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| Circle Checklist |  |

# Restorative Circle Checklist

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| General Inforation |
| Request made by:  |  |
| Location:  |  |
| Phone number/ email:  |  |
| Number in circle:  |  |
| Description:  |  |

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| --- |
| CHECKLIST |
| [ ]  | Restorative Intervention Request form received |  |
| [ ]  | Request cleared by BRIGHT team (if applicable) |  |
| [ ]  | Has this group experience proactive circles?  |  |
| [ ]  | Location is secured |  |
| [ ]  | “Meeting in progress” sign |  |
| [ ]  | Tissues |  |
| [ ]  | Script of questions |  |
| [ ]  | Talking piece |  |
| [ ]  | Name tags |  |
| [ ]  | Second facilitator arranged |  |
| [ ]  | Who will be the leader present?  |  |
| [ ]  |  |  |
| [ ]  |  |  |
| [ ]  |  |  |
| [ ]  |  |  |
| [ ]  |  |  |