	\$10,000.00	\$10,000.00	\$0.00	\$10,000.00	\$0.00
E.4.C	RMCA-03-Paint Rooms	\$3,500.00	\$3,500.00	\$0.00	\$3,500.00	\$0.00
E.4.D	RMCA-04-Safety & Security Package	\$10,000.00	\$10,000.00	\$0.00	\$10,000.00	\$0.00
E.4.E	RMCA-05-Replace Metal Door in PE Area	\$20,000.00	\$20,000.00	\$0.00	\$20,000.00	\$0.00
E.4.F	RMCA-Contingency - Unallocated Funds	\$5,500.00	\$5,500.00	\$0.00	\$0.00	\$5,500.00
Total		\$125,500.00	\$125,500.00	\$65,854.66	\$54,145.34	\$5,500.00



P2 Schedule Color Legend

	Used in Schedule Table - Completed Projects – There may be some invoices yet to pay and final closeout but the project is Substantially Complete.
	Used in Schedule Table – In Progress Projects – These are projects that have been encumbered and contracts and scope are in place. Work is scheduled and coordinated. Work may be in currently progress or still yet to start but if it as not started the schedule is set with contractor.
	Used in Schedule Table - Planning Projects – These projects that are still in the planning process. This may be anywhere in the process. The teams has reached out to the school and or potential contractors and are somewhere in the process of scoping or bidding. Nothing is finalized and nothing is under contract or encumbered by the District.

BOARD OF EDUCATION ITEM 9.02
BACKGROUND AND DOCUMENTATION FOR CONSENT OR ROUTINE AGENDA ITEMS

BOARD MEETING OF: September 13, 2018

PREPARED BY: Ken Witt, Executive Director

TITLE OF AGENDA ITEM: Education reEnvisioned BOCES (formerly Colorado Digital BOCES) Update

ACTION/INFORMATION/DISCUSSION: Information

BACKGROUND OR RATIONALE

Education reEnvisioned BOCES update to the D49 Board of Education.

RELEVANT DATA AND EXPECTED OUTCOMES:

Keeping the D49 Board of Education informed on the objectives and initiatives the Education reEnvisioned BOCES.

IMPACTS ON THE DISTRICT’S MISSION PRIORITIES—THE RINGS AND ROCKS:

Culture	<p>Inner Ring—How we treat each other</p> <p>Outer Ring—How we treat our work</p>	
Strategy	<p>Rock #1—Establish enduring <u>trust</u> throughout our community</p> <p>Rock #2—Research, design and implement programs for intentional <u>community</u> participation</p> <p>Rock #3— Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u></p> <p>Rock #4— Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive</p> <p>Rock #5— Customize our educational systems to <u>launch each student toward success</u></p>	

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: N/A

APPROVED BY: Brett Ridgway, Chief Business Officer; Pedro Almeida, Chief Operations Officer; Peter Hiltz, Chief Education Officer

DATE: August 27, 2018



Education reEnvisioned BOCES

(formerly the Colorado Digital BOCES)

- ▼ Not just a new new name -
- ▼ A newly expanded vision

September 13, 2018

Vision and Mission



VISION We believe that better education methods and formats continue to emerge, and so resolve that the Education reEnvisioned BOCES will be a welcoming host to innovative, exceptional programs and schools and a wellspring of better education models, encouraging proliferation through partnerships with other districts and BOCES.

MISSION The Education reEnvisioned BOCES will develop and deliver services to BOCES, districts and authorized schools to expand availability and access to quality, innovative public education programs Colorado parents and students seek.

Our Operation Norms



Con Ganas: The work we do is challenging, but every challenge is seen as an opportunity and we do not easily give up.

The High Road: We do the right thing and we treat one another with respect and dignity.

Joy Factor: We work to create a joyful and optimistic governance environment that values kindness and humor.

Accountable Action: We hold clear, high expectations for our work, and we are appropriately held accountable to those expectations by ourselves and others.

Our Operation Norms (cont'd.)

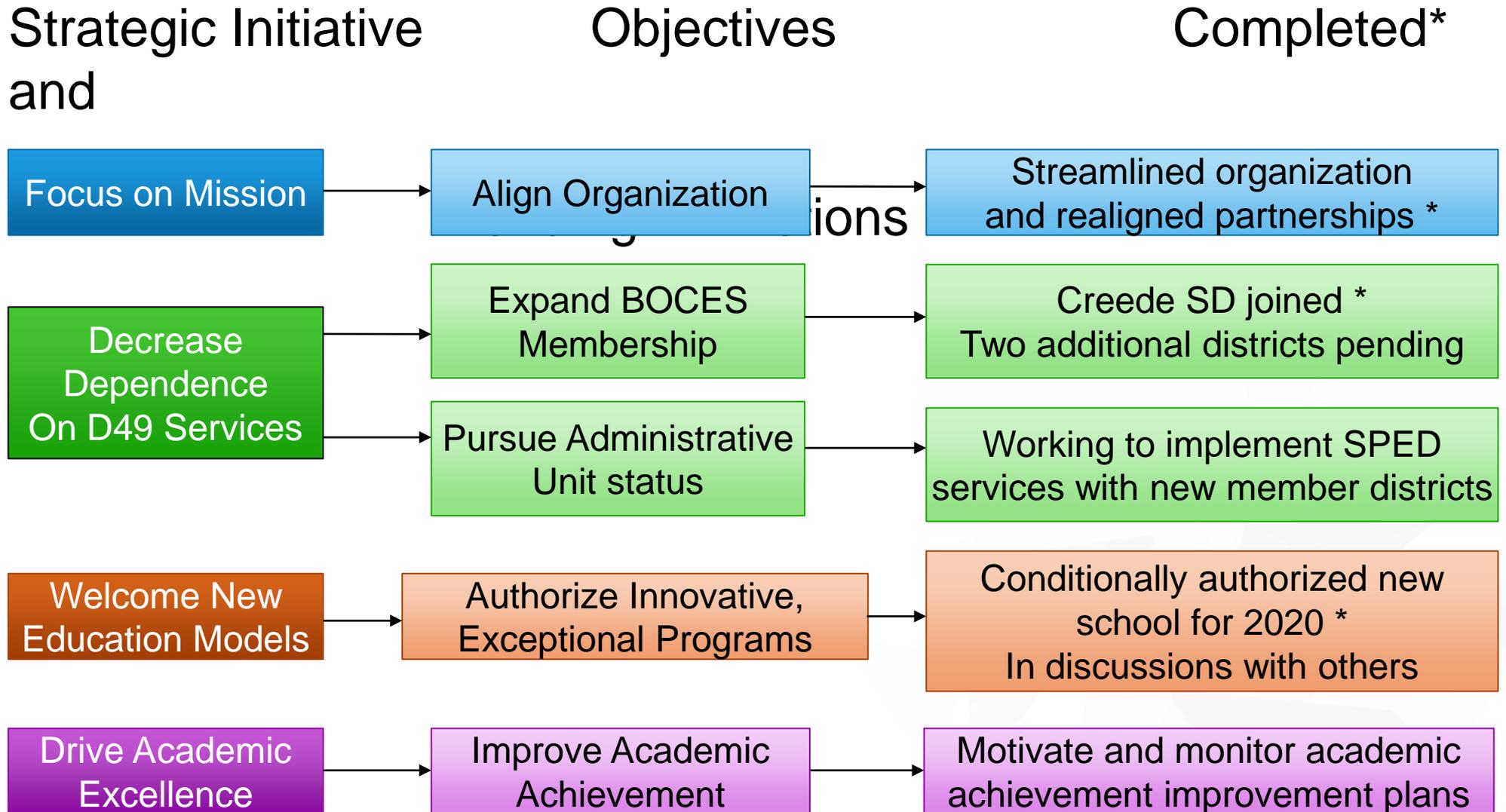


Growth Mindset: We continue to develop professionally, and ensure our organization operates with a growth mindset in order to create the best and improving education possible for our students and families.

Lean In: We communicate with one another professionally, appropriately, honestly, and transparently, both in person and in writing.

We Serve: Every day is an opportunity to partner with and learn from our member districts, our schools and their students and families, whom we serve with grace and humility.

First Six Months of New Vision/Mission



Strong Partnership with D49



Challenging the norm: We continue to challenge educational assumptions that have become institutionalized. Member districts benefit from observation with separation.

Sandboxing: We have worked closely with our members to consider new educational models and agree on how they are best hosted to prove out success.

We Serve: Every day is an opportunity to partner with, learn from, and share ideas with our member districts. This is in our DNA, as part of our organization norms.

BOARD OF EDUCATION ITEM 9.03
BACKGROUND AND DOCUMENTATION FOR CONSENT OR ROUTINE AGENDA ITEMS

BOARD MEETING OF: August 9, 2018

PREPARED BY: Monica Deines-Henderson, Director of Nutrition Services

TITLE OF AGENDA ITEM: Increase Adult Breakfast Price

ACTION/INFORMATION/DISCUSSION: Discussion

BACKGROUND OR RATIONALE

CDE released new USDA guidance on adult meal pricing that requires an increase to the adult breakfast price.

RELEVANT DATA AND EXPECTED OUTCOMES:

To keep District in compliance with USDA regulations.

IMPACTS ON THE DISTRICT’S MISSION PRIORITIES—THE RINGS AND ROCKS:

Increasing amount charged for adult breakfast from \$2.10 to \$2.40 keep the District in alignment with Federal regulations/guidelines.

Culture	<p>Inner Ring—How we treat each other</p> <p>Outer Ring—How we treat our work</p>	Keeping the District in compliance with USDA/CDE
Strategy	<p>Rock #1—Establish enduring <u>trust</u> throughout our community</p> <p>Rock #2—Research, design and implement programs for intentional <u>community</u> participation</p> <p>Rock #3— Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u></p> <p>Rock #4— Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive</p> <p>Rock #5— Customize our educational systems to <u>launch each student toward success</u></p>	Keeping the District in compliance with USDA/CDE

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move to action item.

APPROVED BY: Pedro Almeida, Chief Operations Officer

DATE: September 4, 2018

Nonprogram Revenue Calculator		
Enter the cost for reimbursable meal, cost of nonprogram food and total revenue		
Cost for Reimbursable Meal Food	\$	1,204,583
Cost of Nonprogram Food	\$	133,843
Total Food Costs	\$	1,338,425
Total Nonprogram Food Revenue	\$	419,697
Total Revenue	\$	3,939,787
Minimum portion of revenue from nonprogram funds		10%
Minimum Revenue Required from the Sale of Nonprogram Foods	\$	393,979
Additional Revenue Needed to Comply	\$	-

* Click on the hyperlink to view a definition of the term.

Cost of Reimbursable Meal Food refers to the amount paid for food purchased to be a part of a reimbursable meal.

Cost of Nonprogram Food refers to the amount paid for food sold in a participating school other than a reimbursable meal and is purchased using funds from the school food service account of the school. This is a broad definition and includes beverages, a la carte foods, and any extra reimbursable foods that are sold such as an extra slice of pizza or carton of milk

Total Food Cost refers to the total amount paid for food for both reimbursable meals and nonprogram food purchased with the school food service account.

Total Nonprogram Food Revenue refers to all funds accumulated to the school food service account associated with the sale of nonprogram foods.

Total Revenue refers to all funds accumulated to the school food service account.

Nonprogram Food Revenue Tool Instructions

The Nonprogram Food Revenue Tool was created to help SFAs calculate the amount of revenue required to meet the new requirements in Section 206 of the Healthy, Hunger-Free Kids Act of 2010.

