

**Welcome Back**

**to School**

**2022-2023**

**Mrs.**

**Levi’s**

**Stellar**

**Superheroes**



August 1, 2022

Dear Families,

I’d like to welcome you and your child to our third-grade class. I’m looking forward to a super year! This letter is to familiarize you with our classroom expectations and policies. If you have any questions, please feel free to contact me at:

**Mrs. Amy Levi**

Ridgeview Elementary School

6573 Shimmering Creek Drive

Colorado Springs, CO 80923

(719) 494-8700 ex. 6623

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**Grading**

Our district uses a standards-based report card. Student and teacher generated scales will be available for the breakdown of the skills from the Colorado State Standards. The grading system:

**AP** Advanced Proficient

**P** Proficient

**PP**  Partial Proficient

**NP**  Not Progressing

**Most work (assignments, projects, etc.) is graded according to the above system. Homework and class work will be graded using the scale numbers which basically mean:**

**4** Student exceeds grade level expectations

**3** Student meets grade level expectations

**2** Working towards proficiency with support from teacher or peer

**1** Not showing adequate progress on grade level skills or working below grade level

Student work that is not graded will receive a mark of some sort such as a check, stamp, or sticker along with comments. While this work is not entered as a grade, I do keep track of overall completion.

**Homework**

The majority of the homework that I will expect to be done at home will be:

* Read for at least 20 minutes each night (including Friday, but not including Saturday and Sunday)
* Hand in one reading response each week
* Math assignments will be given as needed. Although, we encourage nightly practice with fact cards.
* Spelling practice and studying for tests

*Some unexpected homework may be:*

* Any assignment not finished during class may be assigned as homework, depending on the circumstances.
* Occasional online educational sites: Lexia and iReady

**Student Planners**

We are using student planners as a way for each student to become more independent and responsible for homework. Each day, students are responsible for recording the homework for the night. I will also use their planner for communication along with email.

**Late Work**

Any assignment given will usually be due the next day unless specified otherwise. Late homework will still be required to be turned in. Consistent late or missing assignments will be reflected in the effort and/or responsibility portion of the report card.

**Make-up Work**

If a student misses school and the absence is excused, he/she will be given two days for each day absent in which to complete make–up work. It is the student’s responsibility to obtain the work missed during an absence and turn it in promptly. I don’t often give out missing work ahead of time like for a vacation. I just suggest having your child work on Lexia, practice math facts, read, and respond to the reading.

**Office**

Notices from the office usually go home on Thursdays in a special folder. Graded work will be in there, too.

If you ever need to let me know something important during the day (like change of plans for how your child will go home, etc.) please **call the office**. The office will then let me know. Often times I don’t get to check my emails throughout the day since I’m teaching. I would hate to miss an important message.

**Lunch Money**

### Unfortunately, breakfast and lunch prices went up due to federal regulations. I highly recommend you try to fill out paperwork for free or reduced benefits. Breakfast will cost $2.50 and lunch will cost $4.00. Your child can bring in cash or a check or you can pay online though the portal. Cynthia Gullion, our Lunch Lady can be reached at cgullion@d49.org if you have any questions or concerns.

**Water Bottles**

**Students should bring a spill-proof water bottle to school.** It should come to school filled, and brought home every day to be cleaned. The students can refill the water bottle at the hydration stations closest to the classroom during appropriate times throughout the school day. ***Students may only have water in the water bottles; no juice, soda, shakes, or coffee (unless it’s for me).***

**Snack Time**

We will have ONE quick snack during the day. Students are encouraged to bring healthy snacks like fruit, vegetables, granola bars, crackers, Fig Newtons, yogurt, cheese, hard boiled eggs, dry cereal, seaweed, mini bagels with cream cheese, Sun chips, and pretzels. Snacks should be around 100 calories. Please NO candy, gum, cookies, or other junk food. **The sharing and trading of snacks is not permitted.**

**\*\*\***Due to allergies, please **no peanut or nut products in the classroom** (my own son has an allergy to peanuts and tree nuts).

**Medications**

All medications, including cough drops, are administered through the front office. Teachers are not allowed to dispense any medications. Please be sure to include a note from the doctor along with the medication.

**Book Orders**

Throughout the year I can give you an opportunity to order from Scholastic Book Clubs. Due dates and online ordering codes will be mentioned in upcoming emails. You will need to place your order online at Scholastic Book Clubs. Books generally arrive about one week after the order is placed. Please consider purchasing at least one book for your child every once in a while. By doing so, we let our children know that reading is important to us. Online ordering is a great way to earn an extra book for the classroom library, too! Our class code is **DGNL7.**

**Activity Fees**

Activity fees will need to be paid online through PowerSchool.

**Box Tops**

You can now scan your receipts into a Box Tops app. So easy! Check it out at your app store!

**Classroom Norms**

As a class, we make a Social Contract. Our social contract is an agreement of our behavior. The students in our classroom create this contract and the consequences if it’s not followed. The goal of our social contract is to develop a self-managing classroom where respect and success go hand-in-hand.

The social contract is based on these three premises:

* Be kind
* Be responsible
* Be safe

We will also use Class Dojo to keep track of the many positives we do in class. It will also be a way for you to keep track of your child’s positive and negative behavior. Our classroom of learning will only happen if all the students allow it to happen. We need to work as a team.

**Rewards**

As in every job well done, we get rewards. I like to give a lot of verbal praise, positive notes, punches on a Husky card (school-wide positive tickets), incentives, positive office referrals, and positive emails or phone calls home. When it becomes necessary to redirect your child, we will use the 4 Questions Method in Capturing Kids’ Hearts, Reflection Forms, and then consequences that have been agreed upon as a class.

The social and academic development of each child is of the greatest importance. Communication is also key to a successful year! I believe communication is a vital part of your child’s education, so I will strive to keep these lines open through emails, our website, and monthly newsletters. Please read through them all.

Together, we can help your child become a self-directed, life-long learner!

Sincerely,

Amy Levi