

**Odyssey School
School Accountability Committee
2017-18**

Date: 1/17/18

Time: 8:35 a.m.-9:15 a.m.

Location: Conference Room

Minutes

1. Welcome & Introductions (Pat Claman) 8:35 a.m. – 8:40 a.m.

Attendees:

Kim Brown, Pat Claman, Ryan Sherman, Rosemary Ferrarini, Sarah McAfee, Daniel Weatherstone, Marisa Talbot, Jenny Betzmer

2. Principal Report (Sarah McAfee 8:40 a.m. – 9:15 a.m.)

A. Budget Priorities: Committee members were provided with a budget summary in list form and in pie graph form. Principal McAfee also provided an opportunity for access to detailed budget reports. The budget review provided for this committee focused on the following areas: General Fund 10, General Total, Title 1, 3A, 3B, and READS Funds.

Time was provided for discussion of each category with emphasis on the General Total Budget and the Title 1 Budget as those were the areas with the most local control and the fewest restrictions in how they are spent.

General Fund 10 - \$127,700.00

Covers Building operations, electric, gas, custodial equipment, Kids Corner.

General Total – \$61,740.00

Primarily covers supplies. Line items discussed included Math and ELA workbooks, copies, copy machines/repairs, other instructional supplies.

Title 1 Total - \$165,864.00

Primarily covers personnel and professional development. Line items discussed included Online Programs (Reflex, Scootpad, DIBELS Next for 4th/5th, etc).

3A - \$19,665.90

This expense is paid in advance and overage will be saved for purposeful spending.

3B – \$34,000.00 (approx.)

This amount is pending depending on spending on current building construction costs

B. Proposed Spending

a. General Fund - Supplies

i. Workbooks - \$20,000.00

There was discussion of possible savings in this area based on instructional options to digitize workbooks and the possibility of volunteer support to copy materials, but the committee decided it would be prudent to reserve this amount for workbooks.

ii. Office Equipment - \$10,000.00

iii. Copier/Paper/Supplies – \$15,000.00

iv. Library – \$7,000.00 – includes compensation for lost PTO fundraising monies

v. Departments – P.E. has requested new Mats

vi. Playground Equipment – \$5,000.00 - includes compensation for lost PTO fundraising monies. Mrs. McAfee made it clear that if this expenditure is not possible with this budget, this will be prioritized in July (new fiscal year).

b. Title 1 Funds:

i. Para Professionals

ii. Training for Staff

The Committee agreed with proposed spending priorities and budgeting decisions.

C. Parent Survey Questions (9:15 a.m.-9:30 a.m.)

The Committee provided the following feedback and Kim Brown and Amy Willis will revise the survey.

Question 4: Wording to be changed to “Do you feel the school is addressing and resolving your needs, problems, and challenges?”

Questions 7 and 8: Rephrased to state “I am aware of.....” and the Likert scale will be changed to match the 1-5 scale given for other questions.

Questions 8-13 will be eliminated at this time as parent education has not yet begun in the areas of the 3 Habits and the Leader in Me Program.

There will be space left at the bottom for comments

Adjourned: 9:35 a.m.