To use the tool, an SFA must collect the cost of both program and nonprogram food and the total revenue for the previous school year.

To calculate the amount of revenue from nonprogram food required to meet this requirement, an SFA must:

1. Enter the cost of food for reimbursable meals in the previous school year in the **Cost for Reimbursable Meal Food** row.
2. Enter the cost of nonprogram food from the previous school year in the **Cost of Nonprogram Food** row.
3. Enter the revenue from nonprogram foods from the previous school year in the **Total Nonprogram Food Revenue** row.
4. Enter the total revenue from the previous school year in the **Total Revenue** row.

Based on these amounts, the tool will calculate the minimum amount of revenue from nonprogram foods that is required to meet this requirement. The tool will also calculate the additional revenue, if any, needed to comply.

These figures will appear in the **Minimum Revenue Required from the Sale of Nonprogram Foods** . and the **Additional Revenue Needed to Comply** rows.

SFAs can now compare their nonprogram food revenue to this required amount to determine if they are in compliance with this requirement.

BOARD OF EDUCATION ITEM 9.04

OPPORTUNITY AND RISK: DECISION ANALYSIS FOR MAJOR DISCUSSION AND ACTION ITEMS

BOARD MEETING OF: September 13, 2018

PREPARED BY: Andy Franko, iConnect Zone Leader

TITLE OF AGENDA ITEM: iConnect Zone Performance Update

ACTION/INFORMATION/DISCUSSION: Discussion

BACKGROUND INFORMATION: DESCRIPTION OF EXPECTATION/NEED/ OPPORTUNITY:

The Zone Leader will provide the board with an update of performance within iConnect Zone schools. This information includes End of the Year results on SAT, PSAT, CMAS. In addition, the board will receive a status update on the iConnect Zone goals and priorities from the 2017-18 school year and for the 2018-19 school year.

RATIONALE:

The iConnect Zone performance report provides clarity to the board of education and general public of student outcomes within the zone.

RELEVANT DATA AND EXPECTED OUTCOMES:

Student performance and growth data allows the board and general public to better understand the outcomes of student learning within the iConnect Zone. Goals and initiative updates provide clarity to the board about the work being done within the iConnect Zone to meet the strategic priorities of the District.

INNOVATION AND INTELLIGENT RISK:

IMPACTS ON THE DISTRICT’S MISSION PRIORITIES—THE RINGS AND ROCKS:

Culture	Inner Ring —How we treat each other	iConnect Zone stakeholders work together and rely on each other to achieve the goals reported within the performance update.
	Outer Ring —How we treat our work	iConnect Zone stakeholders participate in the work of identifying and meeting zone goals.
Strategy	Rock #1 —Establish enduring <u>trust</u> throughout our community	The performance update ensures the iConnect Zone is moving toward attainment and achieving specified. Goals are transparent and builds trust with the community when they are relevant and met.
	Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
	Rock #3 — Grow a robust <u>portfolio</u> of distinct and exceptional <u>schools</u>	The performance update provides insight to the quality of work done to ensure the district is meeting the demand for a portfolio of school options.
	Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive	Performance indicators identify the work that has been done and is being done to establish the firm foundations of knowledge and skills learners have gained or will gain.
	Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	The update provides insight to the innovations applied within the iConnect Zone to launch every student toward success.



BOE Regular Meeting September 13, 2018
Item 9.04 continued

BUDGET IMPACT: N/A

AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Discussion

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: August 30, 2018



iConnect Zone Performance Update

Andy Franko

iConnect Zone Leader

The iConnect Zone



	CHARTER	GRADE LEVELS	SPF PLAN TYPE	DESIGNATION
<i>Banning Lewis Academy</i>	x	EMH	PERFORMANCE	COLLEGE PREP
<i>Falcon Homeschool Program</i>		EMH	N/A	HOMESCHOOL
<i>GOAL Academy</i>	x	H	PENDING	AEC
<i>Imagine Classical Academy</i>	x	EM	PERFORMANCE	CORE KNOWLEDGE
<i>Liberty Tree Academy</i>	x	EMH*		AMERICAN CLASSICAL
<i>Patriot High School</i>		H	PENDING	AEC
<i>Pikes Peak Early College</i>		H	PERFORMANCE	EARLY COLLEGE
<i>Pikes Peak School Expeditionary Learning</i>	x	EM	PERFORMANCE	EXPEDITIONARY LEARNING
<i>Power Technical Early College</i>	x	MH	PERFORMANCE	CAREER TECH ED
<i>Rocky Mountain Classical Academy</i>	x	EM	IMPROVEMENT	CLASSICAL
<i>Springs Studio for Academic Excellence</i>		EMH	PERFORMANCE	BLENDED/ONLINE
	*starting K-8, growing one grade level each year **Homeschool High School			

CURRENT ENROLLMENT



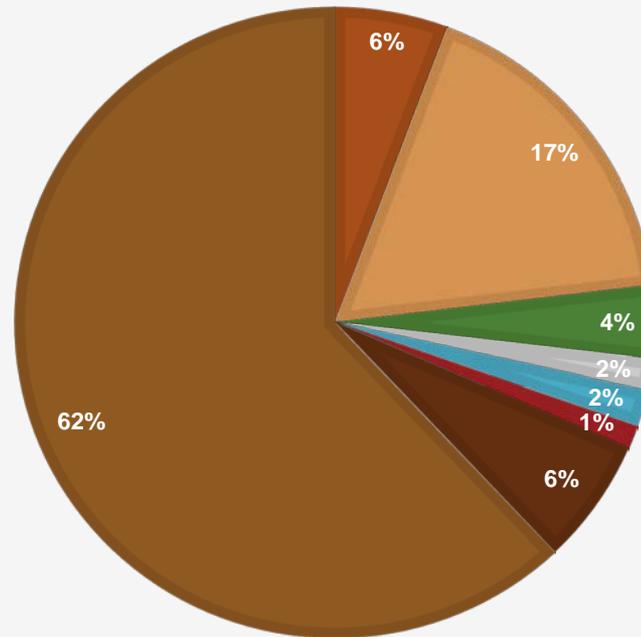
Enrollment Numbers

iConnect: 909*
 Charter: 7960
 Operated: 13006

 Total D49: 20,966

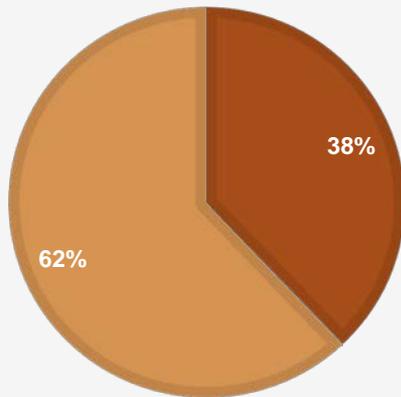
ENROLLMENT SUMMARY - FUNDED STUDENT PROJECTIONS

■ BLA ■ GOAL ■ ICA ■ LTA ■ PPSEL ■ PTEC ■ RMCA ■ District 49



CHARTER ENROLLMENT

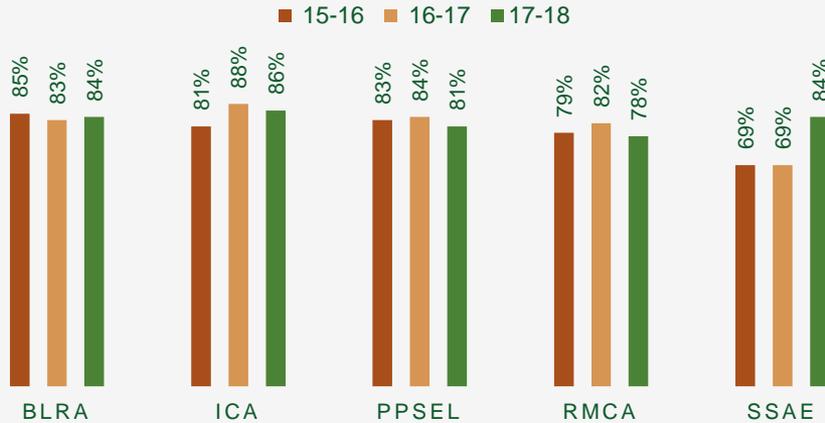
■ Charter ■ District Operated



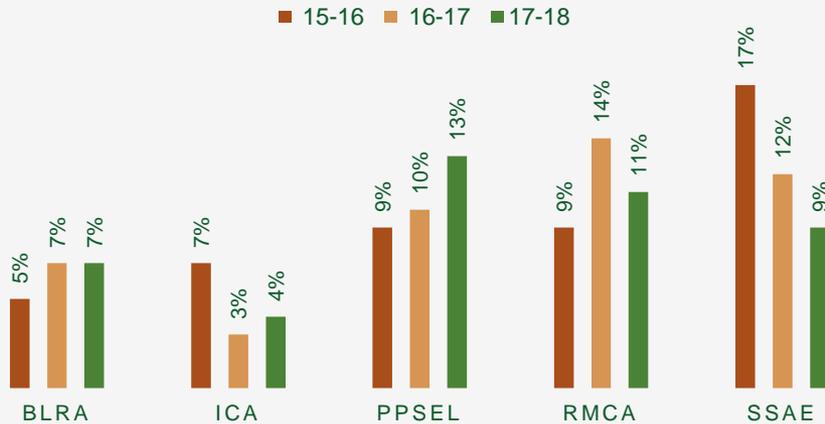
Primary Literacy



END OF YEAR % BENCHMARK DIBLES COMPOSITE



END OF YEAR % WELL BELOW BENCHMARK DIBLES COMPOSITE



Highlights	<ul style="list-style-type: none"> SSAE increase in BM and decrease in WBB 4 of 5 schools at 80% or greater
Opportunity	<ul style="list-style-type: none"> Increase in % of students WBB Generally flat results

CMAS Results



- Academic Achievement

School	Test											
	ELA03	ELA04	ELA05	ELA06	ELA07	ELA08	MAT03	MAT04	MAT05	MAT06	MAT07	MAT08
Banning Lewis Ranch Academy	48	52	63	43	59	32	34	34	33	24	31	28
Imagine Classical Academy	29	42	52	32	51	51	34	33	35	24	26	39
Pikes Peak School of Expeditionary Learning	40	57	44	50	62	53	29	43	27	33	44	39
Power Technical Early Colleges				31	21	12				X	18	18
Rocky Mountain Classical Academy	37	42	58	33	42	38	23	25	21	13	18	27
Springs Studio for Academic Excellence	X	X	X	41	40	40	X	X	X	41	26	50
District	41	47	49	39	49	47	39	32	33	25	27	26
State	41	46	48	43	47	43	39	34	35	30	29	28

*percentage of students achieving a scaled score that a meets or exceeds grade level expectations

CMAS Results



- Academic Growth

School	CMAS GROWTH											
		ELA04	ELA05	ELA06	ELA07	ELA08		MAT04	MAT05	MAT06	MAT07	MAT08
Banning Lewis Ranch Academy		45	51	46.5	52	35		35	48	53	59	38.5
Imagine Classical Academy		35	61	39	53.5	42		57.5	52	43	32.5	49
Pikes Peak School of Expeditionary Learning		47.5	53	58	66	47		67	37	86	74.5	65
Power Technical Early Colleges				20						49	42	57
Rocky Mountain Classical Academy		41	54.5	37	31	42		37	28	34	35.5	42.5
Springs Studio for Academic Excellence				59.5	59	64				68	50	74
District		47	50	48	49	52		50	47	47	47	55
State		50	50	50	50	50		50	50	50	50	50

