

MINUTES
SPECIAL BOARD OF EDUCATION MEETING
June 26, 2019
6:30 p.m.
Education Service Center – Board Room

1.00 Call to Order and Roll Call

A special meeting of the Board of Education was called to order at 6:30 p.m. by the President, *Marie La Vere-Wright*. The following board members were present: *Mr. Butcher, Mr. Graham and Mrs. La Vere-Wright*. *Mr. Cruson and Mr. Fry* were absent with prior notice.

2.00 Welcome and Pledge of Allegiance

President *La Vere-Wright* welcomed those in attendance and invited them to join the Board in the Pledge of Allegiance.

3.00 Approval of Agenda

It was moved by *Butcher*, seconded by *Graham* to approve the agenda.
The motion was put and carried with Butcher, aye; Graham, aye; La Vere-Wright, aye. Motion carried 3-0.

4.00 Open Forum (Topic must be related to an item on the agenda)


5.00 Action Items – see attachments


- 5.01 Action on 2019-2020 District Budget – Sprinz
- 5.02 Action on 2019-2020 Charter School Budgets – Sprinz
- 5.03 Action on Revised Job Descriptions - Lemmond
 - a. Special Education Para Educator – Cognitive Support Needs
 - b. Speech Language Pathologist Assistant
- 5.04 Action on Supplemental Budget Request 2018-2019 - Sprinz
- 5.05 Action on Course Proposals at Sand Creek High School - Lane
 - a. AVID (Advancement via Individual Determination) Electives for Grade 9 through 12
- 5.06 Action on Policy ECAE Armed Security Staff on School Grounds- Watson
- 5.07 Action on Bank Account Closures or Repurposed (5 minutes) Poulin

6.00 Adjournment

It was moved by *Graham*, seconded by *Butcher* to adjourn the meeting at 6:35 p.m.
The motion was put and carried with Butcher, aye; Graham, aye; La Vere-Wright, aye. Motion carried 3-0.

Respectfully submitted by Donna Garza,


 Marie La Vere-Wright, President


 Dave Cruson, Secretary

SPECIAL BOARD OF EDUCATION MEETING 6-24-19
TOPIC MUST BE RELATED TO AN AGENDA ITEM

OPEN FORUM

"Please provide your name, relation to the district and the topic of comment for this open forum. Just as we hold our students to high standards of speech and respect for others, we expect your comments to follow these same standards. Please limit your comments to three minutes. Thank you."

Name	Please indicate your Relation to the district	Please indicate the relevant topic or agenda item.	Please indicate your position on the issue, if any.	
1. Tim Gernor	<input type="checkbox"/> Employee <input checked="" type="checkbox"/> Community <input type="checkbox"/> Parent <input type="checkbox"/> Student	Oops!	<input type="checkbox"/> Support <input type="checkbox"/> Inform <input type="checkbox"/> Oppose <input type="checkbox"/> Other	
2.	<input type="checkbox"/> Employee <input type="checkbox"/> Community <input type="checkbox"/> Parent <input type="checkbox"/> Student		<input type="checkbox"/> Support <input type="checkbox"/> Inform <input type="checkbox"/> Oppose <input type="checkbox"/> Other	
3.	<input type="checkbox"/> Employee <input type="checkbox"/> Community <input type="checkbox"/> Parent <input type="checkbox"/> Student		<input type="checkbox"/> Support <input type="checkbox"/> Inform <input type="checkbox"/> Oppose <input type="checkbox"/> Other	
4.	<input type="checkbox"/> Employee <input type="checkbox"/> Community <input type="checkbox"/> Parent <input type="checkbox"/> Student		<input type="checkbox"/> Support <input type="checkbox"/> Inform <input type="checkbox"/> Oppose <input type="checkbox"/> Other	
5.	<input type="checkbox"/> Employee <input type="checkbox"/> Community <input type="checkbox"/> Parent <input type="checkbox"/> Student		<input type="checkbox"/> Support <input type="checkbox"/> Inform <input type="checkbox"/> Oppose <input type="checkbox"/> Other	
6.	<input type="checkbox"/> Employee <input type="checkbox"/> Community <input type="checkbox"/> Parent <input type="checkbox"/> Student		<input type="checkbox"/> Support <input type="checkbox"/> Inform <input type="checkbox"/> Oppose <input type="checkbox"/> Other	
7.	<input type="checkbox"/> Employee <input type="checkbox"/> Community <input type="checkbox"/> Parent <input type="checkbox"/> Student		<input type="checkbox"/> Support <input type="checkbox"/> Inform <input type="checkbox"/> Oppose <input type="checkbox"/> Other	
8.	<input type="checkbox"/> Employee <input type="checkbox"/> Community <input type="checkbox"/> Parent <input type="checkbox"/> Student		<input type="checkbox"/> Support <input type="checkbox"/> Inform <input type="checkbox"/> Oppose <input type="checkbox"/> Other	

