**District Accountability Advisory Committee (DAAC) Agenda**

February 22, 2022

Peakview Hall 6-8 pm



**Call Meeting to Order: 6:02pm**

**Introductions:**

**Approval of January Meeting Minutes:** Motion. Sharon Smith. Second, Melanie Holts

**Approval of Agenda:**

**Administration Update:** Jeff Chamberlain, Getting ready for Q&A later this week for Graduation Requirements. Kathleen Granaas and Daniel De Jesus are gearing up for CMAS testing. UIPs are due for updates. Please have building reps call me if they need any help updating.

**Board Update:** Jamilynn D’Avola, Saturday before last annual planning summit; 6 strategic objectives. Student Achievement, Student Outcomes. How do we get back to focusing on those things and what the board is doing to ensure that. Upcoming, BOE meeting tomorrow (work session).

**Presentations:** Brett Ridgway, 21-22 Amended/Supplemental Budget and Current Indications for the 22-23 Budget

* Recent Fact Check of D20 information on pay. D11 average teacher pay is 13.5% higher and D20 is 8% higher than D49. Brett created a spreadsheet to show that D20 and 11 both get significantly more funding. See Fact Check Handout.
* Board Policy DAA: FUN Balance Board Policy. States what kind of money we need to have in there so that we can manage our own cash flow without outside assistance.
* Revenue is in the form of Local property tax collections which we don’t get until March
* Payroll cost $9.5 million every month
* We have to get past the March collection period before we can decide what to do for the rest of the year.
* The pay increase for 21-22 was the best in the city
* $2.5 million for a one time supplemental pay roll identified (had one last April that was approx $1 million); this will go to all employees (1,888 total employees). $900 + 0.5% of one percent to be delivered on March 18th. This opportunity comes from the amended budget.
* $4.6 million will be coming in from the supplemental budget on top of what we already budgeted for. Will be $2.2 million after monies are allocated to charter schools. This will create a second supplemental payout.
* Anniversary Payments. Worked on by the Vow Collaboration Team (VCT) 3 years ago. District employees get a service award at 5, 10, 15, 20, 25, 30, 25 years. 216 will hit one of those service anniversary numbers. The district will backdate this 4 years so anyone that has been with the district for 5 years or longer will also get a payout. This should be made every May (starting in May 2022); 861 eligible people.
* Charter schools will not be a part of the first supplement; only the second. The extra money is because of extra money in the operated portfolio so that goes to operated schools; charter schools should have their own extra money if they were not fully staffed.
* What do we do to compensate veteran staff? A double step every 6 years of progression on the pay schedule. This would reward you in the role/profession.
* If we did a double step every 5 steps, it could sync with the service awards. You could get 2 payments in the same year which would also mean you may get nothing in a 4 year gap. This ensures you get something every few years.
* **Q: What is considered veteran staff?**
* A: Step 13. This could drop down to step 7 (suggested by the VCT).
* **Q: This ‘double step’ would just apply to veteran operating school employees, correct?**
* A: Yes. This is all about the operated school program. Some charter schools mirror what we do but some do not. If they were to mirror this part, it could impact the charter employees.
* **Q: Does this double step happen automatically or do you have to apply to ensure the jump?**
* A: It will happen automatically based on the formula and where you are on the scale.
* **Q: You mentioned returning employees…Would an employee that left and returned to the district start over in this model?**
* A: This is about step progression on the pay schedule. They leave and come back and get placed on a step; they could get placed on step 12 and could get the double step but they won’t get the service award.
* **Q: If a person is at a district charter school then moves to operating school would they start at the beginning of the steps?**
* A: Probably not. When we hire anyone new into the district, we evaluate their experience and place them on an appropriate step. There is a formula that derives their step.
* **Q: Why is there such a decrease from 13 to 7? Is there not a way to have a happy medium at 10 to appeal as incentive for employees to return?**
* A: The design was to have it every 6 steps (7, 13, 19, 25).
* **Q: Can you describe what the fiscal year is for the district? When does the Board Of Education (BOE) approve the budget? When does essential planning info need to get to the administration to be considered ahead of that final approval?**
* A: Fiscal year is July 1 - June 30. The budget that starts on 7/1, it must be adopted by June 30th (the day before). BOE needs to receive a proposed budget by 5/31 every year. Between 5/31 and 6/30, the administration irons out any details or changes. There is usually a special meeting that coincides with the June work session to approve. Proposed budget is shown at the May regular meeting; the administration presents the budget to the BOE and there is another presentation from the DAAC (SAC priorities). SAC/DAAC recommendations to the budget subcommittee in late April is the best time to do that.
* **Q: MLO money. Can you describe the timing of that into the budget cycle? You mentioned there is an allocation down to the building level/zone leaders decide to pass that to the operating portfolio. When does that trickle down?**
* A: MLO is a significant part of the money we have. We only allocate 24% for operational spends. There are several pages about the MLO program. Pg. 72 (using the link below). We don’t receive these until March/May/June. Every dollar has to go through the MLO oversight committee to be approved.
* District’s website for financial transparency: <https://www.d49.org//site/Default.aspx?PageID=5443> We looked at the allocated budget.
* **Q: Teacher compensation and Capital Improvements are already being focused on. Do we not focus our priorities on that because the district is focused? Or is it the time needed?**
* A: It has to be a district wide decision; we can’t do this school by school. A change to a facility (not maintenance) must go through the strategic facilities group so that has a different path to travel than other priorities.
* **Q: What is the deadline each year for the zones/buildings to spend the allocated MLO funds?**
* A: There is no deadline. Once allocated, they are available until they are spent so they can carry it over. “Use it or lose it” doesn’t apply. Charter schools do save their funds from year to year. In the operated portfolio, a lot of what they are doing is going towards teacher compensation.