*Median Growth Percentile

PSAT/SAT



- Academic Achievement

School	PSAT8/9				PSAT10				SAT		
	TOTAL	EBRW	MATH		TOTAL	EBRW	MATH		TOTAL	EBRW	MATH
Banning Lewis Ranch Academy	978.9	490	488.9								
GOAL Academy	766.7	394.5	372.2		789.7	408.4	381.3		831	431.7	399.3
Patriot High School	766.9	393.1	373.8		767.6	389	378		803.5	403.5	400
Pikes Peak Early College	1024.6	525	499.6		1082.9	557.1	525.7		1079	539.5	539.5
Power Technical Early Colleges	875.8	442.1	433.6		928.9	445.3	483.7		1029.2	528.3	500.8
Springs Studio for Academic Excellence	963	495.2	467.7		929.4	486.8	442.6		1006.7	525	481.7
District	860.9	439.6	421.3		875.4	450.7	424.7		920.7	474.9	445.8

*Mean Total Scale Score

Performance Goals



- **ZONE GOALS**

- Distributive Leadership Model
- Rigor, Relevance, Relationships
- Charter: State Waivers
- Charter: District Waivers
- Convert charter document repository to Schoology
- Revise charter application/rubric
- Specific Enrollment plan based on student profiles



Performance Goals



- Falcon Homeschool Program

- Homeschool Community Graduation
- Leadership Transition
- Location/Facilities



Performance Goals



- **Patriot High School**

- APEX Leadership Team 
- Alternative Measures for AEC Framework 
- Reading Horizons for below grade level readers 
- CTE Pillar Programs 

Performance Goals



- **Pikes Peak Early College**

- Expand Concurrent Enrollment MOU
- Location/Facilities
- Develop and Implement Earned Autonomy Model
- Balanced Assessment Model



Performance Goals



- Spring Studio for Academic Excellence
 - Earned Autonomy Model
 - Expand Literacy Program to upper grades
 - Balanced Assessment Model



BOARD OF EDUCATION ITEM 9.05
BACKGROUND AND DOCUMENTATION FOR CONSENT OR ROUTINE AGENDA ITEMS

BOARD MEETING OF: September 13, 2018

PREPARED BY: Brett Ridgway, Chief Business Officer
 Ron Sprinz, Finance Group Manager

TITLE OF AGENDA ITEM: Preliminary Enrollment Update

ACTION/INFORMATION/DISCUSSION: Discussion

BACKGROUND OR RATIONALE”

Under current statute, Colorado school districts’ program formula funding is largely based on the ‘October Count’ of full time equivalent students (sFTE). Like many districts, we monitor how enrollment is trending as compared to the adopted budget. sFTE is the largest variable in determining program formula funding and since program formula funding accounts for 94% of our total general fund revenue budget, and since we are continuing to move toward a full student-based funding model, it is very appropriate to monitor sFTE early in the school year to determine what issues may come from fluctuations to the adopted budget in terms of sFTE by school.

RELEVANT DATA AND EXPECTED OUTCOMES:

The actual October Count result will be the driving factor in compiling the amended budget, to be approved by the Board of Education prior to January 31, 2019. Estimates of how the October Count will unfold, and how that will affect each school and zone in turn, in terms of financial impacts, will be used in strategic decisioning throughout the course of the fall semester.

IMPACTS ON THE DISTRICT’S MISSION PRIORITIES—THE RINGS AND ROCKS:

Culture	<p>Inner Ring—How we treat each other</p> <p>Outer Ring—How we treat our work</p>	
Strategy	<p>Rock #1—Establish enduring <u>trust</u> throughout our community</p> <p>Rock #2—Research, design and implement programs for intentional <u>community</u> participation</p> <p>Rock #3— Grow a robust <u>portfolio</u> of distinct and exceptional <u>schools</u></p> <p>Rock #4— Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive</p> <p>Rock #5— Customize our educational systems to <u>launch each student toward success</u></p>	<p><i>Presenting such information in an open and transparent manner validates the importance placed on community trust.</i></p> <p><i>Informed decision making and organizational agility are key strategies we continue to pursue.</i></p>

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: N\A

APPROVED BY: Brett Ridgway, Chief Business Officer

DATE: August 31, 2018

Student Count Trending 18/19

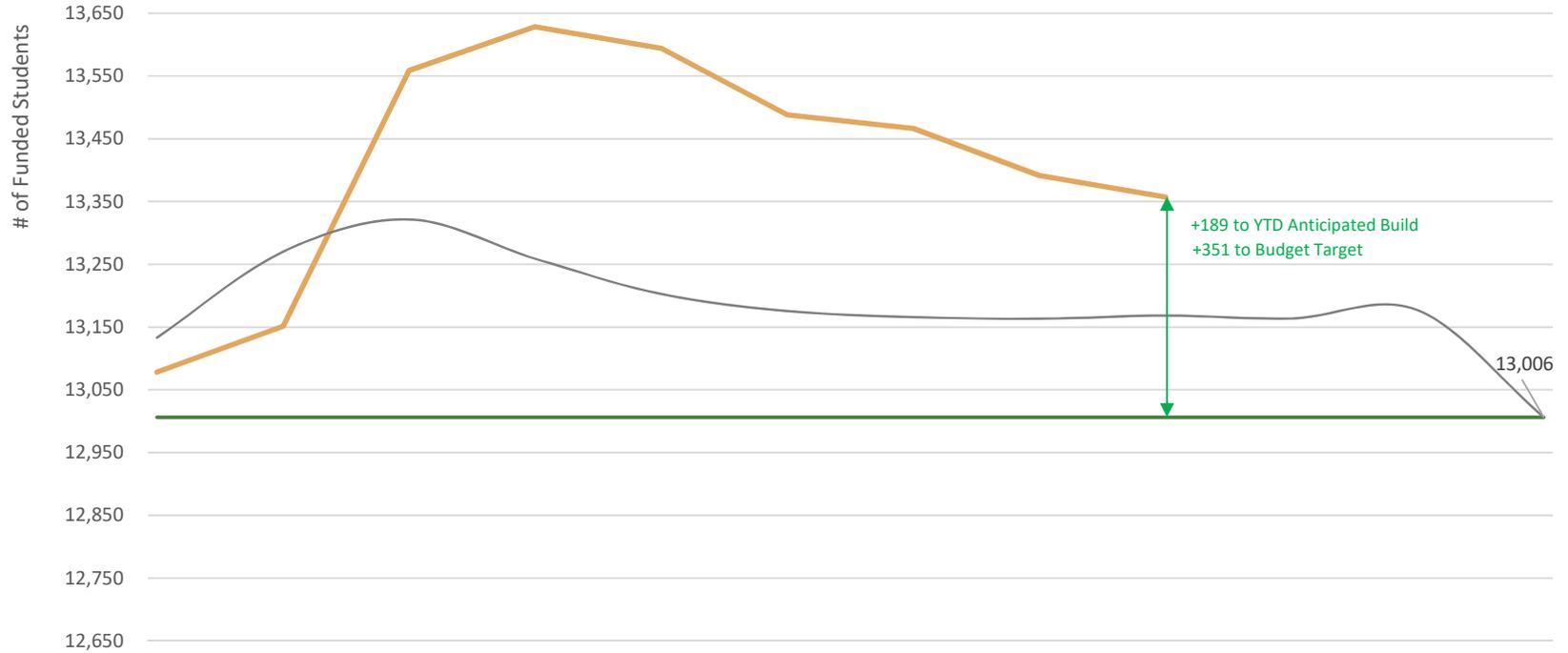


- Actual student count data collection starts in the 2nd week of July and is tracked through the Oct Count Date. These counts are taken from data received out of Power School.
- Anticipated Build is derived over the prior 3 years of data as a percent of how a school ended at Oct Count. Those percentages are then applied to this year's budgeted students to show where a school would 'need' to be at certain time intervals in order to hit their target. (Note, enrollment trends do change from year to year, so this assumes this year's enrollment is similar to the last 3)
- Currently, we are tracking higher than anticipated build numbers as a district. There have been some issues within Power School so we are a little hesitant on the full implications derived from these numbers. However the PS team has been working diligently on cleaning up those issues. The end goal is to have this report track to our final Oct Count.

District Wide

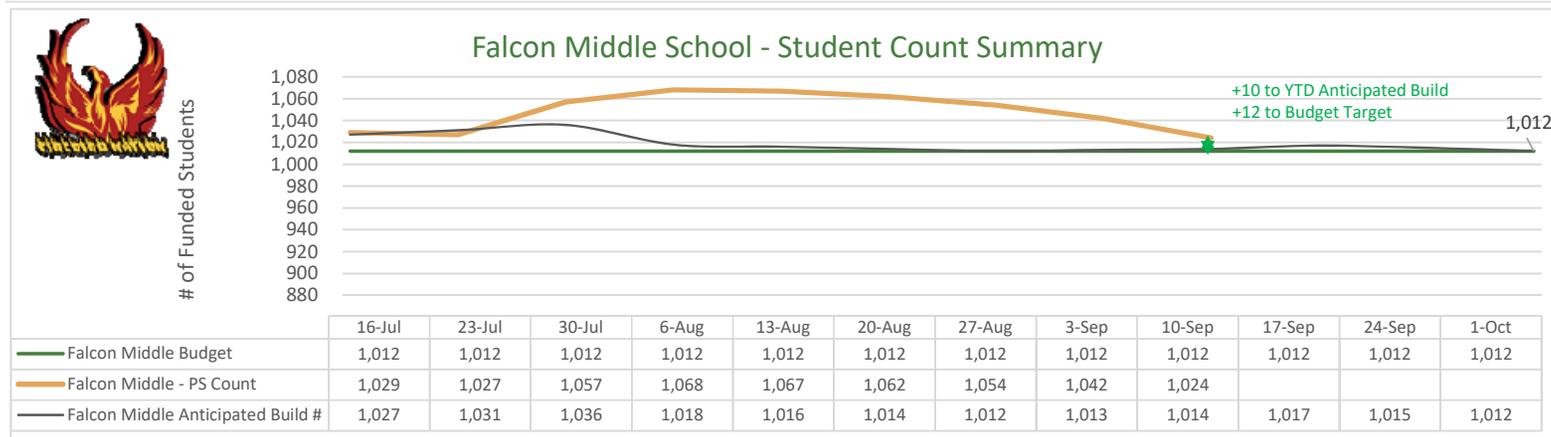
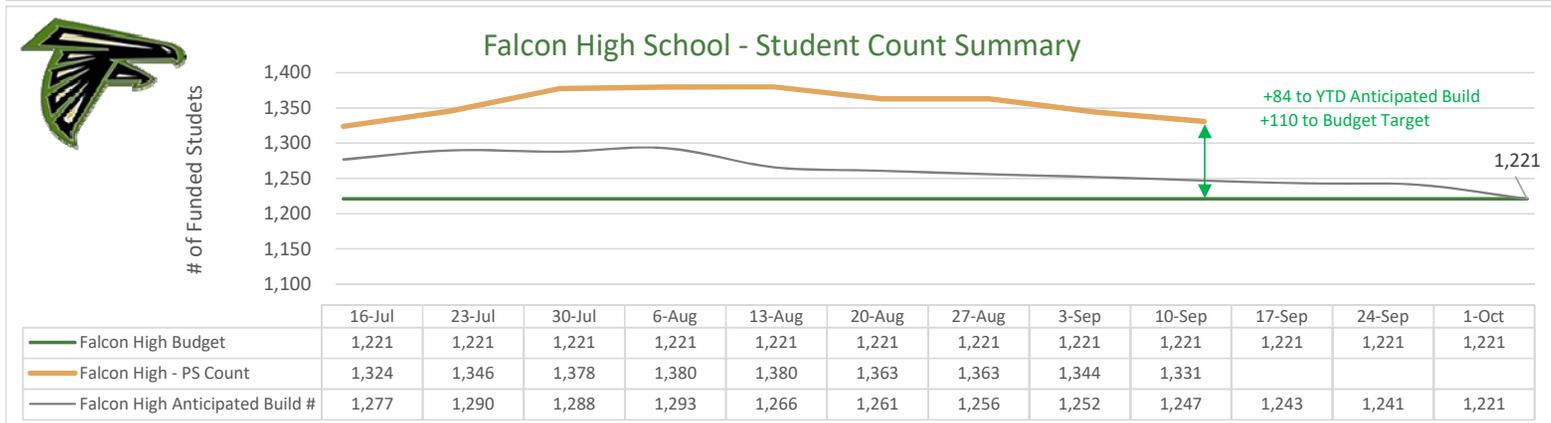
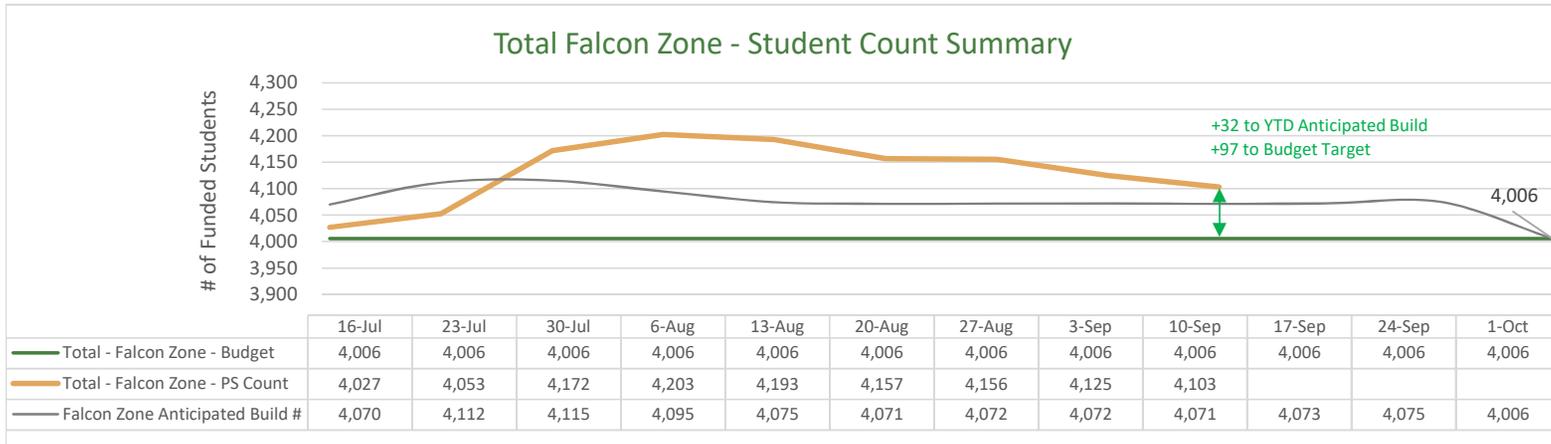