SPECIAL BOARD OF EDUCATION MEETING 6-24-19
TOPIC MUST BE RELATED TO AN AGENDA ITEM

9.	<input type="checkbox"/> Employee <input type="checkbox"/> Parent	<input type="checkbox"/> Community <input type="checkbox"/> Student		<input type="checkbox"/> Support <input type="checkbox"/> Oppose	<input type="checkbox"/> Inform <input type="checkbox"/> Other
10.	<input type="checkbox"/> Employee <input type="checkbox"/> Parent	<input type="checkbox"/> Community <input type="checkbox"/> Student		<input type="checkbox"/> Support <input type="checkbox"/> Oppose	<input type="checkbox"/> Inform <input type="checkbox"/> Other

OPEN FORUM STATEMENT

Open Forum Statement: "We appreciate and welcome comments on school operations and programs in District 49 as part of tonight's open forum. Please speak into the microphone and state your name before beginning. We ask that your comments be made in a respectful and orderly manner. Personal complaints against any individual connected with the school system are prohibited. Follow-up action items may be assigned to the appropriate chief officer depending on the nature of the comments. In accordance with Board policy BEDH, public participation is limited to three (3) minutes per person. Thank you for participating in our open forum."

BOARD OF EDUCATION ITEM 5.01 MINUTES
BACKGROUND AND DOCUMENTATION FOR CONSENT OR ROUTINE AGENDA ITEMS

BOARD MEETING OF: June 26, 2019

PREPARED BY: Brett Ridgway, Chief Business Officer
 Ron Sprinz, Director of Finance

TITLE OF AGENDA ITEM: 2019-20 Proposed Budget

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND OR RATIONALE: In the third quarter of each fiscal year, it is appropriate for the District to begin considering budget priorities for the following fiscal year. the State's quarterly revenue forecast has become a key indicator on what may happen – not only with the current year state revenue forecast (and by extension K12 funding), but also the forecast for the subsequent year. The next forecast will be released in mid-March and provides some flavor to Governor Hickenlooper's original forecast for 2019/20 that was first released in November 2018 and then revised by Governor Polis in January 2019.

RELEVANT DATA AND EXPECTED OUTCOMES: Full day Kindergarten funding is a high priority for the governor, so we expect that to come through in some form or fashion. In addition to that increase, we are currently expecting a fairly good increase in PPR rate. Those two items together should provide some increased funding for D49 next year. As for funded student count (beyond the conversion of KG from 0.58 to 1.00 sFTE), we are expecting to predict very modest growth as we continue to adjust to new charter schools, new grades in charter schools, and the opening of Inspiration View Elementary School in our Operated Portfolio.

IMPACTS ON THE DISTRICT'S MISSION PRIORITIES—THE RINGS AND ROCKS:

Culture	Inner Ring —How we treat each other Outer Ring —How we treat our work	<i>Budget development is a team effort with purposeful intentions for changes from prior years.</i>
Strategy	Rock #1 —Establish enduring <u>trust</u> throughout our community Rock #2 —Research, design and implement programs for intentional <u>community</u> participation Rock #3 — Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u> Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	<i>Having conversations about budget development is a major contributor to maintaining an enduring trust with our community.</i>

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Receive this and other information as it comes available, ask questions, provide guidance for priority preferences. Move forward for action at the June 26th special board meeting.

APPROVED BY: Brett Ridgway, Chief Business Officer

DATE: June 19, 2019

Butcher moved to approve the 2019-2020 proposed budget in item 5.01 as recommended by the administration; seconded by Graham. The motion passed 3-0.

