

**Horizon Middle School  
School Accountability Committee (SAC)  
Meeting Agenda  
August 15, 2017**

**Horizon SAC Officers and Members –**

- Chair – Shelly Demetrelis
- Co-chair – Beth McCellan
- Secretary –
  - Beth McClellan – parent
  - Robert DeJean - parent
  - Shaunna Walewski – parent
  - Jamie Minette – parent
  - Angel Montemoino - parent
  - Steven Montemoino – parent
  - Jason Spector – parent
  - Jiah Folvarko – student representative
  - Tamara Thomas-Barrow – parent
  - Kim Brown – Family Engagement TOSA
  - Windy Hart – teacher
  - Jacki McKinney – teacher
  - Chad Engler – community member

Liz Dalzell-Wagers – assistant principal  
Dustin Horras - principal

**Call to Order – 5:40**

**Introductions –** See above

**Approval of Agenda –**

**Approval of Minutes**

**DAAC Update —** Shelly Demetrelis

- Representative from Horizon
  - Anyone can attend to meetings
  - Looking for an alternate as well in case she can't attend a meeting
    - Tamara Thomas-Barrow has agreed to be an alternate
- First meeting August 22<sup>nd</sup>

**Unfinished Business –**

**New Business –**

- Sean Dorsey – Sand Creek Zone Leader (See
  - Reviewed Zone Plan
    - History
    - Goals/Mission
    - Overarching Goals:

- Student Success
  - People
  - Service
  - Innovation & Growth
- Defined and established Annual Measure of Success
- Highlighted some of the Strategic Initiatives that Zone is working on
- Looking at a transition committee, zone wants feedback
- Purpose of SAC and application
  - Needs contact information for members, this must be on file
  - Most important name, email and child's name
- Membership
  - Principal or designee
  - At least one classroom teacher
  - At least three parents of students
  - At least one adult member of organization of parents, teachers, students recognized by the school
  - At least one person from community
- Election of members
  - Election/assignment of officers (anyone interested?)
    - Chair – Shelly Demetrelis
    - Co-chair – Beth McClellan
    - Secretary –
- Review SAC by-laws
  - It is posted on website – year round
  - Copies were handed out to attendees
- Title I
  - Parent Involvement Policy/ Compact
- 2016-17 PARCC Results
  - Achievement & Growth Data
  - Reviewed “embargo” terms
  - Highlights
    - Had achievement in all areas except 1 (went down by 1 point)
    - 7<sup>th</sup> Reading doubled from year before – huge success
    - Multiple areas grew by 10% in proficient and advanced in almost every area
    - Looking at growth is more impressive and important for us at HMS
      - We had some huge growth
- MLO update and Information
  - Budget Review and Approval
    - Passed in November – gave every school money for improvements
    - Reviewed MLO Budget and where money has been spent
    - See MLO list at end of notes
    - The contingency money will be spent on lighting or carpet if money is left over
    - Dustin meets w/ contractor and construction company to review timelines and deadlines
- SAC Proposed topics by Quarter
  - Quarter 1 –
    - Identification/Election of members
    - Introduction of evaluation process – will do next time
    - Report on state testing

- Introduction of UIP - this will be moved to next meeting
- Quarter 2 –
  - Safety updates and plans
  - School Performance Framework (spf)
  - UIP information and signatures
- Quarter 3 –
  - Recommended spending priorities for 2018-19
    - Building, Zone, MLO
  - Title I information
    - Plan/review
- Quarter 4 –
  - Building Budget review
  - Title I budget review