**SAC Reports:**

It is perfectly okay to say you have no new information to report, this is an opportunity to update the DAAC about what your SAC is doing, in terms of voting and special initiatives. Ex. Voted on the UIP, the last of our MLO money was spent on our playground

| **School** | **Representative** | **Update** |
| --- | --- | --- |
| ALLIES | Mary Ellen McCluggage |  |
| BLRA | Rick Dahlman  Guin Leeder  Kati Lusk |  |
| BRES | Kirsten Davis-Kleinheksel  Kris Levi | KDK present. No update. |
| Community Member | Fadil Lee | El Paso Council PTA is receiving scholarship applications. Please continue to reach out to lee.fadil@yahoo.com and (719) 362-7422. |
| EES | Lauren Morgan | We discussed the results of the parent engagement survey. We looked at the top 3 highest scores and also discussed action plans for how to improve the items that received the lowest scores from the survey. |
| FES | Melanie Holts | Next SAC meeting is March 17. We surveyed our SAC reviewed financial priorities list through Google forms this month. Otherwise, nothing to report. |
| FHS | Cassandra Berry | Discussed Graduation Requirements. Next meeting rescheduled. |
| FMS | Karen Hobson | No SAC meeting since last DAAC |
| GOAL | Kim Brown | SAC met this afternoon. Got an update on Strategic Plan work, state accountability update, finance overview from Finance Officer, and 2 committee reports. |
| GPA | Gabriel Cardenas | GPA SAC held on 17 FEB 2022. We discussed how to provide emphasis to our middle school kids with school events and how to provide more direct support to the middle school teachers by moving the dean of students to the same hallway as the 6-8 graders. Our PTO did an amazing job bringing in over $25k for the fun run. |
| HMS | Melissa Mayfield | We discussed budget wishlists at SAC in Jan |
| IVES | Jessica Cohen  David Rex | Emailed update. Met with Dan Snowberger about potential changes to the school. |
| LTA | Maria Hoffman |  |
| MRES | Shawn Healy | Finalized our Budget Priorities |
| MVA | Jessica Huston | Had to reschedule SAAC meeting. Next meeting is tomorrow evening. |
| OES | Tiffany Brown | Revised Parent Survey; talked about planning some Parent Academies |
| PHS | Robert Eggert | Nothing to report. |
| PPEC | Kimberly Troup  Crystal Volmar | We discussed budgets and upcoming improvements at the Campus. |
| PPSEL | Joanne Wheeler |  |
| PTAA |  |  |
| PTEC | LeErika Warren | Emailed update. Nothing to report. Next meeting is 3/3. |
| RES | Brett Bateman  Janna Colburn | Last SAC meeting Feb 15. We only had 4 people attend. We made our budget priority list. We had an amazing PD day today. Teachers presented on past trainings and we were able to collaborate. |
| RMCA | Robin Joseph | No update on SAAC this month |
| RVES | Stephanie Krug | Nothing new to report |
| SCHS | Shelly Demetrelis  Jennifer Scarselli | JS present. No update. |
| SES | Jeff Brown  Angie Moore  Lauren Waldorf | On 3/10 & 3/11 we are having a traveling planetarium in our gym for all PK-5th students. Also having mobile blood drive on march 15th |
| SMS |  | Met on February 10th. SMS review ESSR Funds, DAAC Agenda, and means to increase parent participation |
| SRES | Valerie Lake | At the zone meeting with discussed financial priorities and improvements we can make based on the survey results |
| SSAE | Kaitlyn Pukansky | Nothing to report. |
| VRHS | Sharon Smith | We are still working on our FEAL list. Nothing else to report. |
| WHES | Mary Hopper | Our SAC meets this Thursday, February 24, 5:00 p.m. |
| Admin Charter | Kathleen Tavernier | No update. |
| Admin Elem |  |  |
| Admin Home School |  |  |
| Admin HS | Lauren Stuart | The student board will be looking at “advisory” in all high schools to see how it can be improved/built upon. |
| Admin MS |  |  |