	BUTCHER	CRUSON	FRY	GRAHAM	LA VERE-WRIGHT
VOTED AYE	X	Absent	Absent	X	X
VOTED NAY					
COMMENTED					

	HILTS	RIDGWAY	ALMEIDA		
COMMENTED					

BOARD OF EDUCATION ITEM 5.02 MINUTES
OPPORTUNITY AND RISK: DECISION ANALYSIS FOR MAJOR DISCUSSION AND ACTION ITEMS

BOARD MEETING OF: June 26, 2019

PREPARED BY: Brett Ridgway, Chief Business Officer

TITLE OF AGENDA ITEM: Presentation of 2019-2020 Proposed Charter School Budgets

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION: DESCRIPTION OF EXPECTATION/NEED/ OPPORTUNITY: The contracts with the District's Charter Schools require, best practices of the National Association of Charter School Authorizes (NACSA) suggest, and Colorado Revised Statutes require the Authorizing District's Board of Education to take action to endorse charter school budgets.

RATIONALE: All budgets reflect conservative approaches to revenue generation and expense planning as a result of the expected reductions in funding from the State of Colorado. However, as distinct legal entities, each Charter School can utilize its own model for budget development.

RELEVANT DATA AND EXPECTED OUTCOMES: It is expected that each Charter School budget provides an accurate quantification of an operating plan for each component of The District, to use as a guide for managing their businesses for the fiscal year beginning July 1, 2019. It is also expected that the strategies used to develop this budget will be appropriate to react to any change in assumptions that come as the fiscal year unfolds. Finally, we expect to offer a final iteration of the budget to the Board and the Constituency in January 2020, that recognizes actual results of key assumptions made in this budget draft relating to student count and other revenue components and establishes new and/or modified strategies for recognizing new revenue assumptions in the projected spending for staffing and implementation costs.

INNOVATION AND INTELLIGENT RISK: D49 seeks to protect charter school autonomy while also encouraging transparency and accuracy in financial management – which starts with good budget development and presentation.

IMPACTS ON THE DISTRICT'S MISSION PRIORITIES—THE RINGS AND ROCKS:

Culture	Inner Ring—How we treat each other	
	Outer Ring—How we treat our work	
Strategy	Rock #1—Establish enduring <u>trust</u> throughout our community	<i>Clarity and transparency in budget strategy and decisions.</i>
	Rock #2—Research, design and implement programs for intentional <u>community</u> participation	<i>Charter Schools, almost by definition but certainly in practice represent clear desires of their individual communities which are significant portions of the District's overall community.</i>
	Rock #3— Grow a robust <u>portfolio</u> of distinct and exceptional <u>schools</u>	
	Rock #4— Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive	
	Rock #5— Customize our educational systems to <u>launch each student toward success</u>	<i>Our decentralized approach with innovation is foundational to designing a program for each student.</i>

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Item 5.02, continued

BUDGET IMPACT: Yes, PPR funds passed through

AMOUNT BUDGETED: 2019/20 projection = \$69,913,180.79.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move to approve the charter school budgets in item 5.02 as recommended by the administration.

APPROVED BY: Brett Ridgway, Chief Business Officer

DATE: June 19, 2019

Butcher moved to approve the 2019-2020 proposed charter school budgets in item 5.02 as recommended by the administration; seconded by Graham. The motion passed 3-0.

	BUTCHER	CRUSON	FRY	GRAHAM	LA VERE-WRIGHT
VOTED AYE	X	Absent	Absent	X	X
VOTED NAY					
COMMENTED					

	HILTS	RIDGWAY	ALMEIDA		
COMMENTED					

BOARD OF EDUCATION ITEM 5.03 MINUTES
OPPORTUNITY AND RISK: DECISION ANALYSIS FOR MAJOR DISCUSSION AND ACTION ITEMS

BOARD MEETING OF: June 26, 2019

PREPARED BY: Dr. Nancy Lemmond, Executive Director of Individualized Education

TITLE OF AGENDA ITEM: Job Descriptions – Speech Language Pathologist Assistant and Special Education Para Educator – Cognitive Support Needs

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION: DESCRIPTION OF EXPECTATION/NEED/ OPPORTUNITY:

The job description for Speech Language Pathologist Assistant (SLPA) plays a key role in supporting students with speech language needs. The SLPA requires a 4-year degree and additional coursework and is certified through Colorado Department of Education. When the Speech-Language Pathologists hiring pool is decreased, an SLPA can be hired to provide services to students under the guidance of the SLP.