### Administrative Update

- 2017-18 SAC quarterly meeting dates (proposed)
  - Quarter 1 –
    - Tuesday, August 15<sup>th</sup> and
    - Thursday, September 28<sup>th</sup> (Zone and SAC Mtng @ Creekside)
  - Quarter 2 –
    - Thursday, November 16<sup>th</sup>
  - Quarter 3 –
    - Friday, February 9<sup>th</sup> –aligned with winter dance
  - Quarter 4 –
    - Thursday, April 26<sup>th</sup> – aligned with SCZP
- Sand Creek Zone Partners (SCZP) meetings –
  - Thursday, September 28<sup>th</sup> – 5:30 pm – Creekside \*also SAC meeting
  - Monday, January 22<sup>nd</sup> – 5:30 pm – Creekside
  - Thursday, April 26<sup>th</sup> – 5:30 pm - \*also SAC meeting
- Beginning of the Year feedback
- Zone Transition Committee – September 14<sup>th</sup> – 1<sup>st</sup> meeting
- Chipotle Night – Tuesday, September 19<sup>th</sup>
  - All money will be used for our Renaissance Program which rewards, recognizes, respect and reinforces student academics and behavior
- Pastries with Parents -- Date TBA – after construction is completed

### Open Forum

- How was teacher retention from last year to this year?
  - There was a small handful of teachers that moved on but not to similar schools or jobs, much of our replacements was because we created new jobs for our school which teachers moved into
- Did the improvement to teacher salaries help retain/ recruit teachers?
  - The base is still not that great – many of our 1<sup>st</sup> and 2<sup>nd</sup> year teachers have second jobs to pay bills. This is a continue struggle, when looking for teachers we win them over because we talk about our students here
- Title 1 Status
  - We are a Title 1 school which gives us additional money to support strugglings students
  - Added 3 new positon for title budget – ELD para, Reading Interventionist, Math Interventionist and Instructional Coach
- What is HMS doing to support our teachers (mentally/emotionally etc...)

- Free Yoga Membership
- The district does offer some free counseling – 5 sessions
- Teachers will take breaks when needed but many times its more work to be out
- Continue to empower our teachers to make decision for their students and classrooms, and stay out of their way as they are doing what's best for students.

**Adjournment – 7:01PM**

**November 2016 3B MLO**  
**Horizon Middle School - Revised August 2017**  
**Priority list (refresh and refurbish projects)**

3B allocation	\$1,538,500	<b>\$1,538,500</b>
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**Priorities -**

Redesign and refurbish front entrance, office area, add classroom space, staff bathroom, safe entry	<b>\$1,043,846</b>
Add ADA (ramp) access to field/track	<b>21,215</b>
Refurbish/replace exterior doors on east side of building (6 entrances)	<b>29,694</b>
Refurbish/replace lighting throughout building (LED)	<b>282,985</b>
Interior painting throughout building	<b>12,500</b>
Refresh/refurbish/redesign library	<b>92,000</b>
Refresh carpet in areas throughout building	<b>28,139</b>
Contingency	<b>28,121</b>

\$1,538,500

Originally Approved by Horizon SAC committee: February 10, 2017

Revised plan Approved by Horizon SAC committee: August 15, 2017

Principal - Dustin Horras

SAC Chair - Shelly Demetrelis



# SAND CREEK ZONE PLAN



## Our Sand Creek Message

(What We Deliver)

*Pursuit of Excellence*

## Our Sand Creek Identity

(What We Value)

Commitment  
Inclusive

Personalized Paths  
Pride

Growth Mindset  
Heart

## Our Sand Creek Zone Goals

### Student Success



- Graduates of the Sand Creek Zone are prepared for post-secondary success in college and career
- Provide ongoing opportunities for students to participate in decisions about personalized paths to success
- Student engagement and ownership in the learning environment
- Every student a reader by 3<sup>rd</sup> grade



### People

- Focus on communicating the successes of the zone-students, employees, alumni
- Retain and recruit quality staff
- Maximize employee engagement by providing opportunities for input
- Leaders share the “why” and focus on consistent two-way communication between leaders and employees



### Service

- Vertical alignment and seamless transitions between levels for all students & families
- Communicate with stakeholders the processes and systems of the zone (what departments do, why and how to access support)
- Focus on maximum return on investment of all resources for student achievement



### Innovation & Growth

- All stakeholders have an opportunity to have a voice in zone initiatives
- Personalized learning paths for students with an emphasis in individual development
- Increase enrollment from outside the zone and district