Total District Operated Portfolio - Student Count Summary

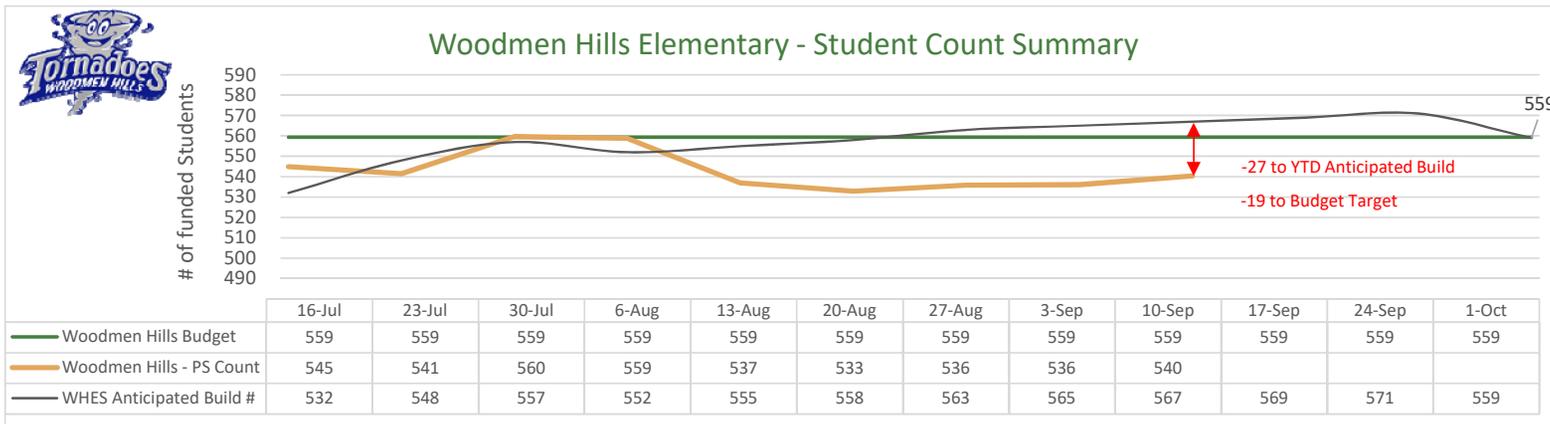
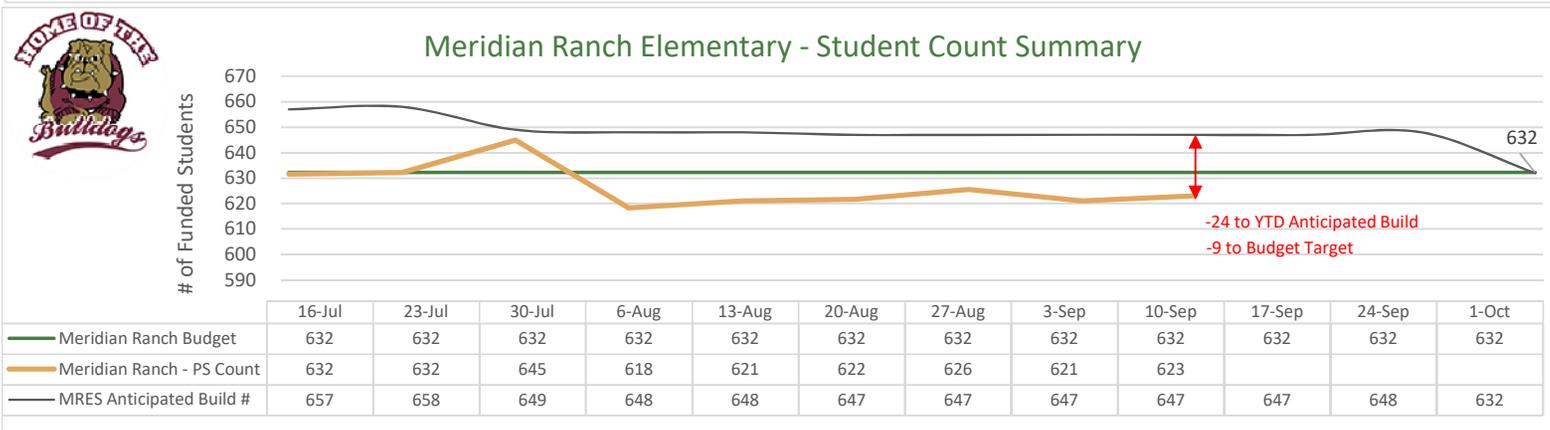
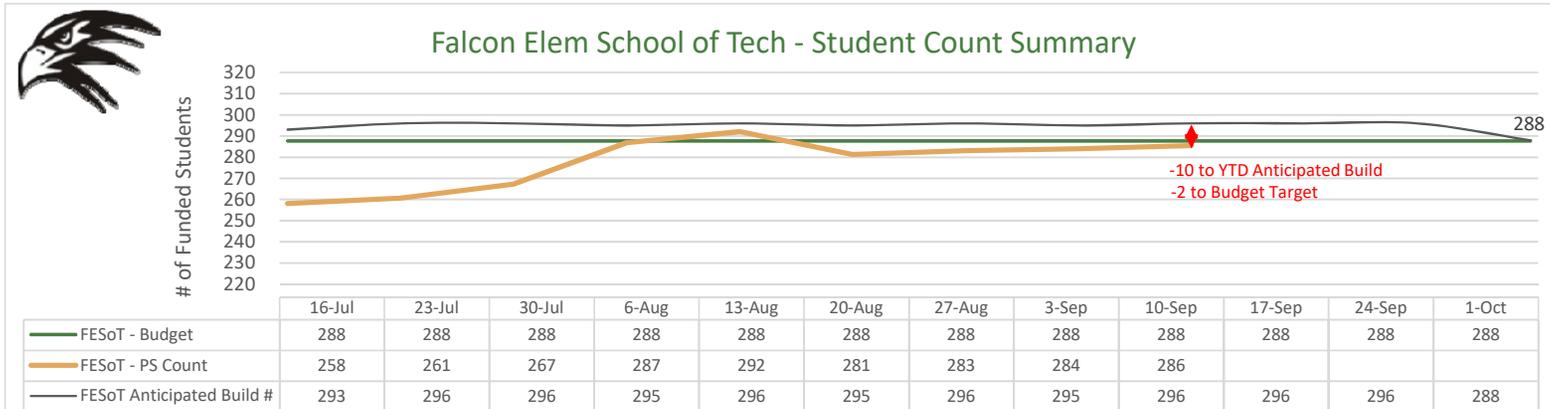


	16-Jul	23-Jul	30-Jul	6-Aug	13-Aug	20-Aug	27-Aug	3-Sep	10-Sep	17-Sep	24-Sep	1-Oct
— Total Operated Budget	13,006	13,006	13,006	13,006	13,006	13,006	13,006	13,006	13,006	13,006	13,006	13,006
— Total Operated Actual	13,078	13,151	13,559	13,628	13,594	13,488	13,466	13,391	13,357			
— District Anticipated Build #	13,133	13,270	13,321	13,259	13,203	13,175	13,166	13,163	13,168	13,164	13,177	13,006