The Special Education Para Educator – Cognitive Support Needs (CSN) supports the CSN program and special educator. The Special Education Para Educator – Cognitive Support Needs (CSN) may be utilized in other programs or by other special educators when an unexpected need arises. The range change from 3 to 4 allows flexibility and mobility of the CSN Para Educator.

RATIONALE:

Over the past 12 to 15 years in District 49, there was some blending of a position titled SLP Para with SLPA. This blending resulted in the SLPA position not being evaluated for market-based compensation and the loss of staff hired as SLPAs. We turned around and hired the same individuals as contractors and paid quite a bit more for the contracted position. During a review with HR, local markets indicate an SLPA should be compensated beginning at Range 26 to be competitive.

Unexpected needs arise daily in buildings especially in our more specialized programs. Moving the 25 employees currently identified as DD/ID – new CSN - Para Educators to the same range as the AN and SoCo para educators allows for flexibility and quick adjustments without creating a compensation nightmare.

RELEVANT DATA AND EXPECTED OUTCOMES:

We currently contract for 3 SLPAs who have all expressed an interest in working directly for the district. Compensation prevents them from making the change.

On multiple occasions this year, HR and the Coordinators of Special Education have had to manually determine who was working where and then make corrections in compensation. The expected outcome of this request is that this flexibility utilized by the buildings will not create extra work for multiple departments.

INNOVATION AND INTELLIGENT RISK:

As a department, we desire to have all staff be District 49 employees. This allows us to be in more of a supervisory role for training, position role and responsibilities, and annual evaluation. With contractors, we can express our displeasure to the staff member and contracting agency but have typically been met with little or no improvements and continued displeasure at their services. As the district grows and staff needs grow, it is imperative to remain cognizant of over-hiring.

With the change of range for the Special Education Para Educator – Cognitive Support Needs (CSN) there is little to no risk.

IMPACTS ON THE DISTRICT'S MISSION PRIORITIES—THE RINGS AND ROCKS:

Culture	Inner Ring —How we treat each other	It is best practice to provide an accurate job description so current position holders and prospective applicants are fully informed of the duties and responsibilities of the position for which they are responsible or applying.
	Outer Ring —How we treat our work	District 49 employees are always willing and able to go above and beyond in order to meet the needs of our students and families. While we embrace their willingness to “go the extra mile”, it should not be a standard operating practice. Supervisors have an obligation to manage time and talent to the best balance for both staff and district.
Strategy	Rock #1 —Establish enduring <u>trust</u> throughout our community	The addition and changes are measured, small steps to catch up to the increased student population and subsequent demands of our stakeholders.
	Rock #2 —Research, design and implement programs for intentional <u>community</u> participation	
	Rock #3 — Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u>	
	Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive	
	Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	

BUDGET IMPACT: For SLPA, it would be a basic (Level 1) increase of \$3890.25 per SLPA hired. For the Special Education Para Educator – Cognitive Support Needs (CSN), it would be a basic (Level 1) increase of \$547.80 for elementary positions and \$557.70 for secondary positions. There are a greater number of elementary positions than secondary. Approximately \$8270 for elementary and \$5570 for secondary. Total approximate budget impact is around \$30,000.

AMOUNT BUDGETED:

\$3890.25 per basic (Level 1) hire

\$547.80 per basic (Level 1) Special Education Para Educator – Cognitive Support Needs (CSN) in elementary

\$557.70 per basic (Level 1) Special Education Para Educator – Cognitive Support Needs (CSN) in secondary

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move to approve the two job descriptions in item 5.03 as recommended by the administration.

APPROVED BY: Peter Hilts, CEO and Brett Ridgway, CBO

DATE: June 18, 2019

Butcher moved to approve the two job descriptions in item 5.03 as recommended by the administration; seconded by Graham. The motion passed 3-0.

