

SCHOOL PSYCHOLOGIST

Job Title:	School Psychologist
Initial:	June 23, 2010
Revised:	April 9, 2020
Work Year:	182 Days
Office:	Education
Department:	Individualized Education/Special Education
Reports To:	Special Education Coordinator/Director of Special Education
FLSA Status:	Exempt
Pay Range:	SSP Pay Schedule

Related Organization Chart



POSITION SUMMARY: The essential role of the school psychologist is improving the educational experience of students through diagnostic-prescriptive assessment, collaborative consultation, and the provision of direct intervention support such as counseling and affective education. The school psychologist functions as part of the District's Crisis Response Team. The School Psychologist is directly responsible for the psycho-educational assessment of academic, social, emotional, and behavioral domains utilizing problem solving and standardized tests.

ESSENTIAL DUTIES & RESPONSIBILITIES

The following statements of essential functions and responsibilities are intended to describe the general nature and level of work being performed by individuals assigned to this position. These statements are not intended to be an exhaustive list of all duties and responsibilities required of all personnel within this position. Actual duties and responsibilities may vary depending on building assignment and other factors.

- Provides direct and consultative services related to eligibility determination and meeting IEP goals and objectives.
- Participates in developing Individual Education Plans (IEPs), student programs, and services that maximize students' social, emotional, and educational success based on evaluation results. In collaboration with staff, families, students, and community services, the school psychologist promotes effective educational environments.
- Participates in MTSS-related general education activities (e.g. Problem-Solving Team/Student Success Team; targeted assessments, and targeted interventions).
- Conducts psycho-educational evaluations for referred students.
- Assists in developing students' IEPs and provides consultative services to special and general education staff, administrators, and parents in meeting the needs of individual students.
- Cooperates with personnel associated with other education agencies and with human service agencies.

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

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- Complies with the provisions of the District's Special Education Department and with all procedural safeguards and confidentiality requirements specified in state and federal statutes, rules and regulations.
 - Provides counseling to students in groups and individual settings and makes necessary referrals when needed.
 - Supports multidisciplinary teams and teachers with the implementation and monitoring of evidence-based behavioral and academic interventions, and through collaboratively supporting implementation of Multi-Tiered Systems of Supports (MTSS).
 - Collaboratively consults with school personnel.
 - Provides staff development, including cross-disciplinary training, to promote District 49 staff knowledge of special education and best practices supporting students' educational and mental health needs.
 - Conducts psycho-educational assessments: formative, curriculum-based measurements, and formal diagnostics (e.g. CBM, BASC-3, WJ-IV: Cog, WPPSI-IV, WISC-V, KABC-II NU, Vineland-3, Conners 3, ADOS-2, ASRS, etc.).
 - Conducts Functional Behavior Assessments and develops Behavior Support Plans.
 - Collaborates with the multidisciplinary team in developing and implementing standards-based IEPs.
 - Consults with outside providers and agencies to improve special education students' service deliveries.
 - Supports academic achievement and instruction for special education and general education students through the provision of comprehensive services, including collaborative instruction, targeted or intensive research-based instruction, progress monitoring, small group intervention, and modeling interventions.
 - Attends monthly School Psychology Department meetings.
 - Performs other duties as assigned by the Director of Special Education and Special Education Coordinators.

Supervision & Technical Responsibilities:

- This position does not supervise other employees. If eligible, this position may be annually offered the opportunity to supervise school psychology interns as needed.

Budget Responsibility:

- This position does not have any direct budget responsibility.

QUALIFICATIONS

The requirements listed below are representative of the education, experience, knowledge, skills, and/or abilities required for this position:

Education & Training:

- Ph.D. or Ed.S. in school psychology from an accredited institution; plus additional coursework required for Colorado Department of Education certification or licensure.

Experience:

- Successful completion of school psychology internship with a minimum of 1200 clock hours, of which 600 must be in a school setting.

Knowledge Skills & Abilities:

- Excellent oral and written communication and interpersonal relation skills.
- Basic math skills.
- Customer service and public relations skills.
- Critical thinking and problem solving skills.
- Strong organizational skills.

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

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- Ability to manage multiple priorities and tasks with frequent interruptions.
 - Ability to communicate effectively with various stakeholders.
 - Ability to understand and follow complex oral and written instructions.
 - Ability to perform responsibilities without the necessity of close supervision.
 - Maintains high ethical standards.
 - Must be proficient in the use of personal computers and common software applications including Microsoft Word, Excel, Outlook, and Power Point, as well as data management systems.

Certificates, Licenses, & Registrations:

- Possess a valid Colorado Department of Education School Psychologist licensure; or DORA Licensed Psychologist pursuing CDE licensure or authorization; or be actively in the process of securing same.
- Criminal background check required for hire.
- Valid Colorado driver's license required for hire.

OTHER WORK FACTORS

The physical demands, work environment factors and mental functions described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Physical Demands: While performing the duties of this job, the employee is frequently required to talk or hear. The employee is occasionally required to stand, walk or sit. The employee must occasionally lift and/or move up to 25 pounds. There are no specific vision abilities required by this job.

Work Environment: The noise level in the work environment is usually moderate.

Mental Functions: While performing the duties of this job, the employee is regularly required to use interpersonal skills. Frequently required to compare, analyze, communicate, coordinate, instruct, compute, synthesize, evaluate, and negotiate. Occasionally required to copy and compile.