Falcon Zone



Falcon Zone

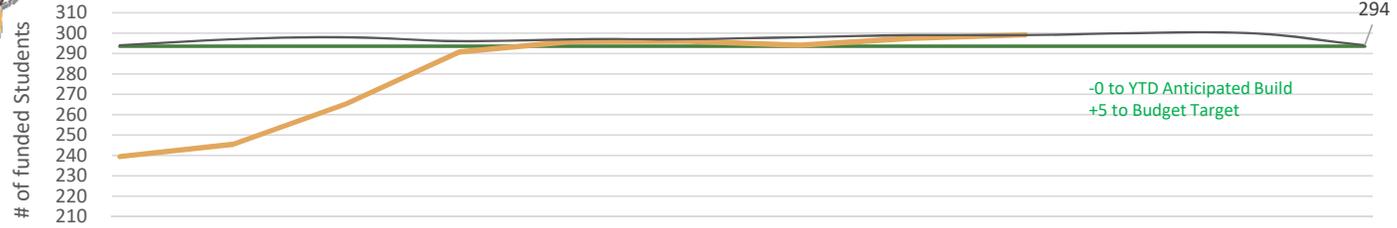


Falcon Zone



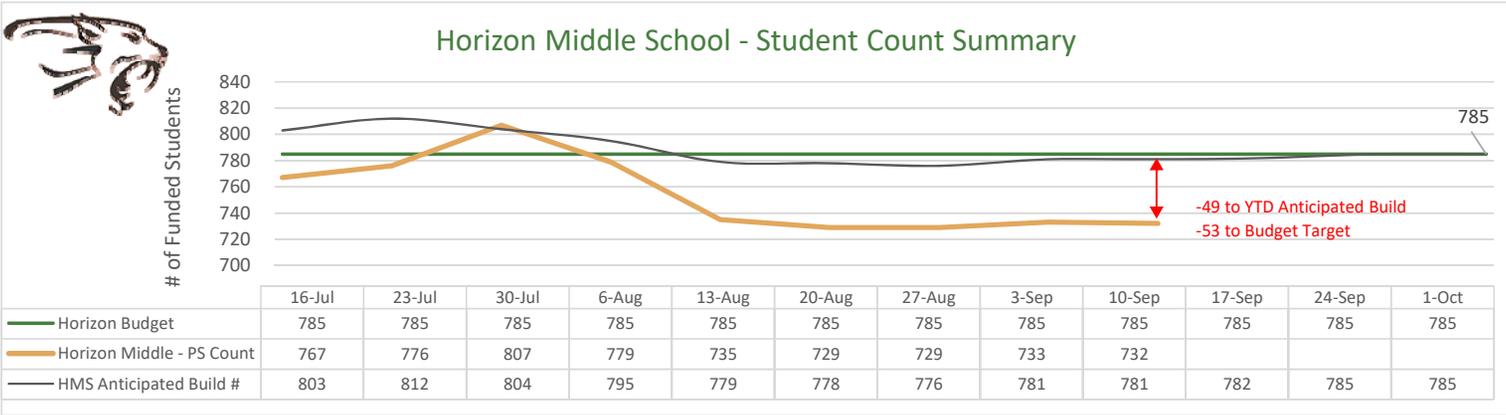
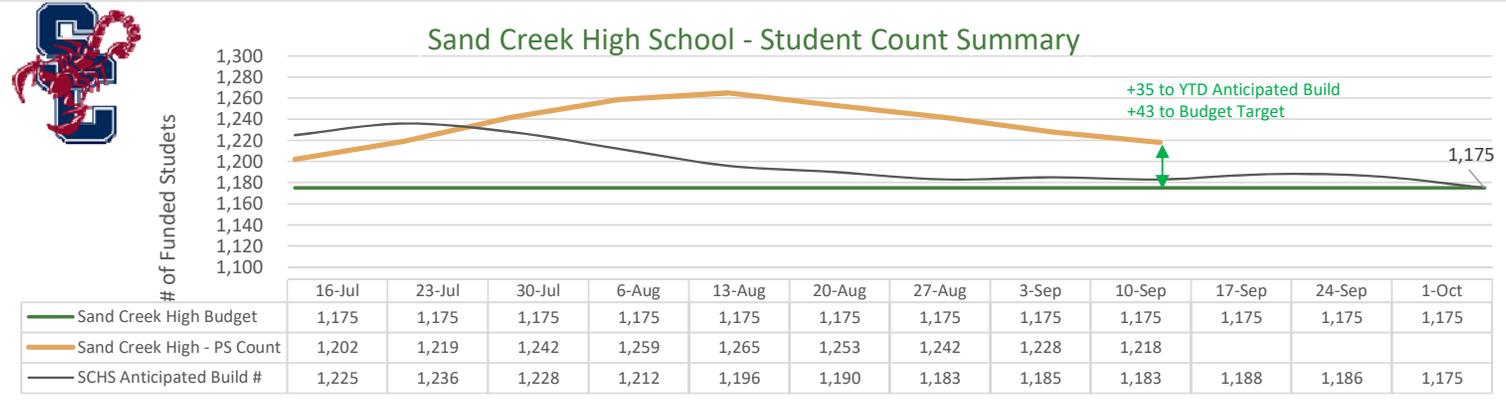
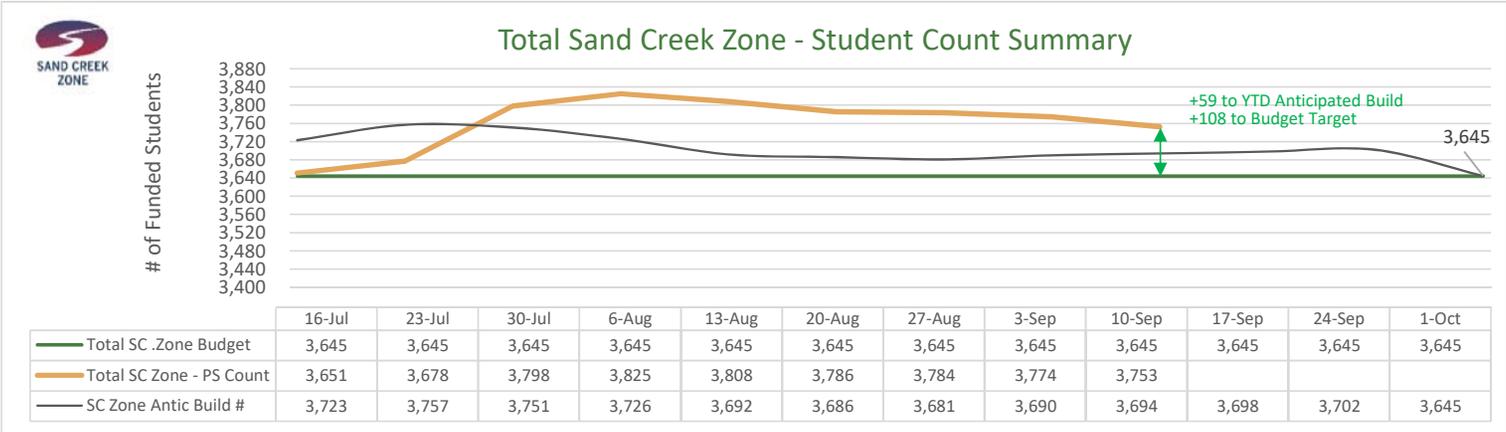
Bennett Ranch Elementary - Student Count Summary

Anticipated Build based on Average of the other Elementary Schools in



	16-Jul	23-Jul	30-Jul	6-Aug	13-Aug	20-Aug	27-Aug	3-Sep	10-Sep	17-Sep	24-Sep	1-Oct
— Bennett Ranch Budget	294	294	294	294	294	294	294	294	294	294	294	294
— Bennett Ranch - PS Count	239	245	265	291	296	296	294	298	299			
— BRES Anticipated Build #	294	297	298	296	297	297	298	299	299	300	300	294

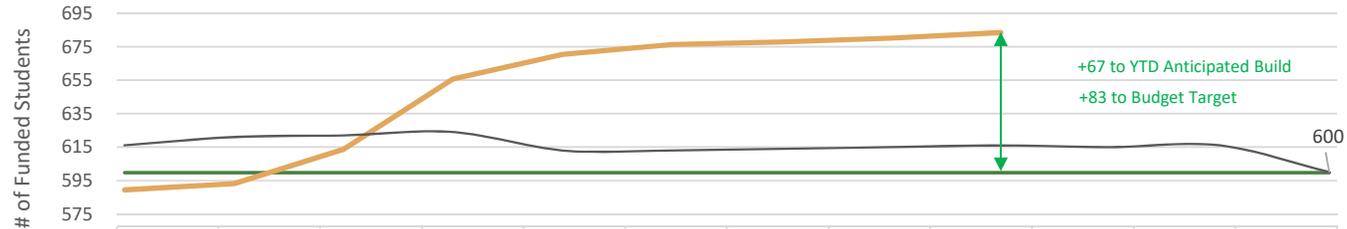
Sand Creek Zone



Sand Creek Zone



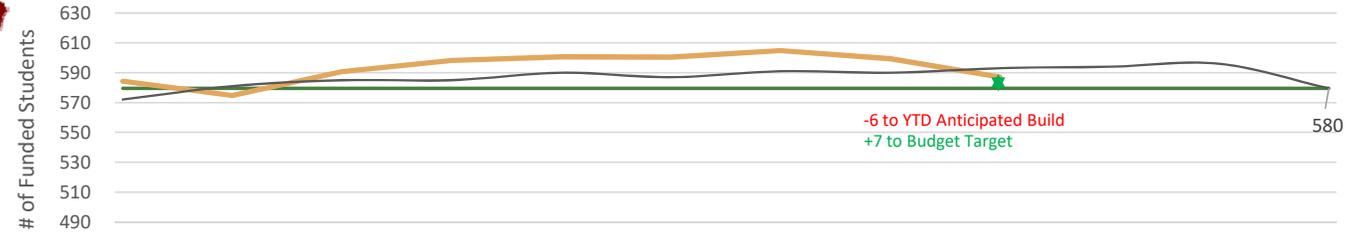
Evans Elementary - Student Count Summary



	16-Jul	23-Jul	30-Jul	6-Aug	13-Aug	20-Aug	27-Aug	3-Sep	10-Sep	17-Sep	24-Sep	1-Oct
Evans Budget	600	600	600	600	600	600	600	600	600	600	600	600
Evans - PS Count	589	593	614	656	670	676	678	680	683			
EES Anticipated Build #	616	621	622	624	613	613	614	615	616	615	616	600



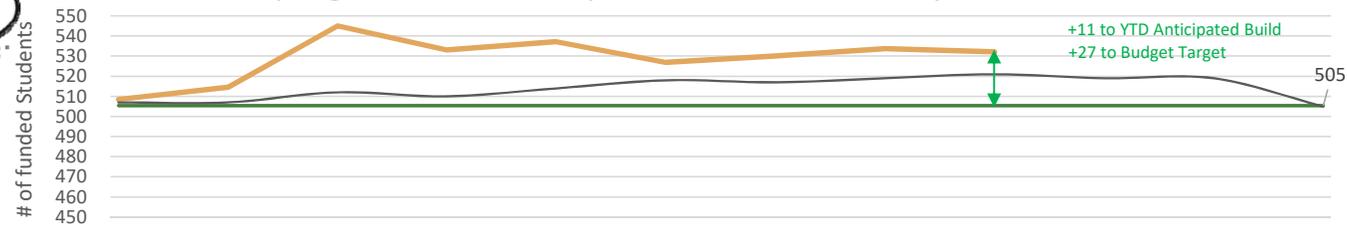
Remington Elementary - Student Count Summary