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Item 5.03 continued

	BUTCHER	CRUSON	FRY	GRAHAM	LA VERE-WRIGHT
VOTED AYE	X	Absent	Absent	X	X
VOTED NAY					
COMMENTED					

	HILTS	RIDGWAY	ALMEIDA		
COMMENTED					

BOARD OF EDUCATION ITEM 5.04 MINUTES
OPPORTUNITY AND RISK: DECISION ANALYSIS FOR MAJOR DISCUSSION AND ACTION ITEMS

BOARD MEETING OF: June 26, 2019

PREPARED BY: Brett Ridgway, Chief Business Officer

TITLE OF AGENDA ITEM: Supplemental Budget Requests

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION: DESCRIPTION OF EXPECTATION/NEED/ OPPORTUNITY: Colorado Revised Statute 22-44-110(5) indicates that "...where money for a specific purpose from other than ad valorem taxes subsequently becomes available to meet a contingency, the board may adopt a supplemental budget for expenditures not to exceed the amount of said money and may appropriate said money therefrom.". This action item is presented to satisfy that legal requirement.

RATIONALE: After establishing the 'go-forward' allocation methodology for Mill Levy Override revenues earlier this spring, we were then able to analyze fund balance positions and determine whether additional fund balance was needed, or if some accumulated fund balance could be released for other purposes.

RELEVANT DATA AND EXPECTED OUTCOMES: Supplemental budget requests are presented for funds 10 (General Fund), fund 14, 16, 39 (mill levy override accounting), and fund 64 (self-funded health insurance program).

INNOVATION AND INTELLIGENT RISK: There is no risk to the general fund spend going over budget as a result of these actions. This action supports improved and/or infrequent accounting processes.

IMPACTS ON THE DISTRICT'S MISSION PRIORITIES—THE RINGS AND ROCKS:

Culture	Inner Ring—How we treat each other	
	Outer Ring—How we treat our work	
Strategy	Rock #1—Establish enduring <u>trust</u> throughout our community	<i>Presenting such information in an open and transparent manner validates the importance placed on community trust</i>
	Rock #2—Research, design and implement programs for intentional <u>community</u> participation	
	Rock #3— Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u>	
	Rock #4— Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive	<i>Informed decision making and organizational agility are key strategies we continue to pursue.</i>
	Rock #5— Customize our educational systems to <u>launch each student toward success</u>	<i>Informed decision making and organizational agility are key strategies we continue to pursue.</i>

BUDGET IMPACT: Yes, \$14.1mm for all affected funds. Includes \$4.3mm in changes between funds.

AMOUNT BUDGETED: Current appropriation for all affected funds = \$127.4mm

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RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move to approve a supplemental 2018/19 budget for funds 10, 14, 16, 39 and 64, as recommended by the Administration.

APPROVED BY: Brett Ridgway, Chief Business Officer

DATE: June 19, 2019

Butcher moved to approve the supplemental 2018/19 budget for funds 10, 14, 16, 39 and 64, as recommended by the administration; seconded by Graham. The motion passed 3-0.

	BUTCHER	CRUSON	FRY	GRAHAM	LA VERE-WRIGHT
VOTED AYE	X	Absent	Absent	X	X
VOTED NAY					
COMMENTED					X

	HILTS	RIDGWAY	ALMEIDA		
COMMENTED					

BOARD OF EDUCATION ITEM 5.05 MINUTES
OPPORTUNITY AND RISK: DECISION ANALYSIS FOR MAJOR DISCUSSION AND ACTION ITEMS

BOARD MEETING OF: June 26, 2019

PREPARED BY: Audra Lane, Campus Director, Sand Creek High School

SCHS Course Proposal – 9th Grade AVID Elective Course, 10th

TITLE OF AGENDA ITEM: Grade AVID Elective Course, 11th Grade AVID Elective Course,
and 12th Grade AVID Elective Course

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION: DESCRIPTION OF EXPECTATION/NEED/ OPPORTUNITY:

Seeking approval of four AVID Elective courses: 9th Grade AVID Elective, 10th Grade AVID Elective, 11th Grade AVID Elective, and 12th Grade AVID Elective.