**Annual Measures of Success**

Student Success	People	Service	Innovation & Growth
<ul style="list-style-type: none"> <li>▼ PSAT-Meet or exceed the district average in 9<sup>th</sup> grade English PSAT</li> <li>▼ PSAT-Meet or exceed the district average in 9<sup>th</sup> grade Math PSAT</li> <li>▼ SAT-Meet or exceed the district average for 11<sup>th</sup> grade English SAT</li> <li>▼ SAT-Meet or exceed the district average for 11<sup>th</sup> grade Math SAT</li> <li>▼ PARCC-Meet or exceed the district average in 6-8 ELA</li> <li>▼ PARCC-Meet or exceed the district average in 6-8 Math</li> <li>▼ Increase % of students meeting or above benchmark in reading from ___ to ___ (Reading DIBELS)</li> <li>▼ Decrease the achievement gap between ___ &amp; ___ by ___% in mathematics</li> <li>▼ Increase the #/% of students enrolled in CE &amp; IB classes</li> <li>▼ Increase the #/% of students accessing extra-curricular activities from ___ to ___</li> <li>▼ Increase student engagement overall mean on survey from ___ to ___</li> <li>▼ Increase Average Daily Attendance from ___ to ___</li> <li>▼ Decrease #/% of students receiving suspensions from ___ to ___</li> </ul>	<ul style="list-style-type: none"> <li>▼ Increase employee engagement overall mean from ___ to ___</li> <li>▼ Increase the annual % of high performing employees retained from ___ to ___</li> <li>▼ Increase "success stories" shared with stakeholders via website, newsletter, and local media from ___ to ___</li> </ul>	<ul style="list-style-type: none"> <li>▼ Determine baseline parent satisfaction survey mean from ___ to ___</li> <li>▼ Determine baseline "Return on Investment" for maximum student achievement (factors to measure, current status)</li> </ul>	<ul style="list-style-type: none"> <li>▼ Increase the number of students "choicing in" to Sand Creek Zone from ___ to ___</li> <li>▼ Increase the number of non-traditional academic options for students from ___ to ___</li> <li>▼ Increase the number of academic &amp; career pathways available to students from ___ to ___</li> <li>▼ Increase # of annual opportunities for stakeholders to have a voice in zone decisions from ___ to ___</li> </ul>

Strategic Initiatives			
Student Success	People	Service	Innovation & Growth
<ul style="list-style-type: none"> <li>▼ Increase fidelity to best practices in instructional strategies aligned with visible Learning</li> <li>▼ Implement teacher-led advisories focused on developing a system of communicating with students about individual learning paths</li> <li>▼ Convene student focus group to explore paths of interest</li> <li>▼ Implement visible learning practice across the zone through emphasis in the observation/feedback process and the creation of a teacher leadership cohort</li> </ul>	<ul style="list-style-type: none"> <li>▼ Provide individualized ongoing professional development &amp; growth opportunities for all employees 2X per year</li> <li>▼ Build understanding by employees of financial operations using videos</li> <li>▼ Build transparency in communication with employees using Move Notes</li> <li>▼ Leaders round on employees 2 times per year</li> <li>▼ Implement exit interviews</li> </ul>	<ul style="list-style-type: none"> <li>▼ Convene a parental task force to determine gaps in alignment and transitions level to level</li> <li>▼ With input from stakeholders, determine a "best practice" of communicating the function of each department &amp; best method to access</li> <li>▼ Convene a focus group of area community colleges/universities and community employers to explore areas of common interest and student connection to community</li> </ul>	<ul style="list-style-type: none"> <li>▼ Convene a focus group of parents who have selected Sand Creek Zone to gather input into the "why" of their decision to choose in</li> <li>▼ Hold 3 annual showcases of opportunities to "pursue excellence" via individual paths (student presented)</li> <li>▼ Increase web presence with a focus on the innovative opportunities for students and track site visits</li> <li>▼ Add a question to the student engagement survey to track response to new paths (Initiatives)</li> <li>▼ Convene a "Bright Ideas" committee to mine and incentivize innovations</li> </ul>