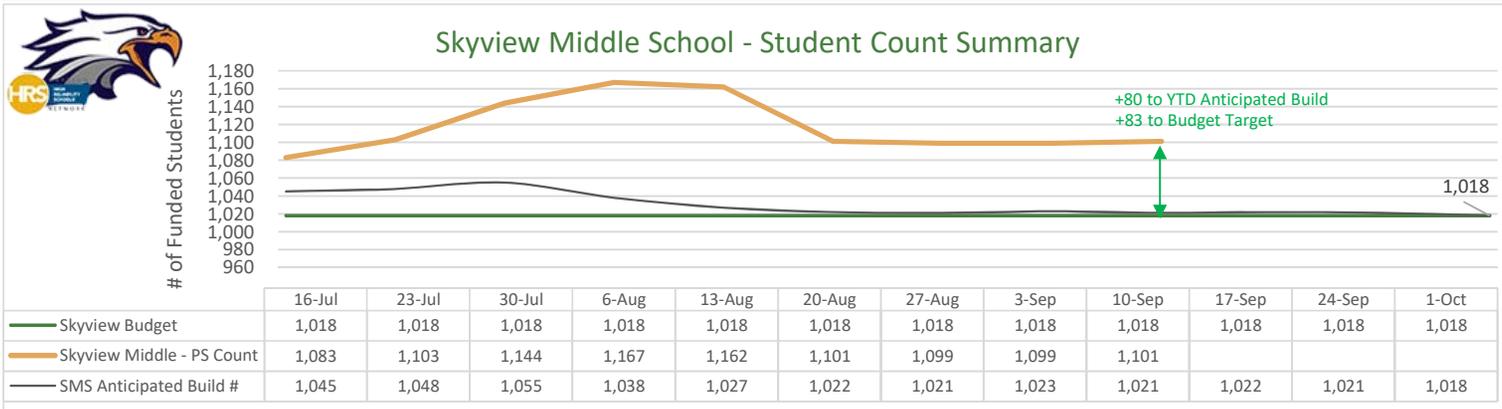
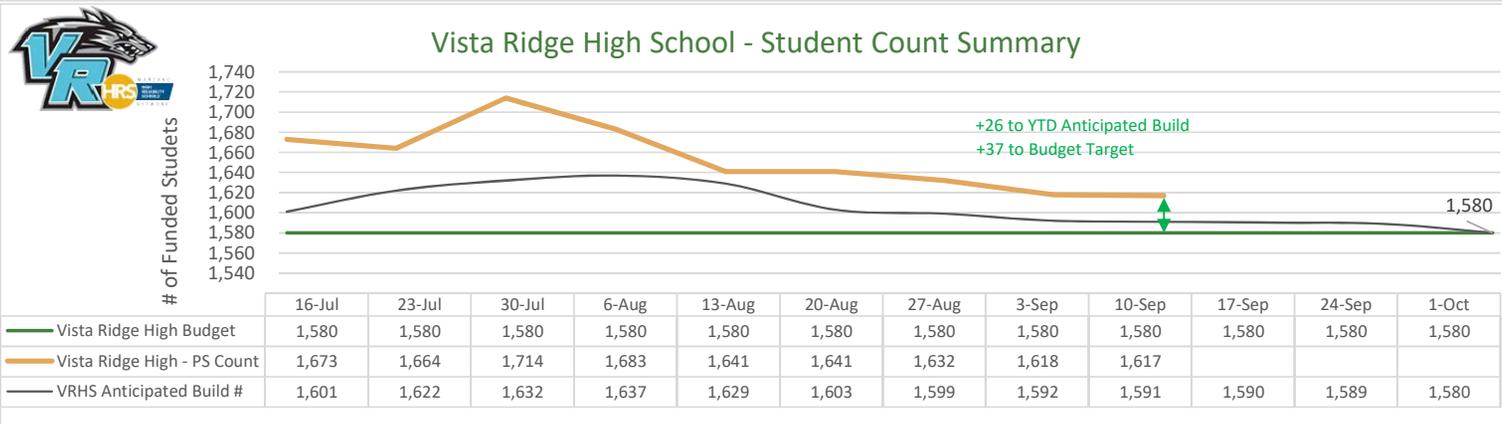
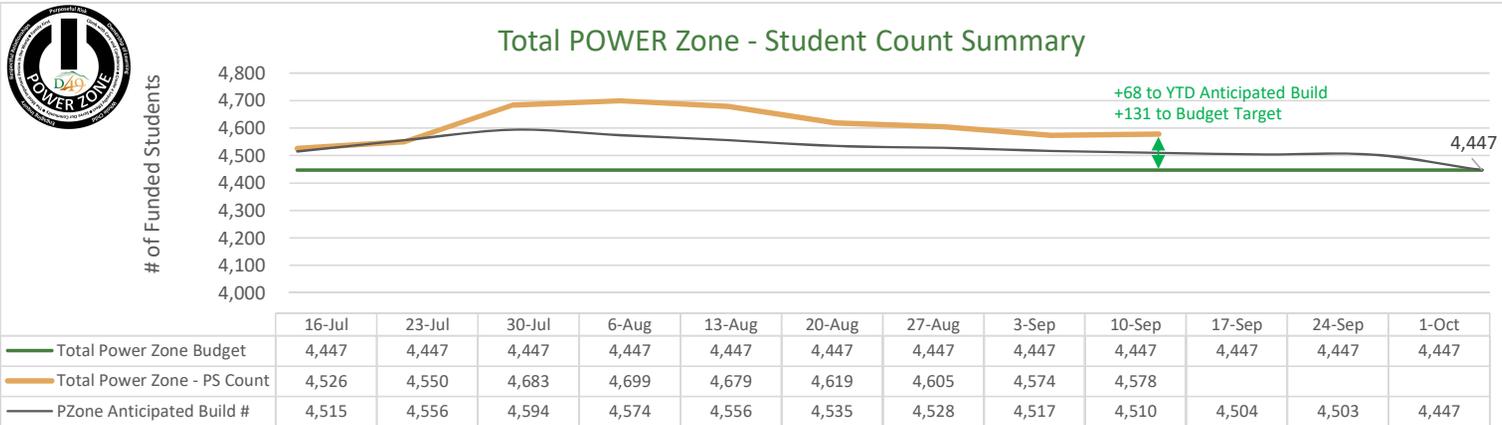
	16-Jul	23-Jul	30-Jul	6-Aug	13-Aug	20-Aug	27-Aug	3-Sep	10-Sep	17-Sep	24-Sep	1-Oct
Remington Budget	580	580	580	580	580	580	580	580	580	580	580	580
Remington - PS Count	584	575	591	598	601	600	605	599	587			
RES Anticipated Build #	572	581	585	585	590	587	591	590	593	594	596	580

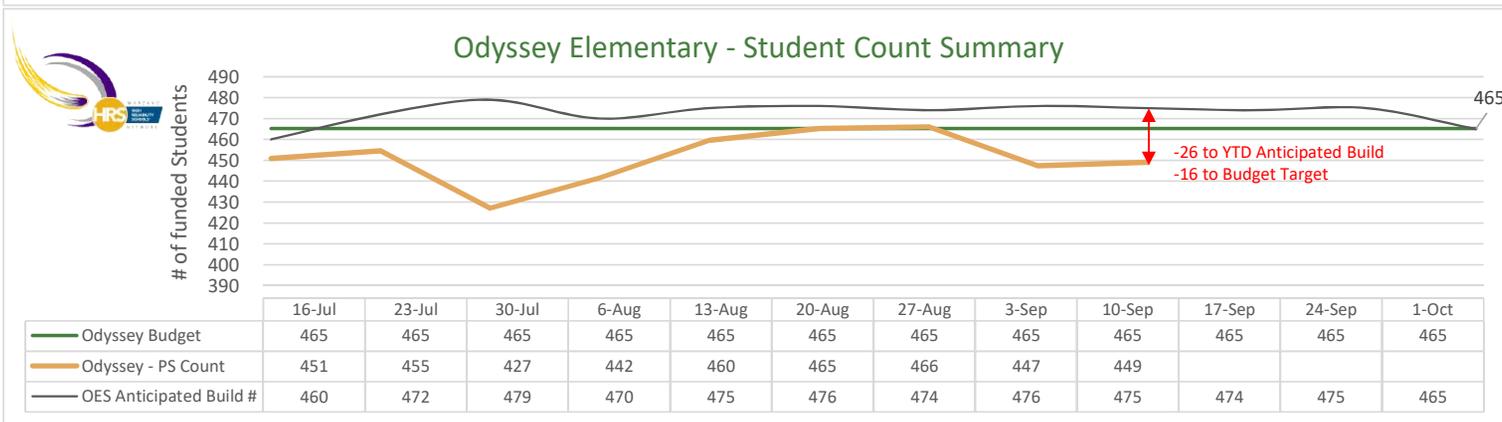
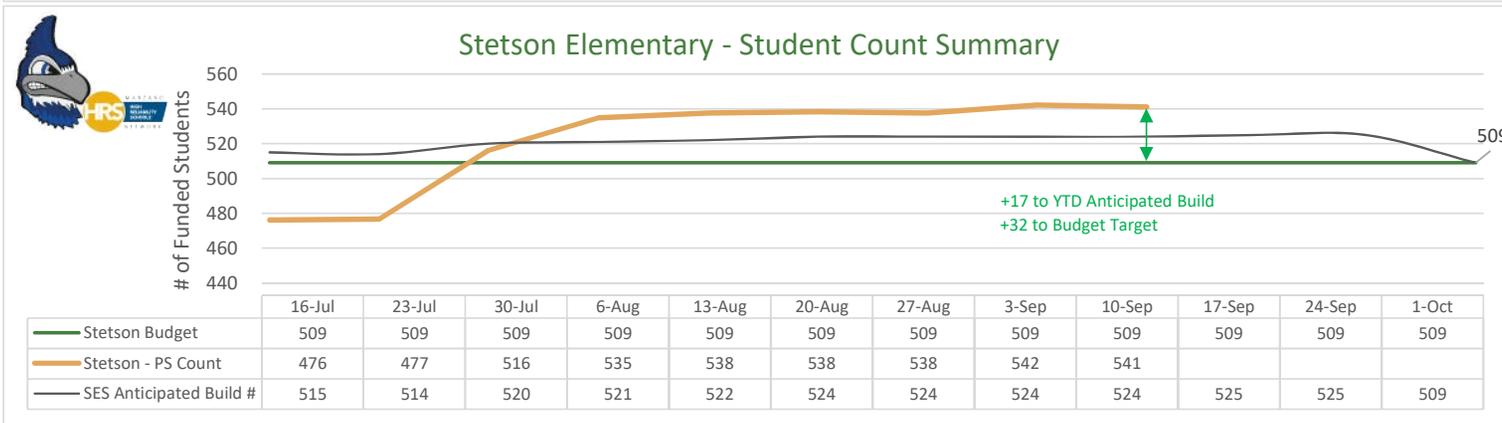
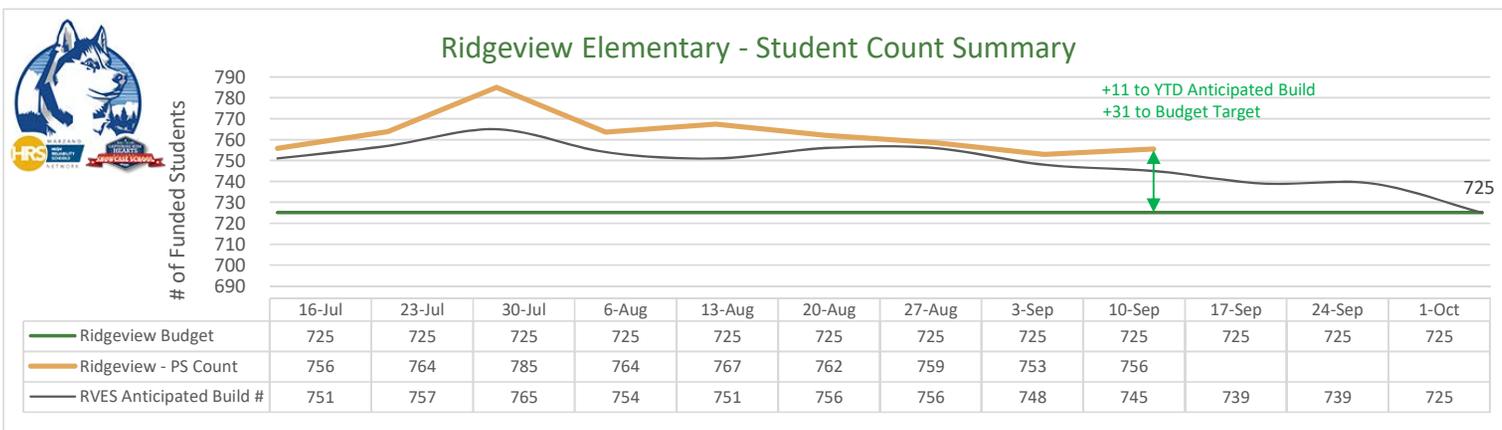