RATIONALE:

The approval of the AVID (Advancement Via Individual Determination) Grade Level Elective courses will provide students with the opportunity to be involved in the AVID program that will provide occupational information and profiles, academic support, tutoring and study groups, and prepare them for college and post-secondary success.

RELEVANT DATA AND EXPECTED OUTCOMES:

Strategic implementation of each grade level AVID elective course to increase in student enrollment in and completion of the AVID program, which will increase student post-secondary readiness.

INNOVATION AND INTELLIGENT RISK:

The courses will provide students with the option to enroll in the AVID program beginning in 9th grade and continuing in the program until they graduate. The AVID Elective courses prepare students for college and post-secondary success.

IMPACTS ON THE DISTRICT'S MISSION PRIORITIES—THE RINGS AND ROCKS:

Culture	Inner Ring—How we treat each other	
	Outer Ring—How we treat our work	
Strategy	Rock #1—Establish enduring <u>trust</u> throughout our community	
	Rock #2—Research, design and implement programs for intentional <u>community</u> participation	
	Rock #3— Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u>	Provide year-long grade level elective courses for students to select and enroll in the AVID program freshmen year and continue through graduation.
	Rock #4— Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive	
	Rock #5— Customize our educational systems to <u>launch each student toward success</u>	The AVID Grade Level Elective course curriculum exposes students to AVID's foundational strategies to

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Item 5.05 continued

	ensure success for all students: Writing to Learn, Inquiry, Collaboration, Organization, and Reading to Learn.
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BUDGET IMPACT: Materials and supplies for the AVID elective courses will be purchased via building and zone managed budgets.

AMOUNT BUDGETED:

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move to approve the course proposals in item 5.05 as recommended by the administration.

APPROVED BY: Peter Hilts, Chief Education Officer

DATE: June 14, 2019

Butcher moved to approve the course proposals in item 5.05 as recommended by the administration; seconded by Graham. The motion passed 3-0.

	BUTCHER	CRUSON	FRY	GRAHAM	LA VERE-WRIGHT
VOTED AYE	X	Absent	Absent	X	X
VOTED NAY					
COMMENTED					

	HILTS	RIDGWAY	ALMEIDA		
COMMENTED					

BOARD OF EDUCATION ITEM 5.06 MINUTES
BACKGROUND AND DOCUMENTATION FOR CONSENT OR ROUTINE AGENDA ITEMS

BOARD MEETING OF: June 26, 2019

PREPARED BY: David Watson, Director of Safety and Security

TITLE OF AGENDA ITEM: Policy ECAE Armed Staff on School Grounds

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND OR RATIONALE

This policy will serve as written guidance from the BOE to inform and guide planning for arming dedicated security staff. This submission is based on discussions in ESCAT, district leadership advisory, BOE direction in reference to the guidance to explore arming of school security officer's.

RELEVANT DATA AND EXPECTED OUTCOMES:

We will continuing D49's commitment to maintain safe and secure learning environments.

IMPACTS ON THE DISTRICT'S MISSION PRIORITIES—THE RINGS AND ROCKS:

Through extensive conversation, research and a responsibility to fulfil our district safety mission, arming school security officer's will elevate our district to another level to meet that expectation and commitment. Local and nationwide active shooter events have increased the community's level of concern as it pertains to student safety while attending school. This measure will demonstrate the Districts' commitment to the safety of all persons who attend or visit a district school.

Culture	Inner Ring —How we treat each other Outer Ring —How we treat our work	A priority in D49 is to provide a safe learning environment, if all learners, and staff who serve our community feel safe within their environment, we can achieve a level of success in both academic performance, and work output.
Strategy	Rock #1 —Establish enduring <u>trust</u> throughout our community Rock #2 —Research, design and implement programs for intentional <u>community</u> participation Rock #3 — Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u> Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	With the presence of armed security, the community will feel an additional sense of safe and secure environment. This measure will bolster our already impressive portfolio, studies have shown, learners who feel safe in their environments, tend to achieve higher academic standards.

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Board of Education approves the written BOE policy concerning arms on school grounds, or provides guidance and direction for planning.