**Subcommittee updates:** *Please be ready to share with the group what your subcommittee does and when they will meet throughout the year!*

* ByLaws will meet as needed. Will meet soon.
* Family Engagement. Did not meet.
* CIP. Did not meet.
* Restorative Practices. Did not meet.
* Charter. Did not meet.
* MLO. Did not meet.

**Unfinished Business:**

* SAC Report Feedback - no feedback at this time.

**New Business:**

* Financial Areas Emphasis List (FEAL), Brett Bateman
  + [Last year’s FEAL Presentation](https://docs.google.com/presentation/d/1XmQ9DJw5Mln4w2DbCfDMExHH81QmlwYMaChqmXNY0rk/edit?usp=sharing)
  + We have a short timeline to get these in. We want to go through these during the **March 8th** meeting.
  + Building administration submits their own budget priorities; SACs should come up with their own but they could overlap or be common ideas with the principal.
* SAC/DAAC Master Calendar
  + Resources can be found in the CDE DAC/SAC resource folder
  + This should help guide your work on the SAC, what we should be doing on the DAAC, and a good timeline for what is covered when so parents could possibly join your SAC when the topics they care about come up.
  + High Schools (FHS): Communicating graduation requirements because so many parents have had questions
  + Transitions discussion can happen at any level; Kindergarten, what do you wish you knew? 5th or 8th, what do you want to know about the next school. Doing work around bringing people into the new building for the transition.
  + GPA is K-8; attending the monthly PTO meeting to give updates from SAC and that has sparked interest since some families think PTO is the only parent group.
* Attendance - Communication
  + If you cannot attend, please communicate that with the DAAC email ([d49daac@d49.org](mailto:d49daac@d49.org))
  + We need representation. Failure to not show 3 times in a row will result in a change of representation.

**Future Business:**

* **Pedro Almeida -** March Meeting Presenter (ESCAT/Snow Days/Closures)
* ByLaws Update - Karen, Dave, Jen
* Agenda Setting Meetings - Time change: 4:15-5:15pm

**Adjournment: 7:14pm Brett Bateman, Motion. Lauren Stuart, Seconded.**

**DAAC Resources:**

[2021-2022 CDE DAC/SAC resources](https://drive.google.com/drive/folders/1HlKMJaw8yvQ8LJunyv-NzhUol4zVpXMY?usp=sharing)

[2021 District Accountability Handbook](https://drive.google.com/file/d/1E3HgEkky676-10Sh43cO3C8t7tKLuyv7/view?usp=sharing)

[Sept. 2021 SAC/DAC Training, PP and Zoom recording](https://drive.google.com/drive/folders/1OLeiQJACA1c2IFYkJ23nOWV-0Qn-inV6?usp=sharing)

[District Accountability Advisory Committee Schoology group](https://schoology.d49.org/group/385710947/materials#/group/385710947/materials)