Springs Ranch Elementary - Student Count Summary

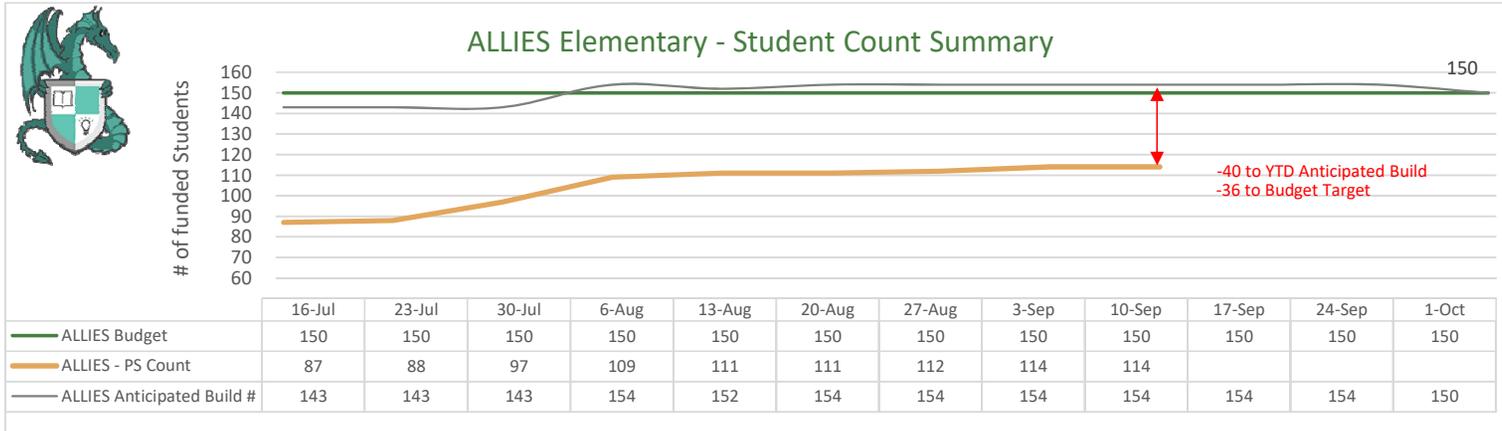


	16-Jul	23-Jul	30-Jul	6-Aug	13-Aug	20-Aug	27-Aug	3-Sep	10-Sep	17-Sep	24-Sep	1-Oct
Springs Ranch Budget	505	505	505	505	505	505	505	505	505	505	505	505
Springs Ranch - PS Count	509	515	545	533	537	527	530	534	532			
SRES Anticipated Build #	507	507	512	510	514	518	517	519	521	519	519	505

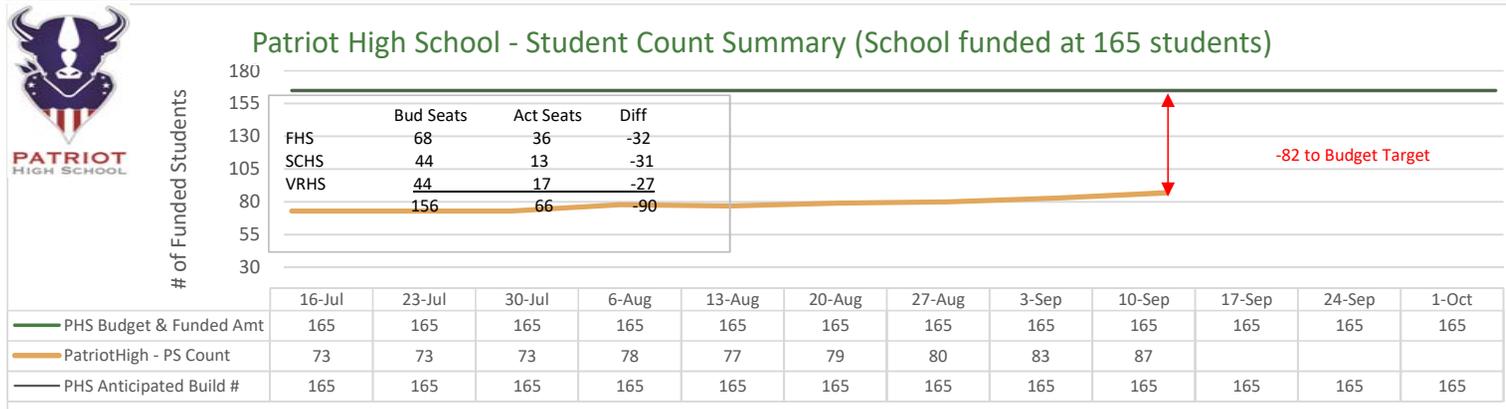
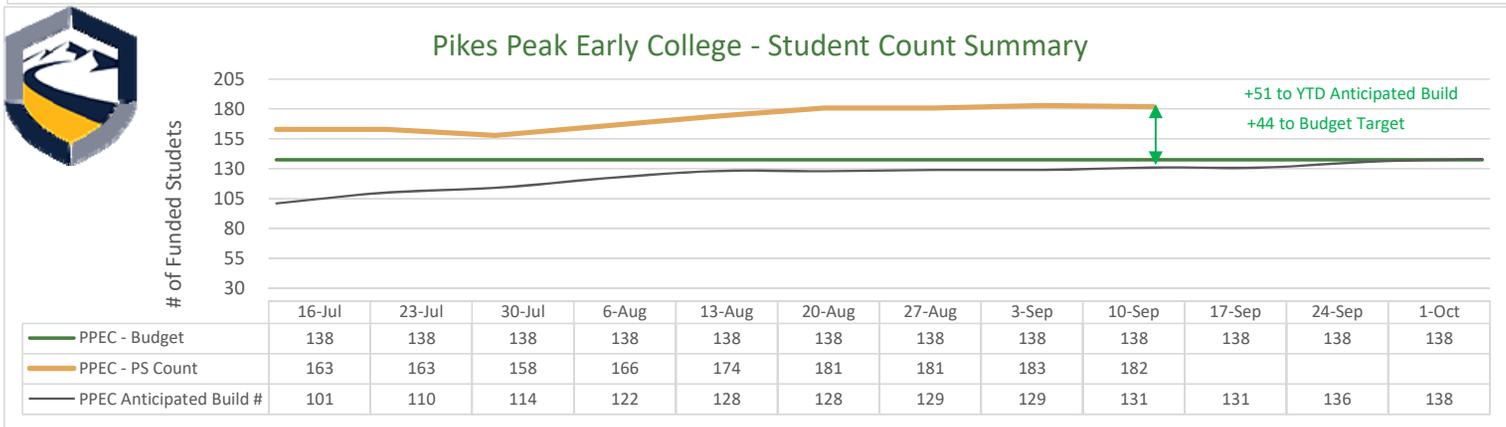
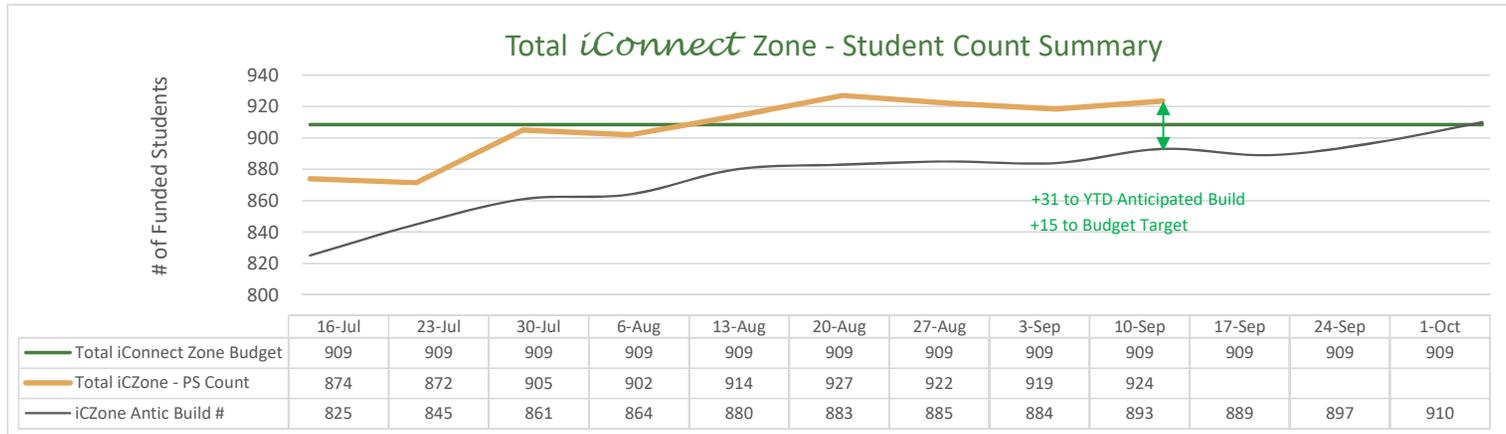




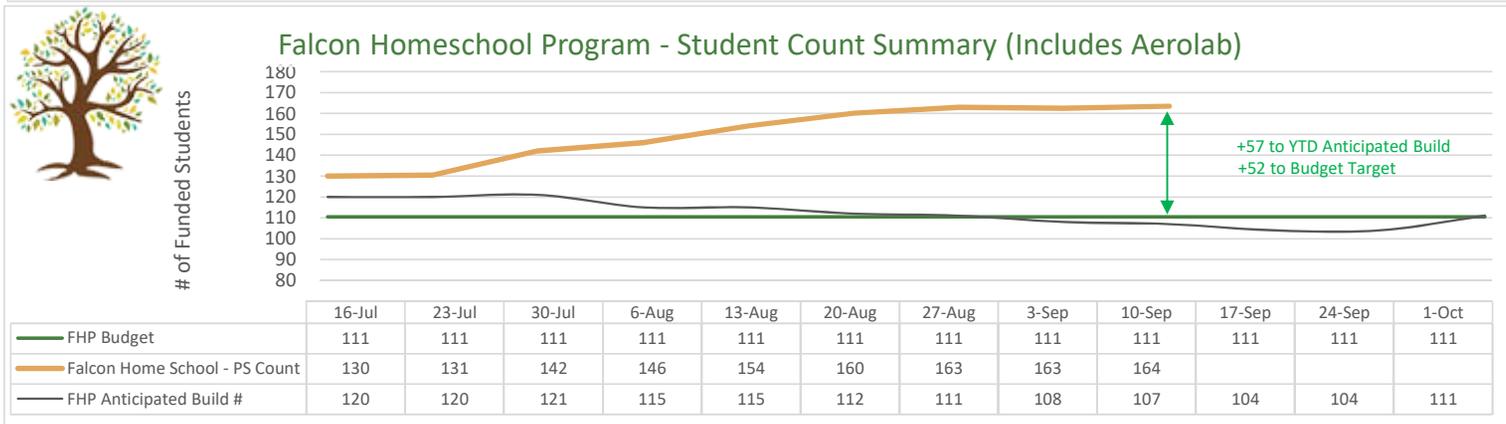
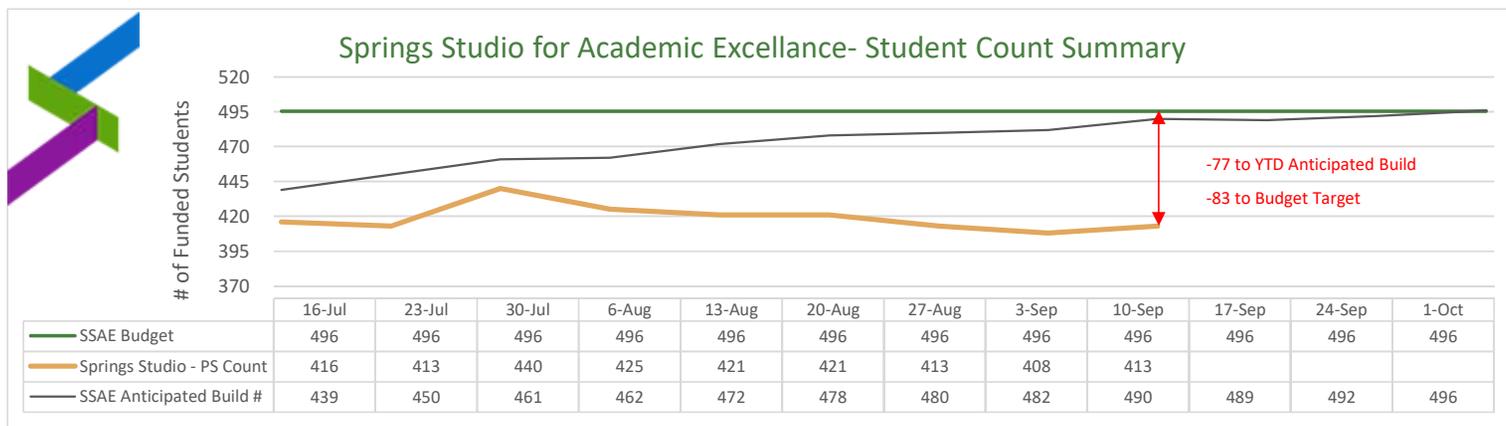
POWER Zone