APPROVED BY: Pedro G. Almeida, COO

DATE: June 14, 2019

*Butcher moved to approve policy ECEA as recommended by the administration; seconded by Graham.
 The motion passed 3-0.*

	BUTCHER	CRUSON	FRY	GRAHAM	LA VERE-WRIGHT
VOTED AYE	X	Absent	Absent	X	X
VOTED NAY					
COMMENTED					

	HILTS	RIDGWAY	ALMEIDA		
COMMENTED					

BOARD OF EDUCATION ITEM 5.07 MINUTES
OPPORTUNITY AND RISK: DECISION ANALYSIS FOR MAJOR DISCUSSION AND ACTION ITEMS

BOARD MEETING OF: June 26, 2019

PREPARED BY: Jodi Poulin, Accounting Group Manager

TITLE OF AGENDA ITEM: Bank Account Closures or Repurposed

ACTION/INFORMATION/DISCUSSION: Action

BACKGROUND INFORMATION: DESCRIPTION OF EXPECTATION/NEED/ OPPORTUNITY:

The Business Office would like to propose the following Bank account closures & repurposes:

- A: Close Petty Cash checking accounts with little to no activity for the past two years at **First Bank**
- Allies, Horizon Middle, Odyssey, PPEC, Remington, Stetson, Skyview Middle, Springs Ranch
 - Repurpose Evans to Sand Creek Zone level and Ridgeview to Power zone level
- B: Close Petty cash accounts with little to no activity for the past two years at **Farmers State Bank**
- Meridian Ranch, Woodman Hills
 - Repurpose Falcon Middle to TAGG and Falcon Elem to Falcon Zone level

RATIONALE:

Many of the suggested changes to the Petty Cash Checking accounts is due to little or no activity over the past few years. This will allow the Business Office to be more efficient with month end procedures and eliminate added reconciliation work.

RELEVANT DATA AND EXPECTED OUTCOMES:

We have the obligation to our stakeholders to work efficiently and effectively. By downsizing the number of petty cash checking bank accounts we will be able to manage our assets better.

INNOVATION AND INTELLIGENT RISK:

All high schools petty cash will remain intact. The proposed closures/repurposed accounts will allow the zones to have access to Petty Cash Checking accounts if needed for elementary schools and middle schools.

IMPACTS ON THE DISTRICT'S MISSION PRIORITIES—THE RINGS AND ROCKS:

By closing accounts will are being receptive to working smarter and not harder. This will allow the Business Office to utilize the bank accounts to track certain withdrawals (TAGG) effectively and will more detail than mixed in with our main operating account at Chase.

Culture	Inner Ring—How we treat each other	
	Outer Ring—How we treat our work	More efficient banking procedures will reduce time involved for reconciliations on a monthly basis
Strategy	Rock #1—Establish enduring <u>trust</u> throughout our community	Increase security and reduce fraud risk by reducing the amount of checkbooks that are at schools rather than the district level. Better tracking if checks are recorded to our main operating account with Chase.
	Rock #2—Research, design and implement programs for intentional <u>community</u> participation	We will still have 8 accounts with First bank and 9 accounts with Farmers State Bank to ensure we still support our local communities.

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Rock #3 — Grow a robust <u>portfolio of</u> distinct and exceptional <u>schools</u>	
Rock #4 — Build <u>firm foundations</u> of knowledge, skills and experience so all learners can thrive	
Rock #5 — Customize our educational systems to <u>launch each student toward success</u>	

BUDGET IMPACT: Saving will be seen with reduced fees for increased banking services.

AMOUNT BUDGETED: Funds are already currently budgeted (fees for services provided).

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: I move to approve the suggested petty cash checking accounts closures & repurposed accounts at First Bank and Farmers State bank

APPROVED BY: Brett Ridgway, Chief Business Officer

DATE: June 26, 2019

Butcher moved to approve the suggested petty cash checking accounts closures and repurposed accounts at First Bank and Farmers State Bank as recommended by the administration; seconded by Graham. The motion passed 3-0.

	BUTCHER	CRUSON	FRY	GRAHAM	LA VERE-WRIGHT
VOTED AYE	X	Absent	Absent	X	X
VOTED NAY					
COMMENTED					

	HILTS	RIDGWAY	ALMEIDA		
COMMENTED					