Access Code RKQ3J-XTVCT

* **21-22 DAAC Dates**: March 8, 2022, April 19, 2022, May 10, 2022
* **21-22 DAAC Agenda Setting Meetings:** February 23, 2022 for March 8th meeting , April 6, 2022, April 27, 2022 for May 10th meeting

Chat from the meeting:

17:53:46 From Lauren Stuart : Here is the agenda if you need it! https://docs.google.com/document/d/1BqxTEasOTQrv\_ia9X4-NrGv4rqCT4ag7SDXCcR7181c/edit

17:54:35 From Gabriel Cárdenas GPA SAC : Thank you

17:55:57 From Lauren Waldorf : No one is talking yet, right? I don’t hear anything

17:56:32 From Lauren Stuart : We didn’t start just yet!

17:56:48 From Lauren Waldorf : I figured it was just silence so I wanted to double check haha

17:57:42 From rjoseph : Robin Joseph RMCA. No update on SAAC this month

17:58:15 From CJ Berry- she/her - Falcon HS : Cassandra Berry - Falcon HS - Discussed Graduation Requirements. Next meeting rescheduled.

17:58:19 From Melissa Mayfield : Melissa Mayfield Horizon Middle School We discussed budget wishlists at SAC in Jan

17:58:28 From Melanie Holts : Melanie Holts; Falcon Elementary: Next SAC meeting is March 17. We surveyed our SAC reviewed financial priorities list through Google forms this month. Otherwise, nothing to report.

17:58:43 From Valerie Lake : Valerie Lake- Springs Ranch - SAAC update- At the zone meeting with discussed financial priorities and improvements we can make based on the survey results

17:58:58 From Shawn Healy : Shawn Healy: Meridian Ranch Elementary School…finalized our Budget Priorities

17:59:03 From Lauren Waldorf : Lauren Waldorf - Stetson Elementary - On 3/10 & 3/11 we are having a traveling planetarium in our gym for all PK-5th students. Also having mobile blood drive on march 15th

17:59:05 From Lauren Stuart : Lauren Stuart - admin rep for HS - the student board will be looking at “advisory” in all high schools to see how it can be improved/built upon.

17:59:13 From Jessica Huston : Jessica Huston MVA - had to reschedule SAAC meeting. Next meeting is tomorrow evening.

17:59:22 From Sharon Smith : Sharon Smith, VRHS, We are still working on our FEAL list. Nothing else to report.

18:00:27 From Lauren Stuart : Here is the agenda if you need it: https://docs.google.com/document/d/18HGk8rnptaSN9XorcuEuSDMLBVWqU6zOJtphXVg2puc/edit?usp=sharing

18:00:53 From iPadJeff : Jeff Chamberlain Learning Services - Getting ready for Q&A later this week for Grad Reqs. Kathleen and Daniel are gearing up for CMASS. UIPs are due for updates please have building reps call me if they need any help updating.

18:00:57 From Lauren Stuart : Here are last meeting’s minutes: https://docs.google.com/document/d/18HGk8rnptaSN9XorcuEuSDMLBVWqU6zOJtphXVg2puc/edit?usp=sharing

18:01:00 From Lauren Waldorf : I will be keeping my camera off as I have an erratic toddler that would most certainly be a distraction lol

18:01:07 From Brett Bateman : Brett Bateman Skyview Middle School- Met 10 FEB:

18:01:21 From Lauren Stuart : Wrong link. Here is the agenda: https://docs.google.com/document/d/1BqxTEasOTQrv\_ia9X4-NrGv4rqCT4ag7SDXCcR7181c/edit?usp=sharing

18:01:25 From Karla Ash : Karla Ash with GOAL present. SAC met this afternoon. Got an update on Strategic Plan work, state accountability update, finance overview from Finance Officer, and 2 committee reports.

18:01:50 From Brett Bateman : SMS review ESSR Funds, DAAC Agenda, and means to increase parent participation

18:02:13 From Fadil Lee : Fadil Lee, Community Member

18:02:23 From Gabriel Cárdenas GPA SAC : Gabriel Cardenas GPA SAC held on 17 FEB 2022. We discussed how to provide emphasis to our middle school kids with school events and how to provide more direct support to the middle school teachers by moving the dean of students to the same hallway as the 6-8 graders.