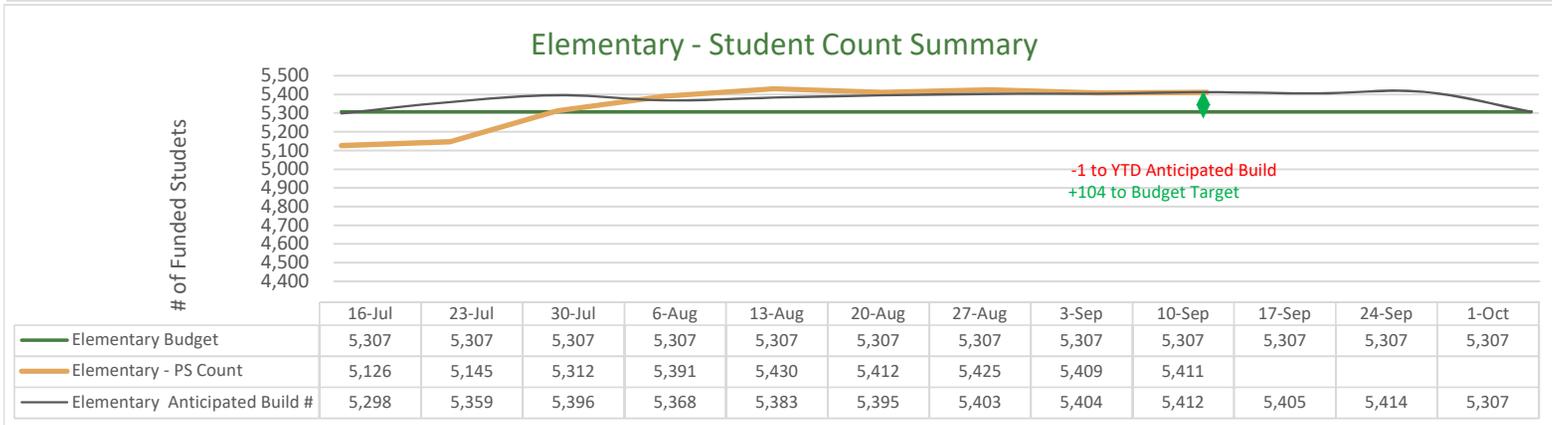
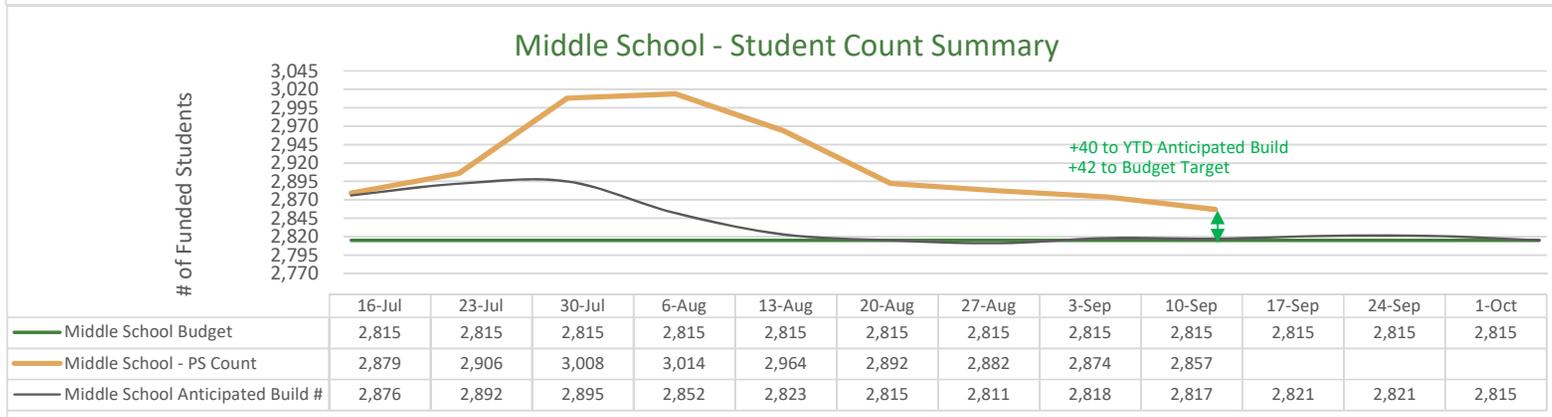
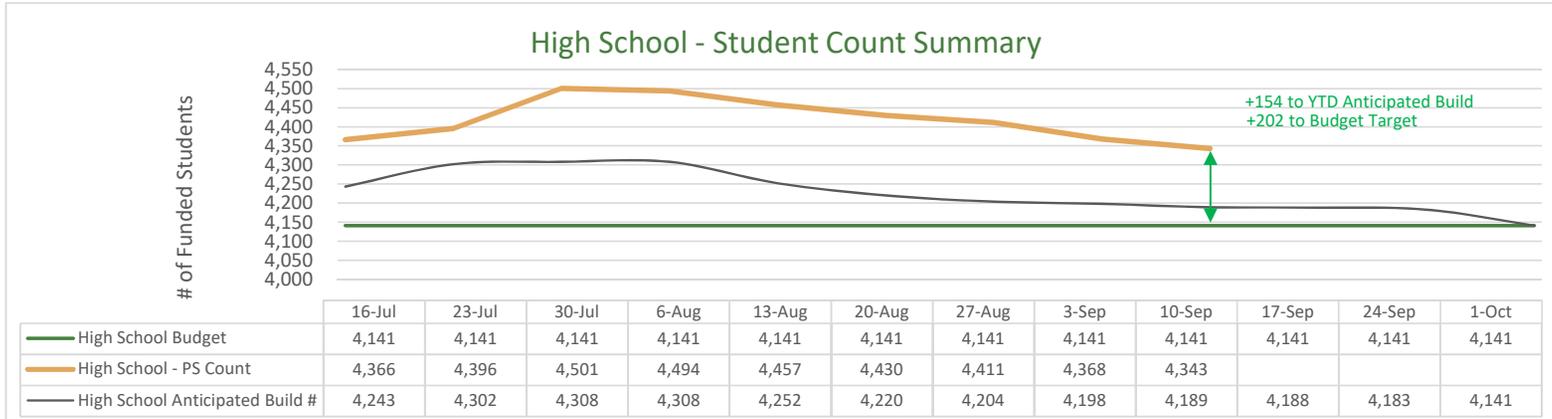
iConnect Zone



iConnect Zone



School Level



BOARD OF EDUCATION ITEM 10.01

BACKGROUND AND DOCUMENTATION FOR CONSENT OR ROUTINE AGENDA ITEMS

BOARD MEETING OF: September 13, 2018

PREPARED BY: Donna Garza, Executive Assistant to the BOE

Executive Session: Pursuant to C.R.S. § 24-6-402(4)(f)(I) for

TITLE OF AGENDA ITEM: discussion of a specific staff member with prior written notification for Chief Operations Officer evaluation and review

ACTION/INFORMATION/DISCUSSION: Discussion

BACKGROUND OR RATIONALE

RELEVANT DATA AND EXPECTED OUTCOMES:

IMPACTS ON THE DISTRICT’S MISSION PRIORITIES—THE RINGS AND ROCKS:

Culture	<p>Inner Ring—How we treat each other</p> <p>Outer Ring—How we treat our work</p>	
Strategy	<p>Rock #1—Establish enduring <u>trust</u> throughout our community</p> <p>Rock #2—Research, design and implement programs for intentional <u>community</u> participation</p> <p>Rock #3— Grow a robust <u>portfolio</u> of distinct and exceptional <u>schools</u></p> <p>Rock #4— Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive</p> <p>Rock #5— Customize our educational systems to <u>launch each student toward success</u></p>	

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to enter into executive session pursuant to C.R.S. § 24-6-402(4)(f)(I) for discussion of a specific staff member with prior written notification for Chief Operations Officer evaluation and review.

APPROVED BY: Marie La Vere-Wright, Board President

DATE: August 31, 2018

BOARD OF EDUCATION ITEM 10.02

BACKGROUND AND DOCUMENTATION FOR CONSENT OR ROUTINE AGENDA ITEMS

BOARD MEETING OF: September 13, 2018

PREPARED BY: Donna Garza, Executive Assistant to the BOE

Executive Session: Pursuant to C.R.S. 24-6-402(4)(b, f, & h) to obtain legal advice on specific legal matters, for discussion of

TITLE OF AGENDA ITEM: performance of specific staff members with prior written notification, and to discuss student discipline matters involving specific students and issues related to extracurricular activities

ACTION/INFORMATION/DISCUSSION: Discussion

BACKGROUND OR RATIONALE

RELEVANT DATA AND EXPECTED OUTCOMES:

IMPACTS ON THE DISTRICT’S MISSION PRIORITIES—THE RINGS AND ROCKS:

Culture	<p>Inner Ring—How we treat each other</p> <p>Outer Ring—How we treat our work</p>	
Strategy	<p>Rock #1—Establish enduring <u>trust</u> throughout our community</p> <p>Rock #2—Research, design and implement programs for intentional <u>community</u> participation</p> <p>Rock #3— Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u></p> <p>Rock #4— Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive</p> <p>Rock #5— Customize our educational systems to <u>launch each student toward success</u></p>	

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to enter into Executive Session pursuant to C.R.S. 24-6-402(4)(b, f, & h) to obtain legal advice on specific legal matters, for discussion of performance of specific staff members with prior written notification, and to discuss student discipline matters involving specific students and issues related to extracurricular activities.

APPROVED BY: Marie La Vere-Wright, Board President

DATE: September 10, 2018