Our PTO did an amazing job bringing in over $25k for the fun run.

18:02:25 From Wendi Sidney : Wendi Sidney, Admin Asst to Exec Dir of Learning Services

18:02:30 From kdavis-kleinheksel : Kirsten Davis-Kleinheksel BRES

18:02:51 From Melanie Holts : Is Brett muted?

18:03:06 From Stephanie Krug : Stephanie Krug, RVES, nothing new to report.

18:03:07 From Lauren Waldorf : I can’t hear him either

18:03:07 From Karen Hobson : Karen Hobson - Falcon Middle School - no SAC meeting since last DAAC

18:03:23 From Kaitlyn Pukansky : Kaitlyn Pukansky- SSAE, nothing new to report

18:06:22 From Rob Eggert : Robert Eggert - PHS - Nothing new to report

18:06:33 From mhopper : Mary Hopper, WHES. Our SAC meets this Thursday, February 24, 5:00 p.m.

18:07:46 From jeffreybrown : Tiffany Brown - Odyssey - revised Parent Survey; talked about planning some Parent Academies

18:08:21 From Janna Colburn : Janna Colburn - Remington Elementary last SAC meeting Feb 15. We only had 4 people attend. We made our budget priority list. We had an amazing PD day today. Teachers presented on past trainings and we were able to collaborate.

18:09:08 From Lauren : Lauren Morgan - EES - We discussed the results of the parent engagement survey. We looked at the top 3 highest scores and also discussed action plans for how to improve the items that received the lowest scores from the survey.

18:10:39 From Fadil Lee : I’d like to reiterate that the El Paso Council PTA is receiving scholarship applications. Please continue to reach out to lee.fadil@yahoo.com and (719) 362-7422.

18:11:13 From Melissa Mayfield : But that doesn’t count the insurance benefits etc. that differ from D11 to D20.

18:15:58 From Kim Troup : Kim Troup - Pikes Peak Early College - We discussed budgets and upcoming improvements at the Campus.

18:28:12 From Melissa Mayfield : So starting May this year??

18:28:20 From Lauren Waldorf : solid

18:30:21 From Gabriel Cárdenas GPA SAC : Charter schools will be a part of the second supplement will they be apart of the first also?

18:32:37 From Lauren Waldorf : What is considered veteran?

18:35:01 From Kathleen Tavernier : This ‘double step’ would just apply to veteran operating school employees correct?

18:35:28 From Lauren Waldorf : Does this double step happen automatically or do you have to apply to ensure the jump?

18:36:43 From Sharon Smith : You mentioned returning employees…Would an employee that left and returned to the district start over in this model?

18:38:43 From Kathleen Tavernier : If a person is at a district charter school then moves to operating school would they start at the beginning of the steps?

18:39:21 From Lauren Waldorf : Why is there such a decrease from 13 to 7? Is there not a way to have a happy medium at 10 to appeal as incentive for employees to return?

18:40:20 From Lauren Waldorf : Ah I see

18:47:42 From Lauren Stuart : Here is the link: https://www.d49.org//site/Default.aspx?PageID=5443

18:48:10 From Lauren Waldorf : Cue jeopardy music

18:53:23 From Jennifer Scarselli : What is the deadline each year for the zones/buildings to spend the allocated MLO funds?

18:56:24 From Lauren Waldorf : It was a joke sorry!

18:57:34 From Karen Hobson : Always good info - thanks Brett R.

18:57:38 From Heather Bell : BLRA- Our SAC met on Feb 7th. We discussed results from a short security survey we had sent out. We also discussed revising our bylaws to add more detail on the roles of the SAC and how to conduct principal evaluations, since we haven't done that process yet. We'd appreciate hearing from any SAC reps who have a principal evaluation process in place so we can learn from you.

18:59:28 From Lauren Stuart : Here is last year’s slides: https://docs.google.com/presentation/d/1XmQ9DJw5Mln4w2DbCfDMExHH81QmlwYMaChqmXNY0rk/edit?usp=sharing

19:02:03 From Melanie Holts to Lauren Stuart(Direct Message) : Thanks, Lauren.

19:05:18 From Brett Ridgway : Thanks, Karen!

19:14:56 From Crystal Volmar -PPEC : Good night